



**NOTICE OF A REGULAR MEETING
THE BRENHAM CITY COUNCIL
THURSDAY MAY 16, 2013 AT 1:00 P.M.
SECOND FLOOR CITY HALL
COUNCIL CHAMBERS
200 W. VULCAN
BRENHAM, TEXAS**

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – City Manager Terry Roberts**
- 3. Administer Oaths of Office to Elected Officials and Issue Certificates of Election for Council Positions:**

Place 2 (2 Year Transitional Term)	Weldon Williams	Page 1
Place 1 (4 Year Term)	Keith Herring	Page 2
Place 3 (4 Year Term)	Andrew Ebel	Page 3
Place 5, At Large (4 Year Term)	Mary Barnes-Tilley	Page 4
Place 6, At Large (4 Year Term)	Gloria Greenwade Nix	Page 5
- 4. Proclamation**
 - **2013 Motorcycle Awareness Month - Share the Road Campaign** **Page 6**
- 5. Citizens Comments**

CONSENT AGENDA

6. Statutory Consent Agenda

The Statutory Consent Agenda includes non-controversial and routine items that Council may act on with one single vote. A councilmember may pull any item from the Consent Agenda in order that the Council discuss and act upon it individually as part of the Regular Agenda.

6-a. Minutes from the April 18, 2013 and May 2, 2013 City Council Meetings

Page 7-27

WORK SESSION

7. **Presentation of the 2012 Municipal Court Statistics** **Page 28-29**
8. **Discussion and Presentation on the Community Oriented Policing Services (COPS) 2013 Hiring Program Grant** **Page 30-31**

REGULAR AGENDA

9. **Discuss and Possibly Act Upon Resolution R-13-008 Authorizing the Submission of a Grant Application to Community Oriented Policing Services (COPS) for the 2013 Hiring Program to Employ Two Additional Police Officers and Authorize the Mayor to Execute Any Necessary Documentation** **Page 32-34**
10. **Discuss and Possibly Act Upon the Renewal of the Contract with Perdue, Brandon, Fielder, Collins, & Mott, LLP for Municipal Court Fines and Fees Collection Services and Authorize the Mayor to Execute Any Necessary Documentation** **Page 35-43**
11. **Discuss and Possibly Act Upon Change Order No. 1, Change Order No. 2 (Reconciliation), and Authorize Final Payment to Kieschnick General Contractors for the Valmont and Salem Road Water System Improvements and Authorize the Mayor to Execute Any Necessary Documentation** **Page 44-58**
12. **Discuss and Possibly Act Upon Bid #1006.079-WG/WH for 2013 Water Distribution System Improvements and Authorize the Mayor to Execute Any Necessary Documentation** **Page 59-67**
13. **Discuss and Possibly Act Upon Granting an Access Easement to Brenham Independent School District for Access Across City Owned Land from the Future Alton Elementary School Site to South Austin Street** **Page 68-72**

WORK SESSION

(Note: The City Council will convene in Conference Room 2A, 2nd Floor of City Hall, for Work Session and Administrative/Elected Officials Report)

14. **Discussion and Presentation on Amendments to the Thoroughfare Plan Map Within the City of Brenham's Envision 2020 Comprehensive Plan** **Page 73-75**

Administrative/Elected Officials Reports: Reports from City Officials or City staff regarding items of community interest, including expression of thanks, congratulations or condolences; information regarding holiday schedules; honorary or salutory recognitions of public officials, public employees or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that have arisen after the posting of the agenda.

15. Administrative/Elected Officials Report

Adjourn

Executive Sessions: The City Council for the City of Brenham reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code, Chapter 551, including but not limited to §551.071 – Consultation with Attorney, §551.072 – Real Property, §551.073 – Prospective Gifts, §551.074 - Personnel Matters, §551.076 – Security Devices, §551.086 - Utility Competitive Matters, and §551.087 – Economic Development Negotiations.

CERTIFICATION

I certify that a copy of the May 16, 2013 agenda of items to be considered by the City of Brenham City Council was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on May 13, 2013 at **12:46 PM**.

Jeana Bellinger, TRMC

City Secretary

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the _____ day of _____, 2013 at _____ AM PM.

Signature

Title

**STATEMENT OF
ELECTED/APPOINTED OFFICER**

(Pursuant to Tex. Const. art. XVI, §1(b), amended 2001)

I, **Weldon C. Williams, Jr.**, do solemnly swear (or affirm), that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING STATEMENT AND THAT THE FACTS STATED THEREIN ARE TRUE.

Date

Officer's Signature

**Councilmember for Ward Two
Brenham, Washington County, Texas**

**STATEMENT OF
ELECTED/APPOINTED OFFICER**

(Pursuant to Tex. Const. art. XVI, §1(b), amended 2001)

I, **Keith Herring**, do solemnly swear (or affirm), that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING STATEMENT AND THAT THE FACTS STATED THEREIN ARE TRUE.

Date

Officer's Signature

**Councilmember for Ward One
Brenham, Washington County, Texas**

**STATEMENT OF
ELECTED/APPOINTED OFFICER**

(Pursuant to Tex. Const. art. XVI, §1(b), amended 2001)

I, **Andrew Ebel**, do solemnly swear (or affirm), that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING STATEMENT AND THAT THE FACTS STATED THEREIN ARE TRUE.

Date

Officer's Signature

**Councilmember for Ward Three
Brenham, Washington County, Texas**

**STATEMENT OF
ELECTED/APPOINTED OFFICER**

(Pursuant to Tex. Const. art. XVI, §1(b), amended 2001)

I, **Mary E. Barnes-Tilley**, do solemnly swear (or affirm), that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING STATEMENT AND THAT THE FACTS STATED THEREIN ARE TRUE.

Date

Officer's Signature

**Councilmember for Ward Five – At Large
Brenham, Washington County, Texas**

**STATEMENT OF
ELECTED/APPOINTED OFFICER**

(Pursuant to Tex. Const. art. XVI, §1(b), amended 2001)

I, **Gloria Greenwade Nix**, do solemnly swear (or affirm), that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING STATEMENT AND THAT THE FACTS STATED THEREIN ARE TRUE.

Date

Officer's Signature

**Councilmember for Ward Six, At-Large
Brenham, Washington County, Texas**

PROCLAMATION

WHEREAS, Motorcycle Safety Awareness Month is a national initiative designed to encourage drivers of all other kinds of vehicles and motorcyclists to “share the road” with each other; and

WHEREAS, With the weather warming up motorcyclists will be out in full force so it’s the appropriate time to remind drivers of cars, buses and trucks to look out for motorcycles; and

WHEREAS, Motorcycle riders are reminded to obey traffic laws, wear DOT-compliant helmets and other protective gear and make themselves visible by wearing bright colors and using reflective tape; and

WHEREAS, It is right and just for the City Council and the residents of Brenham to join together to remind us all to share the road and the respect;

Now, THEREFORE I, Milton Y. Tate Jr., Mayor of the City of Brenham, Texas do Hereby Proclaim May 2013 as

MOTORCYCLE SAFETY AND AWARENESS MONTH

In Witness, Whereof, I have set my hand and affixed the Seal of Brenham.

Milton Y. Tate Jr., Mayor
City of Brenham

Brenham City Council Minutes

A regular meeting of the Brenham City Council was held on April 18, 2013 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members present:

Mayor Milton Y. Tate, Jr.
Mayor Pro Tem Gloria Nix
Councilmember Andrew Ebel
Councilmember Danny Goss
Councilmember Keith Herring
Councilmember Mary E. Barnes-Tilley
Councilmember Weldon Williams, Jr.

Members absent:

None

Others present:

City Manager Terry Roberts, Assistant City Manager Kyle Dannhaus, City Attorney Cary Bovey, City Secretary Jeana Bellinger, Deputy City Secretary Amanda Klehm, Chief Financial Officer Carolyn Miller, Fire Chief Ricky Boeker, Police Chief Rex Phelps, Billy Rich, Amanda Carker, Development Services Director Julie Fulgham, Jennifer Eckermann, Public Works Director Dane Rau, Casey Redman, Public Utilities Director Lowell Ogle, Gary Jeter, Kevin Boggus, Angela Hahn, and Grant Lischka

Citizens present:

Clint Kolby, Wesley Brinkmeyer, William Krueger, Sam Bell, Angela T. Knauss, Homer Carmena, Casey Acker, Elizabeth Price, Courtney Mason, Connie Schlottmann, Byron McAdams, Bonnie Brinkmeyer, Mike Ogg, Douglas S. Price, Sharon Brass, Cynthia Hamrick, Leslie Hilbun, John Knapp, Calvin Kossie, Lete Phillips, Dorothy Antkowiak, Steve James, and Sally Van Dyke

Media Present:

Arthur Hahn, Brenham Banner Press; Frank Wagner, KWHI

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – Councilmember Ebel**

3. Proclamation
Local History Day – May 2, 2013

Mayor Tate read a proclamation designating May 2, 2013 as Local History Day. The Proclamation was accepted by representatives from Main Street Brenham, Brenham Heritage Museum, Heritage Society of Washington County, Washington-on-the-Brazos State Park Association, and the Principals from Alton Elementary School, Brenham Elementary School, and Krause Elementary School.

4. Citizens Comments

There were no citizen comments.

CONSENT AGENDA

5. Statutory Consent Agenda

5-a. Minutes from the March 21 and April 4, 2013 City Council Meetings

5-b. Discuss and Possibly Act Upon Ordinance No. O-13-007 on Its Second Reading Authorizing the Placement of Stop Signs on Chappell Hill Street at Its Intersection with Pecan Street

5-c. Discuss and Possibly Act Upon Ordinance No. O-13-008 on Its Second Reading Authorizing the Placement of Two Additional Stop Signs at the Intersection of Tison and W. Stone Streets

Mayor Tate stated that Consent Agenda Item 5-c. will be moved to the Regular Agenda on request of a Councilmember for further discussion.

A motion was made by Councilmember Barnes-Tilley and seconded by Mayor Pro Tem Nix to approve the Statutory Consent Agenda Item 5-a. Minutes from the March 21 and April 4, 2013 City Council Meeting and 5-b. Ordinance No. O-13-007 on its second reading authorizing the placement of stop signs on Chappell Hill Street at its intersection with Pecan Street.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

WORK SESSION

6. Discussion and Presentation by the Brenham Animal Shelter Task Force About Future Animal Shelter Needs, Projected Cost of Constructing a New Facility, and Fundraising Efforts to Help Fund a New Facility

Police Chief Rex Phelps presented this item. Phelps introduced the members of the Brenham Animal Shelter Task Force: Todd Jacobs, Amanda Carker, Janet Crane, John and Tay Knapp, Sally Blackie-Sengel, Calvin Kossie, Lete Phillips, Dorothy Antkowiak, Kathy Parker, Wesley Brinkmeyer, and Steve James. Phelps stated the Brenham Animal Shelter Task Force is anticipating the new shelter to be approximately 9,900 square feet and cost roughly \$2 Million dollars. Phelps explained that an anonymous private donor has offered to give \$500,000.00 if the City and County will match the donor's donation. The anonymous donor has also pledged to help fundraise the remaining \$500,000.00. Phelps introduced Richard Edwards with Edwards and Associates, an architectural firm that has a lot of experience in the construction of animal shelters, to explain the logistics and pricing of the project.

Edwards stated his company primarily deals with Commercial and Municipal projects in Texas. Currently, they have constructed six (6) animal shelters. Edwards discussed goals, programming, key requirements, spaces to consider, positive impacts of a good shelter, review of process, budget, and projected cost of the total project. Edwards showed examples of other animal shelters his company had built including: Conroe, Friendswood, and Montgomery County Animal Shelters.

Councilmember Barnes-Tilley stated that she was glad to hear that at least half of the costs were going to be covered. Barnes-Tilley asked if the cost increase of the new building would not be as significant as they anticipate when you take into consideration the amount of money being spent on repairs to the current facility.

Assistant City Manager Kyle Dannhaus stated that heating and air is the biggest cost and it is hard to determine, at this point, the cost increase.

Chief Phelps stated the next Brenham Animal Shelter Task Force meeting will be held Monday, April 22, 2013 at 9:00 a.m.

7. Discuss and Review the FY2012-13 First Quarter Financial Report

Chief Financial Officer Carolyn Miller presented this item. Miller reported that although the first quarter was challenging, the overall results were positive. Miller advised the status of the General Fund and the five major utility funds in the report. Miller stated the sales tax was projected to increase by 10%, but was running 3% behind in the first quarter.

Miller explained that for the first quarter, the City experienced favorable performance in the General Fund and all utility funds posted positive net revenues over expenditures, with the

exception of the Gas Fund which posted a net loss for the quarter due to the timing of the “true-up” for gas purchased costs.

FINANCIAL PERFORMANCE SUMMARY

Fund	1st QTR Actual Performance		
	Revenues	Expenditures	Net Revenues (Expenditures)
General Fund	\$ 3,496,788	\$ 3,426,758	\$ 70,030
Electric Fund	5,242,444	4,984,903	257,541
Gas Fund	642,156	714,739	(72,583)
Water Fund	1,121,879	1,087,662	34,217
Wastewater Fund	913,379	826,166	87,213
Sanitation Fund	785,394	635,145	150,249

Miller advised that, for the first quarter, even though revenues were down, the departments held the line on spending and conserved funds. Miller stated that the City would be looking at revenues in the coming months to make sure the City will not be negatively affected.

8. Discussion and Presentation on a Proposed Interagency Cooperation Contract Between the City of Brenham and Region 6 Educational Service Center (ESC6) for the Use of Fiber and Installation of Wireless Equipment on a City of Brenham Radio Transmission Tower

I.T. Director Gary Jeter presented this item. Jeter explained the proposed Interagency Cooperation Contract between the City of Brenham and Region 6 Educational Service Center (ESC6) for the use of fiber and installation of wireless equipment on a City of Brenham Radio Transmission Tower. Jeter stated ESC6 has requested cooperation through an Interlocal Agreement with the City of Brenham on a project that will bring broadband internet to rural school districts. Jeter explained that costs to the City would be minimal and the City would benefit from a stronger wireless signal to Lake Somerville.

Councilmember Goss asked about the charge for usage fee. Jeter stated that the City will not be charging ESC6 because the fiber being used was purchased by Brenham Independent School District, Blinn College and the City and it already exists. Jeter explained that the City has space on the tower; therefore, this agreement will benefit the City.

Councilmember Goss inquired about liability issues. City Attorney Cary Bovey stated that there can be language placed in the agreement to remove any liability from the City.

Councilmember Herring stated that he would like to have something in writing from Central Washington County Water Supply stating they are okay with this agreement.

9. Discussion and Presentation on Amendments to the Thoroughfare Plan Map Within the City of Brenham's Envision 2020 Comprehensive Plan

Development Services Director Julie Fulgham presented this item. Fulgham stated that the Thoroughfare Plan is comprised of two elements: (1.) a map showing existing and planned roads by functional classification and right-of-way width; and (2.) an associated report on roadway and transpiration corridor plans within a community. Fulgham explained a thoroughfare plan map is an integral part of a City's development regulations. Fulgham stated that Staff and the Planning and Zoning Commission have been working on amendments to the City of Brenham's existing thoroughfare plan map to ensure the City has adequately planned for transportation corridors.

Councilmember Goss questioned the flexibility of the Thoroughfare Plan. Fulgham explained that there is flexibility to an extent for the best of the City's need. Councilmember Goss stated that he doesn't want to see a developer leave the table due to restrictions. Assistant City Manager Kyle Dannhaus stated that Staff will work with developers, but they will not stop development.

PUBLIC HEARING

10. Public Hearing Regarding a Request for Specific Use Permit at 704 Durden Street (Legal Description Being Block 8, Lot 3 of the Durden Courts Addition in the City of Brenham, Washington County, Texas), to Allow an Auxiliary Church Use on the Property

Development Services Director Julie Fulgham presented this item. Fulgham stated the Planning and Zoning Committee has recommended approval of the Specific Use Permit with restrictions to protect the residential neighborhood and its preservation. Fulgham explained the house will have to be maintained as a residential building even though the church plans to use it for a church office and for church purposes.

Councilmember Goss questioned if the property will be used for parking. Fulgham stated the church has a large amount of parking already and restrictions have been placed on the parking situation for this habitation.

A concerned citizen stated that she was upset when she saw this in the paper, but since there will be restrictions on this permit then she is okay with this taking place in her neighborhood. She did not want this permit to be allowed and the integrity of her neighborhood to be changed with a business coming into her residential neighborhood. She stated that she is more comfortable with the conditions to keep the habitation a residential structure.

Councilmember Goss questioned if one house has already been removed from the property, how the City could be sure that the church will not do the same with this property. The concerned citizen stated that the demolition of the previous house was an improvement to the neighborhood due to the poor quality of the house.

Councilmember Barnes-Tilley asked if the church could rightfully purchase the house and tear it down. Fulgham explained that they could, but there would be nothing the City could do about this. Councilmember Barnes-Tilley asked if the church were to demolish the house and reconstruct a building would it have to be a single family residential structure. Fulgham confirmed that it would. Assistant City Manager Kyle Dannhaus stated that if the church demolishes the current house, the Specific Use Permit would be null and void.

CLOSE PUBLIC HEARING

REGULAR AGENDA

- 11. Discuss and Possibly Act Upon an Ordinance on Its First Reading Amending Appendix A – “Zoning” of the Code of Ordinances of the City of Brenham, Texas; Amending the Official Zoning Map to Grant a Specific Use Permit at 704 Durden Street (Legal Description Being Block 8, Lot 3 of the Durden Courts Addition in the City of Brenham, Washington County, Texas), to Allow an Auxiliary Church Use on the Property**

A motion was made by Councilmember Barnes-Tilley and seconded by Councilmember Herring to approve an Ordinance on its first reading amending Appendix A – “Zoning” of the Code of Ordinances of the City of Brenham, Texas; amending the official zoning map to grant a Specific Use Permit at 704 Durden Street (legal description being Block 8, Lot 3 of the Durden Courts Addition in the City of Brenham, Washington County, Texas), to allow an auxiliary church use on the property.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

5-c. Discuss and Possibly Act Upon Ordinance No. O-13-008 on Its Second Reading Authorizing the Placement of Two Additional Stop Signs at the Intersection of Tison and W. Stone Streets

Mayor Tate stated that Councilmember Barnes-Tilley requested that this item be moved from the Consent Agenda for discussion. Councilmember Barnes-Tilley stated she had several residents contact her questioning the necessity of this stop sign placement since it is slow moving traffic, no accidents. The residents want to know if Staff considered these things before placing stop signs.

Public Works Director Dane Rau stated he had one resident that approach him requesting this stop sign placement. Rau stated the way the stop signs are currently, it doesn't flow with the continuity of other streets.

A motion was made by Councilmember Herring and seconded by Councilmember Barnes-Tilley to not approve Ordinance No. O-13-008 on its second reading authorizing the placement of two additional stop signs at the intersection of Tison and W. Stone Streets

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

12. Discuss and Possibly Act Upon a Request from Adolph Wehmeyer to Reconsider a Variance from Section 23-25(3), Subdivision Ordinance of the Code of Ordinances to Allow the Development of a New Mobile Home Park on Approximately 19.3 Acres Located on FM 389 and Situated Directly West of the Eight Star Corporation’s Mobile Home Park (Formerly Known as Wehmeyer Mobile Home Park)

Assistance City Manager Kyle Dannhaus presented this item. Dannhaus stated Mr. Adolph Wehmeyer has resubmitted a request for a variance to develop a new mobile home park next to the existing mobile home park on FM 389.

Mayor Pro Tem Nix questioned the public safety issue of the new mobile home park. Fire Chief Ricky Boeker stated that the new mobile home park is already in their response area and meets code requirements. Police Chief Rex Phelps stated that his department does not have a problem with the new mobile home park either.

Engineer William Krueger asked if the contract would be voided if the acreage varied from the 19.3 acres stated in the Ordinance. Fulgham stated that Staff will change the Ordinance to read approximately 19.3 acres.

Councilmember Barnes-Tilley stated she is not comfortable granting this big of a variance. Councilmember Herring stated his biggest objection is the size of the variance and the safety on FM 389 regardless of what TXDOT has determined.

A motion was made by Councilmember Goss and seconded by Councilmember Ebel to approve a request from Adolph Wehmeyer to reconsider a variance from Section 23-25(3), Subdivision Ordinance of the Code of Ordinances to allow the development of a new mobile home park on approximately 19.3 acres located on FM 389 and situated directly west of the Eight Star Corporation’s Mobile Home Park (formerly known as Wehmeyer Mobile Home Park) and allow all necessary changes to the Ordinance including the approximate language.

Mayor Tate called for a vote. The motion passed with a 5-2 vote, with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	No
Councilmember Mary E. Barnes-Tilley	No
Councilmember Weldon Williams	Yes

13. Discuss and Possibly Act Upon an Agreement Between the City of Brenham and Microsoft for an Enterprise Subscription and Authorize the Mayor to Execute Any Necessary Documentation

I.T. Director Gary Jeter presented this item. Jeter explained the Microsoft Enterprise Agreement is a three year contract allowing the City of Brenham to legally use the Microsoft software and licenses. This is the 2nd renewal of the original MEA signed in 2007. Jeter explained the contract is for updates for all servers on the City’s network. Jeter stated the contract originated in 2007, first renewal in 2010, and the current contract will expire on April 30th.

A motion was made by Councilmember Herring and seconded by Mayor Pro Tem Nix to approve a three year agreement between the City of Brenham and Microsoft for an Enterprise Subscription and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

14. Discuss and Possibly Act Upon an Ordinance on Its First Reading to Repeal Ordinance O-12-025 and Grant a Non-Exclusive Franchise to Texas Disposal Systems, Inc. to Operate a Roll-Off Container Service for Residents, Businesses, and Industries Inside Brenham City Limits

City Secretary Jeana Bellinger presented this item. Deputy City Secretary Amanda Klehm passed out the redlined version of the Ordinance. Bellinger explained Council approved a sanitation franchise for Texas Disposal Systems, Inc. back in October but it was only for 180 days due to the fact that Staff was in the process of updating the City’s sanitation franchise ordinances. Bellinger explained this Ordinance will repeal the old one and grant a new sanitation franchise to Texas Disposal Systems, Inc.

A motion was made by Councilmember Herring and seconded by Mayor Pro Tem Nix to approve an Ordinance on its first reading, with changes as presented, to repeal Ordinance O-12-025 and grant a non-exclusive franchise to Texas Disposal Systems, Inc. to operate a roll-off container service for residents, businesses, and industries inside Brenham City Limits.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

15. Discuss and Possibly Act Upon a Lease Purchase Agreement with JPMorgan Chase Bank for the Purchase of a 2013 International 7400 Chassis with a Debris Vacuum for the City of Brenham's Wastewater Treatment Department and Authorize the Mayor to Execute Any Necessary Documentation

Chief Financial Officer Carolyn Miller presented this item. Deputy City Secretary Amanda Klehm passed out the redlined version of the memo with the corrected values. Miller explained Staff reviewed lease proposals from JPMorgan Chase Bank and BancorpSouth Equipment Leasing. Miller stated the best value for the City is JPMorgan Chase Bank for a 5 year term at 1.96% interest rate for an annual payment of \$63,304.00.

Councilmember Herring recused himself from discussion due to a conflict of interest.

A motion was made by Councilmember Williams and seconded by Councilmember Ebel to approve a Lease Purchase Agreement with JPMorgan Chase Bank for five (5) years, at an interest rate of 1.96% with an annual payment of \$63,304, for the purchase of a 2013 International 7400 chassis with a debris vacuum for the City of Brenham's Wastewater Treatment Department and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Abstain
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

16. Discuss and Possibly Act Upon a Ground Space Lease Agreement With David Andras dba Pegasus Hangar Group LLC for Hangar Space at the Brenham Municipal Airport and Authorize the Mayor to Execute Any Necessary Documentation

City Engineer Grant Lischka presented this item. Lischka stated the owner, David Andras, will be constructing an 80x80 hangar (6,400 sq. ft.) at the airport. Lischka stated the lease agreement states the owner will be charged .08 cents per square foot equaling \$880.00 per year for a 30 year lease. Lischka explained with the standard 10 feet on each side plus an additional 20 feet on the rear side, the lease space will be 11,000 square feet (110x100). Lischka explained the hangar space must be engineered and Staff will look at the plans before construction will begin to assure building codes and requirements have been met.

A motion was made by Mayor Pro Tem Nix and seconded by Councilmember Ebel to approve a ground space lease agreement with David Andras dba Pegasus Hangar Group LLC for hangar space at the Brenham Municipal Airport and authorize the Mayor to execute any necessary documentation

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

17. Discuss and Possibly Act Upon a Ground Space Lease Agreement With John Startz dba Brenham Hanger, LLC for Hangar Space at the Brenham Municipal Airport and Authorize the Mayor to Execute Any Necessary Documentation

City Engineer Grant Lischka presented this item. Lischka stated the current owner is selling his hangar space to John Startz, which the City has a current lease on. Lischka stated the lease will be transferred to John Startz and is to start a new 30 year lease. Lischka stated the lease agreement states the owner will be charged .08 cents per square foot equaling \$704.00 per year.

A motion was made by Councilmember Barnes-Tilley and seconded by Councilmember Herring to approve a ground space lease agreement with John Startz dba Brenham Hanger, LLC for hangar space at the Brenham Municipal Airport and authorize the Mayor to execute any necessary documentation

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

18. Discuss and Possibly Act Upon a Request for a Noise Variance from Washington County Historical Juneteenth Association to Celebrate Emancipation Day to be Held on June 14, 2013 from 7:00 p.m. – 11:00 p.m. and June 15, 2013 from 12:00 p.m. – 4:00 p.m. at Fireman’s Park and Authorize the Mayor to Execute Any Necessary Documentation

Deputy City Secretary Amanda Klehm presented this item. Klehm stated the Washington County Historical Juneteenth Association has requested a noise variance to hold a two-day event to celebrate Emancipation Day on June 14, 2013 from 7:00 p.m. – 11:00 p.m. and June 15, 2013 from 12:00 p.m. – 4:00 p.m. at Fireman’s Park. Klehm stated they will have one band and one DJ and will be using sound amplification equipment. Klehm stated, for informational purposes only, they have also filled out a parade permit for June 15, 2013 from 8:30 a.m. -12:00 p.m. Klehm stated the Brenham Police Department and the Brenham Fire Department have approved both the noise variance and parade permit requests.

A motion was made by Councilmember Williams and seconded by Councilmember Goss to approve a request for a noise variance from Washington County Historical Juneteenth Association to celebrate Emancipation Day to be held on June 14, 2013 from 7:00 p.m. – 11:00 p.m. and June 15, 2013 from 12:00 p.m. – 4:00 p.m. at Fireman’s Park and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

Council adjourned into Executive Session at 3:38 p.m.

EXECUTIVE SESSION

19. Section 551.072 – Texas Government Code – Deliberation Regarding Real Property – Discussion Regarding Possible Acquisition of Real Property Located at 305 Riggs Street for Park Purposes

Executive Session adjourned at 3:45 p.m.

RE-OPEN REGULAR SESSION

20. Discuss and Possibly Act Upon the Acquisition of Real Property Located at 305 Riggs Street for Park Purposes

A motion was made by Councilmember Goss and seconded by Councilmember Ebel to approve the acquisition of real property (located at 305 Riggs Stret) as discussed in Executive Session and including all applicable closing costs, for park purposes.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

21. Administrative/Elected Officials Report

City Manager Terry Roberts reported on the following:

- Future Meeting Dates:
 - Pre-Budget Meeting – May 30th @ 8:30 a.m.
 - Council ILA Meeting – May 23rd @ 8:30 a.m.
 - Election Canvass Meeting – May 14th @ 7:30 a.m.
 - First Council Meeting in July falls on a holiday; therefore, Council meetings in July will be moved to July 11th and July 18th
 - Budget Workshops – July 17th-July 19th @ 8:30 a.m.
- In honor of Arbor Day, the City will be planting one of five trees at Linda Anderson Park by the batting cages on April 26th at 11am.

The meeting was adjourned.

Milton Y. Tate, Jr.
Mayor

Jeana Bellinger, TRMC
City Secretary

Brenham City Council Minutes

A regular meeting of the Brenham City Council was held on May 2, 2013 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members present:

Mayor Milton Y. Tate, Jr.
Mayor Pro Tem Gloria Nix
Councilmember Andrew Ebel
Councilmember Danny Goss
Councilmember Keith Herring
Councilmember Mary E. Barnes-Tilley
Councilmember Weldon Williams, Jr.

Members absent:

None

Others present:

City Manager Terry Roberts, Assistant City Manager Kyle Dannhaus, City Attorney Cary Bovey, City Secretary Jeana Bellinger, Deputy City Secretary Amanda Klehm, Chief Financial Officer Carolyn Miller, Stacy Hardy, Jamie Maurer, Kaci Konieczny, Christi Korth, Tammy Jaster, Fire Chief Ricky Boeker, Deputy Fire Chief Allan Finke, Billy Rich, Development Services Director Julie Fulgham, Public Works Director Dane Rau, Casey Redman, Public Utilities Director Lowell Ogle, Dane Bybee, Norma Rodriguez, Kevin Boggus, and Grant Lischka

Citizens present:

William Krueger, Kathleen Rooker, Megan McCoy, Marcus Lawhon and Kirk Hanath

Media Present:

Arthur Hahn, Brenham Banner Press; Frank Wagner, KWHI

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – Councilmember Herring**

3. 3-a. New Employees

- John Bellinger – Water Construction

3-b. Service Recognitions

- Norma Rodriguez – 5 years
- Jamie Maurer – 10 years

4. Proclamation

- **Municipal Secretaries Week – May 5–11, 2013**

Mayor Tate read a proclamation designating May 5-11, 2013 as Municipal Secretaries Week. The Proclamation was accepted by City Secretary Jeana Bellinger and Deputy City Secretary Amanda Klehm.

- **Arson Prevention Week – May 5–11, 2013**

Mayor Tate read a proclamation designating May 5-11, 2013 as Arson Prevention Week. The Proclamation was accepted by Deputy Fire Chief Allan Finke. Finke handed out a Protecting Homes Against Arson brochure to Council.

5. Citizens Comments

City of Brenham resident, Kathleen Rooker, (606 E. Main St) addressed the Council about Country Boys Cuts Barber Shop located across the street from her residence. Rooker stated this has been an ongoing problem for many years. She stated there are late nights, loud music, loitering, partying, and profanity, which occur at the barber shop location. Rooker stated that she has made multiple calls to the police and written several letters to Ms. Skaggs, the building owner, with no response to date from the business owner.

Rooker asked the Council if there was something they could do to regulate the happenings at this location. Mayor Tate requested that Rooker to leave her contact information with City Secretary, Jeana Bellinger, and the City would look into this matter and contact her with an answer.

CONSENT AGENDA

6. Statutory Consent Agenda

- 6-a. **Discuss and Possibly Act Upon Ordinance No. O-13-009 on Its Second Reading Amending Appendix A – “Zoning” of the Code of Ordinances of the City of Brenham, Texas; Amending the Official Zoning Map to Grant a Specific Use Permit at 704 Durden Street (Legal Description Being Block 8, Lot 3 of the Durden Courts Addition in the City of Brenham, Washington County, Texas), to Allow an Auxiliary Church Use on the Property**
- 6-b. **Discuss and Possibly Act Upon Ordinance No. O-13-010 on Its Second Reading to Repeal Ordinance O-12-025 and Grant a Non-Exclusive Franchise to Texas Disposal Systems, Inc. to Operate a Roll-Off Container Service for Residents, Businesses, and Industries Inside Brenham City Limits**

Mayor Tate advised that Consent Agenda Item # 6-c. will be moved to the first item on the Regular Agenda by request of a Councilmember.

A motion was made by Councilmember Herring and seconded by Councilmember Barnes-Tilley to approve the Statutory Consent Agenda Item 6-a. Ordinance No. O-13-009 on its second reading amending Appendix A – “Zoning” of the Code of Ordinances of the City of Brenham, Texas; amending the official zoning map to grant a Specific Use Permit at 704 Durden Street and 6-b. Ordinance No. O-13-010 on its second reading to repeal Ordinance O-12-025 and grant a non-exclusive franchise to Texas Disposal Systems, Inc.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

WORK SESSION

7. Presentation of the 2012 Municipal Court Statistics

Mayor Tate advised that Item #7 will be passed to another Council meeting due to the presenting staff member being out ill.

REGULAR AGENDA

6-c. Discuss and Possibly Act Upon Ordinance No. O-13-011 on Its Second Reading to Approve a Variance from Section 23-25(3), Subdivision Ordinance of the Code of Ordinances to Allow the Development of a New Mobile Home Park on Approximately 19.3 Acres Located on FM 389 and Situated Directly West of the Eight Star Corporation's Mobile Home Park (Formerly Known as Wehmeyer Mobile Home Park)

A motion was made by Councilmember Ebel and seconded by Councilmember Williams to approve a variance from Section 23-25(3), Subdivision Ordinance of the Code of Ordinances to allow the development of a new mobile home park on approximately 19.3 acres located on FM 389 and situated directly west of the Eight Star Corporation's Mobile Home Park (formerly known as Wehmeyer Mobile Home Park).

Mayor Tate called for a vote. The motion passed with a 5-2 vote, with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Mary E. Barnes-Tilley	No
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	No
Councilmember Weldon Williams	Yes

8. Discuss and Possibly Act Upon Resolution R-13-005 Authorizing the Submission of a Grant Application for the 2013 Bulletproof Vest Partnership through the Bureau of Justice Assistance for the Brenham Police Department and Authorize the Mayor to Execute Any Necessary Documentation

Lieutenant Billy Rich presented this item. Rich explained this is a yearly grant with the Bulletproof Vest Partnership (BVP), created by the Bulletproof Vest Partnership Grant Act of 1998 is a U.S. Department of Justice initiative designed to provide a critical resource to state and local law enforcement. Rich stated the grant funding will reimburse up to \$3,049.80 for the purchase of bulletproof vests.

A motion was made by Councilmember Barnes-Tilley and seconded by Mayor Pro Tem Nix to approve Resolution R-13-005 authorizing the submission of a grant application for the 2013 Bulletproof Vest Partnership through the Bureau of Justice Assistance for the Brenham Police Department in the amount of \$6,099.60 and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Weldon Williams	Yes

9. Discuss and Possibly Act Upon Change Order No. 1 and Final Payment to Kieschnick General Contractors for the 2012 Valmont Water System Improvement Project and Authorize the Mayor to Execute Any Necessary Documentation

Mayor Tate advised the Council that Item #9 will be passed at this meeting due to incorrect language on the agenda and will be presented at the next Council meeting.

10. Discuss and Possibly Act Upon Resolution No. R-13-006 Authorizing Execution of an Agreement with TxDOT for the Temporary Closure of State Right-of-Way in Connection with the 2013 Downtown Summer Concert Series (Hot Nights, Cool Tunes) to be Held on July 6, 13, 20, and 27, 2013

Deputy City Secretary Amanda Klehm presented this item. Klehm stated that due to the period of time the road closures for 2013 Downtown Summer Concert Series Hot Nights, Cool Tunes, TxDOT requires the City to execute an Agreement with TxDOT for the temporary closure of state right-of-way on July 6, 13, 20, and 27, 2013. Klehm stated Police Chief Rex Phelps and Fire Chief Ricky Boeker have both approved the event permit and noise variance for this event.

A motion was made by Mayor Pro Tem Nix and seconded by Councilmember Ebel to approve Resolution R-13-006 authorizing execution of an agreement with TxDOT for the temporary closure of state right-of-way in connection with the 2013 Downtown Summer Concert Series (Hot Nights, Cool Tunes) to be held on July 6, 13, 20, and 27, 2013.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Weldon Williams	Yes

11. Discuss and Possibly Act Upon a Request for a Noise Variance in Connection with Hot Nights, Cool Tunes Summer Concert Series to be Held from 4:00 P.M. to 11:00 P.M. on July 6, 13, 20, and 27, 2013

Deputy City Secretary Amanda Klehm presented this item. Klehm stated Main Street Brenham has requested a noise variance request for the 2013 Downtown Summer Concert Series called Hot Nights, Cool Tunes from 4:00 p.m. until 11:30 p.m. on July 6, 13, 20, and 27, 2013. Klehm explained that there will be a free concert, children’s activities, food and beverage sales and a classic car cruise-in. Klehm stated Police Chief Rex Phelps and Fire Chief Ricky Boeker have both approved the event permit and noise variance for this event.

A motion was made by Councilmember Herring and seconded by Councilmember Ebel to approve a request for a noise variance in connection with the 2013 Downtown Summer Concert Series (Hot Nights, Cool Tunes) to be held from 4:00 p.m. to 11:00 p.m. on July 6, 13, 20, and 27, 2013.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Weldon Williams	Yes

Council adjourned into Executive Session at 1:24 p.m.

EXECUTIVE SESSION

12. Section 551.072 – Deliberation Regarding Real Property – Discussion Concerning Possible Acceptance of Property for Future Park Purposes

Executive Session adjourned at 2:25 p.m.

RE-OPEN REGULAR AGENDA

13. Administrative/Elected Officials Report

City Manager Terry Roberts reported on the following:

- The Maifest Parade is on Saturday.

The meeting was adjourned.

Milton Y. Tate, Jr.
Mayor

Jean Bellinger, TRMC
City Secretary



AGENDA ITEM 7

DATE OF MEETING: May 16, 2013		DATE SUBMITTED: April 1, 2013	
DEPT. OF ORIGIN: Municipal Court		SUBMITTED BY: Rhonda Kuehn	
MEETING TYPE:		CLASSIFICATION:	
<input checked="" type="checkbox"/> REGULAR		<input type="checkbox"/> PUBLIC HEARING	
<input type="checkbox"/> SPECIAL		<input type="checkbox"/> CONSENT	
<input type="checkbox"/> EXECUTIVE SESSION		<input type="checkbox"/> REGULAR	
		<input checked="" type="checkbox"/> WORK SESSION	
ORDINANCE:			
<input type="checkbox"/> 1 ST READING			
<input type="checkbox"/> 2 ND READING			
<input type="checkbox"/> RESOLUTION			
AGENDA ITEM DESCRIPTION: Presentation of the 2012 Municipal Court Statistics			
SUMMARY STATEMENT: The Municipal Court statistics will be discussed and presented by Municipal Court Administrator Rhonda Kuehn.			
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):			
A. PROS:			
B. CONS:			
ALTERNATIVES (In Suggested Order of Staff Preference):			
ATTACHMENTS: (1) Municipal Court Statistics			
FUNDING SOURCE (Where Applicable):			
RECOMMENDED ACTION: N/A			
APPROVALS: Carolyn D. Miller			

MUNICIPAL COURT STATISTICS				
	<u>FY09</u>	<u>FY10</u>	<u>FY11</u>	<u>FY12</u>
Total Cases Filed	<u>8601</u>	<u>7838</u>	<u>7347</u>	<u>7906</u>
Traffic Misdemeanors				
Non-Parking	5,138	5,174	3,842	4,544
Parking	454	55	64	44
Dispositions Prior to Trial	2,824	2,800	2,476	2,425
Dispositions at Trial	88	95	93	155
Cases Dismissed	2,670	2,808	1,646	706
Non-Traffic Misdemeanors				
State Law	2,842	2,492	3,336	3,213
City Ordinance	167	117	105	105
Dispositions Prior to Trial	1,269	1,152	1,847	1,867
Dispositions at Trial	102	132	173	201
Cases Dismissed	232	243	312	412
Juvenile Activity	218	226	223	213
Warrants Issued	806	1,849	2,858	963
Total Revenue Collected	\$ 1,090,569	\$ 1,172,525	\$ 1,214,732	\$ 1,121,043
Total Remitted to State	\$ 422,383	\$ 412,989	\$ 353,415	\$ 297,787
General Gov't Revenues	\$ 668,186	\$ 759,536	\$ 861,317	\$ 823,256



AGENDA ITEM 8

DATE OF MEETING: May 16, 2013		DATE SUBMITTED: May 7, 2013	
DEPT. OF ORIGIN: Police		SUBMITTED BY: Chief Rex Phelps	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING	
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING	
<input type="checkbox"/> EXECUTIVE SESSION	<input type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION	
	<input checked="" type="checkbox"/> WORK SESSION		
AGENDA ITEM DESCRIPTION: Discussion and Presentation on the Community Oriented Policing Services (COPS) 2013 Hiring Program Grant			
<p>SUMMARY STATEMENT: In accordance with the current personnel and staffing plan the police department is respectfully requesting two additional officers to complete the staffing of the patrol squads. These two officer positions are needed to ensure minimum staffing needs for officer safety and service delivery. The case preparation mandates, initial follow-up investigation expectations, traffic safety, and the Texas Best Practices Standards all require this staffing increase to adequately ensure complete law enforcement service excellence.</p> <p>In other words, our efforts and strong belief in community policing has caused us to spread the patrol shifts thin in terms of personnel. It is a two edged sword. Our community relations efforts, volunteer programs and proactive habitual offender unit (Fusion Unit) has been in part a significant reason the crime rate has been lowered by 31% in the past few years. We are a proactive department and not just a reactive department. Unfortunately, there are only three patrol officers per patrol squad with one supervisor. Our minimum staffing due to community demand and officer safety is a minimum of four. This number needs to be increased to a total four patrol officers with the supervisor. We are running so lean in terms of personnel that if an employee gets sick, takes vacation, retires, or is assigned training we simply run on a skeleton crew. This causes an obvious safety concern and eventually can be detrimental to morale. It is not unusual and in fact quite frequent that two or three calls requiring a back-up officer at the same time. When officers need back-up it is urgent and someone simply has to get there or the consequences can be tragic. Each squad needs an additional fulltime officer.</p> <p>There are four squads to cover. Due to the success of lowering the recent crime rate or workload we can re-structure and cover two of the shifts by re-assignments. Unfortunately, that still leaves two squads short an officer. Therefore, we are respectfully requesting the approval of two officers funded by the terms of this grant. This will strike the balance of providing the need for officer safety and allow us to keep moving forward providing school resource officers and our very successful community relations officer. Every position is so important with both tangible and intangible returns on the investment.</p>			

STAFF ANALYSIS (For Ordinances or Regular Agenda Items):

- A. **PROS:** Guard against team member burnout, improve traffic safety initiatives, enhance officer safety, maintain quality standards, improve response times to emergency call, continue the lowering of area crime rate, improve service delivery regarding code enforcement initiative
- B. **CONS:** Service delivery for traffic safety or crime rate reduction will suffer. Current personnel will continue to be spread too thin negatively affecting employee morale and retention.

ALTERNATIVES (In Suggested Order of Staff Preference):

Fund the two positions with the grant

Fund the two positions without the grant

ATTACHMENTS:

FUNDING SOURCE (Where Applicable): Grant and/or General Fund

RECOMMENDED ACTION: Discussion Only.

APPROVALS: Terry K. Roberts



AGENDA ITEM 9

DATE OF MEETING: May 16, 2013	DATE SUBMITTED: May 7, 2013	
DEPT. OF ORIGIN: Police	SUBMITTED BY: Chief Rex Phelps	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input checked="" type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon Resolution R-13-008 Authorizing the Submission of a Grant Application to Community Oriented Policing Services (COPS) for the 2013 Hiring Program to Employ Two Additional Police Officers and Authorize the Mayor to Execute Any Necessary Documentation		
<p>SUMMARY STATEMENT: In accordance with the current personnel and staffing plan the police department is respectfully requesting two additional officers to complete the staffing of the patrol squads. These two officer positions are needed to ensure minimum staffing needs for officer safety and service delivery. The case preparation mandates, initial follow-up investigation expectations, traffic safety, and the Texas Best Practices Standards all require this staffing increase to adequately ensure complete law enforcement service excellence.</p> <p>In other words, our efforts and strong belief in community policing has caused us to spread the patrol shifts thin in terms of personnel. It is a two edged sword. Our community relations efforts, volunteer programs and proactive habitual offender unit (Fusion Unit) has been in part a significant reason the crime rate has been lowered by 31% in the past few years. We are a proactive department and not just a reactive department. Unfortunately, there are only three patrol officers per patrol squad with one supervisor. Our minimum staffing due to community demand and officer safety is a minimum of four. This number needs to be increased to a total four patrol officers with the supervisor. We are running so lean in terms of personnel that if an employee gets sick, takes vacation, retires, or is assigned training we simply run on a skeleton crew. This causes an obvious safety concern and eventually can be detrimental to morale. It is not unusual and in fact quite frequent that two or three calls requiring a back-up officer at the same time. When officers need back-up it is urgent and someone simply has to get there or the consequences can be tragic. Each squad needs an additional fulltime officer.</p> <p>There are four squads to cover. Due to the success of lowering the recent crime rate or workload we can re-structure and cover two of the shifts by re-assignments. Unfortunately, that still leaves two squads short an officer. Therefore, we are respectfully requesting the approval of two officers funded by the terms of this grant. This will strike the balance of providing the need for officer safety and allow us to keep moving forward providing school resource officers and our very successful community relations officer. Every position is so important with both tangible and intangible returns on the investment.</p>		

STAFF ANALYSIS (For Ordinances or Regular Agenda Items):

- A. **PROS:** Guard against team member burnout, improve traffic safety initiatives, enhance officer safety, maintain quality standards, improve response times to emergency call, continue the lowering of area crime rate, improve service delivery regarding code enforcement initiative
- B. **CONS:** Service delivery for traffic safety or crime rate reduction will suffer. Current personnel will continue to be spread too thin negatively affecting employee morale and retention.

ALTERNATIVES (In Suggested Order of Staff Preference):

Fund the two positions with the grant

Fund the two positions without the grant

ATTACHMENTS: (1) Resolution R-13-008

FUNDING SOURCE (Where Applicable): Grant and/or General Fund

RECOMMENDED ACTION: Approve Resolution R-13-008 authorizing the submission of a grant application to Community Oriented Policing Services (COPS) for the 2013 Hiring Program to employ two additional police officers and authorize the Mayor to execute any necessary documentation

APPROVALS: Terry K. Roberts

RESOLUTION NO. R-13-008

A RESOLUTION OF THE CITY OF BRENHAM, TEXAS AUTHORIZING THE SUBMITTAL OF A GRANT APPLICATION TO THE UNITED STATES DEPARTMENT OF JUSTICE OFFICE OF COMMUNITY ORIENTED POLICING SERVICES FOR THE 2013 COPS HIRING PROGRAM;

WHEREAS, this grant program furthers the Department of Justice’s mission of advancing public safety through community policing by assisting local police departments’ effort to prevent or reduce crime and violence; and

WHEREAS, the Brenham Police Department’s commitment to community policing has been a significant reason the crime rate here has been lowered by 31%; however, it has also spread the patrol shifts thin. Community demand and officer safety mandates a minimum staffing of four per shift. When an officer is out the shift runs a skeleton crew which is a safety concern. An additional officer is needed on each shift; and

WHEREAS, the COPS Hiring Grant Program would provide funding for additional officers. It is the Department’s intention to cover two shifts through re-assignments and is requesting two additional officers through the COPS program. This grant provides up to seventy-five percent (75%) of an entry-level officer’s salary and benefits; the grant is for three years and there is a \$125,000 cap per officer;

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF BRENHAM, TEXAS that the Mayor is authorized to execute all documents necessary for the submission of the grant application to the Department of Justice Office of Community Oriented Policing’s COPS Hiring Grant Program for 2013.

PASSED and APPROVED on this the _____ day of May, 2013.

Milton Y. Tate, Jr.
Mayor

ATTEST:

Jeana Bellinger, TRMC
City Secretary



AGENDA ITEM 10

DATE OF MEETING: May 16, 2013		DATE SUBMITTED: May 10, 2013	
DEPT. OF ORIGIN: Municipal Court		SUBMITTED BY: Rhonda Kuehn	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING	
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING	
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION	
	<input type="checkbox"/> WORK SESSION		
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the Renewal of the Contract with Perdue, Brandon, Fielder, Collins, & Mott, LLP for Municipal Court Fines and Fees Collection Services and Authorize the Mayor to Execute Any Necessary Documentation			
SUMMARY STATEMENT: This amendment would allow the City of Brenham to continue its contract with a third party collections firm.			
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):			
A. PROS: Seeks collection and/or closure of outstanding municipal court cases			
B. CONS:			
ALTERNATIVES (In Suggested Order of Staff Preference):			
ATTACHMENTS: (1) Red lined version of Sect. VIII from 2011 contract; and (2) Clean copy of contract			
FUNDING SOURCE (Where Applicable):			
RECOMMENDED ACTION: Approve the renewal of the Contract with Perdue, Brandon, Fielder, Collins, & Mott, LLP for Municipal Court Fines and Fees Collection Services and authorize the Mayor to execute any necessary documentation			
APPROVALS: Carolyn Miller			

SECTION VII. COMMENCEMENT AND TERMINATION OF CONTRACT

This Contract shall commence on the 1st day of June, ~~2011~~ 2013, and shall remain in effect until the 1st day of June, ~~2012~~ 2014. This Contract shall automatically renew annually for one (1) subsequent one (1) year period, unless either Party terminates this Contract by giving notice to the other Party in the manner provided Section VIII at least thirty (30) days prior to the end of the then current term. **Thereafter, this contract shall continue on a month to month basis**, provided, however, that either party to this Contract shall have the right to terminate this Contract at any time by giving the other party thirty (30) days written notice of their desire and intention to terminate this Contract. Upon termination Perdue shall have an additional six (6) months to complete work on all delinquent accounts referred from the City prior to the notice of termination and will be entitled to compensation on such accounts if collected.

CONTRACT FOR COURT FINES AND FEES COLLECTION SERVICES

STATE OF TEXAS §
 §
COUNTY OF WASHINGTON §

SECTION I. PARTIES TO THE CONTRACT

THIS CONTRACT, hereinafter called “Contract”, is made and entered into by and between the City of Brenham, Texas, acting herein by and through its governing body, hereinafter called “the City” and **Perdue, Brandon, Fielder, Collins & Mott, L.L.P.**, hereinafter called “Perdue”.

THIS CONTRACT supersedes all prior oral and written agreements between the parties, and can only be amended if done so in writing and signed by all parties. Furthermore, this Contract cannot be transferred or assigned by either party without the written consent of all parties.

The City agrees to employ and does hereby employ Perdue to enforce the collection of delinquent court fines, fees, and court costs pursuant to the terms and conditions described in this Contract.

NOW, THEREFORE, in consideration of the covenants, conditions and agreements hereinafter set forth, the adequacy of which is hereby acknowledged, the City and Perdue agree as follows:

SECTION II. CITY’S COLLECTION OBLIGATIONS

A. The City agrees to refer all delinquent accounts, as defined below, to Perdue for collection on or about the first (1st) or the fifteenth (15th) day of each month. The City shall refer all delinquent accounts by electronic or magnetic medium, if available, or in any other way that is most favorable to the City. All delinquent accounts should be in a specified format that will allow Perdue to process the account data.

B. An account is considered delinquent when not paid within sixty (60) days of the scheduled appearance date (if the defendant failed to appear), or from any granted extension, or from the date of conviction or judgment, or other court specified due date.

C. The City will provide Perdue with copies of, or access to, the information and documentation necessary to collect the fines, fees, and court costs that are subject to this Contract.

SECTION III. PERDUE'S COLLECTION OBLIGATIONS

A. Perdue agrees to refer all payments and correspondence directly to the court that has assessed or levied the fines, fees, and court costs being collected pursuant to this Contract. Perdue reserves the right to return any accounts not collected within one (1) year of referral by the City. Neither party will have any obligation to the other with regard to returned accounts.

B. Perdue agrees to use its best efforts to collect the delinquent accounts received from the City. Perdue shall comply with all provisions of state and federal law and regulations promulgated pursuant thereto in the rendition of collection services contemplated by this Contract.

C. If requested by the City, Perdue agrees to provide legal advice to the City on its delinquent accounts at no additional cost to the City.

SECTION IV. COLLECTION FEE

The City agrees to pay Perdue as follows:

(1) Fifteen percent (15%) of the collected fines, fees, and court costs referred to Perdue by the City imposed on all unadjudicated offenses committed on or before June 18, 2003.

(2) Thirty percent (30%) of the collected fines, fees, and court costs referred to Perdue imposed on all adjudicated offenses committed on or before June 18, 2003; and

(3) Thirty percent (30%) of the collected fines, fees, and court costs referred to Perdue imposed on all offenses occurring after June 18, 2003.

The thirty percent (30%) collection fee shall be added to the amount owed by a defendant that is more than sixty (60) days past due pursuant to Article 103.0031, Texas Code of Criminal Procedure.

SECTION V. EXCEPTIONS TO THE COLLECTION FEE

Pursuant to Article 103.0031(b), Texas Code of Criminal Procedure, Perdue cannot collect from a defendant the percentages referred to in Section IV. COLLECTION FEE if the defendant has been determined by the court of original jurisdiction to be indigent, or has insufficient resources or income, or is otherwise unable to pay all or part of the underlying fine or costs. The collection fee does not apply to a case that has been dismissed by a court of competent jurisdiction or to any amount that has been satisfied through time-served credit or community service.

The collection fee shall, however, be applied to any balance remaining after a partial credit for time-served or community service if the balance is more than sixty (60) days past due.

SECTION VI. METHOD OF PAYMENT

Absent an agreement otherwise, the City shall calculate and receive the amount of any collection fee due to Perdue. Said fee shall be paid to Perdue by check on a monthly basis. All compensation shall become the property of Perdue at the time of payment.

SECTION VII. COMMENCEMENT AND TERMINATION OF CONTRACT

This Contract shall commence on the 1st day of June, 2013, and shall remain in effect until the 1st day of June, 2014. This Contract shall automatically renew annually for subsequent one (1) year period, unless either Party terminates this Contract by giving notice to the other Party in the manner provided Section VIII at least thirty (30) days prior to the end of the then current term. Thereafter, this contract shall continue on a month to month basis, provided, however, that either party to this Contract shall have the right to terminate this Contract at any time by giving the other party thirty (30) days written notice of their desire and intention to terminate this Contract. Upon termination Perdue shall have an additional six (6) months to complete work on all delinquent accounts referred from the City prior to the notice of termination and will be entitled to compensation on such accounts if collected.

SECTION VIII. NOTICES

For purposes of sending notice under the terms of this Contract, all notices from the City shall be sent to Perdue by certified United States mail, or delivered by hand or courier, and addressed as follows:

Perdue, Brandon, Fielder, Collins & Mott, LLP
Attn: Mike Darlow
BY U.S. MAIL OR BY COURIER DELIVERY:
1235 North Loop West, Suite 600
Houston, Texas 77008
Telephone Number: 713-862-1860

All notices from Perdue shall be sent to the City by certified United States mail, or delivered by hand or courier, and addressed as follows:

City of Brenham
Attn: Municipal Court
P.O. Box 1059
Brenham, Texas 77834
Telephone Number: 979-337-7599

SECTION IX. VENUE AND CONTROLLING LAW

This Contract is made and is to be interpreted under the laws of the State of Texas. Exclusive venue for any dispute, action, claim, lawsuit, or other legal proceeding involving this Contract shall be in a court of competent jurisdiction in Washington County, Texas.

SECTION X. ACCEPTANCE OF EMPLOYMENT

In consideration of the terms and compensation herein stated, Perdue hereby accepts said employment and undertakes performance of said Contract as set forth above. However, notwithstanding any provision in the Contract, Perdue shall perform the work to be done hereunder as an independent contractor and shall not be deemed an employee of City.

SECTION XI. SEVERABILITY

Every provision of this Contract is intended to be severable. If any term or provision hereof is hereafter deemed by a court of competent jurisdiction to be illegal, invalid, void or unenforceable, for any reason or to any extent whatsoever, such illegality, invalidity, or unenforceability shall not affect the validity of the remainder of this Contract, it being intended that such remaining provisions shall be construed in a manner most closely approximating the intention of the parties with respect to the illegal, invalid, void or unenforceable provision or part thereof.

SECTION XII. BREACH

The failure of either Party to comply with the terms and conditions of this Contract shall constitute a breach of this Contract. If either Party commits a breach in the performance of any obligation or covenant herein, the non-breaching party may enforce the performance of this Contract in any manner provided by law. This Contract may be terminated at the non-breaching Party's discretion if such breach continues for a period of thirty (30) days after written notification of such breach and of the intention of the non-breaching Party to declare this Contract terminated. Such notice shall be sent by the non-breaching Party to the Party in breach. If the breaching Party has not cured the breach within the time period referenced herein, this Contract may be terminated by the non-breaching Party, and the non-breaching Party may pursue any other remedies available in law or equity. In the event this Contract is terminated for breach, Perdue shall immediately cease work on the delinquent accounts, return all files and records to the City, and shall not have the right continue to work on any delinquent accounts after the date of termination.

SECTION XIII. INDEMNIFICATION

Perdue agrees to save and hold harmless City and its officers and employees from all damages, costs, claims and liabilities due to activities of Perdue and Perdue's agents or employees performed under this Contract, to the extent caused by or which result from the negligent error, omission, negligent act, or willful misconduct of Perdue or of any person employed by Perdue or under Perdue's direction or control.

SECTION XIV. PRIOR AGREEMENTS SUPERSEDED

This Contract constitutes the sole agreement of the parties hereto, and supersedes any prior understandings or written or oral contracts between the parties respecting the subject matter defined herein. This Contract may only be amended or supplemented by mutual agreement of the parties hereto in writing.

SECTION XV. ATTORNEY'S FEES

If any action is brought to enforce, construe or determine the validity of any term or provision of this Contract (whether at the trial court level or any appeal there from), the prevailing party shall be entitled to reasonable attorney's fees and costs of the action.

SECTION XVI. NON-ASSIGNMENT

The obligations or rights of the Perdue under this Contract shall not be assigned without the prior written approval of the City.

This Contract is executed on behalf of the City by the presiding officer of its governing body who is authorized to execute this instrument by action of the governing body and recorded in its minutes. This Contract may be executed in any number of counterparts, and each counterpart shall be deemed an original for all purposes. Signed facsimiles or electronically signed Contracts executed on behalf of the City by the presiding officer of its governing body authorized to execute this instrument shall be binding and enforceable.

WITNESS the signature of all parties hereto this _____ day of _____, 2013.

CITY OF BRENHAM, TEXAS

By: _____
Name

Title

PERDUE, BRANDON, FIELDER, COLLINS & MOTT, L.L.P.

By: _____
For the Firm



AGENDA ITEM 11

DATE OF MEETING: May 15, 2013	DATE SUBMITTED: May 6, 2013	
DEPT. OF ORIGIN: Public Utilities	SUBMITTED BY: Lowell Ogle	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon Change Order No. 1, Change Order No. 2 (Reconciliation), and Authorize Final Payment to Kieschnick General Contractors for the Valmont and Salem Road Water System Improvements and Authorize the Mayor to Execute Any Necessary Documentation.		
SUMMARY STATEMENT: Kieschnick General Contractors has completed work to extend a 12” water main from Industrial Blvd into the Valmont property as well as installing some infrastructure within their property. The project also included extending a 12 inch water main down Salem Road to Highway 36 South. The project did have (2) change orders. Change Order No. 1 for supplemental insurance that ultimately was not needed and Change Order No. 2 which was a reconciliation. Both were reductions. The total project came in \$8,378.35 under the original bid amount.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Construction Progress Report No. 3 (Final), (2) Progress Payment No. 3 (Final), (3) Change Order No. 1, (4) Change Order No. 2(Reconciliation), (5) Affidavit of Bills Paid, (6) Affidavit of Guarantee, (7) Certificate of Substantial Completion, (8) Certificate of Acceptance, and (8) Consent of Surety to Final Payment.		
FUNDING SOURCE (Where Applicable).		

RECOMMENDED ACTION: Approve Change Order No. 1, a reduction in the amount of \$1,500, Change Order No. 2, a reduction in the amount of \$6,878.35, and approve final payment to Kieschnick General Contractors in the amount of \$47, 128.38 for the Valmont and Salem Road Water System Improvements and authorize the Mayor to execute any necessary documentation

APPROVALS: Terry K. Roberts

JONES & CARTER, INC.
1500 SOUTH DAY ST.
BRENNHAM, TEXAS 77833

PROGRESS PAYMENT NO. 3 (FINAL)													
CONTRACT TIME - 120 CALENDAR DAYS (REVISED TO 86 IN CHANGE ORDER 2)													
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	THIS ESTIMATE			PREVIOUS ESTIMATE			TOTAL TO DATE		REMARKS
					QUANTITY	AMOUNT	PERCENT	QUANTITY	AMOUNT	PERCENT	QUANTITY	AMOUNT	
	BASE BID Yalmont												
1.	Mobilization, including bonds, insurance, move-in, move-out and related work.	L.S.	1	\$15,000.00	10%	\$1,500.00	90%	\$13,500.00	100%	\$15,000.00	100.0%	120 Calendar Days	
2.	Storm Water Pollution Prevention Plan, issue and/or post all required notices; pay all required permit fees; perform all required inspections; maintain all required records; install, maintain and remove all necessary erosion control measures; reestablish vegetation on all disturbed areas.	L.S.	1	\$1,500.00	30%	\$450.00	70%	\$1,050.00	100%	\$1,500.00	100.0%	86 Calendar Days	
3.	Site preparation, including erection, maintenance and removal of barricades, signs and traffic control devices; perform all required clearing and grubbing; perform all required demolition; dispose of all cleared and/or demolished materials. ***Change Order No. 2	Sq.	55.87	\$80.00	(3.27)	(\$261.60)	59.14	\$4,731.20	55.87	\$4,469.60	100.0%	46 Calendar Days	
4.	12" AWWA C-900, Class 150 PVC water line, including tracer wire. ***Change Order No. 2	L.F.	3,171	\$30.00	29	\$870.00	3,142	\$94,260.00	3,171	\$95,130.00	100.0%		
5.	12" AWWA C-900, Class 150 PVC water line, including tracer wire, by bore. ***Change Order No. 2	L.F.	34	\$75.00	0	\$0.00	34	\$2,550.00	34	\$2,550.00	100.0%		
6.	12" AWWA C-900, Class 150 PVC water line, including tracer wire, encased in 20" diameter steel casing (0.344" minimum wall thickness) by bore.	L.F.	50	\$185.00	0	\$0.00	50	\$9,250.00	50	\$9,250.00	100.0%		
7.	8" AWWA C-900, Class 150 PVC water line, including tracer wire. ***Change Order No. 2	L.F.	2,431	\$22.00	0	\$0.00	2,431	\$53,482.00	2,431	\$53,482.00	100.0%		

JONES & CARTER, INC.
1500 SOUTH DAY ST.
BRENNHAM, TEXAS 77833

PROGRESS PAYMENT NO. 3 (FINAL)												
CONTRACT TIME - 120 CALENDAR DAYS (REVISED TO 86 IN CHANGE ORDER 2)												
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	THIS ESTIMATE		PREVIOUS ESTIMATE		TOTAL TO DATE		REMARKS	
					QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT		
8.	8" AWWA C-900, Class 150 PVC water line, including tracer wire, by bore. ***Change Order No. 2	L.F.	184	\$55.00	0	\$0.00	184	\$10,120.00	184	\$10,120.00	100.0%	
9.	12" gate valve and valve box.	Ea.	6	\$1,750.00	0	\$0.00	6	\$10,500.00	6	\$10,500.00	100.0%	
10.	8" gate valve and valve box.	Ea.	6	\$1,000.00	0	\$0.00	6	\$6,000.00	6	\$6,000.00	100.0%	
11.	6" gate valve and valve box.	Ea.	2	\$850.00	0	\$0.00	2	\$1,700.00	2	\$1,700.00	100.0%	
12.	2" automatic flush valve assembly.	Ea.	2	\$3,500.00	0	\$0.00	2	\$7,000.00	2	\$7,000.00	100.0%	
13.	2" air release valve assembly.	Ea.	1	\$1,500.00	0	\$0.00	1	\$1,500.00	1	\$1,500.00	100.0%	
14.	6" fire hydrant assembly.	Ea.	4	\$3,100.00	0	\$0.00	4	\$12,400.00	4	\$12,400.00	100.0%	
15.	Rotate existing 6" fire hydrant.	Ea.	1	\$200.00	1	\$200.00	0	\$0.00	1	\$200.00	100.0%	
16.	Make a wet connection to an existing 8" waterline.	Ea.	1	\$1,250.00	1	\$1,250.00	0	\$0.00	1	\$1,250.00	0.0%	
17.	Make a wet connection to an existing 6" waterline.	Ea.	4	\$800.00	4	\$3,200.00	0	\$0.00	4	\$3,200.00	100.0%	
18.	Ductile iron fittings. ***Change Order No. 2	Ton	2.6305	\$4,500.00	(0.0495)	(\$222.75)	2.6800	\$12,060.00	2.6305	\$11,837.25	100.0%	
19.	One (1) 20' joint of 6" ASTM D2241 SDR 26 PVC sanitary sewer line centered on water line. ***Change Order No. 2	Ea.	0	\$750.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0%	
20.	Repair existing 6" gravel base.	L.F.	10	\$50.00	0	\$0.00	10	\$500.00	10	\$500.00	100.0%	
21.	Repair existing 8" cement stabilized base. ***Change Order No. 2	L.F.	1,682	\$8.00	1,682	\$13,456.00	0	\$0.00	1,682	\$13,456.00	0.0%	
22.	Repair existing 6" concrete pavement. ***Change Order No. 2	L.F.	0	\$50.00	0	\$0.00	0	\$0.00	0	\$0.00	0.0%	
Subtotal Valmont (Item Nos. 1-22)										\$20,441.65	\$240,603.20	\$261,044.85

JONES & CARTER, INC.
1500 SOUTH DAY ST.
BRENNHAM, TEXAS 77833

PROGRESS PAYMENT NO. 3 (FINAL)

ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	THIS ESTIMATE		PREVIOUS ESTIMATE		TOTAL TO DATE		REMARKS
					QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
OWNER: City of Brenham, P.O. Box 1059, Brenham, TX 77834 PROJECT: Valmont Water System Improvements JOB NO.: B0039-021-00 CONTRACTOR: Kieschnick General Contractors, P.O. Box 200, Wellborn, TX 77881 CONTRACT TIME - 120 CALENDAR DAYS (REVISED TO 86 IN CHANGE ORDER 2) FROM ORIGINAL 23-Dec-12 TO USED REVISIED 23-Dec-12 22-Apr-13 120 Calendar Days THIS EST. 01-Feb-13 19-Mar-13 86 Calendar Days 19-Mar-13 46 Calendar Days											
23.	Salem Road Mobilization, including bonds, insurance, move-in, move-out and related work.	L.S.	1	\$7,500.00	10%	\$750.00	90%	\$6,750.00	100%	\$7,500.00	100.0%
24.	Storm Water Pollution Prevention Plan, issue and/or post all required notices; pay all required permit fees; perform all required inspections; maintain all required records; install, maintain and remove all necessary erosion control measures; reestablish vegetation on all disturbed areas.	L.S.	1	\$1,500.00	30%	\$450.00	70%	\$1,050.00	100%	\$1,500.00	100.0%
25.	Site preparation, including erection, maintenance and removal of barricades, signs and traffic control devices; perform all required clearing and grubbing; perform all required demolition; dispose of all cleared and/or demolished materials. ***Change Order No. 2	Sta.	26.95	\$150.00	0.15	\$22.50	26.80	\$4,020.00	26.95	\$4,042.50	100.0%
26.	12" AWWA C-900, Class 150 PVC water line, including tracer wire. ***Change Order No. 2	L.F.	2,680	\$30.00	(17)	(\$510.00)	2,697	\$80,910.00	2,680	\$80,400.00	100.0%
27.	12" gate valve and valve box.	Ea.	3	\$1,750.00	0	\$0.00	3	\$5,250.00	3	\$5,250.00	100.0%
28.	10" gate valve and valve box.	Ea.	1	\$1,500.00	0	\$0.00	1	\$1,500.00	1	\$1,500.00	100.0%
29.	6" pressure reducing/sustaining valve assembly.	Ea.	1	\$5,000.00	1	\$5,000.00	0	\$0.00	1	\$5,000.00	100.0%
30.	Remove and salvage existing 10" check valve assembly and 2" automatic flush valve.	Ea.	1	\$1,500.00	1	\$1,500.00	0	\$0.00	1	\$1,500.00	100.0%
31.	6" fire hydrant assembly.	Ea.	4	\$3,000.00	0	\$0.00	4	\$12,000.00	4	\$12,000.00	100.0%
32.	Make a wet connection to an existing 10" waterline.	Ea.	4	\$1,500.00	3	\$4,500.00	1	\$1,500.00	4	\$6,000.00	100.0%

JONES & CARTER, INC.
 1500 SOUTH DAY ST.
 BRENEHAM, TEXAS 77833

PROGRESS PAYMENT NO. 3 (FINAL)											
CONTRACT TIME - 120 CALENDAR DAYS (REVISED TO 86 IN CHANGE ORDER 2)											
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	THIS ESTIMATE		PREVIOUS ESTIMATE		TOTAL TO DATE		REMARKS
					QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
33.	Ductile iron fittings. ***Change Order No. 2	Ton	0.8825	\$4,000.00	(0.0005)	(\$2.00)	0.8830	\$3,532.00	0.8825	\$3,530.00	100.0%
34.	1" long polyethylene water service line by bore, including connection to existing water main line and meter.	Ea.	2	\$1,250.00	2	\$2,500.00	0	\$0.00	2	\$2,500.00	100.0%
35.	Repair existing 8" cement stabilized base. Subtotal Salem Road (Item Nos. 23-35) Total Base Bid (Item Nos. 1-35)	L.F.	89	\$10.00	89	\$890.00	0	\$0.00	89	\$890.00	100.0%
S1.	Increase insurance coverage to include a general liability limit of \$2,000,000 per occurrence and a \$4,000,000 aggregate and an excess umbrella liability minimum of \$5,000,000, each occurrence, aggregate. ***Change Order No. 1	L.S.	0	\$1,500.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0.0%
	SUPPLEMENTAL BID ITEM					\$15,100.50		\$116,512.00		\$131,612.50	
						\$35,542.15		\$357,115.20		\$392,657.35	

April 10, 2013

Construction Progress Report No. 3 (Final)
Period From February 1, 2013 to March 19, 2013

Construction of the Valmont Water System Improvements

- A. Contractor: Kieschnick General Contractors
- B. Contract Date: November 16, 2012
- C. Authorization to Proceed: December 13, 2012
- D. Contract Time: 120 Calendar Days (Revised to 86 in Change Order No. 2)
- E. Contract Time Used: 86 Calendar Days

I. General

The Contractor completed installation of 12-inch PVC water line, rotated a fire hydrant, made wet connections, and repaired existing 8-inch cement stabilized base at the Valmont portion of the project. The Contractor installed a 6-inch pressure reducing/sustaining valve and 1-inch long polyethylene water service line, removed and salvaged existing 10-inch check valve assembly and 2-inch automatic flush valve, made wet connections, and repaired existing 8-inch cement stabilized base at the Salem Road portion of the project.

II. Change Orders

Change Order No. 2 (Reconciliation) was issued on March 19, 2013 to reconcile to final contract quantities and time.

III. Completion Report

	<u>Valmont</u>	<u>Salem Road</u>	<u>Total Project</u>
Actual Cost as of This Report	\$261,044.85	\$131,612.50	\$392,657.35
Less Retainage (0%)	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Total Amount as of This Report	\$261,044.85	\$131,612.50	\$392,657.35
Less Previous Progress Payments	<u>\$233,736.77</u>	<u>\$111,792.20</u>	<u>\$345,528.97</u>
Amount Due This Report	\$27,308.08	\$19,820.30	\$47,128.38
Orig. Contract Amount	\$269,143.70	\$131,892.00	\$401,035.70
Contract Modifications	<u>(\$8,098.85)</u>	<u>(\$279.50)</u>	<u>(\$8,378.35)</u>
Total Contract Amount	\$261,044.85	\$131,612.50	\$392,657.35
Construction Remaining	\$0.00	\$0.00	\$0.00
% Complete	100%	100%	100%

IV. Frequency of Observation

- A. Field Representative - Periodically, Multiple Visits per Week
- B. Engineer Observation - Once Weekly

V. Problems

No problems this report.

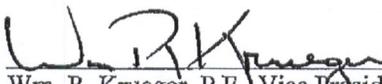
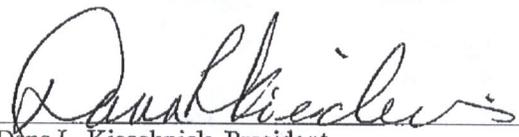
CHANGE ORDER NO. 2 (RECONCILIATION)

DATE: MARCH 19, 2013

Project: Valmont Water System Improvements	J&C Job No.: B0039-021-00
Owner: City of Brenham P.O. Box 1059, Brenham, TX 77834	Contractor: Kieschnick General Contractors P.O. Box 200, Wellborn, TX 77881

<p>Description of Changes: To eliminate bore under electrical transformer on Base Line B; to eliminate bore under concrete driveway on Base Line E; to eliminate installation of pressure rated sanitary sewer pipe; and to change 256 LF of 8" water line incorrectly tabulated as 12" water line.</p> <p>Reason for Changes: To reconcile to final contract quantities and time.</p>
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<u>Change in Contract price and time summary:</u>	<u>COST</u>	<u>TIME</u>
Original Contract:	\$401,035.70	120 Calendar Days
Net previous change(s):	-\$1,500.00	0 Calendar Days
Contract prior to this change order:	\$399,535.70	120 Calendar Days
Net decrease from this change order:	-\$6,878.35	-34 Calendar Days
Revised Contract Amount:	\$392,657.35	86 Calendar Days
Cumulative % Change in Contract:	-2.09 %	-28 %

<p>RECOMMENDED BY: Jones & Carter, Inc.</p> <p style="text-align: center;"> Wm. R. Krueger, P.E., Vice President 3/19/2013 Date</p> <div style="text-align: center;">  </div> <p>Enclosure: Attachment No. 1</p>	<p>ACCEPTED BY: Contractor: Kieschnick General Contractors</p> <p style="text-align: center;"> Dana L. Kieschnick, President 3/19/2013 Date</p> <p>APPROVED BY: Owner: City of Brenham</p> <p style="text-align: center;">Milton Y. Tate, Jr., Mayor 3/19/2013 Date</p>
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CHANGE ORDER NO. 2
ATTACHMENT NO. 1

Construction of the City of Brenham
Valmont Water System Improvements
J&C No. B0039-021-00

To implement payment for this work, the following revisions are made to the Item/Quantity Sheets:

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Revised Unit Price</u>	<u>Bid Quantity</u>	<u>Revised Quantity</u>	<u>Previous Amount</u>	<u>Revised Amount</u>	<u>Net Change</u>
<u>Valmont</u>									
3.	Site preparation, including erection, maintenance and removal of barricades, signs and traffic control devices; perform all required clearing and grubbing; perform all required demolition; dispose of all cleared and/or demolished materials.	Sta.	\$80.00	\$80.00	59.14	55.87	\$4,731.20	\$4,469.60	(\$261.60)
4.	12" AWWA C-900, Class 150 PVC water line, including tracer wire.	L.F.	\$30.00	\$30.00	3,405	3,171	\$102,150.00	\$95,130.00	(\$7,020.00)
5.	12" AWWA C-900, Class 150 PVC water line, including tracer wire, by bore.	L.F.	\$75.00	\$75.00	54	34	\$4,050.00	\$2,550.00	(\$1,500.00)
7.	8" AWWA C-900, Class 150 PVC water line, including tracer wire.	L.F.	\$22.00	\$22.00	2,175	2,431	\$47,850.00	\$53,482.00	\$5,632.00
8.	8" AWWA C-900, Class 150 PVC water line, including tracer wire, by bore.	L.F.	\$55.00	\$55.00	230	184	\$12,650.00	\$10,120.00	(\$2,530.00)
18.	Ductile iron fittings.	Ton	\$4,500.00	\$4,500.00	2.5410	2.6305	\$11,434.50	\$11,837.25	\$402.75
19.	One (1) 20' joint of 6" ASTM D2241 SDR 26 PVC sanitary sewer line centered on water line.	Ea.	\$750.00	\$750.00	1	0	\$750.00	\$0.00	(\$750.00)
21.	Repair existing 8" cement stabilized base.	L.F.	\$8.00	\$8.00	1,691	1,682	\$13,528.00	\$13,456.00	(\$72.00)
22.	Repair existing 6" concrete pavement.	L.F.	\$50.00	\$50.00	10	0	\$500.00	\$0.00	(\$500.00)
Subtotal Valmont									(\$6,598.85)

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Revised Unit Price</u>	<u>Bid Quantity</u>	<u>Revised Quantity</u>	<u>Previous Amount</u>	<u>Revised Amount</u>	<u>Net Change</u>
<u>Salem Road</u>									
25.	Site preparation, including erection, maintenance and removal of barricades, signs and traffic control devices; perform all required clearing and grubbing; perform all required demolition; dispose of all cleared and/or demolished materials.	Sta.	\$150.00	\$150.00	26.80	26.95	\$4,020.00	\$4,042.50	\$22.50
26.	12" AWWA C-900, Class 150 PVC water line, including tracer wire.	L.F.	\$30.00	\$30.00	2,690	2,680	\$80,700.00	\$80,400.00	(\$300.00)
33.	Ductile iron fittings.	Ton	\$4,000.00	\$4,000.00	0.8830	0.8825	\$3,532.00	\$3,530.00	(\$2.00)
Subtotal Salem Road									(\$279.50)
NET DECREASE IN CONTRACT PRICE									(\$6,878.35)

AFFIDAVIT
OF
BILLS PAID

STATE OF TEXAS §

COUNTY OF BRAZOS §

Before me, a Notary Public in and for the State of Texas, on this day personally appeared Dana L. Kieschnick, President of Kieschnick General Contractors, well known to me to be the person making this affidavit, who, being by me first duly sworn and deposed did say:

I am Dana L. Kieschnick, President of Kieschnick General Contractors and have personal knowledge of the matter stated in this affidavit. Kieschnick General Contractors has paid all of the labor and material costs in connection with construction for the City of Brenham known as the Valmont Water System Improvements, J&C No. B0039-021-00, and as of this date, there are no unpaid bills for labor performed upon or materials or supplies delivered to or used in connection with such job.

This affidavit is made in connection with Progress Payment No. 3 (Final) under the contract between the City of Brenham and Kieschnick General Contractors and with the knowledge that it will be relied upon in making such payment and that such payment would not be made except upon the truth of the matter contained in this affidavit.

DATE: 04/08/2013

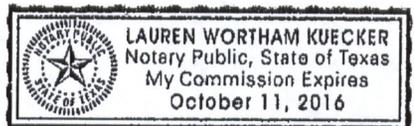
By: *Dana L. Kieschnick*
Dana L. Kieschnick, President

STATE OF TEXAS §

COUNTY OF BRAZOS §

BEFORE ME, the undersigned, a Notary Public, in and for the State of Texas, on this day personally appeared Dana L. Kieschnick known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this 8th day of April,
A.D., 2013.



Lauren Kuecker
Notary Public Signature

(Notary Seal)

AFFIDAVIT
OF
GUARANTEE

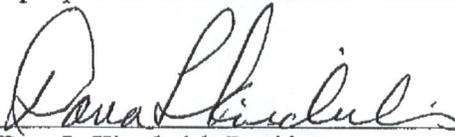
STATE OF TEXAS §
COUNTY OF BRAZOS §

Before me, a Notary Public in and for the State of Texas, on this day personally appeared Dana L. Kieschnick, President of Kieschnick General Contractors, well known to me to be the person making this affidavit, who, being by me first duly sworn and deposed did say:

I am Dana L. Kieschnick, President of Kieschnick General Contractors and have personal knowledge of the matter stated in this affidavit. Kieschnick General Contractors does hereby give notice to the Owner, the City of Brenham, that work for the Owner, known as the Valmont Water System Improvements, J&C No. B0039-021-00 has been substantially completed. In accordance with the provisions of General Condition 5.07, Guarantee, of the General Conditions, Kieschnick General Contractors does hereby guarantee all of the work under the contract for a period of one (1) year to be free from faulty materials and improper workmanship in every particular, and against injury from proper and usual wear; and agrees to replace or re-execute without cost to the Owner such work as may be found to be improper or imperfect, and to make good all damage caused to other work or materials due to such required replacement or recompletion of all work under this contract, as evidenced by the Engineer's Certificate of Substantial Completion.

This affidavit is made in connection with the final payment under the contract between the City of Brenham and Kieschnick General Contractors and with the knowledge that it will be relied upon in making such payment and that such payment would not be made except upon the truth of the matter contained in this affidavit.

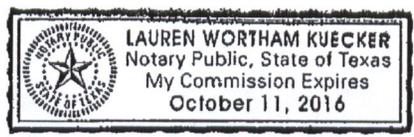
Date: 04/08/2013

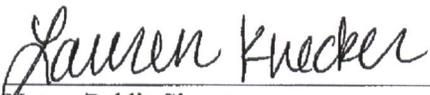
By: 
Dana L. Kieschnick, President

STATE OF TEXAS §
COUNTY OF BRAZOS §

BEFORE ME, the undersigned, a Notary Public, in and for the State of Texas, on this day personally appeared, Dana L. Kieschnick known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this 8th day of April, A.D., 2013.




Notary Public Signature

(Notary Seal)

**CERTIFICATE OF SUBSTANTIAL COMPLETION FOR
CONSTRUCTION OF THE
CITY OF BRENHAM, TEXAS
VALMONT WATER SYSTEM IMPROVEMENTS**

March 19, 2013

OWNER: The Honorable Milton Y. Tate, Jr.
Mayor
City of Brenham
P.O. Box 1059
Brenham, Texas 77834

CONTRACTOR: Mrs. Dana Kieschnick
President
Kieschnick General Contractors
P.O. Box 200
Wellborn, Texas 77881

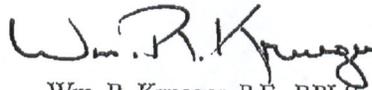
CONTRACT: City of Brenham
Valmont Water System Improvements
J&C No. B0039-021-00

Dear Mayor Tate and Mrs. Kieschnick:

Jones & Carter, Inc. (J&C) has observed the subject project constructed by the **CONTRACTOR** and finds it to be substantially complete in accordance with the approved plans and specifications.

J&C recommends that the **OWNER** issue the **CONTRACTOR** a Certificate of Acceptance of the Work, and that final payment be made to the **CONTRACTOR**. J&C also recommends that the Contractor's guarantee period of one (1) year begin on March 19, 2013.

Very truly yours,



Wm. R. Krueger, P.E., RPLS
Vice President
Brenham Operations Manager

WRK/ebr

P:\PROJECTS\B0039-Brenham\021 Valmont Water Ext\Construction\Letters\Closing Documents.doc

 **JONES & CARTER, INC.**
ENGINEERS • PLANNERS • SURVEYORS
Texas Board of Professional Engineers Registration No. F-439
1500 South Day Street, Brenham, Texas 77833
(979) 836-6631, Fax: (979) 836-6686



March 19, 2013

Mrs. Dana Kieschnick
President
Kieschnick General Contractors
P.O. Box 200
Wellborn, Texas 77881

Re: CERTIFICATE OF ACCEPTANCE
City of Brenham
Valmont Water System Improvements
J&C No. B0039-021-00

Dear Mrs. Kieschnick:

This is to certify that the City of Brenham accepts the subject project on the basis of the Certificate of Substantial Completion issued by our engineers, Jones & Carter, Inc., and understands that a guarantee shall cover a period of one (1) year beginning on March 19, 2013.

Very truly yours,

Milton Y. Tate, Jr.
Mayor



AGENDA ITEM 12

DATE OF MEETING: May 16, 2013		DATE SUBMITTED: May 10, 2013										
DEPT. OF ORIGIN: Public Utilities		SUBMITTED BY: Lowell Ogle Jr.										
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:										
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING										
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING										
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION										
	<input type="checkbox"/> WORK SESSION											
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon Bid #1006.079-WG/WH for 2013 Water Distribution System Improvements and Authorize the Mayor to Execute Any Necessary Documentation.												
<p>SUMMARY STATEMENT: On May 7th, 2013 bids were opened by O’Malley Engineers and City of Brenham staff regarding water distribution system improvements. The base bid included the installation of 2560 feet 6” PVC, 225 feet of 6” polyethylene and 410 feet of 8” water lines along Allison Street and Walnut Street to replace existing AC water lines. The project consists of several connections to existing water lines of various sizes, fire hydrant installation, service connections, asphalt pavement repair, and related appurtenances to replace the existing lines.</p> <p>Four bids were received on the project with M&C Fonseca Construction, Inc. submitting the low bid. The low bidders references and work history have checked out and we would recommending awarding the bid to them.</p> <table style="width:100%; border: none;"> <thead> <tr> <th style="text-align: left;"><u>Bidder</u></th> <th style="text-align: left;"><u>Base Bid</u></th> </tr> </thead> <tbody> <tr> <td>M&C Fonseca Construction, Inc</td> <td>\$306,800.00</td> </tr> <tr> <td>Scohil Construction Services, LLC</td> <td>\$308,720.00</td> </tr> <tr> <td>Kieschnick Contractors</td> <td>\$341,950.00</td> </tr> <tr> <td>Brazos Paving, Inc.</td> <td>\$444,759.56</td> </tr> </tbody> </table> <p>City Staff would like to recommend that council award the bid to M&C Fonseca Construction, Inc in the amount of \$306,800.00</p>			<u>Bidder</u>	<u>Base Bid</u>	M&C Fonseca Construction, Inc	\$306,800.00	Scohil Construction Services, LLC	\$308,720.00	Kieschnick Contractors	\$341,950.00	Brazos Paving, Inc.	\$444,759.56
<u>Bidder</u>	<u>Base Bid</u>											
M&C Fonseca Construction, Inc	\$306,800.00											
Scohil Construction Services, LLC	\$308,720.00											
Kieschnick Contractors	\$341,950.00											
Brazos Paving, Inc.	\$444,759.56											
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):												
A. PROS: Replace aging infrastructure.												
B. CONS:												
ALTERNATIVES (In Suggested Order of Staff Preference):												

ATTACHMENTS: (1) Recommendation of Award; and (2) Bid Tabulation

FUNDING SOURCE (Where Applicable): 104-5-164-804.00

RECOMMENDED ACTION: Award Bid #1006.079-WG/WH to M&C Fonseca Construction, Inc in the amount of \$306,800.00 for 2013 Water Distribution System Improvements and authorize the Mayor to execute any necessary documentation

APPROVALS: Terry K. Roberts



O'Malley Engineers, L.L.P.

TBPE No. F-3244

Craig Kankel, P.E.
Robert C. Schmidt, P.E.
Ed Addicks, P.E.

May 8, 2013

Mr. Lowell Ogle
City of Brenham
P.O. Box 1059
Brenham, Texas 77834-1059

Re: City of Brenham
2013 Water Distribution System Improvements
OE Job No. 1006.079-WG/WH
RECOMMENDATION OF AWARD

Dear Mr. Ogle:

We have reviewed the bids received on May 7, 2013 for the referenced project (see bid tabulation attached) and have listed the bids below in order from the lowest to the highest base bid:

	<u>Base Bid</u>
1. M&C Fonseca Construction, Granite Shoals, Texas	\$306,800.00
2. Scohil Construction Services, LLC, Houston, Texas	\$308,720.00
3. Kieschnick General Contractors, Wellborn, Texas	\$341,950.00
4. Brazos Paving, Inc., Bryan, Texas	\$444,759.56

Based on references provided to OE, the low bidder, M&C Fonseca Construction of Granite Shoals, Texas is qualified and experienced in this type of work. Therefore, based upon review of the above bids and interviews with references, we recommend award to the lowest bidder, M&C Fonseca Construction, for their Base Bid in the amount of \$306,800.00.

Sincerely,

Kelly M. Hajek, P.E.
Project Engineer



5.8.2013

KMH: kh

Enclosure

CITY OF BRENHAM, 200 W VULCAN, BRENHAM, TEXAS 77833
 2013 WATER DISTRIBUTION SYSTEM IMPROVEMENTS

OE JOB NO. 1006.079-WG/WH

BIDS OPENED: May 7, 2013 AT 2:00 P.M.

Item No.	Description	Estimated Quantity	M&C Fonseca Construction 1901 Prairie Creek Rd. Granite Shoals, Texas 78654		Scobill Construction Services, LLC 15821 FM 529, Suite 116 Houston, Texas 77095	
			Unit Price	Total Price	Unit Price	Total Price
BASE BID						
1	Furnish and install 8" Class 150 AWWA C-900 PVC water line by open cut, with trace wire	410 LF	\$ 24.00	\$ 9,840.00	\$ 53.00	\$ 21,730.00
2	Furnish and install 6" Class 160 SDR 11 DIPS PE 3608 HDPE water line in 12" Class 160 SDR 11 IPS PE 3608 HDPE casing by bore, with trace wire	225 LF	\$ 235.00	\$ 52,875.00	\$ 120.00	\$ 27,000.00
3	Furnish and install 6" Class 150 AWWA C-900 PVC water line by open cut, with trace wire	2,560 LF	\$ 22.00	\$ 56,320.00	\$ 53.00	\$ 135,680.00
4	Furnish and install 2" Class 160 SDR 11 DIPS PE 3608 HDPE water line by open cut, with trace wire	185 LF	\$ 12.00	\$ 2,220.00	\$ 48.00	\$ 8,880.00
5	Furnish and install 8" gate valve and valve box	1 EA	\$ 2,000.00	\$ 2,000.00	\$ 1,150.00	\$ 1,150.00
6	Furnish and install 6" gate valve and valve box	5 EA	\$ 1,800.00	\$ 9,000.00	\$ 900.00	\$ 4,500.00
7	Furnish and install 8" x 8" tapping sleeve and valve	2 EA	\$ 3,200.00	\$ 6,400.00	\$ 3,400.00	\$ 6,800.00
8	Furnish and install 6" x 6" tapping sleeve and valve	5 EA	\$ 3,000.00	\$ 15,000.00	\$ 3,250.00	\$ 16,250.00

Item No.	Description	Estimated Quantity	M&C Fonseca Construction 1901 Prairie Creek Rd. Granite Shoals, Texas 78654		Scobill Construction Services, LLC 15821 FM 529, Suite 116 Houston, Texas 77095	
			Unit Price	Total Price	Unit Price	Total Price
9	Remove existing fire hydrant and deliver to City	2 EA	\$ 1,100.00	\$ 2,200.00	\$ 150.00	\$ 300.00
10	Furnish and install fire hydrant unit	2 EA	\$ 3,950.00	\$ 7,900.00	\$ 3,650.00	\$ 7,300.00
11	Furnish all labor and materials and make 2" service connection	1 EA	\$ 1,200.00	\$ 1,200.00	\$ 300.00	\$ 300.00
12	Furnish all labor and materials and make 1" service connection	51 EA	\$ 600.00	\$ 30,600.00	\$ 410.00	\$ 20,910.00
13	Furnish and install 2" SDR 9 CTS Polyethylene service line	20 LF	\$ 12.00	\$ 240.00	\$ 34.00	\$ 680.00
14	Furnish and install 1" SDR 9 CTS Polyethylene service line	1,410 LF	\$ 9.00	\$ 12,690.00	\$ 9.00	\$ 12,690.00
15	Furnish all labor and materials and tie new 2" Poly service line into existing meter	1 EA	\$ 1,100.00	\$ 1,100.00	\$ 650.00	\$ 650.00
16	Furnish all labor and materials and tie new 1" Poly service line into existing meter	55 EA	\$ 450.00	\$ 24,750.00	\$ 100.00	\$ 5,500.00
17	Furnish and install ductile iron fittings	1.2 TON	\$ 4,200.00	\$ 5,040.00	\$ 2,500.00	\$ 3,000.00
18	Furnish all labor and materials and obliterate existing valve box	5 EA	\$ 300.00	\$ 1,500.00	\$ 100.00	\$ 500.00
19	Furnish all labor and materials to plug and abandon existing water lines in place	1 LS	\$ 3,800.00	\$ 3,800.00	\$ 450.00	\$ 450.00
20	Perform trench safety per Technical Specification Section 31 50 00, 5-10' depth	50 LF	\$ 5.00	\$ 250.00	\$ 1.00	\$ 50.00
21	Furnish all materials and perform traffic control in accordance with the Texas MUTCD	1 LS	\$ 7,000.00	\$ 7,000.00	\$ 2,500.00	\$ 2,500.00

Item No.	Description	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price
					M&C Fonseca Construction 1901 Prairie Creek Rd. Granite Shoals, Texas 78654	Scotil Construction Services, LLC 15821 FM 529, Suite 116 Houston, Texas 77095
22	Furnish all labor and materials to perform asphalt pavement repair in City right-of-way	3,150 LF	\$ 14.50	\$ 45,675.00	\$ 9.00	\$ 28,350.00
23	Furnish all labor and materials to perform concrete pavement repair	10 LF	\$ 60.00	\$ 600.00	\$ 175.00	\$ 1,750.00
24	Perform seeding in all areas disturbed by construction	1 LS	\$ 8,600.00	\$ 8,600.00	\$ 1,800.00	\$ 1,800.00
TOTAL BASE BID				\$ 306,800.00		\$ 308,720.00
SUPPLEMENTAL BID ITEMS						
S1	When directed by Engineer, furnish and install cement stabilized sand backfill	CY	\$ 150.00		\$ 28.00	
S2	Furnish all labor and materials and make 8" wet connection to existing 8" water line	EA	\$ 2,200.00		\$ 450.00	
S3	Furnish all labor and materials and make 6" wet connection to existing 6" water line	EA	\$ 2,100.00		\$ 350.00	

CITY OF BRENNHAM, 200 W VULCAN, BRENNHAM, TEXAS 77833
 2013 WATER DISTRIBUTION SYSTEM IMPROVEMENTS

OE JOB NO. 1006.079-WG/WH

BIDS OPENED: May 7, 2013 AT 2:00 P.M.

Item No.	Description	Estimated Quantity	Kieschnick General Contractors P.O. Box 200 Wellborn, Texas 77881		Brazos Paving, Inc. P.O. Box 714 Bryan, Texas 77806	
			Unit Price	Total Price	Unit Price	Total Price
BASE BID						
1	Furnish and install 8" Class 150 AWWA C-900 PVC water line by open cut, with trace wire	410 LF	\$ 40.00	\$ 16,400.00	\$ 51.50	\$ 21,115.00
2	Furnish and install 6" Class 160 SDR 11 DIPs PE 3608 HDPE water line in 12" Class 160 SDR 11 IPS PE 3608 HDPE casing by bore, with trace wire	225 LF	\$ 200.00	\$ 45,000.00	\$ 200.00	\$ 45,000.00
3	Furnish and install 6" Class 150 AWWA C-900 PVC water line by open cut, with trace wire	2,560 LF	\$ 35.00	\$ 89,600.00	\$ 43.15	\$ 110,464.00
4	Furnish and install 2" Class 160 SDR 11 DIPs PE 3608 HDPE water line by open cut, with trace wire	185 LF	\$ 20.00	\$ 3,700.00	\$ 36.00	\$ 6,660.00
5	Furnish and install 8" gate valve and valve box	1 EA	\$ 1,200.00	\$ 1,200.00	\$ 1,393.00	\$ 1,393.00
6	Furnish and install 6" gate valve and valve box	5 EA	\$ 1,000.00	\$ 5,000.00	\$ 995.00	\$ 4,975.00
7	Furnish and install 8" x 8" tapping sleeve and valve	2 EA	\$ 2,500.00	\$ 5,000.00	\$ 2,683.00	\$ 5,366.00
8	Furnish and install 6" x 6" tapping sleeve and valve	5 EA	\$ 2,000.00	\$ 10,000.00	\$ 2,912.20	\$ 14,561.00

Item No.	Description	Estimated Quantity	Kleschnick General Contractors P.O. Box 200 Wellborn, Texas 77881		Brazos Paving, Inc. P.O. Box 714 Bryan, Texas 77806	
			Unit Price	Total Price	Unit Price	Total Price
9	Remove existing fire hydrant and deliver to City	2 EA	\$ 750.00	\$ 1,500.00	\$ 590.00	\$ 1,180.00
10	Furnish and install fire hydrant unit	2 EA	\$ 3,500.00	\$ 7,000.00	\$ 3,310.00	\$ 6,620.00
11	Furnish all labor and materials and make 2" service connection	1 EA	\$ 1,250.00	\$ 1,250.00	\$ 534.00	\$ 534.00
12	Furnish all labor and materials and make 1" service connection	51 EA	\$ 200.00	\$ 10,200.00	\$ 327.50	\$ 16,702.50
13	Furnish and install 2" SDR 9 CTS Polyethylene service line	20 LF	\$ 25.00	\$ 500.00	\$ 29.10	\$ 582.00
14	Furnish and install 1" SDR 9 CTS Polyethylene service line	1,410 LF	\$ 10.00	\$ 14,100.00	\$ 27.91	\$ 39,353.10
15	Furnish all labor and materials and tie new 2" Poly service line into existing meter	1 EA	\$ 750.00	\$ 750.00	\$ 620.00	\$ 620.00
16	Furnish all labor and materials and the new 1" Poly service line into existing meter	55 EA	\$ 100.00	\$ 5,500.00	\$ 317.00	\$ 17,435.00
17	Furnish and install ductile iron fittings	1.2 TON	\$ 5,000.00	\$ 6,000.00	\$ 8,883.30	\$ 10,659.96
18	Furnish all labor and materials and obliterate existing valve box	5 EA	\$ 100.00	\$ 500.00	\$ 295.00	\$ 1,475.00
19	Furnish all labor and materials to plug and abandon existing water lines in place	1 LS	\$ 10,000.00	\$ 10,000.00	\$ 874.00	\$ 874.00
20	Perform trench safety per Technical Specification Section 31 50 00, 5-10' depth	50 LF	\$ 10.00	\$ 500.00	\$ 10.00	\$ 500.00
21	Furnish all materials and perform traffic control in accordance with the Texas MUTCD	1 LS	\$ 8,000.00	\$ 8,000.00	\$ 38,700.00	\$ 38,700.00

Item No.	Description	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price	
				Kieschnick General Contractors P.O. Box 200 Wellborn, Texas 77881		Brazos Paving, Inc. P.O. Box 714 Bryan, Texas 77806	
22	Furnish all labor and materials to perform asphalt pavement repair in City right-of-way	3,150 LF	\$ 30.00	\$ 94,500.00	\$ 25.00	\$ 78,750.00	
23	Furnish all labor and materials to perform concrete pavement repair	10 LF	\$ 75.00	\$ 750.00	\$ 59.00	\$ 590.00	
24	Perform seeding in all areas disturbed by construction	1 LS	\$ 5,000.00	\$ 5,000.00	\$ 20,650.00	\$ 20,650.00	
TOTAL BASE BID				\$ 341,950.00		\$ 444,759.56	
SUPPLEMENTAL BID ITEMS							
S1	When directed by Engineer, furnish and install cement stabilized sand backfill	CY	\$ 40.00		\$ 54.00		
S2	Furnish all labor and materials and make 8" wet connection to existing 8" water line	EA	\$ 1,500.00		\$ 1,800.00		
S3	Furnish all labor and materials and make 6" wet connection to existing 6" water line	EA	\$ 1,250.00		\$ 1,700.00		

O'Malley Engineers, L.L.P.
TBPE No. F-3244
Brenham, Texas



Kelly Halek
5-8-2013
Kelly M. Halek, P.E.



AGENDA ITEM 13

DATE OF MEETING: May 16, 2013	DATE SUBMITTED: May 10, 2013	
DEPT. OF ORIGIN: Development Services	SUBMITTED BY: Julie Fulgham	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
<input type="checkbox"/> WORK SESSION		
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon Granting an Access Easement to Brenham Independent School District for Access Across City Owned Land from the Future Alton Elementary School Site to South Austin Street		
SUMMARY STATEMENT: Brenham Independence School District approached the City regarding utilizing a narrow strip of land at the southern end of the Water Treatment Plant for a one-way driveway connection from the future Alton Elementary School site (formerly the old Brenham Elementary School site) and South Austin Street. This easement grants BISD access to use this narrow strip of land for this access with the following conditions: 1. The access easement is only to BISD and is no longer valid if they sell the land and 2. The easement will be revoked if state or federal laws governing the water treatment plant facility, located on the northern portion of this City owned land, requires abandonment of the easement for the City to comply with all applicable state or federal laws. The traffic patterns proposed is for parent drop-off traffic to enter the school site on South Market Street and progress either to this one-way exit driveway onto South Austin Street, or turn south and exit onto Tom Green Street via Church Street.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS: allow alternative egress options for Alton Elementary School		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference): N/A		
ATTACHMENTS: (1) Easement with exhibits		
FUNDING SOURCE (Where Applicable): N/A		
RECOMMENDED ACTION: Approve granting an access easement to Brenham Independent School District for access across City owned land from the future Alton Elementary School site to South Austin Street		
APPROVALS: Terry K. Roberts		

provide Grantee thirty (30) days' written notice of termination of the Access Easement due to the enactment, imposition or application of a law, regulation or policy of a federal or state agency affecting the Grantor's wastewater treatment plant or related facilities which necessitates the Grantor's use of the easement described in Exhibit "A", or any portion thereof, for the operation of the Grantor's wastewater treatment plant or related facilities.

TO HAVE AND TO HOLD the said right of way and easement unto the said Grantee, its successors and assigns, and the undersigned hereby binds themselves, their heirs, successors and assigns, to WARRANT AND FOREVER DEFEND, to the extent which its interest may adhere, all and singular the said premises unto the said Grantee, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof, by through and under Grantor, and not otherwise.

IN WITNESS WHEREOF, these presents have been executed on this the ____ day of _____, 2013.

Milton Y. Tate, Jr., Mayor

THE STATE OF TEXAS

COUNTY OF WASHINGTON

BEFORE ME, the undersigned authority, a Notary Public in and for said county and state, on this day personally appeared MILTON Y. TATE, JR., Mayor of the City of Brenham, Texas, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

GIVEN under my hand and seal of office this the _____ day of _____, 2013.

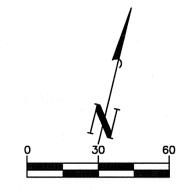
Notary Public in and for
The State of Texas

LIMITS OF ZONE AE (100 YEAR FLOOD PLAIN)
PER FLOOD INSURANCE RATE MAPS OF
WASHINGTON COUNTY, TEXAS - MAP NO.
48477C0295C, EFFECTIVE AUGUST 16, 2011.

LIMITS OF ZONE AE (100 YEAR FLOOD PLAIN)
PER FLOOD INSURANCE RATE MAPS OF
WASHINGTON COUNTY, TEXAS - MAP NO.
48477C0295C, EFFECTIVE AUGUST 16, 2011.

FLOOD PLAIN
ELEV=301.1

FLOOD PLAIN
ELEV=301.8



MATCHLINE A
SEE SHEET C1.1

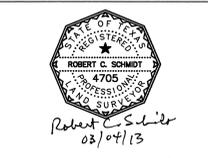
MATCHLINE B
SEE SHEET C1.1



ISSUES

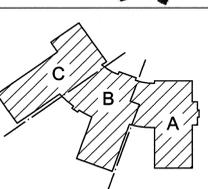
1	03/04/2013	Issue for Permit
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REVISIONS



Alton Elementary School
Brenham Independent School District
1200 S. Market Street
Brenham, TX 77833

Alton Elementary School
Brenham Independent School District
1200 S. Market Street
Brenham, TX 77833

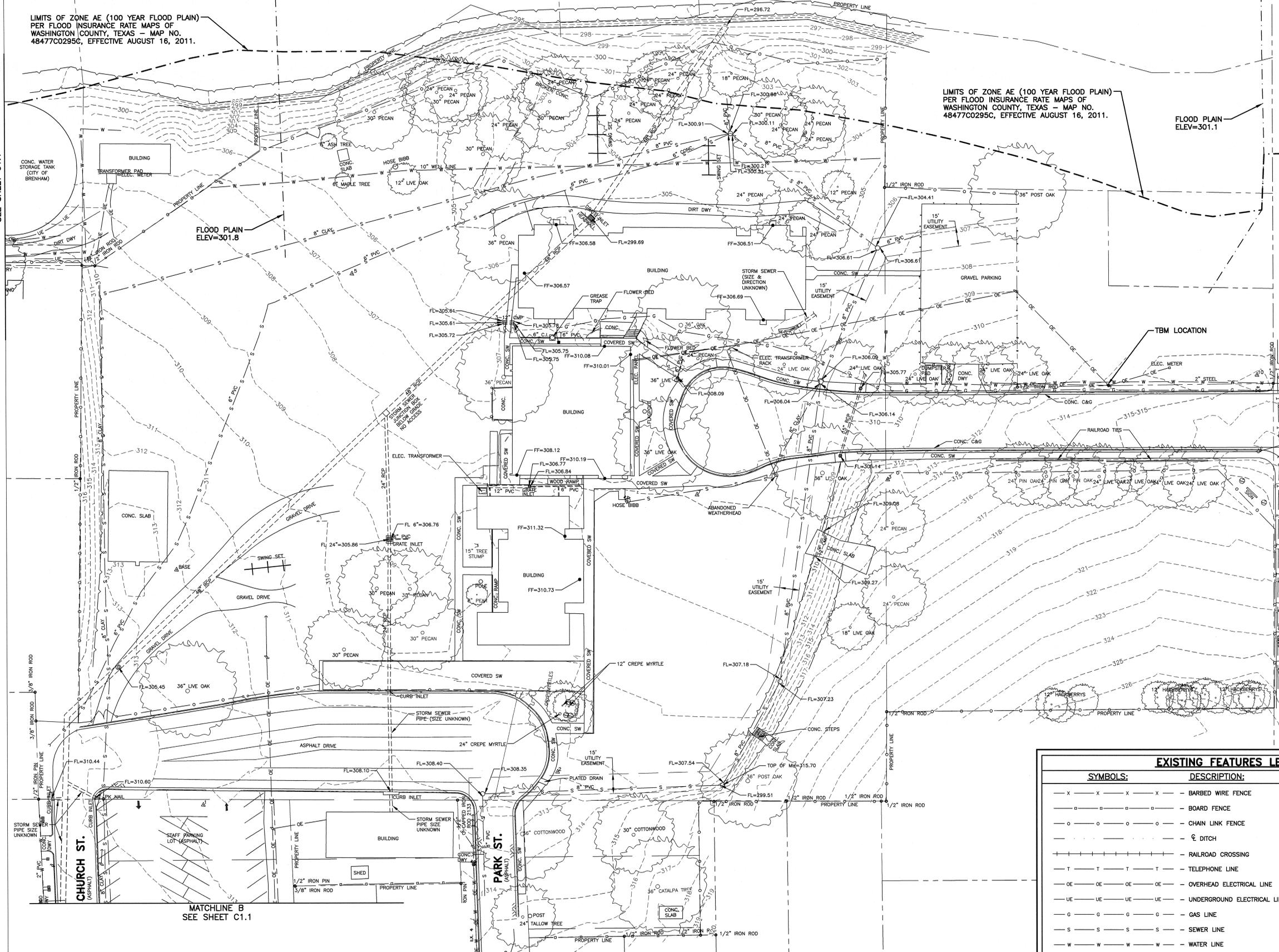


OE JOB NO. 151.028 PA/PB

TOPOGRAPHIC SURVEY

JOB 12175.0000
DATE 3/04/2013
SHEET

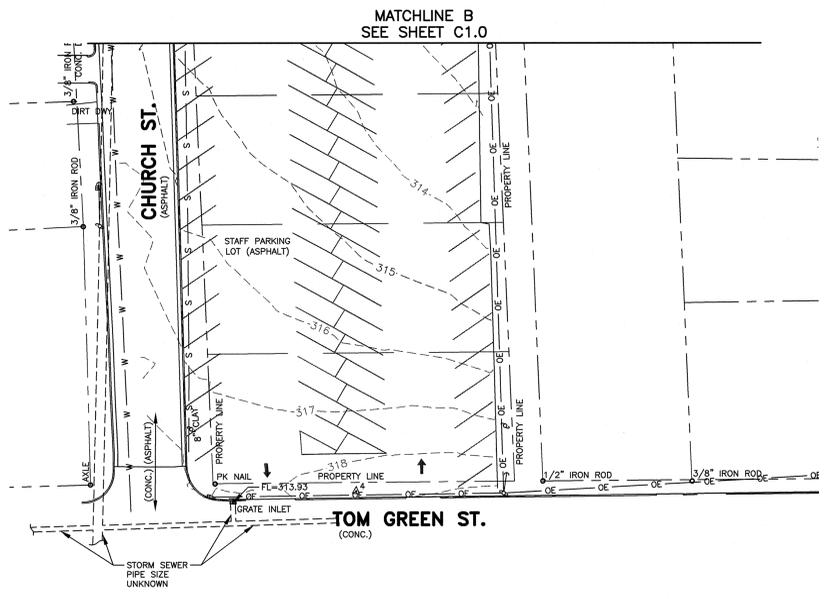
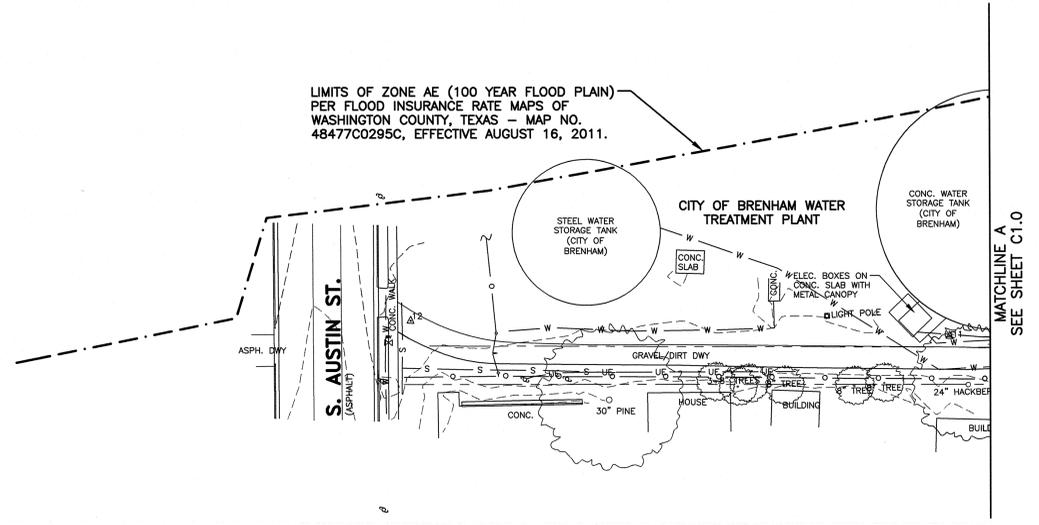
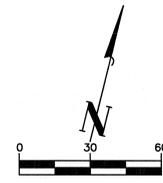
C-1.0



NOTES:
1. ORIGINAL TOPOGRAPHIC SURVEY PERFORMED JULY 2012.
2. DEMOLITION OF EXISTING FEATURES THAT WAS PERFORMED AFTER DATE OF ORIGINAL TOPOGRAPHIC SURVEY IS NOT REFLECTED ON THIS SHEET.

TBM ELEV.=306.67
LOCATION: 60D NAIL IN UTILITY POLE ON NORTH SIDE OF EX. MARKET ST. ACCESS DRIVE.

EXISTING FEATURES LEGEND	
SYMBOLS:	DESCRIPTION:
— X — X — X — X —	BARBED WIRE FENCE
— □ — □ — □ — □ —	BOARD FENCE
— ○ — ○ — ○ — ○ —	CHAIN LINK FENCE
— — — — —	DITCH
— + — + — + — + —	RAILROAD CROSSING
— T — T — T — T —	TELEPHONE LINE
— OE — OE — OE — OE —	OVERHEAD ELECTRICAL LINE
— UE — UE — UE — UE —	UNDERGROUND ELECTRICAL LINE
— G — G — G — G —	GAS LINE
— S — S — S — S —	SEWER LINE
— W — W — W — W —	WATER LINE
— — — — —	TOP/TOE OF SLOPE
— FO — FO — FO — FO —	FIBER OPTIC LINE
	BRUSH
	WATER METER
	WATER VALVE
	SPRINKLER HEAD
	IRRIGATION VALVE
	SURVEY CONTROL
	TBM BENCHMARK
	CLEANOUT
	CONCRETE MONUMENT
	FIRE HYDRANT
	GAS METER
	GAS RISER
	GAS VALVE
	GUY WIRE
	IRON PIPE OR ROD
	MAILBOX
	SEWER MANHOLE
	METER POLE OR LIGHT
	UTILITY POLE
	SHRUB/BUSH/HEDGES
	STORM SEWER MANHOLE
	STREET SIGN
	TELEPHONE PEDESTAL
	TELEPHONE RISER
	TELEPHONE MANHOLE
	ASPHALT PAVEMENT
	CONCRETE PAVEMENT
	GRAVEL PAVEMENT
	TREE (CANOPY NOT MEASURED UNLESS SHOWN OTHERWISE)



NOTES:
 1. ORIGINAL TOPOGRAPHIC SURVEY PERFORMED JULY 2012.
 2. DEMOLITION OF EXISTING FEATURES THAT WAS PERFORMED AFTER DATE OF ORIGINAL TOPOGRAPHIC SURVEY IS NOT REFLECTED ON THIS SHEET.

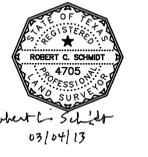
TBM ELEV.=306.67
 LOCATION: GOD NAIL IN UTILITY POLE ON NORTH SIDE OF EX. MARKET ST. ACCESS DRIVE.

EXISTING FEATURES LEGEND	
SYMBOLS:	DESCRIPTION:
— x — x — x — x —	BARBED WIRE FENCE
— o — o — o — o —	BOARD FENCE
— o — o — o — o —	CHAIN LINK FENCE
— — — — —	DITCH
— + — + — + — + —	RAILROAD CROSSING
— T — T — T — T —	TELEPHONE LINE
— OE — OE — OE — OE —	OVERHEAD ELECTRICAL LINE
— UE — UE — UE — UE —	UNDERGROUND ELECTRICAL LINE
— G — G — G — G —	GAS LINE
— S — S — S — S —	SEWER LINE
— W — W — W — W —	WATER LINE
— — — — —	TOP/TOE OF SLOPE
— FO — FO — FO — FO —	FIBER OPTIC LINE
	BRUSH
— B —	WATER METER
— V —	WATER VALVE
— * —	SPRINKLER HEAD
— X —	IRRIGATION VALVE
— Δ —	SURVEY CONTROL
— ⬢ —	TBM BENCHMARK
— C —	CLEANOUT
⊙	CONCRETE MONUMENT
⊕	FIRE HYDRANT
■	GAS METER
○	GAS RISER
⊗	GAS VALVE
—	GUY WIRE
○	IRON PIPE OR ROD
□	MAILBOX
○	SEWER MANHOLE
⊙	METER POLE OR LIGHT
⊕	UTILITY POLE
⊗	SHRUB/BUSH/HEDGES
⊙	STORM SEWER MANHOLE
—	STREET SIGN
□	TELEPHONE PEDESTAL
○	TELEPHONE RISER
⊕	TELEPHONE MANHOLE
—	ASPHALT PAVEMENT
—	CONCRETE PAVEMENT
—	GRAVEL PAVEMENT
⊙	TREE (CANOPY NOT MEASURED UNLESS SHOWN OTHERWISE)

C O R G A N
 Corgan Associates, Inc.
 401 N. Houston Street
 Dallas, TX 75202
 T: 214.748.2000 F: 214.653.8281

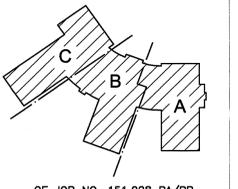
ISSUES	
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REVISIONS	



O'Malley Engineers
 TBPE No. F-3244
 303 S. Jackson
 Brenham, Texas 77833
 (979) 836-7937
 Fax: (979) 836-7936

Alton Elementary School
 Brenham Independent School District
 1200 S. Market Street
 Brenham, TX 77833



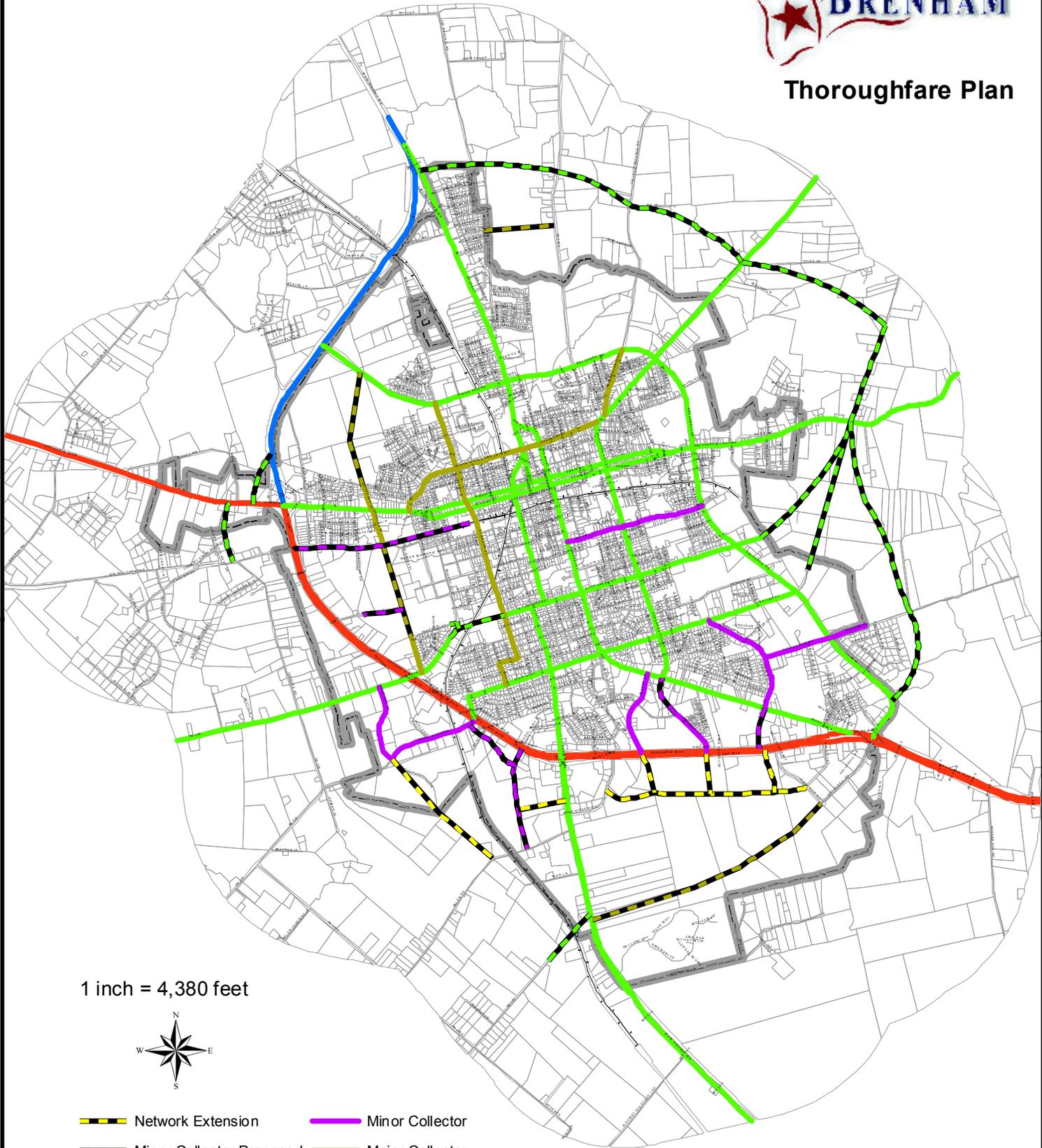
OE JOB NO. 151.028 PA/PB
TOPOGRAPHIC SURVEY
 JOB 12175.0000
 DATE 3/04/2013
 SHEET
C-1.1



AGENDA ITEM 14

DATE OF MEETING: May 16, 2013		DATE SUBMITTED: April 11, 2013	
DEPT. OF ORIGIN: Development Services		SUBMITTED BY: Julie Fulgham	
MEETING TYPE:		CLASSIFICATION:	
<input checked="" type="checkbox"/> REGULAR		<input type="checkbox"/> PUBLIC HEARING	
<input type="checkbox"/> SPECIAL		<input type="checkbox"/> CONSENT	
<input type="checkbox"/> EXECUTIVE SESSION		<input type="checkbox"/> REGULAR	
		<input checked="" type="checkbox"/> WORK SESSION	
ORDINANCE:			
<input type="checkbox"/> 1 ST READING			
<input type="checkbox"/> 2 ND READING			
<input type="checkbox"/> RESOLUTION			
AGENDA ITEM DESCRIPTION: Discussion and Presentation on Amendments to the Thoroughfare Plan Map Within the City of Brenham’s Envision 2020 Comprehensive Plan			
SUMMARY STATEMENT: A Thoroughfare Plan is comprised of two elements: 1. a map showing existing and planned roads by functional classification and right-of-way width; and 2. an associated report on roadway and transpiration corridor plans within a community. A thoroughfare plan map is an integral part of a City’s development regulations. During the subdivision development phase, transportation corridors can be preserved if they are part of the thoroughfare plan map. Staff and the Planning and Zoning Commission have been working on amendments to the City of Brenham’s existing thoroughfare plan map to ensure the City has adequately planned for transportation corridors. Amendments will be presented to Council for further discussion and development of an amended thoroughfare plan map.			
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):			
A. PROS:			
B. CONS:			
ALTERNATIVES (In Suggested Order of Staff Preference): N/A			
ATTACHMENTS: (1) Map of Original Thoroughfare Plan; and (2) Map of Proposed Thoroughfare Plan			
FUNDING SOURCE (Where Applicable): N/A			
RECOMMENDED ACTION: Discussion Only			
APPROVALS: Terry K. Roberts			

Thoroughfare Plan



1 inch = 4,380 feet



- | | |
|--------------------------|------------------|
| Network Extension | Minor Collector |
| Minor Collector Proposed | Major Collector |
| Minor Arterial Proposed | Minor Arterial |
| Major Collector Proposed | Primary Arterial |
| | Freeway |

Proposed Thoroughfare Plan



1 inch = 3,500 feet



- | | |
|--|--|
|  Network Extension |  Major Collector |
|  Minor Collector Proposed |  Minor Arterial |
|  Minor Arterial Proposed |  Freeway |
|  Major Collector Proposed |  Primary Arterial |
|  Minor Collector | |