

Brenham City Council Minutes

A regular meeting of the Brenham City Council was held on January 8, 2015 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members present:

Mayor Milton Y. Tate, Jr.
Mayor Pro Tem Gloria Nix
Councilmember Andrew Ebel
Councilmember Danny Goss
Councilmember Keith Herring

Members absent:

Councilmember Mary E. Barnes-Tilley
Councilmember Weldon Williams, Jr.

Others present:

City Manager Terry K. Roberts, Assistant City Manager Kyle Dannhaus, City Attorney Cary Bovey, City Secretary Jeanna Bellinger, Kacey Weiss, Stacy Hardy, Community Services Director Wende Ragonis, Fire Chief Ricky Boeker, Deputy Chief Alan Finke, Police Chief Rex Phelps, Angela Hahn, Development Services Manager Erik Smith, Kim Hodde, Public Works Director Dane Rau, Alton Sommerfield, City Engineer Grant Lischka and Brett Church.

Citizens present:

None

Media Present:

Arthur Hahn, Brenham Banner Press; Caitlin Hahn, Brenham Banner Press; and Mary-Janet Reyes, KWHI

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – City Manager Terry Roberts**
- 3. Service Recognition**
 - **Brett Church, Electric Department – 20 Years**

4. Citizens Comments

There were no citizen comments.

CONSENT AGENDA

5. Statutory Consent Agenda

5-a. Ordinance No. O-15-001 on Its Second Reading Amending the FY2013-14 Adopted Budget

A motion was made by Councilmember Herring and seconded by Councilmember Goss to approve the Statutory Consent Agenda Item 5-a as presented.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Absent
Councilmember Weldon Williams	Absent

REGULAR AGENDA

6. Discuss and Possibly Act Upon Final Payment to Legacy Concrete Works, LLC for the Construction of the Ralston Creek Box Culvert at Gun and Rod Road and Authorize the Mayor to Execute Any Necessary Documentation

City Engineer Grant Lischka presented this item. Lischka explained that this was discussed at an emergency meeting of City Council on December 4th due to the Ralston Creek crossing on Gun and Rod Road sustaining damage that required immediate attention. At the time of the December 4th emergency meeting, staff did not have quotes for the repair; however, since the repair of the crossing was deemed an emergency, Council authorized the Mayor to enter into a contract once staff had received and reviewed the quotes.

Lischka stated that staff received two quotes with the lowest being \$73,500 and staff believed the lowest quote was reasonable. According to Lischka, during the course of the construction, some field modifications were made that decreased the length of the culvert, as quoted, which decreased the cost by \$3,800. Also during construction, staff saw the need for additional headwalls in order to provide a safer crossing. Lischka explained that these headwalls were added at a cost of \$6,000. Accounting for the deduction of \$3,800 and the addition of \$6,000, the final invoice from the contractor totaled \$75,700. Lischka stated the contractor has completed construction and staff recommends final payment in the amount of \$75,700.00.

A motion was made by Councilmember Herring and seconded by Mayor Pro Tem Nix to approve the final payment to Legacy Concrete Works, LLC for the construction of the Ralston Creek box culvert at Gun and Rod Road in the amount of \$75,700.00 and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Absent
Councilmember Weldon Williams	Absent

7. Discuss and Possibly Act Upon A One (1) Year Extension in Accordance with Bid No. 14-002 for Janitorial Services for Various City Facilities and Authorize the Mayor to Execute Any Necessary Documentation

Public Works Director Dane Rau presented this item. Rau explained that on December 5, 2013, the City Council awarded Ambassador Higher Cleaning Standards the annual contract for janitorial services related to numerous City facilities. This contract was for a total of up to three years if both parties agreed. Rau stated that on January 15, 2015, the first term of the three year contract is up and a renewal is needed in order to proceed with the additional two years.

Rau noted that during the past year an addendum was taken to council to adjust certain facilities on the contract such as removing the Library Building, Central Communication Building and adjusting City Hall cleaning due to the addition of the Library move in. Rau stated there were two areas also added such as the Central Warehouse Building and the All Sports Building. Rau explained that overall there was still a savings due to the Communication Building being deleted from the contract.

Rau explained that the Police Department has asked that one item in the “cleaning schedule” for their building change. Rau stated that in the past the Police Department has been cleaned on a Monday-Friday schedule; however, they have requested that the schedule change to Sunday-Thursday due to that facility being ready to the public on Monday morning.

Rau advised that Ambassador has indicated that they would like to renew their contract at the current prices except there would be a slight increase for the schedule change at the Police Department. Rau noted that this increase would be \$100 more a month or an additional \$1,200 per year for the Police Department. Rau stated this is due to Ambassador’s higher weekend rate.

Rau explained that he would like to ask Council to extend the annual contract with Ambassador Higher Cleaning Solutions for an additional year with one adjustment being the increase for the Sunday-Thursday cleaning schedule change for the Police Department. The renewed contract will be for \$62,618 annually, which is a reduction from the original contract awarded in 2013.

Councilmember Goss questioned why there is an increase for the Police Department if the number of days will be staying the same. Rau explained that the company charges a higher rate for weekends.

A motion was made by Councilmember Herring and seconded by Councilmember Ebel to approve a one year contract extension with Ambassador Higher Cleaning Solutions (related to Bid No. 14-002) for the janitorial services for various city facilities in the amount of \$62,618.00 and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	No
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Absent
Councilmember Weldon Williams	Absent

8. Discuss and Possibly Act Upon an Ordinance on Its First Reading to Repeal Ordinance No. O-04-007 for Placement of a Stop Sign on Chappell Hill Street at Its Intersection with Stringer Street

Public Works Director Dane Rau presented this item. Rau explained that in 2004, an Ordinance was adopted to place a stop sign on S. Chappell Hill St. at Stringer St. At that time Chappell Hill was only a small section of roadway that lead to a dead end; however, due to the upcoming connection of S. Chappell Hill Street to Market Street, staff does not feel that the stop sign originally placed in 2004 is a good fit for this intersection. Rau stated that he is recommending that the stop sign on S. Chappell Hill Street be removed to allow traffic to flow between Market Street and US Highway 290 feeder road.

Mayor Tate asked if the stop sign will stay in place while construction is occurring. Rau stated that the stop sign will stay in place until the roadway is finished and is opened for traffic.

City Attorney Cary Bovey advised the Council that the ordinance would need to be amended for second reading to clarify that the stop sign would not be installed until construction is completed and the roadway was opened to vehicular traffic.

A motion was made by Councilmember Ebel and seconded by Councilmember Herring to approve an Ordinance on its first reading to repeal Ordinance No. O-04-007 for the placement of a stop sign on Chappell Hill Street at its intersection with Stringer Street.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Absent
Councilmember Weldon Williams	Absent

9. Discuss and Possibly Act Upon an Ordinance on Its First Reading for the Placement of a Stop Sign on Stringer Street at Its Intersection with S. Chappell Hill Street

Public Works Director Dane Rau presented this item. Rau explained that due to the extension of S. Chappell Hill Street from Market Street to U.S. Highway 290, staff is recommending the placement of a stop sign on Stringer Street at its intersection with S. Chappell Hill Street.

City Attorney Cary Bovey advised the Council that the ordinance would need to be amended for second reading to clarify that the stop sign would not be installed until construction is completed and the roadway was opened to vehicular traffic.

A motion was made by Councilmember Herring and seconded by Councilmember Ebel to approve an ordinance on its first reading for the placement of a stop sign on Stringer Street at its intersection with S. Chappell Hill Street.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Absent
Councilmember Weldon Williams	Absent

Council adjourned into Executive Session at 1:20 p.m.

EXECUTIVE SESSION

10. Section 551.076 – Texas Government Code – Deliberation Regarding Security Devices – Discussion Regarding the Brenham Police Department’s Deployment of a Security Device

Executive Session adjourned at 1:34 p.m.

RE-OPEN REGULAR AGENDA

11. Discuss and Possibly Act Upon the Possible Authorization to Accept a Grant from the Susteen Mobile Forensics Grant Program for a Mobile Forensics Software Unit and Authorize the Mayor to Execute Any Necessary Documentation

Police Chief Rex Phelps presented this item. Phelps explained that the Department was recently notified of a grant opportunity which would assist in the purchase of forensic software. Phelps explained that the grant will pay sixty percent (60%) of the cost and the City’s match would be \$4,999.

A motion was made by Councilmember Herring and seconded by Councilmember Goss to accept a grant from the Susteen Mobile Forensics Grant Program for a mobile forensics software unit and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Absent
Councilmember Weldon Williams	Absent

12. Administrative/Elected Officials Report

City Manager Terry Roberts reported on the following:

- The Chamber Banquet is January 27th
- The City's Holiday Party will be January 30th. Please be sure and RSVP if you will be attending.
- Welcomed Fire Chief Ricky Boeker back from his medical leave
- Stated that Councilmember Williams is in Austin recovering from his heart procedure and Councilmember Herring is also recovering from shoulder surgery.
- City crews had to do an emergency water leak repair on Medical Parkway and water will be turned back on today.
- The second City Council meeting in January will be the 29th.

Councilmember Goss requested that the Council consider having a retreat in the near future to discuss several items related to the future of Brenham.

Police Chief Phelps advised that bid requests for the construction of the new animal shelter will be going out around January 12th.

Community Services Director Wende Ragonis reported on the following:

- "Uptown Swirl" will be on January 17th.
- She will be presenting the Parks Master Plan to Council in February.
- The Library Advisory Board in finalizing plans for the new library.
- The City is sponsoring "Walk with a Doc" for our employees on Saturday, January 24th in Hohlt Park; doctors from the Brenham Clinic will provide an informational session and then walk with the employees.

Fire Chief Boeker advised Council that the new fire truck should be here within the next week.

The meeting was adjourned.

Milton Y. Tate, Jr.
Mayor

Jeana Bellinger, TRMC
City Secretary

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