

Brenham City Council Minutes

A regular meeting of the Brenham City Council was held on April 20, 2017 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members present:

Mayor Milton Y. Tate, Jr.
Mayor Pro Tem Gloria Nix
Councilmember Andrew Ebel
Councilmember Danny Goss
Councilmember Keith Herring
Councilmember Mary E. Barnes-Tilley
Councilmember Weldon Williams, Jr.

Members absent:

None

Others present:

City Manager Terry Roberts, Assistant City Manager of General Government Ryan Rapelye, City Attorney Cary Bovey, City Secretary Jeana Bellinger, Deputy City Secretary Kacey Weiss, Assistant City Manager – Chief Financial Officer Carolyn Miller, Comptroller Stacy Hardy, Human Resources Director Susan Nienstedt, Sara Parker, Director of Community Services Wende Ragonis, Fire Chief Ricky Boeker, Police Chief Craig Goodman, Public Works Director Dane Rau, Assistant City Manager of Utilities Lowell Ogle, Development Services Director Erik Smith, Stephen Draehn, Todd Ashorn and Rebecca Ruffino

Citizens present:

Charlie Pyle and Susan Cantey

Media Present:

Arthur Hahn, Brenham Banner Press; and Noelle Buffam, KWHI

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – Mayor Milton Y. Tate, Jr.**

3. Citizens Comments

There were no citizen comments.

CONSENT AGENDA

4. Statutory Consent Agenda

4-a. Minutes from the March 2, 2017 Regular City Council Meeting and March 13, 2017 Special Meeting

4-b. Ordinance No. O-17-004 on Its Second Reading Granting a Specific Use Permit to Calvary Baptist Church to Allow for a Church and Related Auxiliary Uses on Property Located at 1100 Niebuhr Street in an R-1, Single Family Residential Zoning District, Said Property Being Described as 2.5443 Acres Out of the Arrabella Harrington Survey, A-55 (WCAD Tract 241), in Brenham, Washington County, Texas

4-c. Ordinance No. O-17-005 on Its Second Reading Amending Appendix A – “Zoning” of the Code of Ordinances of the City of Brenham to Change the Residential Single Family (R-1) Zoning District Classification to a Planned Development (PD) Zoning District Regarding the Property Being Annexed into the City of Brenham and More Specifically Described Below:

Section 2017-1: Approximately 86.664 Acres of Land Situated in Washington County, Texas, out of the Phillip Coe Survey, Abstract No. A0031 Generally Consisting of Tracts with Frontage Along State Highway 36 North; Land Located West of and Adjacent to Dixie Street that is not Currently within the City Limits and Approximately 1,500 Feet from the “Cloverleaf” Intersection of Highway 290 West and State Highway 36 North, said property being more particularly described in Exhibit “A” attached to the Ordinance annexing the 86.664 acres.

A motion was made by Councilmember Barnes-Tilley and seconded by Councilmember Herring to approve the Statutory Consent Agenda Items 4-a., 4-b. and 4-c. as presented.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

REGULAR SESSION

5. **Discuss and Possibly Act Upon Final Payment to Collier Construction Co. for the Nancy Carol Roberts Memorial Library Expansion, Modernization and Renovation Project and Authorize the Mayor to Execute Any Necessary Documentation**

Director of Community Services Wende Ragonis presented this item. Ragonis explained that Collier Construction was awarded Bid # 15-006 for the Construction and Rehabilitation of the Nancy Carol Roberts Memorial Library at the April 2, 2015 Council meeting. Ragonis stated the total bid amount awarded to Collier Construction was \$3,108,000 which included the base bid of \$3,083,000 and Alternate Number One (1) in the amount of \$25,000 for the Outdoor Reading Room. Ragonis advised that the total payment to Collier Construction, including three change orders, is \$3,228,915. Ragonis noted that approval of the final payment of \$851.76 will bring the "Balance to Finish, Including Retainage" to \$0 (zero).

A motion was made by Councilmember Herring and seconded by Councilmember Goss to approve final payment to Collier Construction Co. in the amount of \$851.76 for the Nancy Carol Robert Memorial Library Expansion, Modernization and Renovation Project and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

6. Discuss and Possibly Act Upon an Interlocal Contract Between the City of Brenham and the Harris County Department of Education (Choice Partners) for Cooperative Purchasing Services and Authorize the Mayor to Execute Any Necessary Documentation

Purchasing Manager Sara Parker presented this item. Parker explained that Chapter 271 of the Texas Local Government Code allows municipalities to enter into interlocal agreements with cooperative purchasing associations such as Choice Partners. Parker stated the advantages of a cooperative contact are lower administrative costs, improved response from vendors, and the potential for lower costs through increased volume. Parker advised there is no cost to the City to join Choice Partners or utilize their contracts.

A motion was made by Councilmember Barnes-Tilley and seconded by Councilmember Herring to approve an Interlocal Contract between the City of Brenham and the Harris County Department of Education (Choice Partners) for Cooperative Purchasing Services and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

7. Discuss and Possibly Act Upon a Contract with Xerox Financial Services LLC for Leased Office Automation Equipment and Authorize the Mayor to Execute Any Necessary Documentation

Purchasing Manager Sara Parker presented this item. Parker explained that earlier this year, a survey of the City's photocopier fleet was conducted to determine needs for upgrades, additions, or replacements. Parker advised it was determined that two machines, one at the Fire Department and one in the Accounting Department need to be replaced with new and upgraded units. Parker stated there is also a need for an additional unit for Community Services due to recent office moves in City Hall.

A motion was made by Councilmember Barnes-Tilley and seconded by Councilmember Williams to approve a 3 year lease contract with Xerox Financial Services LLC for leased automation equipment in the amount of \$10,559 per year and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

8. Discuss and Possibly Act Upon a Request for a Noise Variance from Marrison Amador for a Graduation Party to be Held on May 12, 2017 from 6:00 p.m. – 10:00 p.m. at the Fireman’s Park Kitchen and Authorize the Mayor to Execute Any Necessary Documentation

Deputy City Secretary Kacey Weiss presented this item. Weiss stated that they will be using speakers and a microphone for dancing and karaoke.

A motion was made by Mayor Pro Tem Nix and seconded by Councilmember Williams to approve a request for a noise variance from Marrison Amador for a graduation party to be held on May 12, 2017 from 6:00 p.m. – 10:00 p.m. at the Fireman’s Park kitchen and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

9. Administrative/Elected Officials Report

City Manager Terry Roberts reported on the following:

- Maifest Picnic is May 3rd
- Council Budget Retreat is May 11th
- Council pictures will be June 1st at 12:45 p.m.
- The collection station will be closed to the public on April 24th
- New Council members will be sworn in at the council meeting on May 18th

Mayor Milton Y. Tate, Jr. reported on the following:

- Discussed Mayor Pro Tem seating arrangement
- Will be assigning new Council members to the various Council sub-committees

The meeting was adjourned.

Milton Y. Tate, Jr.

Mayor



Jeana Bellinger, TRMC, CMC

City Secretary