

Brenham City Council Minutes

A regular meeting of the Brenham City Council was held on February 16, 2012 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members present:

Mayor Milton Y. Tate, Jr.
Mayor Pro Tem Gloria Nix
Councilmember Andrew Ebel
Councilmember Danny Goss
Councilmember Keith Herring
Councilmember Weldon Williams, Jr.

Members absent:

Councilmember Mary E. Barnes-Tilley

Others present:

City Manager Terry Roberts, Assistant City Manager Kyle Dannhaus, City Attorney Cary Bovey, City Secretary Jeana Bellinger, Deputy City Secretary Jennifer Salsgiver, Chief Financial Officer Carolyn Miller, Adam Griffin, Fire Chief Ricky Boeker, Police Chief Rex Phelps, David Doelitsch, Public Works Director Doug Baker, Kim Hodde, Casey Redman, Public Utilities Director Lowell Ogle, Alton Sommerfield, Lin Hartstack, Angela Hahn, and Kevin Schmidt

Citizens present:

Page Michel, Clint Kolby, Seneca McAdams, Jenny Mills, and Lu Hollander

Media Present:

Allison Smith, Brenham Banner Press; Frank Wagner, KWHI

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – City Attorney Cary Bovey**
- 3. Citizens Comments**

There were no citizen comments.

WORK SESSION

4. Presentation of the 2010-11 Washington County Convention and Visitors Bureau Fiscal Year End Report

Seneca McAdams, with the Washington County Convention and Visitors Bureau, presented this report. She focused on the highlights featured in the *Evaluation Report – Fiscal Year 2010-11*, pointing out the reception they encountered from the photography classes hosted through the Dallas Arboretum to Washington County as well as the promising response from the bureau’s marketing efforts directed towards weddings.

Ms. McAdams summarized program expenditures and shared statistics: The Visitor Center greeted 14,761 walk-ins and approximately 150,000 Visitor Guides were printed and distributed. The State of Texas Tourism Research Department estimated the overall “travel impact” through “total direct spending” in Washington County for 2010 was \$84.91 million.

Lu Hollander, with the Washington County Convention and Visitors Bureau, presented advertisement and publication reports. She pointed out items of broadcast coverage and provided samples of publicity Washington County received in 2010.

There were no questions.

CONSENT AGENDA

5. Statutory Consent Agenda

5-a. Minutes from the January 30, 2012 Special Council Meeting

5-b. Minutes from the February 2, 2012 Council Meeting

A motion was made by Mayor Pro Tem Nix and seconded by Councilmember Williams to approve the Statutory Consent Agenda Item 5-a. Minutes from the January 19, 2012 Special Council meeting and 5-b. Minutes from the February 2, 2012 council meeting.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Mary E. Barnes-Tilley	Absent
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Weldon Williams	Yes

REGULAR AGENDA

6. Discuss and Possibly Act Upon the Rejection of Bid No. 12-005 for Sheet Metal Work for New and Existing City Buildings and Authorize the Mayor to Execute Any Necessary Documentation

Assistant City Manager Kyle Dannhaus presented this item. He explained that the City budgeted \$66,700 this year for four sheet metal work projects. Since J&A Roofing, LLC offered the lowest bid at \$84,565, Mr. Dannhaus recommended that council reject all of the bids. He noted that staff will investigate alternative cost effective options to complete the proposed projects and explained one option involves the City purchasing the material and bidding out the labor.

A motion was made by Mayor Pro Tem Nix and seconded by Councilmember Williams to reject Bid No. 12-005 for sheet metal work for new and existing city buildings and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Mary E. Barnes-Tilley	Absent
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Weldon Williams	Yes

7. Discuss and Possibly Act Upon Bid No. 12-006 for Mowing and Cleanup Services for Various City Departments and Authorize the Mayor to Execute Any Necessary Documentation

Assistant City Manager Kyle Dannhaus presented this item. He explained that in this year's budget, staff recommended contracting out mowing and cleanup services for various locations to cut staffing and equipment costs. The City received two bids and Precision Lawn Management provided the lowest overall bid. He recommends that the entire contract, serving the Park Department and the Health Department, be awarded to Precision Lawn Management in order to consolidate to one contractor. He explained that the City estimates this contract will cost \$27,520 a year if the service is rendered 32 times. Outsourcing this service saves the City \$13,000 to \$14,000 dollars each year.

Councilmember Goss questioned how often the City will receive services for \$27,520. Mr. Dannhaus explained that Precision Lawn Management provided an itemized list per occurrence and staff projected the \$27,520 figure by estimating the need for service 32 times a year. He explained that the contractor's payments are based on the number of times the service is provided, which largely depends on the amount of rainfall. City Attorney Cary Bovey noted that the contract will not guarantee that Precision Lawn Management will earn \$27,520.

A motion was made by Councilmember Herring and seconded by Councilmember Ebel to award Bid No. 12-006 for mowing and cleanup services for various city departments to Precision Lawn Management and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Mary E. Barnes-Tilley	Absent
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Weldon Williams	Yes

8. Administrative/Elected Officials Report

Terry Roberts reported on the following:

- Downtown Master Plan public meeting in Council Chambers tonight at 5:30 p.m.
- Gladys Hodde's retirement party at 5:30 p.m. Monday, February 20, 2012
- Council update was distributed yesterday
- March 8, 2012 and March 22, 2012 Council Meetings will be extensive.
- Audit committee meets March 8, 2012 at 8:00 a.m.
- Possible water supply study at a future meeting.

Lowell reported on the following:

- Lake Somerville update: 232.5 gained 5 feet in last 4 to 5 weeks.

The meeting was adjourned.

Milton Y. Tate, Jr.
Mayor

Jeana Bellinger, TRMC
City Secretary