

Brenham City Council Minutes

A regular meeting of the Brenham City Council was held on July 19, 2012 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members present:

Mayor Milton Y. Tate, Jr.
Mayor Pro Tem Gloria Nix
Councilmember Mary E. Barnes-Tilley
Councilmember Andrew Ebel
Councilmember Danny Goss
Councilmember Keith Herring
Councilmember Weldon Williams, Jr.

Others present:

City Manager Terry K. Roberts, City Attorney Cary Bovey, City Secretary Jeana Bellinger, Deputy City Secretary Jennifer Salsgiver, Assistant City Manager Kyle Dannhaus, Deputy Fire Chief Alan Finke, Assistant Police Chief Jay Petrash, David Doelitsch, Chief Financial Officer Carolyn Miller, Debbie Gaffey, Wende Ragonis, Development Services Director Julie Fulgham, Public Works Director Doug Baker, Leslie Kelm, Kim Hodde, Public Utilities Director Lowell Ogle, Dane Rau, Janie Mehrens, Jennifer Eckermann, Kevin Boggus, Angela Hahn, Tammy Jaster, and Jamie Maurer

Citizens present:

Clint Kolby, Mary Barnes, Kate Alexander Maddock, Traci Pyle, Harvey Binnina, Ryan Eisworth, Rick Eckert, Tom Whitehead, Linin Loggins, Tommy Upchurch, Robin McCaffrey, Sandra Vester, Lu Hollander, Atwood Kenjura, Page Michel, Keith Hankins, Ash Patel, Larissa Dietevion, Amritpaul Singh, Melinda Fabian, Pamela Murski, Sally Blun, Leslie Harrell, Jon Hill, Paras Patel, Alex Patel, John Hermann, Jay Alexander, and Joe Perino

Media Present:

Arthur Hahn, Brenham Banner Press; Frank Wagner, KWHI

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – Councilmember Weldon Williams**
- 3. Citizens Comments**

There were no citizen comments.

CONSENT AGENDA

4. Statutory Consent Agenda

4-a. Minutes from the June 21, 2012 and July 5, 2012 Council Meetings

A motion was made by Councilmember Herring and seconded by Councilmember Barnes-Tilley to approve the Statutory Consent Agenda Item 4-a. Minutes from the June 21, 2012 and July 5, 2012 Council Meeting.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Weldon Williams	Yes

WORK SESSION

6. Discussion and Presentation on the Downtown Master Plan

Main Street Manager Jennifer Eckermann explained that since the City of Brenham signed a contract with MESA Design Group last fall to design the Downtown Master Plan (DTMP), volunteers have invested many hours and she thanked the Downtown Master Plan Steering Committee for the time they invested. Eckermann introduced Tommy Upchurch, the Downtown Master Plan Steering Committee Chair, and MESA Design Group Principle Robin McCaffrey.

Upchurch presented the history and intent of the DTMP. He explained that the idea began with the vision of Main Street Brenham and the Economic Restructuring Committee led the research and discussions that concluded in a recommendation to City Council to engage a professional consulting firm. He explained that City Council and the Brenham Community Development Corporation (BCDC) appropriated \$100,000 to hire a firm to create a DTMP and MESA Design Group was hired in September 2011.

Upchurch stated that MESA Design Group facilitated five public meetings involving the community to receive input and present plans between November 2011 and May 2012. He stated that the Main Street Board and Economic Restructuring Committee want to provide vision and tools to preserve the downtown area. He explained that physical change will occur with or without a plan and a comprehensive plan provides a starting point for conversations to address problems such as parking, traffic, pedestrian movement, new construction, and issues that affect the economy.

McCaffrey highlighted the DTMP's focus on restoration and preservation. He explained that the plan aims to attract people to spend time downtown. McCaffrey noted that the plan is a strategy to be implemented as opportunity presents itself and the plan will take time to unfold.

Upchurch added that the intent is to benefit everyone who lives, works, owns property, and/or owns a business downtown. He explained that the DTMP benefits downtown, which in turn benefits the City of Brenham, and the Main Street Board and the Planning and Zoning Commission recommend that Council adopt the DTMP.

Downtown resident Mary Barns voiced her support for the vision to preserve the core and integrity of the downtown area and she thinks this plan will grow Brenham in a positive manner. Barns encouraged Council to consider how an increase in sales tax revenue will benefit all the citizens of Brenham.

Property owner Joe Perino voiced his concerns for the DTMP and objects to not having an economic plan simultaneous with the master plan. He presented a petition requesting that Council not adopt the proposed master plan. Perino voiced concerns related to unknown factors as well as uncertainties that could prevent investment and stated that the proposed plan is not the basic plan the City of Brenham should adopt.

Atwood Kenjura pointed out item twelve (12) on Council's agenda concerning the possible demolition of the old municipal building and that the DTMP places a possible hotel on land belonging by various property owners. He explained that he does not want his structurally sound building replaced with a parking garage. Kenjura stated that he and the other property owners wanted to reiterate the concept that the City of Brenham can not do eminent domain because of economic development.

Mayor Tate assured Kenjura that the City of Brenham intends to work with property owners and the DTMP is a vision.

Downtown business and property owner Traci Pyle expressed her appreciation for downtown. She stated that as Houston moves closer, she does not want downtown to lose its identity and the Main Street Board wants to be proactive verses reactive. Pyle explained that the committee invested a lot of time into this plan to keep downtown Brenham relevant, accessible, and a destination.

Downtown Master Plan Steering Committee member Tom Whitehead stated that he agreed with everything said in support of the plan. He expressed his appreciation for how MESA Design Group designed the plan using the community's input gathered in public meetings. He stated that the plan addresses issues and although it will take years to implement, it is worth it. He urged Council to adopt the DTMP.

Main Street Board member Jon Hill voiced his support for the plan. He expressed that his family's heritage is rooted in Brenham and he would never be a part of anything that would negatively affect downtown property owners.

Downtown Master Plan Steering Committee member Malinda Fabian voiced her support for the plan and encouraged Council to maintain downtown so future generations can enjoy it. She stated that the DTMP financially benefits Brenham through increasing travel spending and jobs. Fabian stated that the DTMP respects history and maintains the integrity of downtown and she would not put her name on it if she did not fully believe it was good for the community.

Economic Restructuring Committee Chair Leslie Harrell stated that the DTMP is a good thing for many reasons. She explained that the committee spent a lot of time researching the benefits throughout a two and a half (2.5) year process to be where they are today. Harrell referenced concerns brought before Council and clarified that the DTMP does not have regulations and the plan will not happen overnight.

Ant Street Inn owner and downtown resident Keith Hankins stated that he is in favor of the plan because it provides a frame work for business owners and members of the community and does not dictate what will happen. He explained that MESA Design Group worked with him so plans met both his needs as well as the DTMP's needs. Hankins stated that the DTMP shows members of the outside world that Brenham is thinking of the future while not destroying its past.

REGULAR AGENDA

10. Discuss and Possibly Act Upon Resolution R-12-014 Adopting a Downtown Master Plan for the City of Brenham

Mayor Tate acknowledged the publics' remarks and requested Councils' comments.

Councilmember Goss stated that he was not ready to make a decision.

Councilmember Ebel thanked the volunteers for their time.

Councilmember Herring explained that he enjoyed serving on the committee and described the DTMP is a game plan. He expressed his support for the DTMP.

Councilmember Barnes-Tilley expressed her appreciation for the community's involvement and the practice of democracy. She stated that Council will continue to work together to implement what is doable at the time. She noted that the master plan enables the City to plan for the future, which leads to positive growth, and voiced her support for the plan.

A motion was made by Councilmember Herring and seconded by Councilmember Barnes-Tilley to approve Resolution R-12-014 adopting a Downtown Master Plan for the City of Brenham.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Not Present*
Councilmember Keith Herring	Yes
Councilmember Weldon Williams	Yes

*After staff presentation, citizen comments, and council members' discussion of this item, Councilmember Goss left the council chambers prior to the motion and vote on the Resolution approving the Downtown Master Plan. Therefore, Councilmember Goss' vote on the Resolution is recorded in the minutes as "Not Present."

WORK SESSION

5. Discussion and Presentation on the Regulation of Boarding Homes Located Inside the City Limits

Mayor Tate asked if anyone in the audience had a comment and stated that staff had material to brief Council on.

City Attorney Cary Bovey explained that he and City Secretary Jeana Bellinger wanted to update Council on their boarding home research.

City Manager Terry Roberts stated that this work session provides an opportunity for Council to become more familiar with the draft ordinance that Bovey, Bellinger, and Police Chief Rex Phelps worked on.

Bellinger stated that Phelps introduced the boarding home item in a previous work session in response to the large call volume received from facilities not regulated by the state and that Council had requested information on regulations and facility types. Bellinger described the facility type as a for-profit business that provides housing to three or more unrelated elderly or disabled persons. Bellinger stated that the increase in boarding homes opening in Brenham led to an increase in police services that dealt with non-police related issues. Bellinger added that the state legislature recently adopted a Health and Safety Code provision for boarding home facility regulation and the state's model policy was used as a guide in writing the draft ordinance provided for Council's review, which would be revised before the ordinance's first reading.

Bovey explained that the draft ordinance presented will not undergo major revisions except for a few changes such as added language concerning the complaint process, compliance, and business operations such as the implementation deadline.

Councilmember Williams stated that these facilities appear to be similar to Kruse Village, but with less people. Bovey explained that Kruse Village, nursing homes, and retirement facilities are exempt because they are already state regulated.

Bellinger added that she and Code Enforcement Officer David Doelitsch are researching inspection and license fees other cities charge, noting the time requirement inspections require.

Councilmember Herring asked if Doelitsch would administer the regulations. Bellinger explained that Doelitsch and Community Relations Officer Chris Jackson would manage the regulations.

Councilmember Williams asked if other cities implemented these regulations. Bellinger explained that Dallas has and other cities are in this process of implementing similar policies.

Councilmember Barnes-Tilley stated that it appears that homes not regulated by the state fall through the cracks so the City should act to protect citizens. Bellinger explained that the presence of twenty-seven (27) or more boarding homes expedited this item to a higher priority.

Councilmember Goss questioned the potential for the ordinance's ineffectiveness on decreasing the emergency call volume. Assistant Police Chief Jay Petrash admitted that the possibility exists because the police will not refuse a 911 call and added that the ordinance helps these establishments regulate themselves and take better care of their residents.

7. Discussion and Presentation of the Community Service Committee's Recommended Funding Allocations for the FY2012-13 Budget

City Manager Terry Roberts stated that he and Assistant City Manager Kyle Dannhaus attended the committee's funding meetings and this work session provides Council the opportunity to view the recommendation and voice concerns before the Budget Workshop.

City Secretary Jeana Bellinger stated that nine (9) requests were received for a total in funding requests of \$174,650, not including contractual obligations for insurance and utilities for the Boys & Girls Club and the Brenham Heritage Museum, which left about \$105,000 to fund requests. Bellinger stated that entities presented funding requests to the Community Service Committee on June 14th, the Committee met on June 27th to discuss requests, and the Committee recommended that funding levels for the Boys & Girls Club, Faith Mission, Hospice Brazos Valley, Mission Brenham, and the Washington County Healthy Living Association remain the same for FY2012-13. Bellinger noted that the funding recommendation for Jobs Partnership of Washington County increased and funding was recommended this year for Freedom Hill. Bellinger added that Freedom Hill must verify that funds are used for the repairs presented in their request.

Councilmember Williams, Community Service Committee Chair, expressed the difficulty in not having enough funds available for every community service group and explained that they did their best in allocating funds.

Roberts explained that no action is required on this item now, but this work session provides an opportunity for organizations to approach Council and for Council to discuss the committee's recommendation.

Councilmember Goss asked why Freedom Hill was added to receive funds this year. Councilmember Williams explained that the committee allocated a smaller sum than Freedom Hill requested. Dannhaus added that Freedom Hill presented a capital expenditure for flooring and air conditioning and the committee thought that it was a legitimate request.

Councilmember Goss asked if Freedom Hill was self-funded. Dannhaus answered that they are self-supported through their resale shop and clients. Councilmember Herring noted that Freedom Hill receives funding through grants as a 501 non-profit organization.

PUBLIC HEARING

8. Public Hearing, Discussion and Presentation on a Texas Parks and Wildlife Department Grant for Additional Water Features, Decking and Associated Improvements and Furnishings at the Blue Bell Aquatics Center

Mayor Tate opened the Public Hearing.

Parks and Recreation Manager Jamie Maurer presented the Parks and Recreation Board's recommendation to pursue a grant opportunity with Texas Parks and Wildlife that matches up to \$100,000 for Blue Bell Aquatic Center (BBCA) improvements. Maurer explained that the proposed project will extend the outdoor leisure pool deck to include a large canopy for shade, additional seating, and new splash pad water features, which provides a new water attraction and gives the eleven (11) year old facility a fresh new look. Maurer presented a design, created by Kraftsman Commercial Playgrounds, projected to cost about \$200,000 and noted that the local 50/50 match will hopefully come from the Brenham Community Development Corporation (BCDC).

City Manager Terry Roberts explained that the City became aware of this grant opportunity after BCDC's budget meeting. Roberts stated that the Parks and Recreation Board discussed this item at a regular meeting and BCDC is aware that the item is on Council's agenda. Roberts stated that facility improvements would encourage usage of the BBCA and Council must decide if the City will apply for the grant.

Councilmember Herring requested information on the discount listed on a handout. Maurer explained that the Buy Board Discount is the \$23,667 markdown the City would receive.

Councilmember Barnes-Tilley asked how the need for a splash park was decided on. Maurer explained that it does not require additional personnel, it is less expensive than other features, and it addresses the outstanding need for a splash park that the Board considered placing in another park.

Councilmember Barnes-Tilley asked if admission fees would increase to cover the expenses incurred with the splash park. Maurer stated that the admission fee would not increase due to an expansion, but operating expenses would increase due to the increase in water used.

Councilmember Herring asked if the water used for a splash park would go down the drain. Assistant City Manager Kyle Dannhaus explained that staff will explore ways to reuse the water pumped through the splash park. Maurer noted that recycling water will increase the project's cost by \$100,000. Mayor Tate reiterated that the expansion does not increase labor or add personnel.

Councilmember Herring asked about the deck's life span. Maurer answered eight (8) years and Dannhaus added that outdoor decks have a five (5) to ten (10) year window on when they need redone so they projected eight (8) years.

Councilmember Barnes-Tilley stated that Council's vote today involves whether or not the City applies for the grant and added that Council would ask BCDC for \$100,000 if they are awarded the grant. Councilmember Goss stated that our proposal should note that funding needs to come from BCDC. Mayor Tate responded that Council could use City fund reserves if BCDC refuses to fund the project or Council could refuse the grant.

Record Coordinator Angela Hahn explained that she worked on the grant and stated that the grant will match in kind work done by the City and this amount has not been figured in yet. Hahn stated that approving the item allows staff to apply for a competitive grant to fund a worthwhile project.

Maurer added that the splash park provides an opportunity for non-swimmers and for those with a disability to enjoy the BBKA, noting that state school participants visit it weekly.

Councilmember Barnes-Tilley voiced her support to provide additional opportunities and voiced concern on increased admission fees. Maurer reaffirmed that rates will not increase because of these improvements. Roberts reiterated that the splash park will increase the facility's water usage, but there would be no additional staffing needs attached to this expansion.

Councilmember Williams stated that the City should apply for grant because things are getting better all the time.

Councilmember Herring asked about other cities' splash parks and Maurer explained that Rockwall and Longview's stand alone splash parks are heavily used.

The public hearing was closed.

REGULAR AGENDA

9. Discuss and Possibly Act Upon Resolution R-12-013 Authorizing the Submission of a Grant Application to Texas Parks and Wildlife Department for Additional Water Features, Decking and Associated Improvements and Furnishings at the Blue Bell Aquatics Center and Authorize the Mayor to Execute Any Necessary Documentation

A motion was made by Councilmember Williams and seconded by Councilmember Ebel to approve Resolution R-12-013 authorizing the submission of a grant application to Texas Parks and Wildlife Department for additional water features, decking and associated improvements and furnishings at the Blue Bell Aquatics Center and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Weldon Williams	Yes

11. Discuss and Possibly Act Upon the Appointment of Members to the Board of Adjustment

Development Services Director Julie Fulgham explained that Board members Arlen Thielemann and MaLisa Hampton's terms expired in December 2011 and both have applied for reappointment. Fulgham explained that there will be a full board with their reappointment and recommended their reappointment for another term.

Mayor Tate asked if these members were both active, had good attendance, and participated in discussion and Fulgham confirmed that they had.

Councilmember Herring asked if there were any other applicants and Fulgham stated that other applicants were not solicited because these members were holdovers, but the position Mike Haywood recently filled was solicited and applicants will be solicited for alternate positions.

City Manager Terry Roberts explained that these are holdovers and the City will begin the application process on August 1st for terms that expire in 2012.

A motion was made by Councilmember Herring and seconded by Mayor Pro Tem Nix to reappoint Arlen Thielemann and MaLisa Hampton to a two (2) year term, set to expire in December 2013.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Weldon Williams	Yes

12. Discuss and Possibly Act Upon Bid No. 12-010 and Award a Contract for the Demolition and Abatement of the Abandoned Municipal Building Located at 210 N. Park Street and Authorize the Mayor to Execute Any Necessary Documentation

Assistant City Manager Kyle Dannhaus explained that the City bid out the demolition and abatement of 210 N. Park Street and four (4) bids were received. Dannhaus presented a letter from the low bidder requesting the withdrawal of his bid due to an error. Dannhaus advised Council to accept the withdrawal request, reject the other bids due to their high prices, and rebid the project. He added that one bid came in after the deadline, which could not be opened, and the City could get closer to their \$100,000 budgeted amount through rebidding the project.

City Attorney Cary Bovey explained that state law provides bidders the right to withdrawal a bid if there is a material mistake and the City's terms and conditions allow Council to accept a bid withdrawal.

A motion was made by Councilmember Ebel and seconded by Councilmember Herring to honor the request from AAR, Inc. to withdrawal their bid, reject all other bids, and rebid the demolition and abatement of the abandoned municipal building.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Weldon Williams	Yes

13. Discuss and Possibly Act Upon an Ordinance on Its First Reading Amending the Code of Ordinances of the City of Brenham, Chapter 2, Administration, Article VII, Library Advisory Board, to Provide for the Powers, Duties, Organization, Operation, Board Membership and Additional Matters Related to the Library Advisory Board

City Secretary Jeana Bellinger explained that this ordinance outlines the new policies and procedures Council adopted earlier this year, which set up the application process, staggered three (3) year terms, and Open Meetings training. Bellinger explained that since the Library Advisory Board already had staggered three (3) year terms, there was no need to alter their current terms.

Fortnightly President Elect Janie Mehrens stated that the ordinance requires appointments by October 1st, but the first Fortnightly business meeting is after October 1st so the Fortnightly nominations will be late this year.

City Manager Terry Roberts explained that the Library Advisory Board and the HOT Board are unique in that five (5) Fortnightly nominees are appointed by City Council to the Library Advisory Board and the County appoints two (2) members to the HOT Board.

Councilmember Herring asked if Council members serving on boards need to fill out the application and Bellinger stated that applications will be mailed on or before August 1st.

A motion was made by Councilmember Barnes-Tilley and seconded by Mayor Pro Tem Nix to approve an ordinance on its first reading amending the Code of Ordinances of the City of Brenham, Chapter 2, Administration, Article VII, Library Advisory Board, to provide for the powers, duties, organization, operation, board membership and additional matters related to the Library Advisory Board.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Weldon Williams	Yes

14. Discuss and Possibly Act Upon Ordinance O-12-016 Amending the Code of Ordinances of the City of Brenham, Chapter 25, Traffic, Article III, Stopping, Standing and Parking to Regulate Parking Inside the City Limits

City Secretary Jeana Bellinger explained that Council adopted the 1st reading of this ordinance at the July 5th Council meeting and since then, the City Attorney and staff revised the ordinance for the 2nd reading. Bellinger explained that the changes involved cleaning the ordinance up, revising language to allow people to retrieve their vehicle before paying their ticket due to court dates not being immediately available and adding language that restricts storing vehicles on the street.

A motion was made by Mayor Pro Tem Nix and seconded by Councilmember Williams to approve Ordinance O-12-016 amending the Code of Ordinances of the City of Brenham, Chapter 25, Traffic, Article III, Stopping, Standing and Parking to regulate parking inside the city limits.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Weldon Williams	Yes

Council adjourned into Executive Session at 2:54 p.m.

EXECUTIVE SESSION

- 15. Section 551.072, Texas Government Code – Deliberation Regarding Real Property – Discussion Regarding the Purchase and/or Exchange of Real Estate for Possible Park Expansion**
- 16. Section 551.072, Texas Government Code – Deliberation Regarding Real Property – Discussion Regarding the Purchase of Real Estate for Future Municipal Improvements**

Executive Session adjourned at 3:12 p.m.

RE-OPEN REGULAR AGENDA

- 17. Discuss and Possibly Act Upon the Purchase and/or Exchange of Real Estate for Possible Park Expansion**

A motion was made by Councilmember Herring and seconded by Councilmember Ebel to not accept the offer for the purchase and/or exchange of land for additional park land.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Weldon Williams	Yes

18. Administrative/Elected Officials Report

City Manager Terry Roberts reported on the following:

- Documents will be ready on Monday for the July 25-27, 2012 Budget Workshop.
- Sales tax had a double-digit increase.
- Development Services Director Julie Fulgham, City Secretary Jeana Bellinger, and I are working with Economic Development Foundation President Page Michel and Project Manager Clint Kolby on revising the tax phase-in application to clarify retained jobs and this definition will be provided to Council.
- Animal Shelter Task Force met July 18, 2012. They toured the shelter and provided feedback on how to move the project forward.
- The car court will start with reimbursements to the City and County when both lanes of traffic are over the Highway 290 double overpass; the car count will be delayed until Stringer St. is completed for safety reasons.

Human Resources Manager Janie Mehrens reported on the following:

- Employee application process is now paperless.
- New librarian starts July 30, 2012.

Assistant Public Utilities Director Dane Rau reported on the following:

- Curtis Thomas is retiring from the Recycling Center.

The meeting was adjourned.

Milton Y. Tate, Jr.
Mayor

Jeana Bellinger, TRMC
City Secretary

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