

Brenham City Council Minutes

A regular meeting of the Brenham City Council was held on June 16, 2016 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members present:

Mayor Milton Y. Tate, Jr.
Mayor Pro Tem Gloria Nix
Councilmember Andrew Ebel
Councilmember Danny Goss
Councilmember Keith Herring
Councilmember Mary E. Barnes-Tilley
Councilmember Weldon Williams, Jr.

Members absent:

None

Others present:

City Manager Terry Roberts, Assistant City Manager of General Government Ryan Rapelye, Deputy City Secretary Kacey Weiss, Assistant City Manager – Chief Financial Officer Carolyn Miller, Stacy Hardy, Susan Nienstedt, Sara Parker, Director of Community Services Wende Ragonis, Crystal Locke, Andria Heiges, Fire Chief Ricky Boeker, Police Chief Craig Goodman, Corporal Chris Jackson, Public Works Director Dane Rau, Assistant City Manager of Public Utilities Lowell Ogle, Development Services Manager Erik Smith, Kim Hodde, Stephen Draehn, Angela Hahn, Officer Andrew Adams, Officer Colin Godmintz, Officer Eddie Martinez, Officer Kejan Mehlhorn-Hock and Matthew Monfreda

Citizens present:

Grady Hardeman and Clint Kolby

Media Present:

Tara Dreyer, Brenham Banner Press; and Codi Rynn, KWHI

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – Councilmember Herring**

3. New Employee Introductions

- **Andrew Adams – Patrol Officer**
- **Colin Godmintz – Patrol Officer**
- **Eddie Martinez – Patrol Officer**
- **Kejan Mehlhorn-Hock – Patrol Officer**
- **Matthew Monfreda – Water Treatment Plant Manager**
- **Ryan Rapelye – Assistant City Manager – General Government**

4. Citizens Comments

There were no citizen comments.

CONSENT AGENDA

5. Statutory Consent Agenda

5-a. Minutes from the May 2, 2016 Special Meeting and May 5, 2016 Regular City Council Meeting

A motion was made by Mayor Pro Tem Nix and seconded by Councilmember Barnes-Tilley to approve the Statutory Consent Agenda Item 5-a. as presented.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

WORK SESSION

6. Discussion and Presentation of a Strategic Plan for the Nancy Carol Roberts Memorial Library

Director of Community Services Wende Ragonis and Librarian Andria Heiges presented this item. Heiges explained that the Nancy Carol Roberts Memorial Library (NCRML) is currently accredited through the Texas State Library and Archives Commission (TSLAC). Heiges stated that to comply with the State’s accreditation standards, staff developed the 2016 – 2026 Library Strategic Plan.

Heiges advised that the planning process involved elected officials, Library Advisory Board members, industry experts, and the residents of Brenham and Washington County. Heiges explained that the goal of the plan was to create a document which represents the vision of the NCRML for the next ten years, utilize industry standards to benchmark performance to ensure State accreditation is met, and define objectives which meet the community's dynamic needs. Heiges noted that the plan is still in Draft form and if anyone has any questions or concerns to let her know.

REGULAR SESSION

7. Discuss and Possibly Act Upon the Purchase of Shelving Systems Using BuyBoard Contract No. 503-16, for the Nancy Carol Roberts Memorial Library and Authorize the Mayor to Execute Any Necessary Documentation

Director of Community Services Wende Ragonis presented this item. Ragonis stated that Komatsu Architecture, the architect for the Nancy Carol Roberts Memorial Library, has designed a plan for furniture and fixtures. Ragonis noted that it was discussed at the Council Budget Retreat that a capital lease will be utilized for this purchase.

A motion was made by Councilmember Barnes-Tilley and seconded by Councilmember Herring to approve the purchase of shelving systems to Cultural Surroundings in the amount of \$125,293 for the Nancy Carol Roberts Memorial Library and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

8. Discuss and Possibly Act Upon an Ordinance on Its First Reading Granting a Specific Use Permit to Grady Hardeman, Jr. to Allow for a Church and Related Auxiliary Uses on Property Located at 515 Martin Luther King, Jr. Parkway in an R-2, Mixed Residential Zoning District, and Being Described as Part of Lot 89 of the James A. Wilkins Addition, West Block in Brenham, Washington County, Texas

Development Services Manager Erik Smith presented this item. Smith explained that Grady Hardeman has requested a special use permit (SUP) for Wilkins, J-West Blk, Lot 89 which is addressed as 515 Martin Luther King Jr. Parkway to allow him to have a church and auxiliary use including philanthropic and educational facility. Smith advised that the building is currently vacant. Smith stated that site plans and updates to the building will be submitted to Staff after the applicant knows if the use will be permitted or not.

Smith noted that the request for this property complies with the City's comprehensive plan and the thoroughfare plan. Smith stated that there were two residents who voiced concern about this request at the Planning and Zoning Commission public hearing.

Mayor Tate questioned if there was adequate parking available. Mr. Hardeman stated that he had purchased the building and two lots near it so there should be enough land for parking.

Councilmember Goss asked if the neighbors living nearby had been contacted. Mr. Hardeman stated that he had met everyone in the area and they were fine with his plans.

Councilmember Herring questioned if there was a time frame on the completion of the building and if there could be wording added to the ordinance regarding the building being completed in a timely manner. Smith stated that wording would be added to the ordinance on the second reading that everything be completed within a one year time frame.

A motion was made by Councilmember Herring and seconded by Councilmember Williams to approve an Ordinance on its first reading granting a Specific Use Permit to Grady Hardeman, Jr. to allow for a church and related auxiliary uses on property located at 515 Martin Luther King, Jr. Parkway in an R-2, Mixed Residential Zoning District, and being described as part of lot 89 of the James A. Wilkins Addition, West Block in Brenham, Washington County, Texas with a one-year time frame to be added to the ordinance wording prior to second reading and approval by the Council.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

9. Discuss and Possibly Act Upon the Ratification of a Contract Related to the Emergency Purchase of a Generator for the Lake Somerville Pump Station and Authorize the Mayor to Execute Any Necessary Documentation

Assistant City Manager of Public Utilities Lowell Ogle presented this item. Ogle explained that on May 17th, during the biannual inspection by Loftin Equipment Company, it was determined that the generator at the Lake Pump Station was malfunctioning. Ogle stated that the generator is approximately 22 years old and it exists to ensure the continued operation of the pump station in case of an emergency and/or loss of power.

Ogle explained that due to the nature of the situation, an emergency purchase order was issued to Moeller Electric Co. on June 10, 2016.

A motion was made by Mayor Pro Tem Nix and seconded by Councilmember Williams to approve the ratification of a contract related to the purchase of a generator from Moeller Electric in the amount of \$123,250 for the Lake Somerville pump station and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

10. Discuss and Possibly Act Upon Bid No. IFB 16-008 for the Purchase of a Mechanical Bar Screen for the Wastewater Treatment Plant and Authorize the Mayor to Execute Any Necessary Documentation

Assistant City Manager of Public Utilities Lowell Ogle presented this item. Ogle explained that on May 24, 2016, the Public Utilities Staff along with the Purchasing Department opened bids for the replacement of one bar screen for the Wastewater Treatment Plant. Ogle stated there were five bids received and that Franklin Miller, Inc. submitted the low bid. Ogle advised that the screen purchase was budgeted in FY2015-16

A motion was made by Councilmember Herring and seconded by Councilmember Ebel to award Bid No. IFB 16-008 to Franklin Miller, Inc. in the amount of \$49,900 for the purchase of a mechanical bar screen for the Wastewater Treatment Plant and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

11. Discuss and Possibly Act Upon an Audit Engagement Letter from Seidel Schroeder to Perform an Audit for the Fiscal Year Ending September 30, 2016 and Authorize the Mayor to Execute Any Necessary Documentation

Assistant City Manager – Chief Financial Officer Carolyn Miller presented this item. Miller stated that the audit fee estimate is the same as the prior year when there was an increase related to the GASB Statement No. 68 pension reporting requirements. Miller advised that with the continued growth and complexity of the City’s financial activities, it is reasonable to maintain the current fee structure.

A motion was made by Councilmember Barnes-Tilley and seconded by Councilmember Ebel to approve the audit engagement letter from Seidel Schroeder to perform an audit for the fiscal year ending September 30, 2016 and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Abstain
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

12. Discuss and Possibly Act Upon a Request for a Noise Variance from Washington County Bar Association for the Reading of the Declaration of Independence at the Washington County Courthouse to be Held on July 1, 2016 from 7:30 a.m. – 8:30 a.m. and Authorize the Mayor to Execute Any Necessary Documentation

Deputy City Secretary Kacey Weiss presented this item. Weiss stated that the Washington County Bar Association would like to do a reading of the Declaration of Independence at the Washington County Courthouse. Weiss stated that they would be using sound amplification equipment.

A motion was made by Councilmember Herring and seconded by Councilmember Barnes-Tilley to approve a request for a noise variance from Washington County Bar Association for the reading of the Declaration of Independence at the Washington County Courthouse to be held on July 1, 2016 from 7:30 a.m. – 8:30 a.m. and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

13. Discuss and Possibly Act Upon a Request for a Noise Variance from Don and Margaret Davis for a Birthday Party at 800 Pleasantview to be Held on June 18, 2016 from 10:00 a.m. – 9:00 p.m. and Authorize the Mayor to Execute Any Necessary Documentation

Deputy City Secretary Kacey Weiss presented this item. Weiss stated that Mrs. Davis contacted her office regarding the date being moved to June 19th due to a conflict with the DJ. The DJ will be using sound amplification equipment at the event.

A motion was made by Councilmember Herring and seconded by Councilmember Barnes-Tilley to approve a request for a noise variance from Don and Margaret Davis for a birthday party at 800 Pleasantview to be held on June 19, 2016 from 10:00 a.m. – 9:00 p.m. and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

14. Administrative/Elected Officials Report

➤ Update on Storm Assessment and Recovery

Public Works Director Dane Rau, City Engineer Lori Lakatos and Assistant City Manager of Public Utilities Lowell Ogle addressed Council regarding the storm assessment and recovery. They presented slides showing the damages that occurred in the city. Rau stated that Staff is doing the emergency repairs as quickly as possible and if issues arise that Staff is not comfortable doing, then those damages will be completed by a contractor.

City Manager Terry Roberts reported on the following:

- The July Council meeting will be July 14th
- Budget Workshops will be July 20th-22nd beginning at 8:30 a.m.
- Council will be participating in the Juneteenth Parade on June 18th
- Belle Towers Ribbon Cutting and Grand Opening will be June 23rd from 2:00 p.m. – 4:00 p.m.
- There will not be a Walk With a Doc this month due to damages at the park

Fire Chief Ricky Boeker reported on the following:

- FEMA is in town to assess damages to homes and businesses

The meeting was adjourned.

Milton Y. Tate, Jr.
Mayor

Kacey A. Weiss
Deputy City Secretary