

Brenham City Council Minutes

A regular meeting of the Brenham City Council was held on September 3, 2015 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members present:

Mayor Milton Y. Tate, Jr.
Mayor Pro Tem Gloria Nix
Councilmember Andrew Ebel
Councilmember Danny Goss
Councilmember Keith Herring
Councilmember Mary E. Barnes-Tilley
Councilmember Weldon Williams, Jr.

Members absent:

None

Others present:

City Manager Terry Roberts, Assistant City Manager Rex Phelps, City Attorney Cary Bovey, City Secretary Jeana Bellinger, Deputy City Secretary Kacey Weiss, Assistant City Manager-Chief Financial Officer Carolyn Miller, Stacy Hardy, Susan Nienstedt, Kaci Konieczny, Cynthia Longhofer, Director of Community Services Wende Ragonis, Fire Chief Ricky Boeker, Public Works Director Dane Rau, Assistant City Manager of Public Utilities Lowell Ogle, Development Services Manager Erik Smith and Angela Hahn

Citizens present:

Fredericka DeBerry, Carol Muegge, Donna Culliver, Lynn Nolte, Jean Shoup, Cindy Nash and Suzette Moser

Media Present:

Arthur Hahn, Brenham Banner Press; and Mary-Janet Reyes, KWHI

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – City Manager Terry K. Roberts**

3. Proclamations

- Childhood Cancer Awareness Month – September, 2015
- Constitution Week – September 17-23, 2015
- Library Card Sign-Up Month
- Washington County Big READ

4. Citizens Comments

There were no citizen comments.

CONSENT AGENDA

5. Statutory Consent Agenda

- 5-a. Minutes from the July 20, 2015 and July 23, 2015 Budget Workshops and the August 6, 2015 Regular City Council Meeting**
- 5-b. Ordinance No. O-15-024 on Its Second Reading Authorizing the Placement of a Stop Sign on Cantey Street at Its Intersection with U.S. Highway 290 West Frontage Road and Authorize the Mayor to Execute Any Necessary Documentation**
- 5-c. Ordinance No. O-15-025 on Its Second Reading Amending the FY2014-15 Adopted Budget and Authorize the Mayor to Execute Any Necessary Documentation**

A motion was made by Councilmember Herring and seconded by Councilmember Barnes-Tilley to approve the Statutory Consent Agenda Items 5-a., 5-b. and 5-c. as presented.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

PUBLIC HEARING

6. Proposed Tax Rate of \$0.4731 per \$100 Valuation for Fiscal Year Beginning October 1, 2015 and Ending September 30, 2016

Assistant City Manager-Chief Financial Officer Carolyn Miller presented this item. Miller explained that the Council must hold two public hearings to receive citizen comments on a proposed tax rate. The first public hearing was held during the Council meeting on August 27, 2015. There were no citizen comments made on the proposed tax rate.

Miller advised that a property tax rate of \$0.4731 per \$100 valuation is proposed to fund the FY2015-16 Budget. Of this rate, \$0.2950 will be maintenance and operations (M&O). The balance of \$0.1781 is for debt service (interest and sinking or I&S).

Mayor Tate announced that the first reading of the Ordinance to adopt the tax rate will be during a Special Council meeting on Monday, September 14, 2015 at 8:00 a.m. at City Hall, located at 200 W. Vulcan Street. The second reading of the Ordinance and adoption of the tax rate is scheduled for a Regular Council meeting on Thursday, September 17, 2015 at 1:00 p.m. at City Hall, located at 200 W. Vulcan Street.

REGULAR AGENDA

7. Discuss and Possibly Act Upon Resolution No. R-15-022 Amending the Human Resources Policy Manual

Human Resource Manager Susan Nienstedt presented this item. Nienstedt stated that the current policy manual was adopted on March 1, 2010 and several revisions are necessary to be consistent with regulations and city procedures and practices. Nienstedt stated that the areas revised extensively were Vacation Leave and the Drug and Alcohol Use Policy. Nienstedt advised that two new sections, Cell Phone Use in the Workplace and Social Media, were added to the policy.

During discussion of the policy manual, it was determined that the following corrections needed to be made:

- Page 121: Add the wording “*not more than*” to the vacation carry over amount of two weeks; and
- Page 116: Add clarification wording of “*immediate family*” to clarify if more than five days are needed for family sick.

A motion was made by Councilmember Barnes-Tilley and seconded by Councilmember Herring to approve Resolution No. R-15-022 amending the Human Resource Policy Manual effective September 3, 2015 with the two minor revisions as discussed.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

8. Administrative/Elected Officials Report

City Manager Terry Roberts reported on the following:

- Special Council meeting on Monday, September 14th at 8:00 a.m.
- The next regular meeting will be on Thursday, September 17th beginning at 1:00 p.m.
- Congratulations to Blue Bell for being back in operation.
- Blinn College's Hodde Technical Center received Federal grant money that will be used to double the size of the Center.

The meeting was adjourned.

Milton Y. Tate, Jr.
Mayor

Jeana Bellinger, TRMC
City Secretary