

## **Brenham City Council Minutes**

A regular meeting of the Brenham City Council was held on February 17, 2011, beginning at 1:00 p. m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

### Members present:

Mayor Milton Y. Tate, Jr.  
Mayor Pro Tem Gloria Nix  
Council member Andrew Ebel  
Councilmember Danny Goss  
Councilmember Keith Herring  
Councilmember Charlie Pyle  
Councilmember Weldon Williams, Jr.

### Others present:

City Manager Terry Roberts, Assistant City Manager Kyle Dannhaus, City Attorney Cary Bovey, City Secretary Jeana Bellinger, Administrative Assistant Tammy Cook, Chief Financial Officer Carolyn Miller, Stacy Hardy, Rhonda Kuehn, Debbie Gaffey, Christi Korth, Adam Griffin, Fire Chief Ricky Boeker, Police Chief Rex Phelps, Public Works Director Doug Baker, Allen Jacobs, Kim Hodde, Leslie Kelm, Public Utilities Director Lowell Ogle, Dane Rau, Community Services Director Wesley Brinkmeyer, Jamie Maurer, Lin Hartstack, Casey Redman, Jennifer Eckermann, Charles Suessmuth, Angela Hahn, Stein Larson.

### Citizens present:

Clint Kolby, Traci Pyle, Tom Whitehead, Perry Thomas, Julian Weisler, Gene Krupa, Leslie Harrell, Stephen W. Stuckert, Anita Jacobs, Valgene Horak, Jay T. Alexander, Bill Angu, Cody Stelter, Tommy Upchurch

### Media Present:

Arthur Hahn, Brenham Banner Press; Frank Wagner, KWHI

- 1. Mayor Tate called the meeting to order**
- 2. Invocation and Pledges to the US and Texas Flags – City Attorney Cary Bovey**
- 3. Citizen Comments**

Stein Larson with Brenham Cleaning Solutions addressed the Council regarding the cleaning services contract recently awarded to GCA. He said Brenham Cleaning Solutions is a locally owned and operated cleaning company. He said he was here to raise issues regarding that decision; to raise issues regarding GCA's business practices; and to inform them how the decision is going to affect legal, taxpaying members of our community; and to ask Council to reverse their decision and look for an alternate course of action.

Mr. Larson stated that the quote by GCA, a Dallas-based company, was \$10,000 less than a company that was fired for cause last year. He does not see how the service could be better for less money. Mr. Larson further stated that he had done some research and investigating. He said that GCA is using illegal labor. He knows this for a fact and discussed this with GCA.

Mr. Larson further stated that the most important part of this to him is that he has lost \$55,000 in business and he will not be able to keep local Brenham residents employed. His employees are local people, he pays them decent wages, and provides them with benefits.

He said he is asking Council to reconsider their decision, to tell companies like GCA that they cannot operate in the City of Brenham unless they are above-board.

The Mayor advised him that staff will look into the matter.

## **REGULAR AGENDA**

### **4. Discuss and Possibly Act Upon an Election Services Contract Between the City of Brenham and Washington County Related to Election Responsibilities for the May 14, 2011 General Election and Authorize the Mayor to Execute Any Necessary Documentation**

City Secretary Jeana Bellinger presented this item. She advised that this is the annual election contract with Washington County. In years past, they have run different parts of our election for us. This is the same contract that has to be done every year.

Ms. Bellinger stated that this year there are a few changes that she has pointed out in her agenda form based on her discussion with Beth Rothermel and Carol Foster over at the County. A couple of things that she wanted to point out were that this year early voting would be moved to the Washington County Annex Building, the same location where the November, 2010 elections were held. In the past the County has provided the AutoMARK voting machines; this year they have also agreed to provide E-Poll, a list of registered voters. The County will order the programming and the minimum number of ballots for the AutoMARK machines.

Ms. Bellinger said she is asking to name Carol Foster, Washington County Election Services Coordinator, and Tammy Cook as Deputy Early Voting Clerks. The County will hire the judges and clerks (to be paid by the City) and will conduct the election worker training.

Ms. Bellinger said she had talked with Beth Rothermel who had asked for some wording regarding the ten percent Administrative Fee allowed by the Election Code that they (Washington County) can charge for running the election. That wording will need to be added so she will get with the City Attorney to go over that.

Ms. Bellinger said she asking Council to approve the Contract contingent upon the final version being approved by the City Attorney.

A motion was made by Councilmember Pyle and seconded by Councilmember Herring to approve the Election Services Contract Between the City of Brenham and Washington County Related to Election Responsibilities for the May 14, 2011 General Election with the revisions to the contract being approved by the City Attorney and Authorize the Mayor to Execute Any Necessary Documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

**5. Discuss and Possibly Act Upon a Joint Election Agreement Between the City of Brenham and Brenham Independent School District for the May 14, 2011 General Election and Authorize the Mayor to Execute Any Necessary Documentation**

City Secretary Jeana Bellinger also presented this item. She advised that the Brenham Independent School District (BISD) is required by law to hold their trustee elections jointly with another governing body. Therefore, as in years past, the City and BISD will jointly hold the May 14, 2011 general election.

Ms. Bellinger stated that she had sent the agreement over to BISD Superintendent Sam Bell for review and had just been notified that it had been approved. The City Attorney also had some changes. So, again, she asked that the agreement be approved per the changes that were presented by Mr. Bovey and then again upon his final review. As of right now, there have not been any changes by the School District but it is going before their board on Tuesday.

City Attorney Bovey advised that the only change he had made was to Paragraph 16, which clarifies that this agreement will terminate if either party, the City or the School District, cancels their election.

A motion was made by Mayor Pro Tem Nix and seconded by Councilmember Williams to approve the Joint Election Agreement With Changes Between the City of Brenham and Brenham Independent School District for the May 14, 2011 General Election and Authorize the Mayor to Execute Any Necessary Documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes

Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

**6. Discuss and Possibly Act Upon Resolution No. R-11-003 Authorizing the Submission of a Grant Application to TxDOT for the Selective Traffic Enforcement Program (STEP) Grant for the Period of October 1, 2011 through September 30, 2012 and Authorize the Mayor to Execute any Necessary Documentation**

Police Chief Rex Phelps presented this item. It had been discussed previously what could be done to enhance traffic safety. They have had these grants before and they worked so would like to apply for it again. In response to a question by Mayor Tate, Chief Phelps responded that the last grant had expired on September 30<sup>th</sup> of last year.

A motion was made by Councilmember Herring and seconded by Councilmember Ebel to approve Resolution No. R-11-003 Authorizing the Submission of a Grant Application to TxDOT for the Selective Traffic Enforcement Program (STEP) Grant for the Period of October 1, 2011 through September 30, 2012 and Authorize the Mayor to Execute any Necessary Documentation.

Councilmember Herring inquired if the grants had always been for one year. Chief Phelps responded that they had. Councilmember Goss asked about the amount; Chief Phelps advised that they could apply for up to \$40,000, which is what they will apply for. Councilmember Goss also asked about the ten percent match. Chief Phelps stated that they have had as much as a thirty two percent match; each time you get the grant it is expected that you will increase the match, which also increases the likelihood that you will get the grant. Since no grant was received last year, they will start over with the ten percent match. The match will come from the Police Department budget.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

**7. Discuss and Possibly Act Upon a Request for the Extension of Sewer Services Outside City Limits to 2325 Highway 105 and Authorize the Mayor to Execute any Necessary Documentation**

This item was presented by Assistant Public Utilities Director Dane Rau. He advised that Valgene Horak has inquired about the possibility of a sewer line extension to his property on 2325 HWY 105. This property butts up to the city limit line and is located between Creekside Veterinary Service and Cattleman’s Auction Barn.

Mr. Horak would like to open a Type V GG dewatering facility on his property. This dewatering facility is an above ground facility that is designed to accept grease, grit, septic, port-a-can and food waste from waste haulers throughout the area. The system that Mr. Horak is proposing to operate is manufactured by Aqua-Zyme Disposal Systems Inc. out of Van Vleck, TX. This system receives wastes which are pumped into special roll-off boxes where it is then mixed with a polymer in order to separate the solids from the liquids. Once this treatment has occurred, the liquid then flows to the sanitary sewer and the solids are hauled to a landfill for proper disposal.

Staff has researched this type of dewatering facility and has discussed with Mr. Horak his obligations such as potentially being part of our Pre-Treatment Program, subject to surcharges based on strength of discharged waste and installing a flow meter and sample port at the owner's expense. Mr. Horak would also be responsible for the installation of the sewer line from his facility to our trunk line. Staff does see the need for a facility of this type and feels that it could be integrated into our current system, but there are some unknowns that will have to be determined once the facility is in operation. The Brenham Wastewater Treatment Plant is capable of handling additional load at this time.

Currently Mr. Horak must get authorization from the City of Brenham to accept a tie-in to its system before he can file his application to TCEQ for approval of this facility. There are things that he will have to follow including Public Notice to be given to surrounding property owners so it is a ways out.

Councilmember Goss asked if there was a similar facility in Waller. Staff stated that they did not think there was. There is one in Victoria and in Bryan. Mr. Goss stated that he was in Waller the day before and there is some type of facility right off of 290 and the smell was horrendous. Mr. Horak stated that he was not familiar with anything like that in Waller. Mr. Rau said they would check it out. Public Utilities Director Lowell Ogle stated that they had visited with the City of Victoria about the facility; he asked a lot of question and there was no mention of odor.

Councilmember Goss stated that he saw TCEQ was involved in it as far inspections. He asked about the timing of the inspections. Mr. Horak stated that that is regulated by the TCEQ. He advised that they have two engineering firms, one civil and one environmental, working to process this application.

Mr. Rau stated that if it is a registered facility or a permitted facility, there will be inspections required by the TCEQ. Mr. Horak currently is a registered facility and it is subject to regular inspections. Mr. Rau responded to a question from Councilmember Goss about sampling.

Councilmember Herring questioned what unknowns Mr. Rau was referring to when said they would be determined once the facility was in operation. Mr. Rau responded that it was basically the strength of the waste. They don't know yet if it will fall under the pretreatment program; that will be based on the amount of waste that is brought in and the strength of them.

A motion was made by Councilmember Herring and seconded by Councilmember Pyle to approve the Request for the Extension of Sewer Services Outside City Limits to 2325 Highway 105 and Authorize the Mayor to Execute any Necessary Documentation

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

**8. Discuss and Possibly Act Upon a Request from the Main Street Board for the Funding of a Downtown Master Plan**

Mayor Tate opened with comments on this item. He said this, for the amount involved and the purposes, seems to have gotten people riled up.

Mayor Tate said this has been taken out of sequence as far as the budget is concerned and he will take the blame for that. He said he told the Downtown people to go out and get information, get a foundation for what they want to do, and get backing. He said he did not specifically say at that time only bring it back when you come to budget. So, they are having it outside of the budget situation.

In addition, Mayor Tate said that it is part of our Envision 2020, which calls for doing a Master Plan for downtown. On the other hand, it has been emphasized that, at some point, we need a Master Plan for more than just the downtown area. He said he asked them to go to the BCDC and ask them to contribute to the cost because he was thinking at the time that they were talking about \$100,000, which is a lot of money. He said he told them to go ask the BCDC what they would contribute and then bring it back to the Council, which is what has happened. So, he said again he would take any blame for the sequence of what has happened.

Mayor Tate said he felt that we needed to possibly forget the procedures involved. He said they have a request which is something that goes along with our overall planning in Envision 2020. He said he didn't feel they should get hung up on whether staff is involved or if staff is backing it. Staff is going to back it if the Council says they want to do it. He had no doubt about that. He said he had spoken to the City Manager; they have not been out there pushing for it. The Main Street is pushing for it, which is fine. That is why they have the advisory board.

Mayor Tate further stated that, with that in mind, we will come up with the money but, on the other hand, Main Street has to understand that, when talking about \$100,000, we will probably go out for a Request for Proposal for a firm or individual that will know more than just downtown. There are other projects that we will need to get a plan for in the City of Brenham

other than just downtown. If we are going to spend that kind of money, it may cost \$150,000 to get the total done, we are going to have to do it in increments. We can't spend \$100,000 this year; it has to be done as we go along.

Community Development Manager Jennifer Eckerman presented this item. She commented on how happy she was to be back working on Main Street full time, and that it was such an exciting time in Main Street's history.

Ms. Eckerman commented that the development of the Downtown Master Plan is something she has wanted for Brenham for a long time. The Main Street Board and Economic Restructuring Committee have been actively pursuing this goal for the past year. The scope of the plan has been refined and will continue to be refined over the next few months as the possibility of moving forward comes to fruition.

Ms. Eckermann introduced former Main Street Board Chair and Downtown supporter Tom Whitehead who reviewed a little bit of the history of this project, which has been an eleven month process. Mr. Whitehead said he wanted to make sure everyone was clear that they are not the Downtown Association. This is Main Street, which is an advisory board for the City of Brenham. So, when they are talking about a Master Plan, it is not a Main Street Master Plan or a Downtown Association Master Plan. It is the City's Master Plan and it would be taken on by City personnel. Obviously they would help as an advisory board but it would be administered by the City.

Knowing that, as the Mayor said, they are looking at a cost of \$75,000 to \$100,000, the City Manager came up with idea of splitting it between BCDC and the City and carrying it over two fiscal years. So, they are talking about \$25,000 per year from each of those two entities. So, that is what they have done. They received a unanimous vote from BCDC which did supply \$25,000 in funds for this year. Mr. Whitehead said that, as the Mayor said, he suggested they go to BCDC first, which made sense to them because without BCDC funding, it probably wasn't going to happen with just the City's support.

Mr. Whitehead listed things that this Master Plan would accomplish for downtown Brenham. For one, it could help find a good use for the old Municipal Building property; it can develop traffic flow and parking plans for the downtown area including the new Convention Center. It can coordinate and prioritize the moving of utilities from overhead to underground. It can identify the best mix of retail, residential, professional services, entertainment, cultural, and government uses.

Mr. Whitehead stated that, for him, one of the most important things it can do for our community is to bring together all of the individual groups that we have downtown. We currently have the City, the County, the Simon group, Brenham Heritage Museum, Unity Theatre, Chamber of Commerce, Convention and Visitors Bureau, Faith Mission, Downtown Business and Property Owners all working on plans for the future, but they are doing it independent of each other. During the planning process and development of the Master Plan, we can pull of those groups together so they can talk about what their future plans are and coordinate.

Mr. Whitehead further stated that we have a beautiful and thriving downtown area. A Master Plan is about keeping it that way for the future. It is about being pro-active to future development downtown, the heart of our city. Main Street Brenham's goal is to maintain the economic vitality and strength of our downtown. A Master Plan is the first step toward accomplishing that. Whether it is an independent plan or one that is the first phase of a larger Master Plan for this entire city we need your support to get that started now.

A motion was made by Councilmember Herring and seconded by Councilmember Pyle to approve the Request from the Main Street Board for the Funding of a Downtown Master Plan in the amount of \$25,000 in FY 2010-2011.

Councilmember Goss expressed about the need to hire a consultant. He said he does not understand why they are always having to hire a consultant to look at issues for this city when the City apparently has capable people who could address it themselves. He said many of the things suggested for this master plan are things the City is already doing such as putting utilities underground, improving the aesthetic looks downtown, discussed parking issues. He has questions about the necessity for hiring a consultant when the return for a consultant's fee may not ever happen.

Councilmember Goss said that they are about 120 days out before beginnings of discussions on our next budget. As the Mayor said earlier, this would have to be addressed outside of budget. He said he feels that they could wait another 120 days to look at funding this project until it can be put into the budget.

Mayor Pro Tem Nix asked when the last plan was done. Mayor Tate responded that it was in 2008, the Envision 2020. City Manager Terry Roberts said the last one done totally by an outside firm was probably in the mid 90's.

Councilmember Pyle wanted to make a comment about what Councilmember Goss had said regarding the consultant. Consulting is just one aspect of the Master Plan; he is going and gathering information from all of the groups to find out what the wants and needs are for their growth. But there is a lot of other stuff that goes into it. There is engineering work built into it so when a project comes up such as sewer and they need to dig up the street, in concert they are going to do streets, sewers, utilities at the same time there. They will know what that street will look like because there is already a pre-approved, pre-set diagram to follow and where the funding is going to come from. It's not just consulting. You end up with a plan that you can use and refer to. Cities that have them refer to them as their bible. The man from Bryan refers to his daily. It's one of those plans that's a dynamic and, if you make a change as funding is available you implement it. He said it is only \$25,000 which is a very small percentage of the budget so you are not talking about a huge amount of money.

Mayor Pro-Tem Nix wanted to express her appreciation to all of the volunteers who worked many hours to get the presentation prepared for the Council to look at.

City Manager Terry Roberts reiterated that the Main Street Board has followed the suggestions of the Mayor and City Manager in terms of process. He said the staff has not been

the cheerleaders one way or the other for the program as much as they have tried to articulate potential funding sources; they've tried to say that the Main Street Board has said to us that they don't want it to be a Main Street Master Plan, we want it to be a City of Brenham Master Plan. We've got to be attentive to our citizenry, to our volunteers, but primarily responsive to the directive of the City Council to move the project forward if they are ready to move it forward.

Councilmember Herring said he feels the downtown study needs to be its own; he doesn't want it to get diluted with the overall picture. Beyond that, he asked if the City approves the \$25,000 and BCDC has committed the \$25,000, is this \$50,000 enough to get on the way or are they going to wait until they get the funding for next year also. Mr. Whitehead responded with the process they will be following and stated that they will commence working on the project this year.

Councilmember Ebel asked about other sources of funding. Mr. Whitehead responded that they were asked to try to get some financial commitments. He said they have talked to some people about contributions and there have already been three or four who have committed to doing so.

Councilmember Herring asked Tom Whitehead and Jennifer Eckermann to give him information on cities more the size of Brenham where residential development in the downtown area is an important part of their plan.

Mr. Roberts advised that they had turned down some funds; until the Council approves it as a project, they will not set up an account. So, they asked the people to turn the checks into pledge letters.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

## **WORK SESSION**

### **9. Presentation and Discussion on Railroad Quiet Zone**

Public Works Director Doug Baker presented this item. He stated that what he would like to do is talk about the three elements of the Railroad Quiet Zone: the numbers it takes to implement a Quiet Zone, the physical improvements that would be placed on city streets that would be a requirement to implement a Quiet Zone, and Where To Go From Here.

Mr. Baker introduced Gene Krupa, with BEFCO Engineering, to talk about the numbers. Mr. Krupa went over the information involved in the Quiet Zone Calculator used to determine

the Quiet Zone Risk Index. He went over samples to explain the information. Variables for each crossing such as train speed, number of vehicles per day, number of accidents, existing signal equipment, and the proposed Supplemental Safety Measures (SSM) are entered in the worksheet and it produces a number (the Quiet Zone Risk Index) that determines whether or not the quiet zone can be established. The Quiet Zone Risk Index is unique to our proposed quiet zone and must be below the National Significant Risk Threshold or the Risk Index With Horns. Mr. Krupa advised that, per the City's request, they are going to try to do something at every crossing. Many of these will have no impact on the Quiet Zone Risk Index.

Mr. Baker stated that part of his discussions with Mr. Krupa involved what type of SSM's to use. Medians can be transversible or non-transversible. The medians will be various lengths. A transversible median is made of plastic and is bolted down. A vehicle can cross over a transversible median without being damaged. A non-transversible median is made of concrete. It would be at least 9 inches high and one to two feet wide. Transversible medians at the locations would cost about \$60,000, including signage. The medians would be installed by the street department. The cost for non-transversible medians would be about \$83,000. Currently there is \$50,000 appropriated for the implementation of a railroad quiet zone. Mr. Baker stated that he feels that long term maintenance is a factor that must be considered and so they are recommending the use of the transversible medians.

Mr. Baker wanted to point out that the Risk Index is fluid. It can change if the existing variables in the community change. Probably the most notable would be accidents. If things start to happen and the Risk Index goes up, at some point the City could be out of compliance and the crossings where 'something' was done will have to be revisited and something more done.

Mr. Krupa returned to explain Where We Go From Here. He recalled that, in the fall, a Notice of Intent was submitted to the FRA, Burlington Northern, Santa Fe, TxDOT, everyone who has a claim to that railroad track responsibility. The next thing that will have to be done is to send a Notice of Establishment. A Notice of Establishment is quite involved, including much more extensive information, letters from the County, TxDOT, etc. Most importantly, it also must have a date on when the city will have all of these facilities installed. Signs, SSM's, Vulcan Street closed; all of these things must be complete on that date because the trains will stop blowing horns. So, you have to make sure this is a date you can live with. Mr. Krupa stated that the most important thing to do first is to make sure TxDOT is on board and get the letter from them regarding Burleson St. and any other letters we might need from them.

As far as a timetable, Mr. Krupa said he felt they were probably looking at summertime. A date that came to his mind was June 15<sup>th</sup>, which would give Mr. Baker ninety days to get everything installed if it took a month to get the letter(s) from TxDOT. It has been suggested to push for the 120 days because it is a lot to do if they are doing something to every crossing. He feels that the crossings that show the SSM's should be done first so they can show compliance and put signs at every crossing. Then they can work on everything else, which don't count toward the Risk Zone designation.

City Manager Terry Roberts asked, for clarification, if the paperwork for the Notice of Establishment will come back to City Council for a resolution to forward all of this material or if

it will be submitted administratively based on the action today. Mr. Krupa responded that it can be done either way; it is up to Council. The Mayor said he felt it would be better if it came back to Council so everyone will be aware of the status. Mr. Krupa responded that that was probably a good idea. The most important thing is to figure out what will be done about Burleson; if it is not going to be included in the Quiet Zone, then the numbers will have to be adjusted. Mr. Roberts stated that all indications he has had from the County is that they are supportive in including Burleson.

Councilmember Pyle inquired about the intersections being closed. He said that in the past they had talked about closing more than intersection but now only Vulcan is being closed. Mr. Baker said the only other candidate would have been 2nd Street. Councilmember Pyle asked what the rationale was for closing Vulcan and not 2nd Street. Mr. Baker replied they were holding 2nd Street because of what could happen on 1st Street. 1st Street could get an SSM if you make it one way but by making it a one way then you divert traffic to Third Street. We would like to leave 2nd Street open for as long we can. Right now you could do it because it's okay but if you ever had to make 1st Street one way he would hate for that traffic to get back over to Austin Street past the school. Mayor Tate stated that Vulcan Street, because of its configuration, is a bad intersection.

Councilmember Herring asked if they were confident of the count at Vulcan. He felt it was awfully high. Mr. Baker replied that they had bought two counters and did the count themselves.

Perry Thomas said he would like for the city to work with the County to get crossings in the county taken care of in the quiet zone. He gave an example of a train coming through at 3:30 a.m. that blew his horn 42 times. He expressed his appreciation for the work on the quiet zone.

#### **10. Presentation of the 2010 Municipal Court Statistics**

This item was presented by Municipal Court Administrator Rhonda Kuehn. She went over the statistics, which encompassed the last four fiscal years, explaining the categories. She answered questions about the statistics and about state fees and reports.

Ms. Kuehn advised Council that it is Warrant Round-Up Time. This is the eighth year to participate.

#### **11. Presentation of the 2010 Annual Report by the Public Utilities Department**

Public Utilities Director Lowell Ogle presented this item. He went over the highlights of the report and answered questions and comments. He gave an overview on his staff and employees, expressing his appreciation for their hard work.

#### **12. Presentation of the 2010 Annual Report by the Community Services Department**

Community Services Director Wesley Brinkmeyer presented this item. He went over some of the awards that had been received and some highlights overall. He then went on to go over the highlights for individual departments and answered questions as presented. He also

expressed his appreciation for all of the people in his department who worked so hard to make things happen.

### **13. Presentation of the 2010 Annual Report by the Public Works Department**

Public Works Director Doug Baker presented this item. He covered the highlights for his department and also expressed his appreciation for all of the people in his department and for Council's support.

## **RE-OPEN REGULAR AGENDA**

### **11. Administrative/Elected Officials Report**

- Mr. Roberts advised that TxDOT visits with businesses on 290 are relatively near completion
- He expressed his thanks to those who participated in Leadership Washington County for Local Government Day
- He handed out a report on HOT taxes for Bed and Breakfasts located in the county
- He advised that Tuesday, February 22<sup>nd</sup>, is Washington County Day at the Capital where they will be dipping out Blue Bell ice cream
- He also advised that both incumbents for city offices have filed

The meeting was adjourned.

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Milton Y. Tate, Jr.  
Mayor

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Jeana Bellinger, TRMC  
City Secretary