



**NOTICE OF A REGULAR MEETING  
THE BRENHAM CITY COUNCIL  
THURSDAY APRIL 7, 2011 AT 1:00 P. M.  
SECOND FLOOR CITY HALL  
COUNCIL CHAMBERS  
200 W. VULCAN  
BRENHAM, TEXAS**

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – Councilmember Danny Goss**
- 3. Proclamation – National Public Safety Tele-Communicators Week**
- 4. Service Recognitions**

Tammy Jaster	Aquatics	5 Years
Robert Lawrence	Police	5 Years
Curtiss Schoen	Police	5 Years
Everett Schumacher	Communications	10 Years
- 5. Citizens Comments**

**WORK SESSION**

- 6. Update on GovDeals, the City’s Online Auction Service**
- 7. Presentation by the Library Board on the Library Feasibility Plan**

**REGULAR AGENDA**

- 8. Discuss and Possibly Act Upon a One Year Contract Renewal with Proline Materials, Inc. for Street Paving Materials for 2011-2012 in Accordance with Bid No. 10-009 and Authorize the Mayor to Execute any Necessary Documentation**

9. **Discuss and Possibly Act Upon Bid No. 11-010 for Work on the Cistern Project at Toubin Park and Authorize the Mayor to Execute Any Necessary Documentation**

10. **Discuss and Possibly Act Upon an Ordinance on its First Reading Authorizing the Placement of a Stop Sign on Hasskarl Drive at its Intersection with Eleanor Drive**

**Administrative/Elected Officials Reports:** Reports from City Officials or City staff regarding items of community interest, including expression of thanks, congratulations or condolences; information regarding holiday schedules; honorary or salutory recognitions of public officials, public employees or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that have arisen after the posting of the agenda.

11. **Administrative/Elected Officials Report**

**Adjourn**

**Executive Sessions:** The City Council for the City of Brenham reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code, Chapter 551, including but not limited to §551.071 – Consultation with Attorney, §551.072 – Real Property, §551.073 – Prospective Gifts, §551.074 - Personnel Matters, §551.076 – Security Devices, §551.086 - Utility Competitive Matters, and §551.087 – Economic Development Negotiations.

***CERTIFICATION***

I certify that a copy of the April 7, 2011 agenda of items to be considered by the City of Brenham City Council was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on April 4, 2011 at \_\_\_\_\_ Am Pm.

\_\_\_\_\_  
Tammy Cook, Deputy City Secretary

**Disability Access Statement:** This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the \_\_\_\_\_ day of \_\_\_\_\_, 2011 at \_\_\_\_\_ Am Pm.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

# *Proclamation*

**WHEREAS,** In times of personal crisis and community-wide disasters, the first call made for help and safety is to Public Safety Communications - 911; and

**WHEREAS,** America's public safety telecommunicators serve our citizens daily in countless ways. The work of these "unseen first responders" is invaluable in emergency situations, and each of these dedicated men and women deserves our heartfelt appreciation.

**WHEREAS,** The men and women employed by the Brenham Emergency Communications Department (BECD) are responsible for responding to telephone calls from the general public for police, fire and emergency medical assistance, and for dispatching that assistance to help save the lives and property of our citizens; and

**WHEREAS,** These unsung heroes are the lifeline for our first responders, ensuring their safety during times of emergency as well; and

**WHEREAS,** It is right and just for the City Council and the residents of Brenham to join together to recognize and thank the members of the Brenham Emergency Communications Department for their service in times of quiet and chaos;

Now, THEREFORE I, Milton Y. Tate Jr., Mayor of the City of Brenham, Texas do Hereby Proclaim the week of April 10 – 16, 2011 as

## **National Public Safety Telecommunicators Week**

In Witness, Whereof, I have set my hand and affixed the Seal of Brenham.

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Milton Y. Tate Jr., Mayor  
City of Brenham



## AGENDA FORM

<b>DATE OF MEETING:</b> April 7, 2011	<b>DATE SUBMITTED:</b> April 1, 2011	
<b>DEPT. OF ORIGIN:</b> Finance/Purchasing	<b>SUBMITTED BY:</b> Adam Griffin	
<b>MEETING TYPE:</b>	<b>CLASSIFICATION:</b>	<b>ORDINANCE:</b>
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 <sup>ST</sup> READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 <sup>ND</sup> READING
<input type="checkbox"/> EXECUTIVE SESSION	<input type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input checked="" type="checkbox"/> WORK SESSION	
<b>AGENDA ITEM DESCRIPTION:</b> Update on GovDeals, the City's Online Auction		
<b>SUMMARY STATEMENT:</b> Brief Update on the Items recently listed and sold on GovDeals		
<b>STAFF ANALYSIS (For Ordinances or Regular Agenda Items):</b>		
<b>A. PROS:</b>		
<b>B. CONS:</b>		
<b>ALTERNATIVES (In Suggested Order of Staff Preference):</b>		
<b>ATTACHMENTS:</b> (1) GovDeals Item Totals		
<b>FUNDING SOURCE (Where Applicable):</b> N/A		
<b>RECOMMENDED ACTION:</b> N/A		
<b>APPROVALS:</b> Carolyn Miller		



GOVDEAL ITEM	# OF HITS	# OF BIDS	LOCATION	SOLD PRICE	LIVE AUCTION
1984 CASE BACKHOE 580 SE	1,918	97	Waring, TX	\$ 10,095.00	\$7,500.00
2002 Carrier Chilled Water System	496	67	Brenham, TX	5,160.00	
1981 Ford 2600 w/ 6-Way Dozer Blade	2,121	75	Snook, TX	4,510.00	3,500.00
1999 Ford F-250 SD XL 2WD	1,027	39	Brenham, TX	3,845.00	1,750.00
Onan Generator - 3 phase Universal	1,583	97	Brenham, TX	3,700.00	
2001 Dodge Ram 2500 Reg. Cab Long Bed 2WD	879	34	Spring, TX	2,532.99	
1998 Toro Workman	3,931	101	Brenham, TX	2,511.00	
1996 Ford Crown Victoria Police Interceptor	436	42	Waco, TX	2,047.00	600.00
2000 GEM 825 Base	4,511	49	Brenham, TX	1,765.00	
1994 Ford F-250 XL Reg. Cab 2WD	711	37	East Bernard, TX	1,762.00	900.00
1997 Ford Taurus GL	489	38	Vicksburg, MS	1,652.00	1,000.00
1996 Ford F-250 XL HD Reg. Cab 2WD	639	53	Spring, TX	1,600.00	1,200.00
1995 Ford F-150 Special Reg. Cab Short Bed 2WD	500	37	Tomball, TX	1,456.00	800.00
1999 Ford F-150 WS SuperCab Short Bed 2WD	1,538	38	Mineola, TX	1,278.00	
Assorted Water Mains	522	36	Chester, IL	731.00	\$200.00
Stanley Breakers	969	99	La Paz, Mexico	506.00	
Chainlink Security Fence	477	32	Shiner, TX	330.00	
Automatic Transfer Switch	482	14	Blanco, TX	212.00	
Handheld pocket PC's	438	11	Elkton, MD	203.50	
9 Wooden Chairs & 6 Sets of Workstations	157	24	Shiner, TX	159.00	
2 - 12" or 15" Memphis Subwoofers	413	11	Montgomery, TX	\$ 35.00	
<b>TOTAL</b>				<u>\$ 46,090.49</u>	



## AGENDA FORM

<b>DATE OF MEETING:</b> April 7, 2011	<b>DATE SUBMITTED:</b> April 1, 2011	
<b>DEPT. OF ORIGIN:</b> Library	<b>SUBMITTED BY:</b> Charles Suessmuth	
<b>MEETING TYPE:</b>	<b>CLASSIFICATION:</b>	<b>ORDINANCE:</b>
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 <sup>ST</sup> READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 <sup>ND</sup> READING
<input type="checkbox"/> EXECUTIVE SESSION	<input type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input checked="" type="checkbox"/> WORK SESSION	
<b>AGENDA ITEM DESCRIPTION:</b> Presentation by the Library Board on the Library Feasibility Plan		
<p><b>SUMMARY STATEMENT:</b> As you will see in the attached memo, the Nancy Carol Roberts Memorial Library Advisory Board would like to begin exploring the future of our local library. As part of this process, the board would like to commit up to \$25,000 from designated, donated funds for a community driven needs assessment study.</p> <p>After gaining feedback from multiple architects, library design specialist, the Central Texas Library System, and other recently developed libraries, we hope to accomplish:</p> <ul style="list-style-type: none"> <li>• Complete community user evaluation and projections;</li> <li>• Future needs based on user and demographic projections;</li> <li>• Community input process on: size, layout, and offerings (i.e. teen room, computer lab, study and conference rooms, large meeting rooms, social area, children's area, and genealogy area);</li> <li>• Three to four site location evaluations</li> <li>• Renderings of the facility</li> </ul> <p>This study will be a stepping stone in approaching the public for future fund raising.</p> <p>The Library Board and I appreciate the opportunity to gain City Council and County Commissioner feedback as we progress.</p> <p>Library Board representatives will be in attendance at the Council meeting to answer any questions.</p>		
<b>STAFF ANALYSIS (For Ordinances or Regular Agenda Items):</b>		
<b>A. PROS:</b>		
<b>B. CONS:</b>		
<b>ALTERNATIVES (In Suggested Order of Staff Preference):</b>		

**ATTACHMENTS:** (1) Memo - Future Need Assessment Study; and (2) Library Donation Fund

**FUNDING SOURCE (Where Applicable):**

**RECOMMENDED ACTION:** Discussion Only

**APPROVALS:** Wesley Brinkmeyer



# Memo

To: Mayor and City Council

From: Library Advisory Board and Charles Suessmuth

Date: April 1, 2011

Re: Future Library Need Assessment Study

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In the 2006 Nancy Carroll Roberts Memorial Library Strategic Plan, the steering committee identified the need for the expansion of our current library to better serve our city and county residents. The Library Board agrees that as Brenham and Washington County develop and change, the library's offerings and programs must respond to remain relevant and useful to the community.

The library has made great strides in providing services and materials for patrons since its inception on February 1, 1901, with the last physical expansion of the library coming in 1990. Due to changes in needs, services and size, the Library Board would like to begin the process of examining the future.

After receiving feedback from architects, library design specialists, Central Texas Library System, and other recently developed libraries, the Library Board determined that a new library design, concept, and proposed uses would best be derived from a community driven process. While the exact date that a

new community library becomes a reality is still unknown, the goal of the study is provide a community driven blueprint in terms of uses, needs, size, and cost. The product of the study will prove beneficial in future fundraising efforts.

After visiting with the Nancy Carroll Roberts library's 501(c)3 Board regarding a needs assessment, it was determined that up to \$25,000 of funding could be set aside to provide such a study for the future library. While the \$25,000 would come from a fund previously donated to the Library 501c3 Board, which in turn, turned it over to the City of Brenham to be kept in a designated donations account for the use of the development of the library.

We hope to accomplish plans for a structure which will meet state standards in terms of square footage, public and staff areas, book collection, and computer terminals. Please see attached Appendix B for greater details on current state library standards. The Library Board is ready to move forward. We would like to request in our scope of work:

- Complete community user evaluation and projections,
- Future needs based on user and demographic projections,
- Community input process on:  
Size, layout, and offerings (teen room, computer lab, study and conference rooms, large meeting room, social area, children's area, and genealogy area) and
- Three to four site evaluations
- Rendering s of the facility

This study will be a stepping stone in approaching the public for future fund raising.

Library Board representatives, as well as our librarian, Charles Suessmuth, will be on hand to answer any questions you may have.

## Appendix B: Texas Public Library Standards

### Comparisons with the Texas Public Library Standards, Texas Library Association, 2004

The *Standards for Texas Public Libraries* addresses several areas of library work, including collections, personnel, accessibility, and training. These measures were established by examining the levels of service in excellent Texas public libraries. The rating categories are (from lowest to highest) Basic, Enhanced, and Comprehensive. A Comprehensive rating indicates a relatively high level of service or collections. Financial measure used is based on national per capita quartile comparisons.

The numbers in parenthesis refer to the *Annual Report* data element used to compare the Library's performance against the TPLS measure. The three rating categories are given for the relevant data element.

#### Collection Standards:

##### (7.2) Circulation per capita formula:

Brenham = 81,163 divided by 30,626 = 2.65 items circulated per capita

*Basic standard: 2 items circulated per capita*

*Enhanced: 4.5 items circulated per capita*

*Comprehensive: 7.5 items circulated per capita*

##### (6.18) Items of library materials formula:

Brenham =  $\frac{54,754}{46,433}$  divided by  $\frac{30,626}{32,000} = \frac{1.78}{1.45}$  items per capita

*Basic = 1.5 materials per capita = 48,000*

*Enhanced = 3 items per capita = 96,000*

*Comprehensive = 4 items per capita = 128,000*

##### (6.14) Local databases:

Yes

(10.1) Does your library offer to borrow materials through interlibrary loan?

Yes

(6.1-6.20) Does your library have materials in various formats?

Yes

(11.7) Does the library collect/report electronic usage?

Yes

### Finance Standards

(3.12, 3.19) Percentage of budget for library materials:

Brenham = 12%

Basic = 10%

Enhanced = 15%

Comprehensive = 20%

(9.6) Provide the minimum salary recommended by TLA for a starting librarian's position?

Yes

(TLA's minimum salary is \$30,000. Brenham has one MLS-degreed librarian who makes more than this.)

### Personnel Standards

(9.1) Basic: Director has an MLS and 5 years of administrative experience:

Yes

(9.4) One FTE per 5,000 population

Yes

(9.5) At least 1 ALA MLS

Yes

(9.8) Director has 15 hours of CE or 3 hours of college credit in the past year?

~~Unknown~~

Yes

**(9.9) Staff has at least one training program per year?**

Unknown

**Enhanced Level includes all of the above, plus:**

*One FTE per 4,200 population—Yes*

*At least 1 ALA MLS—Yes*

*Director has 20 hours of CE or 3 college hours per year.*

*Staff: same as above*

**Comprehensive Level includes all of the above, plus:**

*One FTE per 3,500 population*

*At least 2 MLS ALA librarians*

*(remainder of requirement is same as Enhanced)*

**Service Standards:**

**(13.12) Hours of operation and electronic connections:**

**Basic Level:**

*Library open 45 hours/week--Yes*

*Library has a website—Yes*

**Enhanced Level:**

*Library open 50 hours/week--Yes*

*Library has a website—Yes*

**Comprehensive Level:**

*Library open 55 hours/week—Yes (56)*

*Library has website—Yes*

*Library's catalog is on the web--No Yes*

**Technology Standards:**

**Number of Public Access Computers per capita:**

*11 ~~6~~ public access computers*

*(1 per 5,000 population)*

*1 per 2,900 population*

*Basic: 1 per 2,500 population*

*Enhanced: 1 per 2,000 population*

*Comprehensive: 1 per 1,500 people*

**City of Brenham**  
**Nancy Carol Roberts Memorial Library**  
**For the five months ended February 28, 2011**

**Library Donations Fund**

Donations Received:	FY10-09 Beg Balance	Current Year Additions	Balance as of 2/28/2011
<b>Capital Donations</b>			
From Library General Fund-Undesignated	\$ 61,639	\$ -	\$ 61,639
From Library General Fund-Finke Bequest	52,507	-	52,507
<b>Other Donations</b>			
From Library General Fund-Tristram Balance	4,191	-	4,191
Fortnightly Associate Member Dues	4,080	-	4,080
Memorials from City of Brenham	100	-	100
From Library General Fund-Memorials	1,266	-	1,266
Donations Received at Library Desk	5,318	205	5,523
Donation from Mr. and Mrs. P Roberts	1,000	-	1,000
LCRA Donation - Summer Reading Program <i>(See A below)</i>	400	-	400
Subtotal Donations	\$ 130,501	\$ 205	\$ 130,706
Interest Earned to Date			1,296
<b>Total Donations Received and Interest Earned</b>			<b>\$ 132,002</b>



## AGENDA FORM

<b>DATE OF MEETING:</b> April 7, 2011		<b>DATE SUBMITTED:</b> March 28, 2011	
<b>DEPT. OF ORIGIN:</b> Street Department		<b>SUBMITTED BY:</b> Leslie Kelm	
<b>MEETING TYPE:</b>		<b>CLASSIFICATION:</b>	
<input checked="" type="checkbox"/> <b>REGULAR</b>		<input type="checkbox"/> <b>PUBLIC HEARING</b>	
<input type="checkbox"/> <b>SPECIAL</b>		<input type="checkbox"/> <b>CONSENT</b>	
<input type="checkbox"/> <b>EXECUTIVE SESSION</b>		<input checked="" type="checkbox"/> <b>REGULAR</b>	
		<input type="checkbox"/> <b>WORK SESSION</b>	
<b>ORDINANCE:</b>			
<input type="checkbox"/> <b>1<sup>ST</sup> READING</b>			
<input type="checkbox"/> <b>2<sup>ND</sup> READING</b>			
<input type="checkbox"/> <b>RESOLUTION</b>			
<b>AGENDA ITEM DESCRIPTION:</b> Discuss and Possibly Act Upon a One Year Contract Renewal with Proline Materials, Inc. for Street Paving Materials for 2011-2012 in Accordance with Bid No. 10-009 and Authorize the Mayor to Execute any Necessary Documentation			
<b>SUMMARY STATEMENT:</b> Two bids were received and opened on April 22, 2010 for High Performance Cold-Laid Asphalt Material (Cold Mix) and Type D Hot Mix Asphaltic Concrete (Hot Mix). After review of the bids, the contract was awarded to ProLine Materials in Hempstead on May 13, 2010. ProLine's bid for Hot Mix was \$55.75/ton for delivery and \$51.75 for pickup with a 15 ton minimum. ProLine's bid for Cold Mix was \$96.00/ton for delivery and \$92.00 for pickup with a 15 ton minimum. The City has the option to renew this contract with Proline Materials, Inc. for one year. Proline has agreed in writing to keep the pricing the same as it was in the 2010-2011 bid. With the upcoming projects and our good working relationship with Proline, Staff recommends approving this one year renewal with Proline Materials, Inc. for supply of cold mix and hot mix for 2011-2012.			
<b>STAFF ANALYSIS (For Ordinances or Regular Agenda Items):</b>			
<b>A. PROS:</b>			
<b>B. CONS:</b>			
<b>ALTERNATIVES (In Suggested Order of Staff Preference):</b>			
<b>ATTACHMENTS:</b> (1) Proline Materials, Inc. Letter; and (2) 2010-2011 Bid Recap			
<b>FUNDING SOURCE (Where Applicable):</b> Budgeted funds 101-5-141-315.00			
<b>RECOMMENDED ACTION:</b> Approve a one year contract renewal with Proline Materials, Inc. for street paving materials for 2011-2012 in accordance with Bid No. 10-009 and authorize the mayor to execute any necessary documentation			
<b>APPROVALS:</b> Doug Baker			



**PROLINE MATERIALS, INC.**

REID DAWSON  
(713)541-7653

[prolinematerials@sbcglobal.net](mailto:prolinematerials@sbcglobal.net)

22010 Fairground Rd.  
Hempstead, Tx 77445

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March 23, 2011

Dear Gerry Hartstack,

This letter is to notify you that we want to renew our current contract for another year for Cold Mix and Hot Mix. The prices will remain the same as 2010. If you have any questions, please do not hesitate to give me a call.

Sincerely,

Reid Dawson  
Managing Partner

**High Performance Cold Laid Asphalt Material  
Type D Hot Mix Asphalt Concrete**

**BID #10-009**

04/22/2010

<b>BIDDER</b>		<b>\$/Ton</b>	<b>Est. Ann. Usage</b>	<b>Total \$</b>
Century Asphalt, Ltd.	<b>Cold Laid Asphalt</b>		<b>(Tons)</b>	
Houston, TX.	Opt.1: Ship to Brenham	\$ 104.25	600	\$ 62,550.00
89 miles	Opt.2: Pick up at Plant Yard	\$ 93.25	600	\$ 55,950.00
	Min. order: 25 tons			
	<b>Hot Mix Asphalt</b>			
Katy, TX.	Opt.1: Ship to Brenham	\$ 56.25	1600	\$ 90,000.00
53 miles	Opt.2: Pick up at Plant Yard	\$ 46.25	1600	\$ 74,000.00
	Min. order: None			
Proline Materials, Inc.	<b>Cold Laid Asphalt</b>			
Hempstead, TX	Opt.1: Ship to Brenham	\$ 96.00	600	\$ 57,600.00
28 miles	Opt.2: Pick up at Plant Yard	\$ 92.00	600	\$ 55,200.00
	Min. order: 15 tons			
	<b>Hot Mix Asphalt</b>			
	Opt.1: Ship to Brenham	\$ 55.75	1600	\$ 89,200.00
	Opt.2: Pick up at Plant Yard	\$ 51.75	1600	\$ 82,800.00
	Min. order: 15 tons			



## AGENDA FORM

<b>DATE OF MEETING:</b> April 7, 2011	<b>DATE SUBMITTED:</b> April 1, 2011	
<b>DEPT. OF ORIGIN:</b> Main Street	<b>SUBMITTED BY:</b> Jennifer Eckermann	
<b>MEETING TYPE:</b>	<b>CLASSIFICATION:</b>	<b>ORDINANCE:</b>
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 <sup>ST</sup> READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 <sup>ND</sup> READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
<b>AGENDA ITEM DESCRIPTION:</b> Discuss and Consider Approval of Bid No. 11-010 for Work on the Cistern Project at Toubin Park and Authorize the Mayor to Execute any Necessary Documentation		
<p><b>SUMMARY STATEMENT:</b> As you may recall, Toubin Park is designed to be a pedestrian park that is centered around the history of our downtown and its main feature will be a recaptured cistern water feature. In June of last year, the City advertised for bids for the cistern project at Toubin Park. Questions concerning the design arose at that time, and it was determined to have the structure redesigned for easier maintenance and increased safety.</p> <p>The redesign ended with a larger structure – growing from a 13’ to 17’ diameter – that is safer, and one that is easier to clean and maintain. A copy of the new plan is included in your packet.</p> <p>The project was advertised in February. At a pre-bid conference later that month, three companies were in attendance - two construction companies (one from Austin and one from Brenham) and a local landscaping company. When it came time to open bids, only one of the three had responded – Glasco &amp; Co. Landscaping, Inc.</p> <p>We ask that you approve the bid by Glasco’s for \$94,447.60 to complete the cistern project at Toubin Park.</p> <p>The Toubin Park project is a downtown project that is being funded through several sources, including BCDC, LCRA, private donations, and funding from downtown community events. We have included a project budget that is attached.</p> <p>The cost is higher than anticipated, due to the redesign, but savings in other areas, along with an increase in contributions, will enable us to complete this project.</p> <p>Again, we ask that you approve the Glasco Landscaping Co. bid of \$94,447.60 for the cistern project for Toubin Park.</p>		
<b>STAFF ANALYSIS (For Ordinances or Regular Agenda Items):</b>		
<p><b>A. PROS:</b> Approval will be the catalyst for beginning this project.</p> <p><b>B. CONS:</b></p>		

**ALTERNATIVES (In Suggested Order of Staff Preference):**

**ATTACHMENTS:** (1) Bid Information Sheet; (2) Bid Tabulation Sheet; (3) Budget for Toubin Park with Revenue Sources; (4) Toubin Park Plans

**FUNDING SOURCE (Where Applicable):**

**RECOMMENDED ACTION:** Approve bid no 11-010 for Work on the Cistern Project at Toubin Park to Glasco Landscaping Co. in the amount of \$94,447.60 and authorize the mayor to execute any necessary documentation

**APPROVALS:** Wesley Brinkmeyer



**Bid Information Sheet**

**February 22, 2011**

**Toubin Park Project – Phase 1**  
**Bid No. 11-010**  
**Bid Opening: February 22, 2011**  
**2:00 P.M.**

**Requesting Department: Main Street**  
**Amount Budgeted: \$117,150.00**

**Vendors requesting plans and bid packets: 3**

**Number of bids received: 1**



**Bid Tabulation**

**Toubin Park Project – Phase 1**  
**Bid No. 11-010**  
**Bid Opening: 2/22/2011**

**Bidder**

**Total Cost**

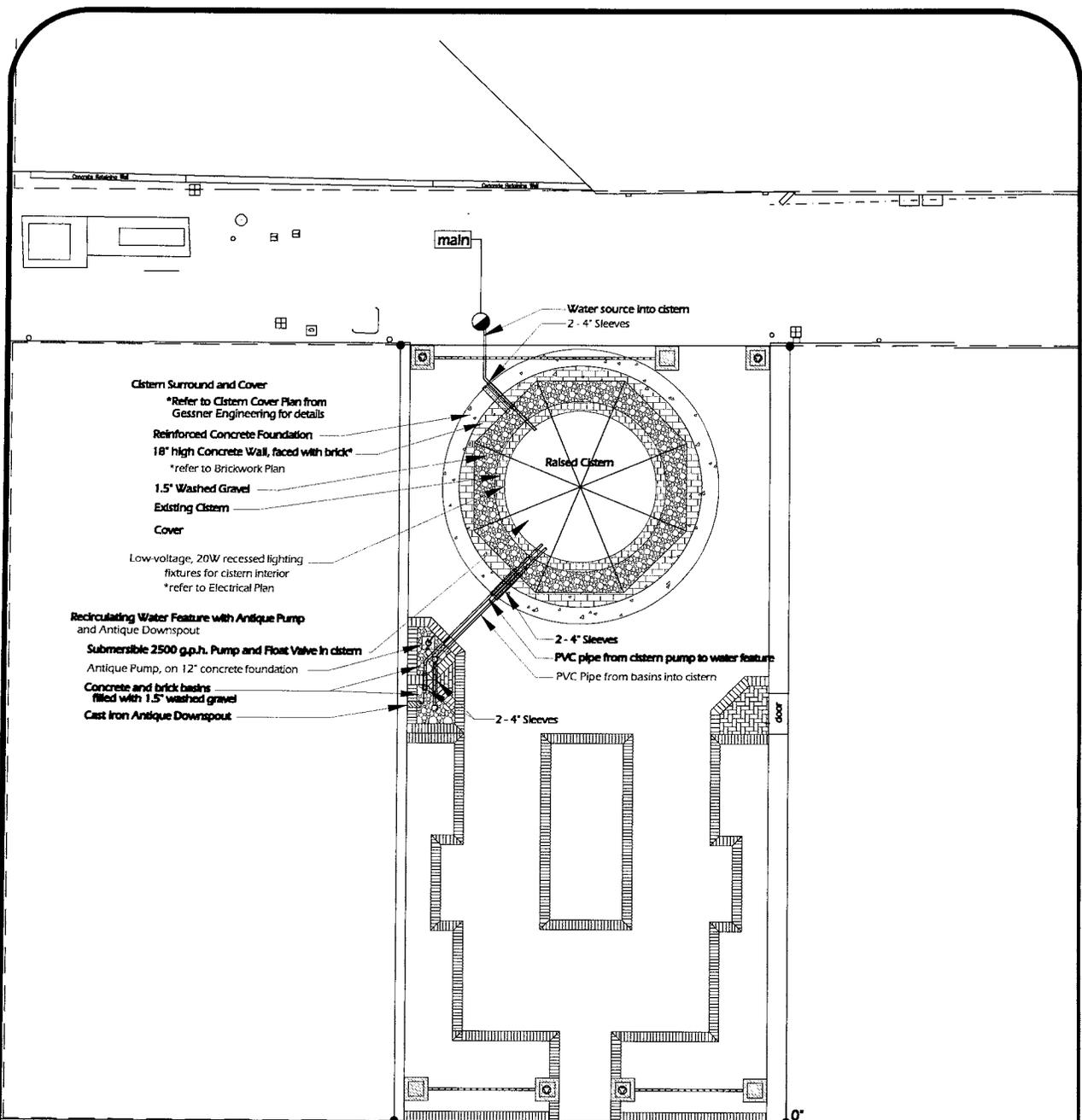
**Glasco & Co. Landscaping, Inc.**  
**Brenham, TX**

**\$94,447.60**

## TOUBIN PARK PROJECT

Project Expenditures		Project Revenues	
BUDGET ITEMS	AMOUNT	ENTITY/ACCOUNT	AMOUNT
<b><u>Completed Work</u></b>		<b><u>Revenues Received</u></b>	
Glasco- Park Design Work	\$ 1,950.00	Leon and Mimi Toubin	\$ 25,000.00
Gessner Engineering- Cistern Cover	3,943.75	BCDC	50,000.00
Benches, Trash Receptacles	6,045.00	LCRA CDPP Grant FY	25,000.00
Upchurch Architects	1,101.25	Main Street (HNCT 2010)	1,250.00
Toubin Park Wall Secure	11,386.10	City of Brenham FY 10 Donation	11,400.00
<b>Subtotal</b>	<b>\$ 24,426.10</b>	City of Brenham Electric Fund	4,500.00
		<b>Subtotal</b>	<b>\$ 117,150.00</b>
<b><u>Work Remaining</u></b>		<b><u>Revenues Pledged</u></b>	
<b><u>Phase 1</u></b>		<b><u>Revenues Pledged</u></b>	
Drainage	\$ 5,075.39	Main Street (HNCT Donations 2010 & 2011)	\$ 19,000.00
Water Feature	7,186.00	Park History Display Board Sponsorships	16,150.00
Cistern Cover/Lighting/Connection	82,186.21	Leon and Mimi Toubin	15,000.00
<b>Subtotal</b>	<b>\$ 94,447.60</b>	<b>Subtotal</b>	<b>\$ 50,150.00</b>
<b><u>Phase 2</u></b>			
Brick Columns and Planters	\$ 12,137.00		
Pavers	7,382.00		
Landscaping	3,000.00		
Irrigation	500.00		
Lighting and Electrical	8,000.00		
<b>Subtotal</b>	<b>\$ 31,019.00</b>		
Park History Display Boards	\$ 16,150.00		
<b>Phase 1 &amp; 2 Total</b>	<b>\$ 166,042.70</b>	<b>Revenue Total</b>	<b>\$ 167,300.00</b>
<b><u>Alternate</u></b>			
Awnings*	\$ 20,000.00		
* Will be added as funding is received			
<b>Projected Project Total</b>	<b>\$ 186,042.70</b>		





**Cistern Surround and Cover**

\*Refer to Cistern Cover Plan from Gessner Engineering for details

Reinforced Concrete Foundation

18" high Concrete Wall, faced with brick\*

\*refer to Brickwork Plan

1.5' Washed Gravel

Existing Cistern

Cover

Low-voltage, 20W recessed lighting fixtures for cistern interior  
\*refer to Electrical Plan

**Recirculating Water Feature with Antique Pump and Antique Downspout**

Submersible 2500 g.p.h. Pump and Float Valve in cistern

Antique Pump, on 12" concrete foundation

Concrete and brick basins filled with 1.5' washed gravel

Cast Iron Antique Downspout

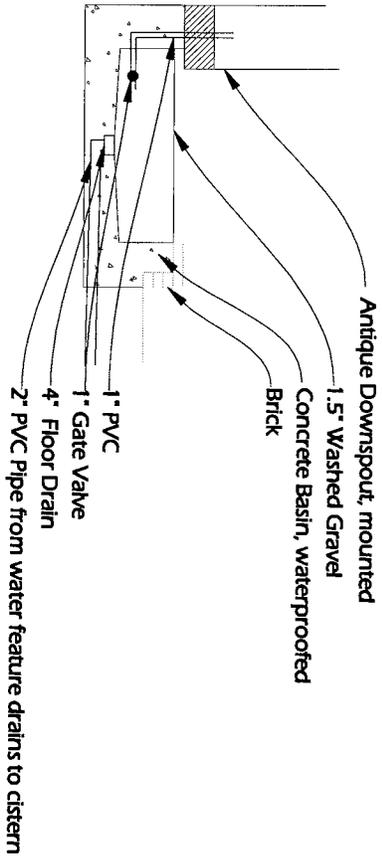
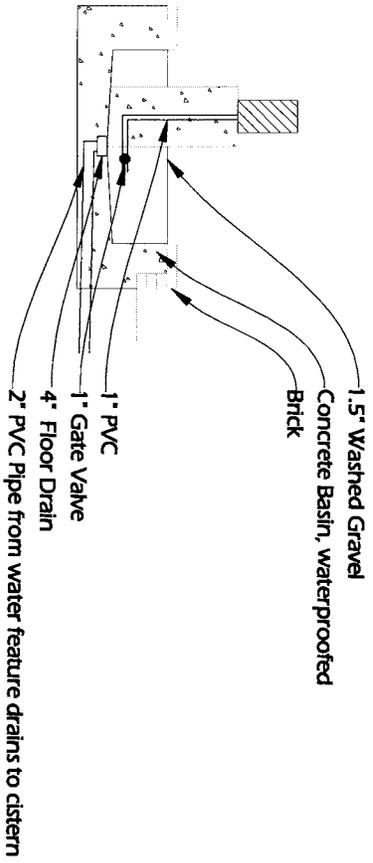
South Park Street

# Cistern and Water Feature

SCALE: 1/8" = 1'

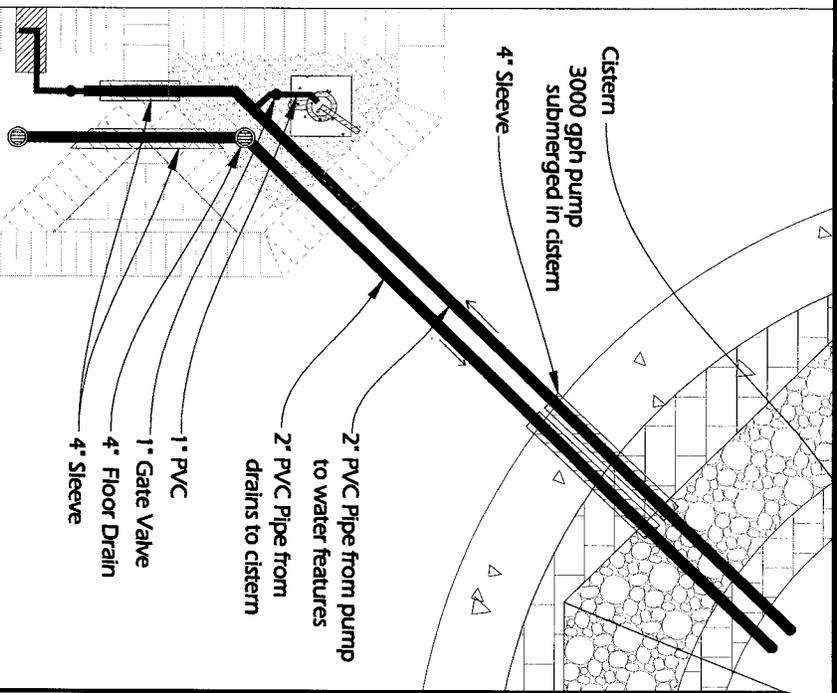
Project Title	City of Brenham		No.	Revision/Issue	Date	Date	11/23/10
	Toubin Park					Scale	1/8" = 1'
 <p style="font-size: 8px; margin: 0;">GLASCO &amp; CO. LANDSCAPING, INC. 1105 NORTH WILLOW ST. P.O. BOX 11452 BRENHAM, TX 979-8-267030</p>						1/8	
Project Address: <b>So. Park St.          BRENHAM, TX 77833</b>							

Antique Pump, mounted on 12" concrete pedestal



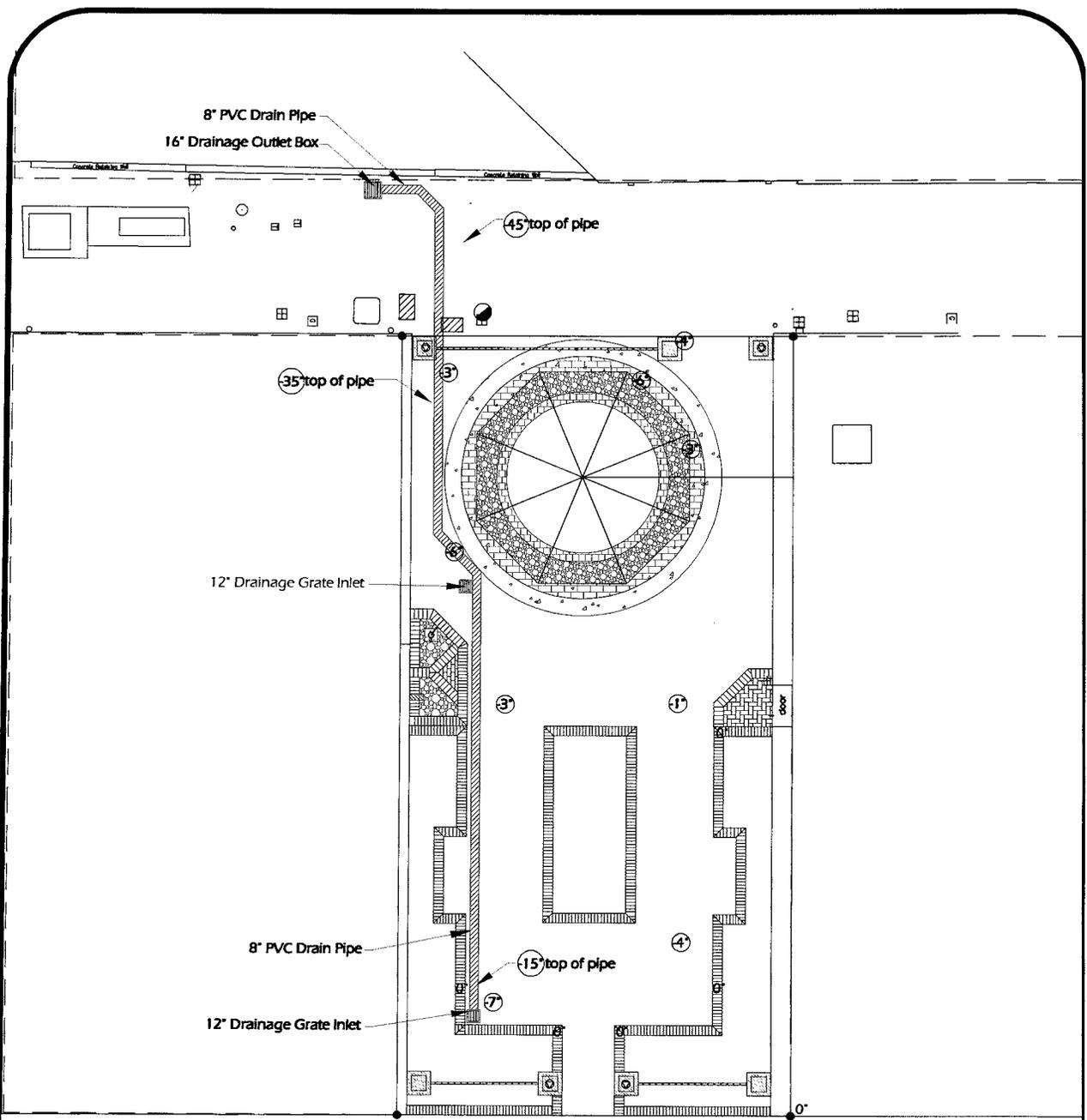
# Water Feature

SCALE: 1/2" = 1'



City of Brenham  
Toubin Park

		301 NORTH BRENHAM BLVD., SUITE 200, BRENHAM, TX 77833	
No.	Revision/Date	Date	Project Title
12/16/2010	1/1	1/1	S. Park St. BRENHAM, TX 77833

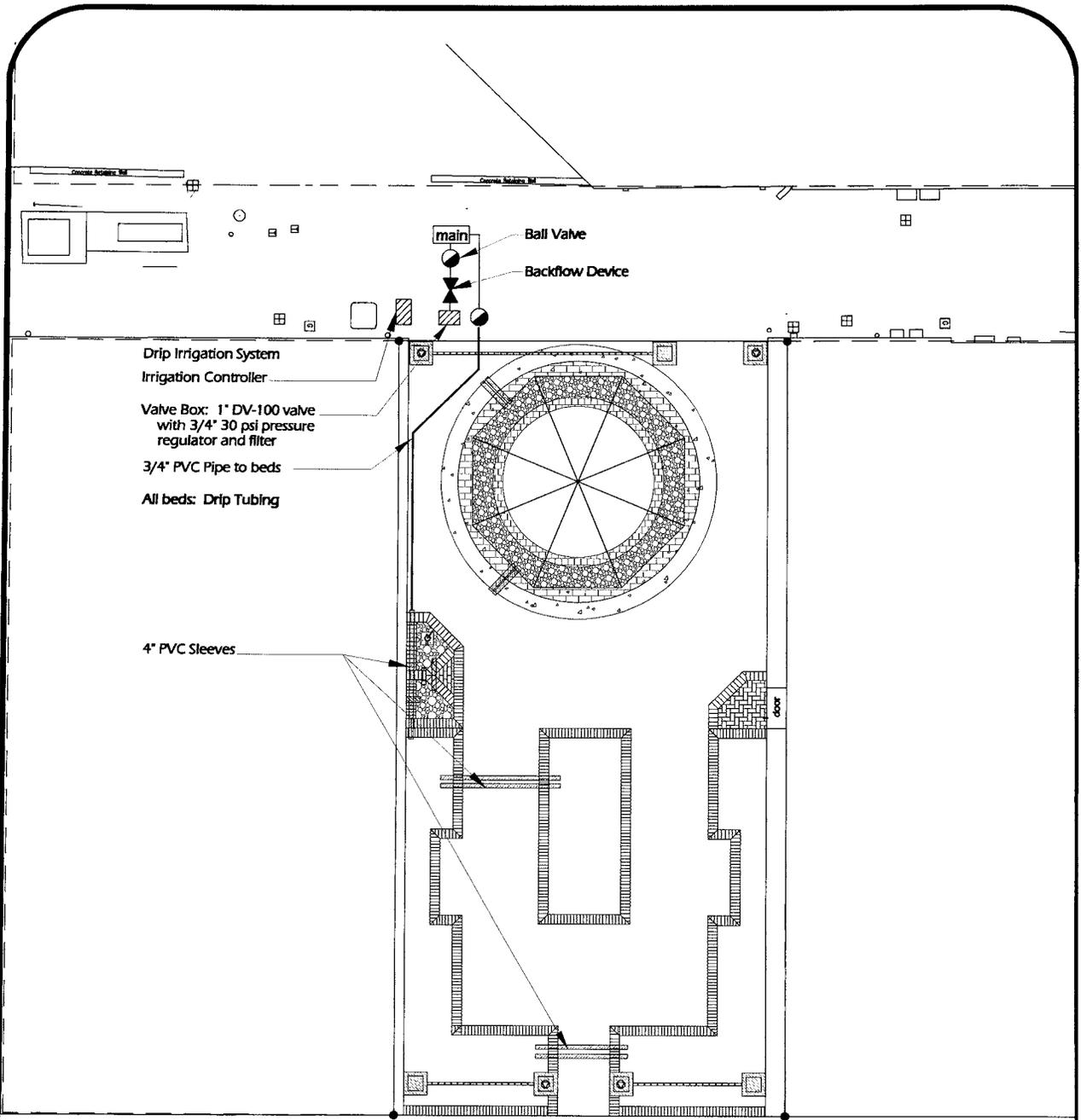


# Drainage Plan

SCALE: 1/8" = 1'

South Park Street

Project Title	City of Brenham Toubin Park	Date		Revision/Phase	
		Date	11/23/10	Scale	1/8" = 1'
		Page	2/8		



Drip Irrigation System  
 Irrigation Controller  
 Valve Box: 1" DV-100 valve  
 with 3/4" 30 psi pressure  
 regulator and filter  
 3/4" PVC Pipe to beds  
 All beds: Drip Tubing

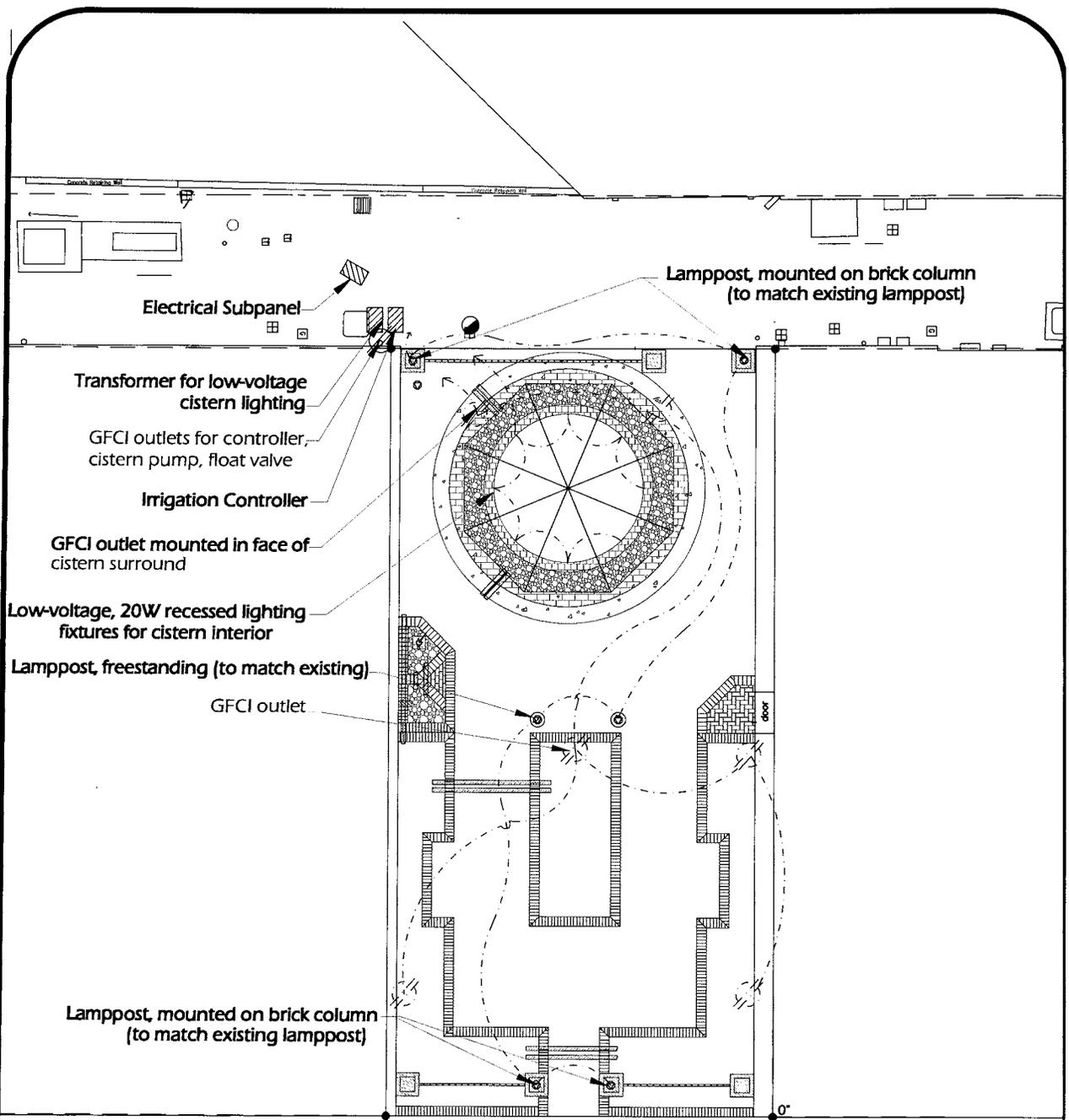
4" PVC Sleeves

South Park Street

# Irrigation Plan

SCALE: 1/8" = 1'

Project Title	City of Brenham	Date	11/23/10
	Toubin Park		1/8" = 1'
	 <small>GLASCO &amp; CO. LANDSCAPING, INC.        1102 NORTH BURNHAM BLVD. P.O. BOX 11247 BRENHAM, TX        77834-0247</small>		3/8
Revision/Issue		Project Address	



Benchmark  
Elevation

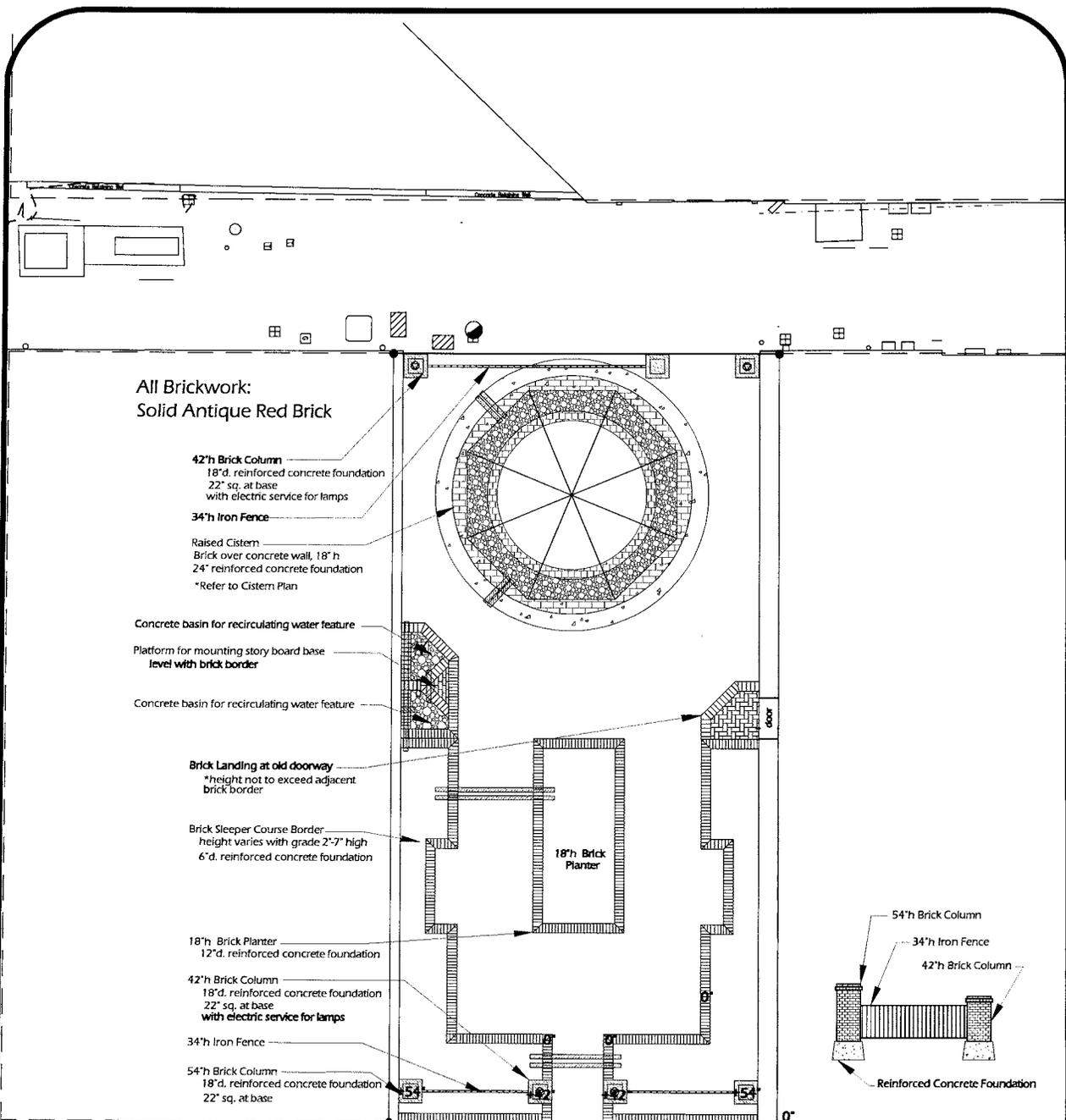
South Park Street

# Electrical Plan

SCALE: 1/8" = 1'

Project Title	City of Brenham	Date		Revision/Issue		 LANDSCAPING, INC. <small>816 NORTH BURNETT ST., P.O. BOX 10827 TAMPA, FL 33613          978.836.0346</small>	Date
	Toubin Park						11/23/10
							Scale
							1/8" = 1'
							4/8

So. Park St.  
BRENHAM, TX 77833



**Benchmark  
Elevation**

South Park Street

## Brickwork and Fencing

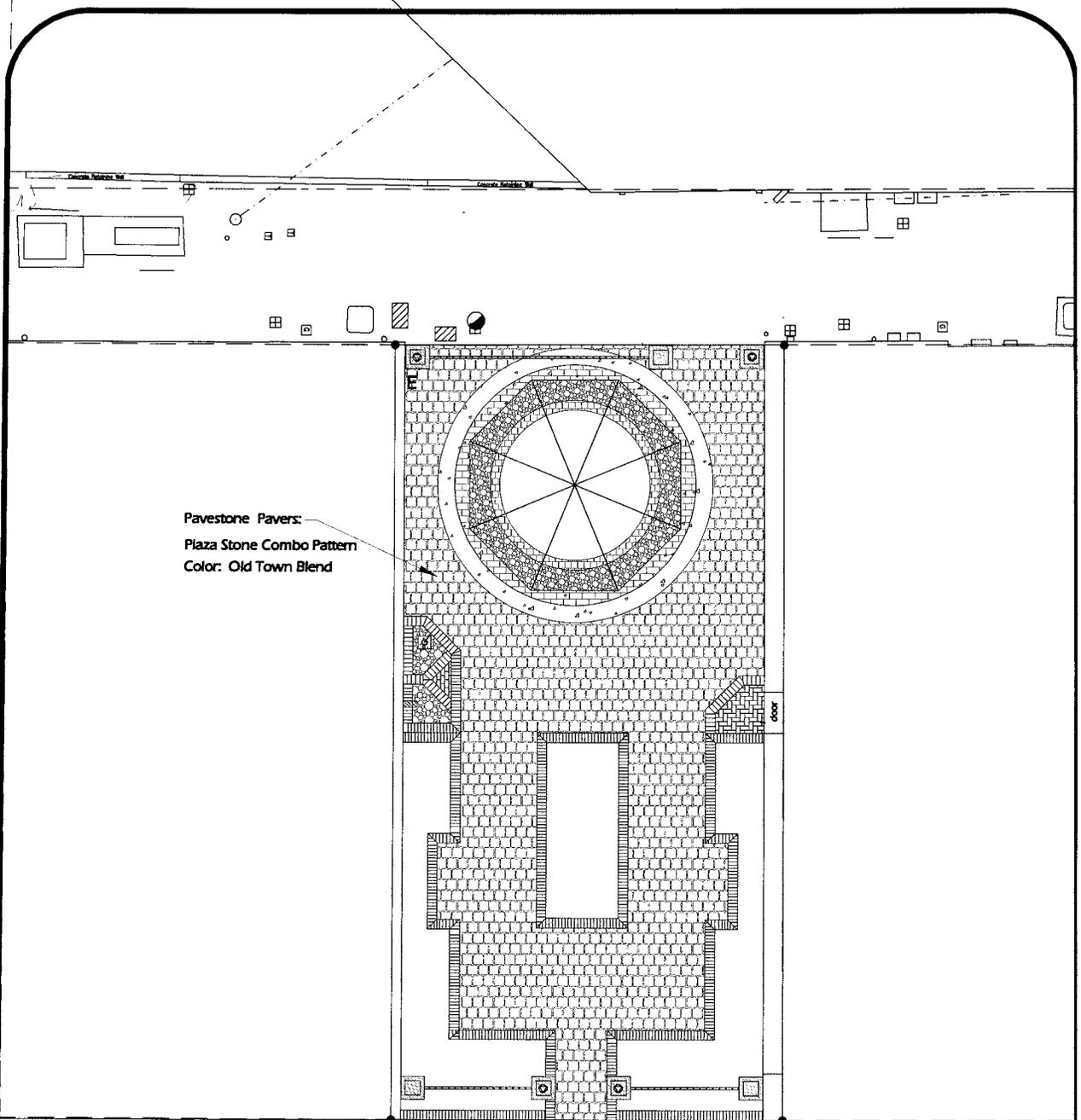
SCALE: 1/8" = 1'

Project Title	City of Brenham Toubin Park		Date	Revision/Issue	No.	 1111 NORTH BURNETT STREET, P.O. BOX 11547, TAMPA, FL 33611 478-836-7030	Project
							Date
				Scale	1/8" = 1'		Sheet
						5/8	

**GLISCO & CO.**  
LANDSCAPING, INC.  
1111 NORTH BURNETT STREET, P.O. BOX 11547, TAMPA, FL 33611  
478-836-7030

Project Address:  
**So. Park St.  
BRENHAM, TX 77833**

Project  
Date  
**11/23/10**  
Scale  
**1/8" = 1'**  
Sheet  
**5/8**



Pavestone Pavers:  
 Plaza Stone Combo Pattern  
 Color: Old Town Blend

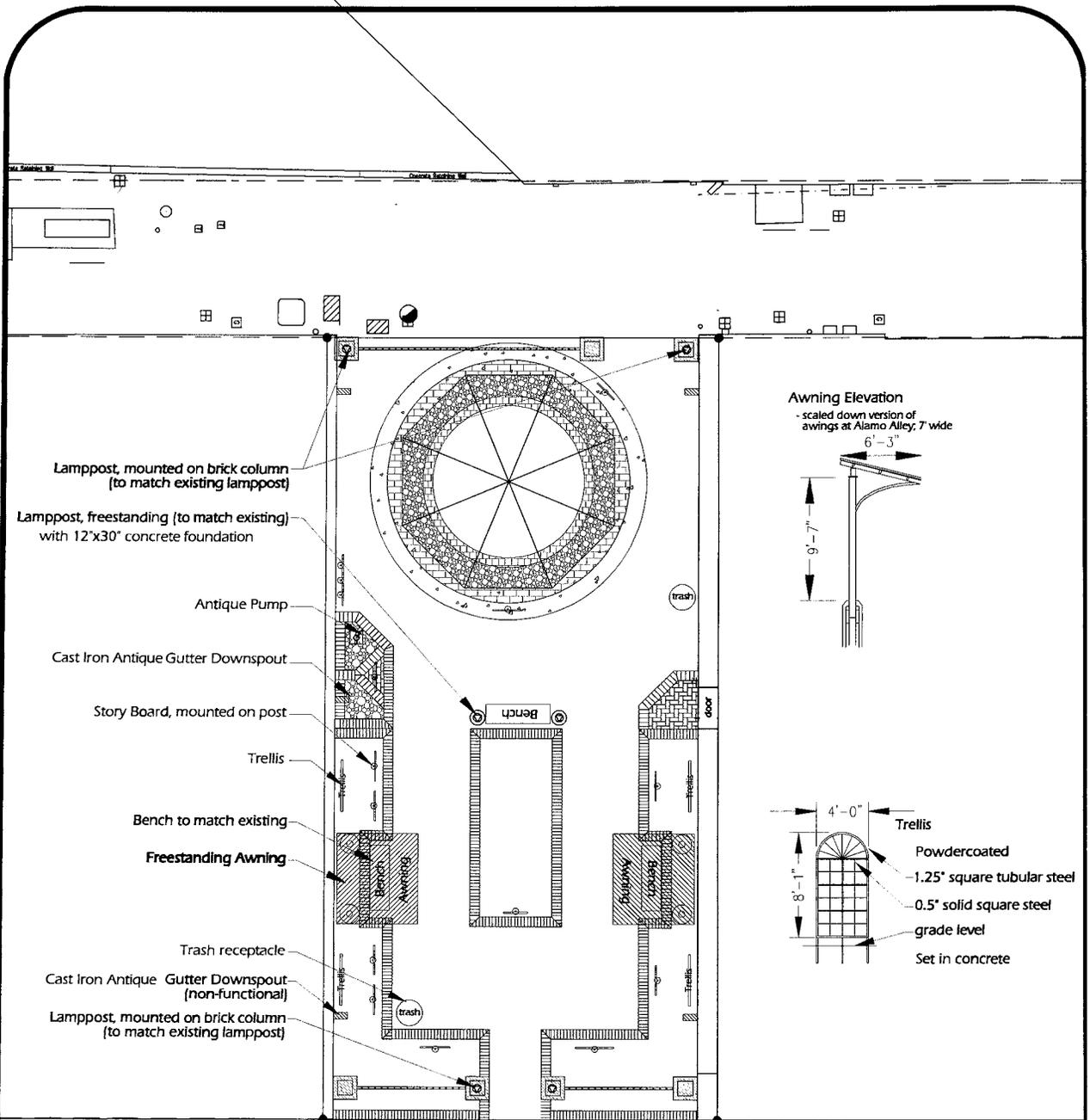
door

South Park Street

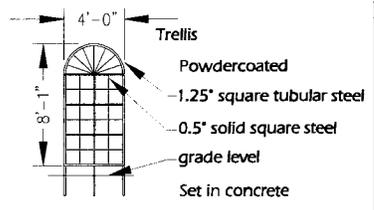
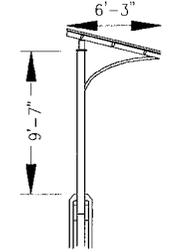
# Pavers

SCALE: 1/8" = 1'

Project Title	City of Brenham		Date	 <small>LANDSCAPING, INC.          1115 NORTH LINDALE AVENUE, P.O. BOX 11527, BRENNHAM, TX          77804-0527</small>	Date <b>11/23/10</b>		
	Toubin Park					Scale <b>1/8" = 1'</b>	
	Project Address <b>So. Park St.          BRENNHAM, TX 77833</b>						Page <b>6/8</b>
	No.						



**Awning Elevation**  
 - scaled down version of awnings at Alamo Alley, 7' wide

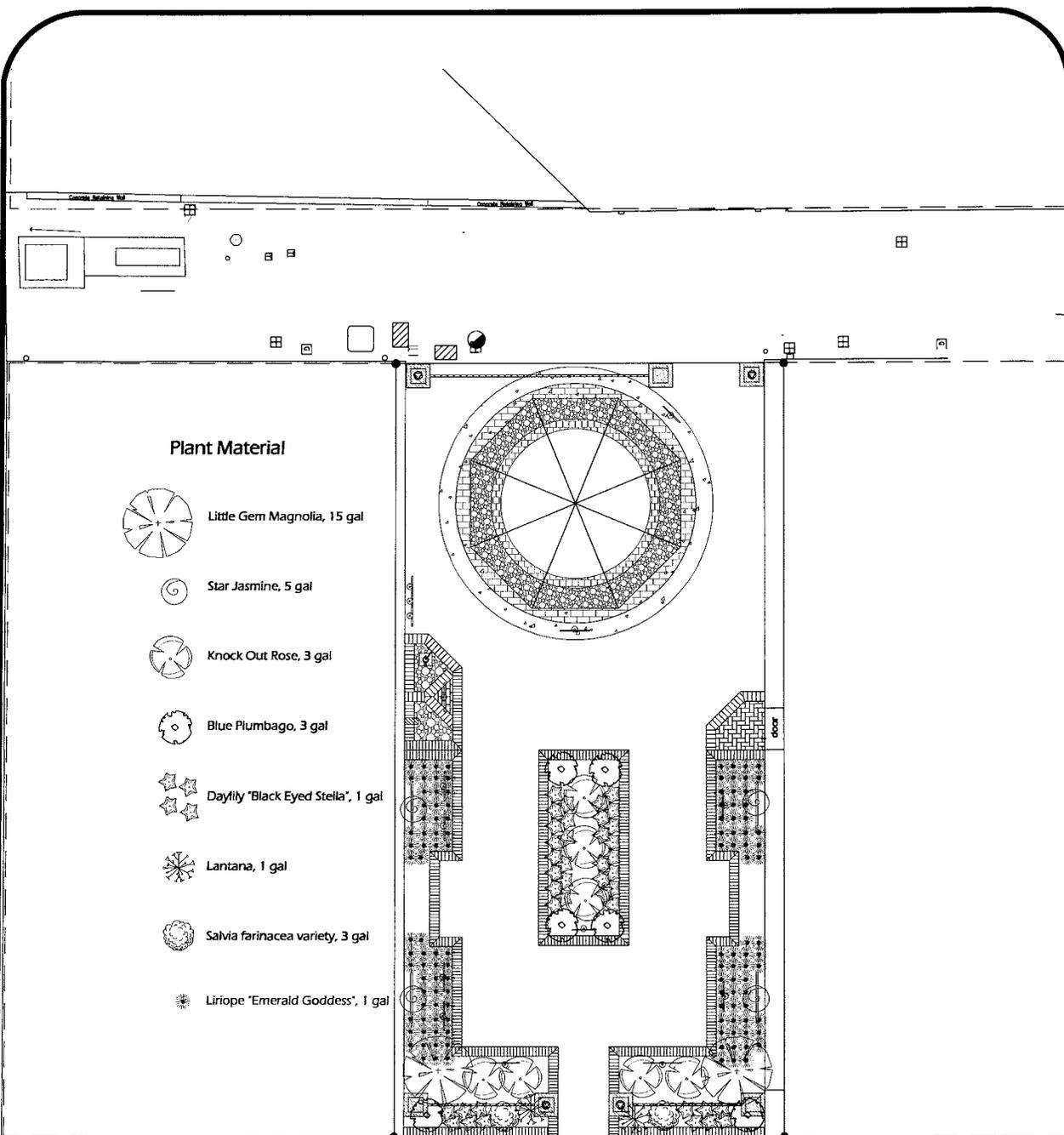


**Fixtures**

SCALE: 1/8" = 1'

South Park Street

Project Title	City of Brenham		Date	11/23/10
	Toubin Park			
No.	Revision/Issue			7/8
		614 NORTH LITTLE ROCK RD. T.P.O. BOX 15827 BRENNAM, TX 77833-0582 979-838-7038		
			Project Address	
			So. Park St. BRENNAM, TX 77833	



**Plant Material**

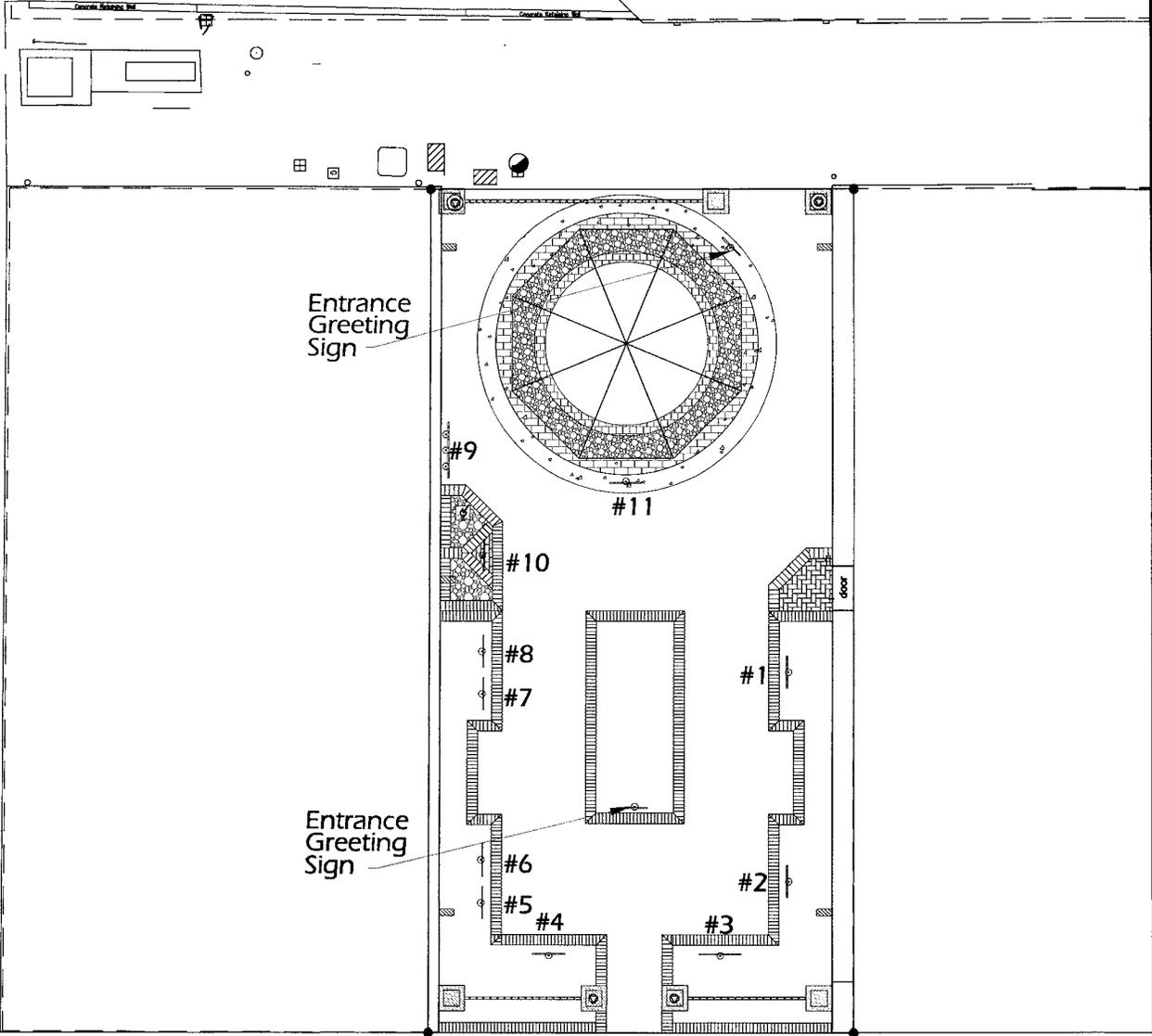
-  Little Gem Magnolia, 15 gal
-  Star Jasmine, 5 gal
-  Knock Out Rose, 3 gal
-  Blue Plumbago, 3 gal
-  Daylily "Black Eyed Stella", 1 gal
-  Lantana, 1 gal
-  Salvia farinacea variety, 3 gal
-  Liriope "Emerald Goddess", 1 gal

South Park Street

**Planting Plan**

SCALE: 1/8" = 1'

Project Title	<b>City of Brenham</b>		Date		 <b>GLASCO &amp; CO.</b> LANDSCAPING, INC. <small>1115 NORTH WILLOW STREET, P.O. BOX 11527, AUSTIN, TX 78711-0527</small> Phone: 512-336-0730	Date	11/23/10
	<b>Toubin Park</b>					Scale	1/8" = 1'
	No.	Revision/Issue				8/8	
						Project Address	
		So. Park St. BRENHAM, TX 77833					



South Park Street

## Story Board and Greeting Sign Locations

SCALE: 1/8" = 1'

Project Title	City of Brenham Toubin Park		 GLASCO & CO. LANDSCAPING, INC. <small>1114 NORTH WILSON ST. P.O. BOX 15527 BRENHAM, TX 77833-0527</small> So. Park St. BRENHAM, TX 77833	Date 11/23/10 Scale 1/8" = 1' Sheet 8/8
	Revised/Issue	No.		



## AGENDA FORM

<b>DATE OF MEETING:</b> April 7, 2011	<b>DATE SUBMITTED:</b> March 30, 2011	
<b>DEPT. OF ORIGIN:</b> Street Department	<b>SUBMITTED BY:</b> Doug Baker	
<b>MEETING TYPE:</b>	<b>CLASSIFICATION:</b>	<b>ORDINANCE:</b>
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input checked="" type="checkbox"/> 1 <sup>ST</sup> READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 <sup>ND</sup> READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
<b>AGENDA ITEM DESCRIPTION:</b> Discuss and Possibly Act Upon an Ordinance on its First Reading Authorizing the Placement of a Stop Sign on Hasskarl Drive at its Intersection with Eleanor Drive		
<b>SUMMARY STATEMENT:</b> Nelda Wells called on behalf of the Brenham Housing Authority and, for the safety of the area residents, requested that a stop sign be placed on Hasskarl Drive at its intersection with Eleanor Drive.		
<b>STAFF ANALYSIS (For Ordinances or Regular Agenda Items):</b>		
<b>A. PROS:</b>		
<b>B. CONS:</b>		
<b>ALTERNATIVES (In Suggested Order of Staff Preference):</b>		
<b>ATTACHMENTS:</b> (1) Ordinance		
<b>FUNDING SOURCE (Where Applicable):</b>		
<b>RECOMMENDED ACTION:</b> Approve an ordinance on its first reading authorizing the placement of a stop sign on Hasskarl Drive at its intersection with Eleanor Drive		
<b>APPROVALS:</b> Doug Baker		

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE REQUIRING THE PLACING OF CERTAIN STOP SIGNS IN THE CITY OF BRENHAM, TEXAS, SETTING THE LOCATION OF SAID STOP SIGNS, REGULATING THE TRAFFIC AT SAID STOP SIGNS, AND PROVIDING FOR PENALTY FOR VIOLATION THEREOF.**

**WHEREAS**, it is necessary to provide a stop sign on Hasskarl Drive at its intersection with Eleanor Drive in the City of Brenham to prevent accidents, collisions and damages, to promote the flow of traffic along and into such streets, and to regulate the same:

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS:**

Section 1. That there shall be established and installed one stop sign on Hasskarl Drive at its intersection with Eleanor Drive, regulating southbound traffic on Hasskarl Drive.

This stop sign shall be placed at the top of a standard, placed in the ground on the right hand side of the street identified herein.

Section 2. That every person, firm or corporation, operating a motor vehicle or other vehicle of any kind, in, on, along and into the street or street intersection designated in Section 1 hereof, upon reaching a stop sign at the location so designated, shall bring said vehicle to a full and complete stop in compliance with the provisions of applicable state law, before proceeding further along said street or into or on said street intersection.

Section 3. That any person, firm or corporation, violating Section 2 hereof, shall be fined in a sum not less than \$1.00 and not more than \$200.00, plus costs.

Section 4. This ordinance shall take full force and effect from and after its passage, approval and publication as required by applicable law.

**PASSED and APPROVED** on its first reading this the \_\_\_\_\_ day of April, 2011.

**PASSED and APPROVED** on its second reading this the \_\_\_\_\_ day of April, 2011.

**ATTEST:**

\_\_\_\_\_  
Milton Y. Tate, Jr.  
Mayor

\_\_\_\_\_  
Jeana Bellinger, TRMC  
City Secretary