

Brenham City Council Minutes

A regular meeting of the Brenham City Council was held on November 3, 2016 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members present:

Mayor Milton Y. Tate, Jr.
Mayor Pro Tem Gloria Nix
Councilmember Andrew Ebel
Councilmember Danny Goss
Councilmember Keith Herring
Councilmember Mary E. Barnes-Tilley

Members absent:

Councilmember Weldon Williams, Jr.

Others present:

City Manager Terry Roberts, Assistant City Manager of General Government Ryan Rapelye, City Attorney Cary Bovey, City Secretary Jeana Bellinger, Deputy City Secretary Kacey Weiss, Assistant City Manager – Chief Financial Officer Carolyn Miller, Stacy Hardy, Susan Nienstedt, Kaci Konieczny, Cynthia Longhofer, Director of Community Services Wende Ragonis, Crystal Locke, Tammy Jaster, Fire Chief Ricky Boeker, Police Chief Craig Goodman, Chris Jackson, Trey Gully, Public Works Director Dane Rau, Casey Redman, Assistant City Manager of Public Utilities Lowell Ogle, Kim Hodde, Lori Lakatos, Kevin Post, Christi Korth, Kristi Jackson, Angela Hahn, Kevin Boggus, Darlene Konieczny, Terrence Johnson, Mark Pierce, Judson Hall, Kelvin Raven, Angeline Howard, JoAnne Hynes, Joseph Merkley, Matthew Monfreda, Kenneth McGehee, Norma Rodriguez and Tiwana Brown

Citizens present:

Deanna Murray, Holly Johnson, Charlie Droddy, Janci Droddy, Stephanie Darimont, Vince Michel, Tamara Beard, Roy Thibodeaux, Russell Honerkamp, Claude Free, Stacey Roehling, Tina Roehling, Kyler Roehling, Susan Karisch, David Karisch, Madison Merkley, Eli Merkley, Ava Merkley, Rick Flammer, Cody Schulze, Page Michel and Megan Runge

Media Present:

Arthur Hahn, Brenham Banner Press; and Noelle Buffam, KWHI

1. **Call Meeting to Order**
2. **Invocation and Pledges to the US and Texas Flags – Councilmember Barnes-Tilley**
3. **Special Presentation**
 - **American Red Cross Life Saving Award Presented to Blue Bell Aquatic Center Employees**

Stephanie Darimont with the American Red Cross presented American Red Cross Lifesaving Awards to Kevin Boggus, Tammy Jaster and Kyler Roehling. These employees helped to save the life of Janci Droddy, who collapsed in the pool during a lifeguard training class at the Blue Bell Aquatic Center. This award is one of the highest given by the American Red Cross.

4. **Special Recognitions**
 - 4-a. **Police Department Promotion & Badge Pinning**
 - **Joseph Merkley, Patrol Sergeant**
 - 4-b. **Service Recognitions**
 - **Jeana Bellinger, Administration 10 Years**
 - **Stacy Hardy, Finance 10 Years**
 - **Kevin Post, Water Treatment 10 Years**
5. **Proclamations**
 - **A Day of Thanksgiving For All First Responders**
 - **2016 Municipal Court Week**

6. **Citizens Comments**

Citizen Russell Honerkamp addressed Council. Honerkamp provided a handout to Council and the media about his concerns about the lane striping on W. Main Street between Jackson Street and Blinn Boulevard.

CONSENT AGENDA

7. Statutory Consent Agenda

7-a. Ordinance No. O-16-029 on Its Second Reading Providing for Updated Service Credits and an Increase in Retirement Annuities in the Texas Municipal Retirement System

A motion was made by Councilmember Herring and seconded by Mayor Pro Tem Nix to approve the Statutory Consent Agenda Item 7-a. as presented.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Absent

REGULAR SESSION

8. Discuss and Possibly Act Upon the 2017 Holiday Schedule

Human Resource Manager Susan Nienstedt presented this item. Nienstedt stated that the schedule includes eleven (11) observed holidays, and one (1) being a floating (birthday) holiday for a total of twelve (12) paid holidays for city employees.

A motion was made by Councilmember Herring and seconded by Councilmember Barnes-Tilley to approve the 2017 Holiday Schedule as presented.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Absent

9. Discuss and Possibly Act Upon an Ordinance on Its First Reading Authorizing a Variance to Residential Lot Requirements, as Outlined in Section 23-22(5)(a) of the City of Brenham’s Code of Ordinances, on a Tract of Land Being Described as Tract 126, 11.55 Acres of Land, Out of the John Carrington Survey, A0120, Located off Industrial Boulevard, in Brenham, Washington County, Texas

Planning Technician Kim Hodde presented this item. Hodde stated that Barbara Rudloff has submitted a variance request for an 11.55 acre tract of land located within the city’s Extra Territorial Jurisdiction. Hodde explained that the subject property does not have road frontage, but has an access easement to Industrial Blvd. Hodde noted that the applicant wishes to subdivide this property into two tracts. Hodde advised that the applicant is specifically asking for a variance to remove the requirement to have property frontage on a city right-of-way.

A motion was made by Councilmember Barnes-Tilley and seconded by Councilmember Ebel to approve an Ordinance on its first reading authorizing a variance to residential lot requirements, as outlined in Section 23-22(5)(a) of the City of Brenham’s Code of Ordinances, on a tract of land being described as Tract 126, 11.55 acres of land, out of the John Carrington Survey, A0120, located off Industrial Boulevard, in Brenham, Washington County, Texas

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Absent

10. Discuss and Possibly Act Upon Change Order No. 2 and Authorization of Final Payment to R & B Group, Inc. for the 2016 Water Treatment Plant Rehabilitation Project, and Authorize the Mayor to Execute Any Necessary Documentation

Assistant City Manager – Director of Public Utilities Lowell Ogle presented this item. Ogle stated that R&B Group, Inc. has completed the rehabilitation work at the Water Treatment Plant.

A motion was made by Councilmember Barnes-Tilley and seconded by Councilmember Goss to approve Change Order No. 2 and authorization of final payment to R & B Group, Inc. in the amount of \$20,515.00 for the 2016 Water Treatment Plant Rehabilitation Project, and authorize the Mayor to execute any necessary documentation

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Absent

11. Discuss and Possibly Act Upon an Agreement Between the City of Brenham and O'Malley Strand Associates, Inc. for Engineering Services Related to the Rehabilitation of the Church Street Water Tower and Authorize the Mayor to Execute Any Necessary Documentation

Assistant City Manager –Director of Public Utilities Lowell Ogle presented this item. Ogle advised that on September 9, 2016, the city solicited proposals for qualified engineering/architectural/surveying firms to prepare the preliminary design and specifications for the Church Street water tower. Ogle stated only one proposal was received, that of O'Malley Strand Associates, Inc. Ogle explained that the services to be provided include, but are not limited to, making surveys of existing right-of-ways, furnish monthly status reports, submit detailed drawings and plans to regulatory agencies, review drawings furnished by contractors, resolve payment request, etc. Ogle stated that the engineering fees for this project are estimated to be \$40,000 to \$60,000 based on final design and the amount of work identified.

A motion was made by Mayor Pro Tem Nix and seconded by Councilmember Goss to approve an agreement between the City of Brenham and O'Malley Strand Associates, Inc. for engineering services related to the rehabilitation of the Church Street Water Tower, in an amount not to exceed \$60,000, and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Absent

12. Discuss and Possibly Act Upon Resolution No. R-16-031 Designating the Authorized Signatories for the Texas Community Development Block Grant Program Contract No. 7216059 Related to the Rehabilitation of the Church Street Water Tower

Assistant City Manager of Public Utilities Lowell Ogle presented this item. Ogle stated that in September 2016 Resolution No. R-16-026 was passed authorizing the acceptance of a grant in the amount of \$275,000 from the Texas Department of Agriculture, as well as authorizing certain City of Brenham representatives to sign and submit funding documents related to grant documents for the rehabilitation of the Church Street Water Tower.

Ogle explained that since the council passed Resolution No. R-16-026 in September 2016, the Texas Community Development Block Grant Program (TXCDBG) has requested a resolution, using their wording.

A motion was made by Councilmember Barnes-Tilley and seconded by Councilmember Herring to approve Resolution No. R-16-031 designating the authorized signatories for the Texas Community Development Block Grant Program Contract No. 7216059 related to the rehabilitation of the Church Street Water Tower and to remove the word “County” from anywhere it appears in the Resolution.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Absent

13. Discuss and Possibly Act Upon a Request from the Brenham Housing Authority to Increase the Membership of the Brenham Housing Authority Board from Seven (7) Members to Nine (9) Members

City Manager Terry Roberts presented this item and introduced Rick Flammer with the Brenham Housing Authority. Flammer stated that the need for the current number of board members to serve on multiple boards has placed an undue hardship on the volunteers. Flammer advised that the proposed increase in board members would allow for executive committees to be formed. Flammer explained that the committees can then focus on specific entities and tasks, thus reducing the time and effort required for each individual board member.

A motion was made by Councilmember Herring and seconded by Councilmember Barnes-Tilley to approve a request from the Brenham Housing Authority to increase the membership of the Brenham Housing Authority Board from seven (7) members to nine (9) members.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Absent

14. Administrative/Elected Officials Report

City Manager Terry Roberts reported on the following:

- The ribbon cutting for the animal shelter will be on November 7th at 2:00 p.m. The open house will be November 13th from 2:00 p.m. to 4:00 p.m.
- The library grand opening will be November 14th from 2:00 p.m. to 4:00 p.m.
- The annual Health Fair for city employees will be held on November 15th and 16th

Assistant City Manager – Director of Public Utilities Lowell Ogle recognized city employee, Linda Mooney, on her retirement after 21 years of service

The meeting was adjourned.

Milton Y. Tate, Jr.
Mayor

Jeana Bellinger, TRMC, CMC
City Secretary

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