



**NOTICE OF A REGULAR MEETING
THE BRENHAM CITY COUNCIL
THURSDAY, NOVEMBER 7, 2013 AT 1:00 P.M.
SECOND FLOOR CITY HALL
COUNCIL CHAMBERS
200 W. VULCAN
BRENHAM, TEXAS**

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – Councilmember Goss**
- 3. 3-a. Service Recognitions**
 - Judy Wagner – Finance – 15 years
- 4. Citizens Comments**

CONSENT AGENDA

5. Statutory Consent Agenda

The Statutory Consent Agenda includes non-controversial and routine items that Council may act on with one single vote. A councilmember may pull any item from the Consent Agenda in order that the Council discuss and act upon it individually as part of the Regular Agenda.

- 5-a. Minutes from the October 17, 2013 City Council Meeting Page 1-8**
- 5-b. Discuss and Possibly Act Upon Ordinance No. O-13-026 on Its Second Reading Providing for Updated Service Credit and an Increase in Retirement Annuities in the Texas Municipal Retirement System Effective January 1, 2014 Page 9-10**

WORK SESSION

- 6. Discussion and Presentation Regarding Vegetation Control in All Right-of-Ways within the City Limits Page 11-13**

7. **Discussion and Presentation on a Recommendation from TxDOT Related to the Possible Closure of the Crossover Between FM 389 and Old Mill Creek Road Along U.S. Highway 290** **Page 14-15**

REGULAR AGENDA

8. **Discuss and Possibly Act Upon an Ordinance on Its First Reading Establishing New Speed Limits on U.S. Highway 290 from the East City Limit Line to Business U.S. 290 West** **Page 16-20**
9. **Discuss and Possibly Act Upon an Ordinance on Its First Reading Authorizing the Abandonment of Magnolia Street** **Page 21-51**
10. **Discuss and Possibly Act Upon Resolution No. R-13-017 Reauthorizing an Investment Policy for the City of Brenham** **Page 52-66**
11. **Discuss and Possibly Act Upon the Purchase of Firefighting and Rescue Equipment Through the Houston-Galveston Area Council (HGAC) Cooperative Purchasing Program and Authorize the Mayor to Execute Any Necessary Documentation** **Page 67-71**
12. **Discuss and Possibly Act Upon Resolution No. R-13-018 Adopting the 2013-2018 Washington County Hazard Mitigation Action Plan as It Applies to the City of Brenham** **Page 72-79**
13. **Discuss and Possibly Act Upon the Purchase of a 2014 International 7400 4x4 Chassis with an Altec DL42 Body for the City of Brenham's Electric Department from the HGAC Cooperative Purchasing Program and Authorize the Mayor to Execute Any Necessary Documentation** **Page 80-81**
14. **Discuss and Possibly Act Upon the Purchase of New Vehicles for the City of Brenham Police Department from the TXSmartBuy State Purchasing Cooperative and Authorize the Mayor to Execute Any Necessary Documentation** **Page 82**
15. **Discuss and Possibly Act Upon the 2014 Holiday Schedule** **Page 83-85**
16. **Discuss and Possibly Act Upon the Purchase of Group Term Life and Accidental Death and Dismemberment and Long Term Disability Coverage and Authorize the Mayor to Execute Any Necessary Documentation** **Page 86-89**
17. **Discuss and Possibly Act Upon a Request for a Noise Variance for the Unveiled Conference to be Held from 5:00 P.M. to 7:00 P.M., November 8, 2013 at the Dr. Bobbie M. Dietrich Memorial Amphitheater Located at 2425 North Park Street and Authorize the Mayor to Execute Any Necessary Documentation** **Page 90-93**

Administrative/Elected Officials Reports: Reports from City Officials or City staff regarding items of community interest, including expression of thanks, congratulations or condolences; information regarding holiday schedules; honorary or salutory recognitions of public officials, public employees or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that have arisen after the posting of the agenda.

18. Administrative/Elected Officials Report

Adjourn

Executive Sessions: The City Council for the City of Brenham reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code, Chapter 551, including but not limited to §551.071 – Consultation with Attorney, §551.072 – Real Property, §551.073 – Prospective Gifts, §551.074 - Personnel Matters, §551.076 – Security Devices, §551.086 - Utility Competitive Matters, and §551.087 – Economic Development Negotiations.

CERTIFICATION

I certify that a copy of the November 7, 2013 agenda of items to be considered by the City of Brenham City Council was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on November 4, 2013 at *12:35 PM*.

Amanda Klehm

Deputy City Secretary

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the _____ day of _____, 2013 at _____ AM PM.

Signature

Title

Brenham City Council Minutes

A regular meeting of the Brenham City Council was held on October 17, 2013 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members present:

Mayor Milton Y. Tate, Jr.
Mayor Pro Tem Gloria Nix
Councilmember Andrew Ebel
Councilmember Danny Goss
Councilmember Keith Herring
Councilmember Mary E. Barnes-Tilley
Councilmember Weldon Williams, Jr.

Members absent:

None

Others present:

City Manager Terry Roberts, Assistant City Manager Kyle Dannhaus, City Attorney Cary Bovey, City Secretary Jeana Bellinger, Chief Financial Officer Carolyn Miller, Stacy Hardy, Wende Ragonis, Kaci Konieczny, Fire Chief Ricky Boeker, Police Chief Rex Phelps, Development Services Director Julie Fulgham, Public Works Director Dane Rau, Public Utilities Director Lowell Ogle, Angela Hahn, Janie Mehrens, and Grant Lischka

Citizens present:

Misty Acton, Lynden Acton, Landon Kruse, Kaden Miller, Brian Miller, Lu Hollander, Ed Muehler, Barbara Ross, Jim Kruse, Blake Kruse, Ryan Middleton, Kris Zissa, Connor Broesche, and Doug Middleton

Media Present:

Arthur Hahn, Brenham Banner Press; Frank Wagner, KWHI

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – Councilmember Williams**
- 3. Awards**
 - GFOA Certificate of Achievement for Excellence in Financial Reporting

Chief Financial Officer Carolyn Miller presented the award in Council and stated this is the Finance Department's Fifth Consecutive Year to receive the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) for the City's annual financial report for the period ending September 30, 2012.

4. Citizens Comments

There were no citizen comments.

Mayor Tate asked that the Boy Scouts each introduce themselves whom attended the meeting. Boy Scouts present include: Kris Zissa, Lynden Acton, Ryan Middleton, Connor Broesche, Blake Kruse, and Kaden Miller, whom were accompanied by Jim Kruse, Misty Acton, Doug Middleton, and Ed Muehsler.

CONSENT AGENDA

5. Statutory Consent Agenda

5-a. Minutes from the September 19, 2013 and October 3, 2013 City Council Meetings

Councilmember Herring asked that Staff make a correction on the motion on Page 13 to include the alternatives.

A motion was made by Mayor Pro Tem Nix and seconded by Councilmember Williams to approve the Statutory Consent Agenda Item 5-a. minutes from the September 19, 2013 and October 3, 2013 city council meetings.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

WORK SESSION

6. Presentation of the Fourth Quarter Report by the Washington County Convention and Visitors Bureau

Lu Hollander, with the Washington County Convention and Visitors Bureau, presented this report. She focused on the highlights featured in the *Fourth Quarter Report – July – September 2013*, pointing out the visitor statistics, major tourism events, advertising placements, and editorial coverage.

There were no questions.

REGULAR AGENDA

7. Discuss and Possibly Act Upon Resolution No. R-13-014 Expressing Official Intent to Reimburse Certain Costs Related to the Construction of a Fire Substation and the Purchase of Firefighting and Rescue Equipment

Chief Financial Officer Carolyn Miller presented this item. Miller stated in the FY13-14 Adopted Budget, the I&S tax rate was increased by \$0.0075 to fund debt service payments on 20 year Certificates of Obligation for public safety initiatives. Miller explained in order for the City to issue purchase orders for the replacement rescue truck and the replacement pumper truck (to preempt a price increase from the manufacturer), the Council must approve the Reimbursement Resolution to declare reimbursement of certain costs related to these capital expenditures from the issuance of Certificates of Obligation.

A motion was made by Councilmember Goss and seconded by Councilmember Herring to approve Resolution No. R-13-014 expressing official intent to reimburse certain costs related to the construction of a fire substation and the purchase of firefighting and rescue equipment.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

8. Discuss and Possibly Act Upon Resolution No. R-13-015 Renaming a Portion of Stringer Street to South Chappell Hill Street

Public Works Director Dane Rau presented this item. Rau handed out a redlined version of the Resolution that was not included in the original agenda packet. Rau stated work will soon begin on the Chappell Hill Street Extension project, which will provide a direct crossover of Chappell Hill Street across South Market and connecting to what now is known as Stringer Street at the 2400 block. Rau explained in order to consistently make the transition from South Chappell Hill Street to Stringer, Staff is recommending renaming a section of Stringer Street to South Chappell Hill Street, which will begin in the 2400 block and end at the 290 feeder road in the 2700 block.

Rau explained by renaming this portion of Stringer Street it will allow a uniform name from one end of Chappell Hill Street to the other, which Staff feels that this will be most beneficial for public safety and the continuity of Chappell Hill Street from one end of town to the other. Rau stated Staff has spoken to the three property owners (Brenham Oaks Apt., Dairy Bar, and HD Supply) who will be affected by this name change and no concerns were raised. Rau explained residents and businesses were notified by letter on September 12th indicating this proposed name change along with the date and time of the council meeting where comments could be made, which includes the tenants of Brenham Oaks Apartments which have multiple unit numbers within the complex.

Rau stated Staff is currently speaking with TXDOT about the Stringer Street exit signs on Highway 290E/W to see what type of obligations we may incur. Rau explained it is expected that the costs to replace the signs on 290 will be the responsibility of the City, which TXDOT will require an AFA agreement with the City. Rau explained from what Staff has been told, TXDOT will design the signs based on the City's name change submittal and they will control the project which includes bidding of the project and inspections of sign replacement.

A motion was made by Councilmember Herring and seconded by Councilmember Barnes-Tilley to approve Resolution No. R-13-015 renaming a portion of Stringer Street to South Chappell Hill Street.

Citizen Barbara Ross addressed Council about her concerns regarding the street renaming and the impact it will have on traffic and property values. Ross has some reservations about the street renaming because she doesn't feel that Staff has done a study on the impact the rename will have on traffic and the decrease in property value that it will cause.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

9. Discuss and Possibly Act Upon Resolution No. R-13-016 Nominating Candidates for Election to the Washington County Appraisal District Board of Directors

City Manager Terry Roberts presented this item. Robert stated the governing body of the Washington County Appraisal District is nominated and appointed by the governing bodies that levy and collect a property tax. Roberts explained a ballot will be prepared for one of Council's November meetings based on the nominations received from the governmental entities. Roberts stated attached is a letter from Chief Appraiser Willy Dilworth outlining the process and reporting on the status of the five current board members. Roberts stated all five have expressed a willingness to serve an additional two-year term if it is Council's desire. Roberts explained the current five members are: John Schaer, Delton Koerth, Charles Gaskamp, Johanna Fatheree and Joel Romo.

A motion was made by Councilmember Herring and seconded by Councilmember Barnes-Tilley to approve Resolution No. R-13-016 nominating five individuals to serve on the Washington County Appraisal District Board of Directors.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

10. Discuss and Possibly Act Upon Health Insurance Funding Rates Effective January 1, 2014 and Authorize the Mayor to Execute Any Necessary Documentation

Risk Manager Janie Mehrens presented this item. Mehrens stated in December 2012 after much analysis and discussion, the City Council approved purchase of a fully-funded group medical plan from Texas Municipal League Intergovernmental Employee Benefit Pool (TML IEBP) effective January 1, 2013. Mehrens explained although the fully-funded plan has been in place only nine months, the City has realized the benefits we had anticipated in adopting the plan: fixed costs, reduction of staff time in processing payment of claims, initial higher premium cost with more modest rate increase after first year and no increased costs for lasered individuals. Mehrens stated the renewal rates received from TML IEBP for Calendar 2014 show a small average increase of 1.7% in dependent coverage premiums. Mehrens explained because no across the board salary increases are being given this year, Staff is recommending that employee costs remain at the current level and that City contribution rates increase by the amounts shown on the spreadsheet, which will provide adequate funding for the 2014 group health plan costs.

Councilmember Herring questioned the definition of a lasered individual. Mehrens explained a lasered individual is one whose medical condition is such that the underwriters feel the stop loss will be higher than the average person.

A motion was made by Councilmember Barnes-Tilley and seconded by Mayor Pro Tem Nix to approve health insurance funding rates effective January 1, 2014 as presented and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

11. Discuss and Possibly Act Upon an Ordinance on Its First Reading Providing for Updated Service Credit and an Increase in Retirement Annuities in the Texas Municipal Retirement System Effective January 1, 2014

Risk Manager Janie Mehrens presented this item. Mehrens stated for many years, City Council has approved on an annual basis an Ordinance providing for updated service credit and an increase in retirement annuities of 70% of the Consumer Price Index as provided through the Texas Municipal Retirement System. Mehrens explained the funding rate for the City of Brenham will increase from 6.75% to 6.98% effective January 1, 2014. Mehrens stated there was a type on the agenda form and the correct percentage is 6.98%, not 6.89%.

A motion was made by Councilmember Williams and seconded by Councilmember Herring to approve an Ordinance on its first reading providing for updated service credit and an increase in retirement annuities in the Texas Municipal Retirement System effective January 1, 2014.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

12. Discuss and Possibly Act Upon the Renewal of the Contract with Legacy Concrete Works LLC for Concrete Work for the Street Department and Authorize the Mayor to Execute any Necessary Documentation

Public Works Director Dane Rau presented this item. Rau stated within the contract that was approved on Oct 18, 2012, it gave both the City of Brenham and Legacy Concrete Works LLC the option to extend after the first year up to (2) additional (1) year terms. Rau explained when approached by the City of Brenham about extending the contract, Legacy agreed to the extension but asked Staff to consider the section of the contract dealing with price escalation. Rau stated Legacy would like Staff and Council to consider a 3% rate increase for 2013-14. Rau explained in 2012-2013, the City of Brenham spent roughly \$300,000 with Legacy Concrete Works LLC. A 3% increase would mean an additional \$9,000 in 2013-14 based off of history.

Councilmember Williams stepped out of Council Chambers briefly and was not present during the vote on this item.

A motion was made by Councilmember Herring and seconded by Councilmember Ebel to approve the renewal of the contract with Legacy Concrete Works LLC for concrete work for the Street Department to include the 3% rate increase and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Absent

Councilmember Williams returned to Council Chambers after the vote had taken place.

Council adjourned into Executive Session at 4:50pm.

EXECUTIVE SESSION

- 13. Section 551.074 – Texas Government Code – Personnel Matters – Discuss and Consider City Manager’s Employment Agreement and Related Issues**
- 14. Texas Government Code Section 551.072 – Deliberation Regarding Real Property – Discuss and Consider the Acquisition of Properties Related to the Extension of Chappell Hill Street**

Executive Session adjourned at 5:48pm.

RE-OPEN REGULAR SESSION

- 15. Discuss and Possibly Act Upon City Manager’s Employment Agreement and Related Issues**

A motion was made by Councilmember Herring and seconded by Councilmember Ebel to approve the City Manager’s renewed contract period from February 2014 to January 31, 2015 and retroactive October 1, 2013 as effective date and authorize legal to reword Section 7 to include additional two (2) weeks on his vacation carryover time and additionally increase, in recognition of all of the time and effort put in ILAs, his salary from \$141,000.00 to \$143,000.00 effective immediately.

Councilmember Barnes-Tilley wanted to state that they are trying to get Terry’s salary in line with Comp Study and other cities’ salaries for City Manager’s position.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

16. Discuss and Possibly Take Action as a Result of Executive Session Regarding Real Property Acquisition for the Chappell Hill Street Extension Project and Authorize the Mayor to Negotiate and Execute Any Necessary Documentation

No action taken.

17. Administrative/Elected Officials Report

City Manager Terry Roberts reported on the following:

- Blinn Hall of Honor luncheon has a time change.
- Staff is currently talking to businesses who will be affected by the possible closure of the Hwy 290 crossover.
- Kid Fish will be held 10/26/2013 at the Blue Bell Aquatic Center.

Dane Rau reported on the following:

- Rau showed photos and discussed improvements at the Recycling Center.
- November 15th will be Recycling Center Open House.

The meeting was adjourned.

Milton Y. Tate, Jr.
Mayor

Jeana Bellinger, TRMC
City Secretary



ORDINANCE NO. O-13-026

TMRS-USC T CPI

TEXAS MUNICIPAL RETIREMENT SYSTEM

AN ORDINANCE AUTHORIZING AND ALLOWING, UNDER THE ACT GOVERNING THE TEXAS MUNICIPAL RETIREMENT SYSTEM, "UPDATED SERVICE CREDITS" IN SAID SYSTEM FOR SERVICE PERFORMED BY QUALIFYING MEMBERS OF SUCH SYSTEM WHO PRESENTLY ARE MEMBERS OF THE CITY OF BRENHAM; PROVIDING FOR INCREASED PRIOR AND CURRENT SERVICE ANNUITIES FOR RETIREES AND BENEFICIARIES OF DECEASED RETIREES OF THE CITY; AND ESTABLISHING AN EFFECTIVE DATE FOR SUCH ACTIONS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS:

Section 1. Authorization of Updated Service Credits.

(a) On the terms and conditions set out in Sections 853.401 through 853.403 of Subtitle G of Title 8, Government Code, as amended (hereinafter referred to as the "TMRS ACT"), each member of the Texas Municipal Retirement System (hereinafter referred to as the "System") who has current service credit or prior service credit in the System in force and effect on the 1st day of January of the calendar year preceding such allowance, by reason of service in the employment of the City, and on such date has at least 36 months of credited service with the System, shall be and is hereby allowed "Updated Service Credit" (as that term is defined in subsection (d) of Section 853.402 of said title) in an amount that is **100%** of the "base Updated Service Credit" of the member (calculated as provided in subsection (c) of Section 853.402 of said title). The Updated Service Credit hereby allowed shall replace any Updated Service Credit, prior service credit, special prior service credit, or antecedent service credit previously authorized for part of the same service.

(b) On the terms and conditions set out in Section 853.601 of said title, any member of the System who is eligible for Updated Service Credits on the basis of service with this City, and who has unforfeited credit for prior service and/or current service with another participating municipality or municipalities by reason of previous service, and was a contributing member on 1st day of January of the calendar year preceding such allowance, shall be credited with Updated Service Credits pursuant to, calculated in accordance with, and subject to adjustment as set forth in said 853.601.

(c) In accordance with the provisions of subsection (d) of Section 853.401 of said title, the deposits required to be made to the System by employees of the several participating departments on account of current service shall be calculated from and after the date aforesaid on the full amount of such person's earnings as an employee of the City.

Section 2. Increase in Retirement Annuities.

(a) On terms and conditions set out in Section 854.203 of Subtitle G of Title 8, Government Code, as amended, the City hereby elects to allow and to provide for payment of the increases below stated in monthly benefits payable by the System to retired employees and to beneficiaries of deceased employees of this City under current service annuities and prior service annuities arising from service by such employees to this City. An annuity increased under this Section replaces any annuity or increased annuity previously granted to the same person.

(b) The amount of annuity increase under this Section is computed as the sum of the prior and current service annuities on the effective date of retirement of the person on whose service the annuities are based, multiplied by **70%** of the percentage change in Consumer Price Index for All Urban Consumers, from December of the year immediately preceding the effective date of the person's retirement to the December that is 13 months before the effective date of this ordinance.

(c) An increase in an annuity that was reduced because of an option selection is reducible in the same proportion and in the same manner that the original annuity was reduced.

(d) If a computation hereunder does not result in an increase in the amount of an annuity, the amount of the annuity will not be changed hereby.

(e) The amount by which an increase under this Section exceeds all previously granted increases to an annuitant is an obligation of this City and of its account in the Benefit Accumulation Fund of the System.

Effective Date Subject to approval by the Board of Trustees of Texas Municipal Retirement System, the updated service credits and increases in retirement annuities granted hereby shall be and become effective on the **1st day of January, 2014**.

PASSED AND APPROVED on its first reading this the _____ day of _____, 2013

PASSED AND APPROVED on its second reading this the _____ day of _____, 2013

ATTEST:

APPROVED:

Jeana Bellinger, City Secretary

Milton Y. Tate, Jr. Mayor



AGENDA ITEM 6

DATE OF MEETING: November 7, 2013	DATE SUBMITTED: November 1, 2013													
DEPT. OF ORIGIN: Public Works	SUBMITTED BY: Dane Rau													
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:												
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING												
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING												
<input type="checkbox"/> EXECUTIVE SESSION	<input type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION												
	<input checked="" type="checkbox"/> WORK SESSION													
AGENDA ITEM DESCRIPTION: Discussion and Presentation Regarding Vegetation Control in All Right-of-Ways within the City Limits														
SUMMARY STATEMENT: As discussed previously many of you have probably noticed the unsightly weeds, grass, and vegetation growing alongside TxDOT highways, railroad tracks and city streets. This vegetation grows in right-of-ways which are either maintained by TxDOT, the BNSF or the City of Brenham.														
<p>BNSF and TxDOT only address their right-of-ways periodically throughout the year. TxDOT has a schedule in which they mow and provide litter pick-up in May and November of each year. BNSF sprays vegetation alongside their right-of-ways bi-annually with a pre-emergent in January and then a final spraying in August. The other right-of-ways are city right-of-ways and are currently maintained by the City of Brenham Street Dept. on an ongoing basis.</p> <p>TxDOT and Railroad right-of-ways are large in area and range throughout our town. Examples of TxDOT right-of-ways are all medians and open areas along major roads such as HWY 290 E/W, 36S/N, FM 577, FM 389 and HWY 105. Although TXDOT does have right-of-ways closer to downtown such as S. Market St/Business 290, Austin St/Business 36, E. Alamo St/ S. Chappell Hill St./ HWY 105, they do not mow or weed eat these areas due to the smaller spaces of area between driveways and property boundaries. We have been advised by TxDOT that they only have enough resources to continue with their schedule of bi-annual mowing and litter control along the major roadways twice per year. They did say that if the City wishes to maintain these right-of-ways more frequently we are more than welcome to do so.</p> <p>I have visited with TxDOT officials and there are 5 major areas that currently TxDOT mows twice per year. These areas are:</p>														
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;"><u>AREA</u></th> <th style="text-align: right; border-bottom: 1px solid black;"><u>ACRES</u></th> </tr> </thead> <tbody> <tr> <td>1. FM 577-Clover Leaf</td> <td style="text-align: right;">97</td> </tr> <tr> <td>2. 36S-FM 109</td> <td style="text-align: right;">5</td> </tr> <tr> <td>3. HWY 36-HWY 290 W (FM 577)</td> <td style="text-align: right;">38</td> </tr> <tr> <td>4. Becker Dr.- HWY 290</td> <td style="text-align: right;">5</td> </tr> <tr> <td>5. HWY 105/FM 577- City Limit</td> <td style="text-align: right;">3</td> </tr> </tbody> </table>	<u>AREA</u>	<u>ACRES</u>	1. FM 577-Clover Leaf	97	2. 36S-FM 109	5	3. HWY 36-HWY 290 W (FM 577)	38	4. Becker Dr.- HWY 290	5	5. HWY 105/FM 577- City Limit	3		
<u>AREA</u>	<u>ACRES</u>													
1. FM 577-Clover Leaf	97													
2. 36S-FM 109	5													
3. HWY 36-HWY 290 W (FM 577)	38													
4. Becker Dr.- HWY 290	5													
5. HWY 105/FM 577- City Limit	3													

TxDOT currently has an annual contract for the entire County for mowing services along state roads which is bid out once per year at a current rate of \$23 per acre. These 5 areas are only a portion of the entire TxDOT which happen to fall within the City of Brenham. Rates have fluctuated over the last 5 years from \$23-\$30 per acre. Based on those figures it could be possible that these areas could be contracted out for a total amount ranging from \$3400-\$5000 per occurrence.

TxDOT does not have a problem with the City of Brenham maintaining these sections in between their mowing schedules either by a contractor or in-house staff. They did indicate that currently in the Municipal Maintenance Agreement it puts the burden on the City of Brenham to mow all areas on the outside of the feeder roads (TxDOT ROW). If the City wanted to mow the interior portion of these roads specifically Section 1 they would add that to the Municipal Maintenance Agreement. They stated that if this option was chosen, they would not back off of their twice per year mowing. If mowing was conducted by a third party hired by the City or City staff the same regulations would apply such as placing "Mowers Ahead" signs every two miles along the mowing area and organizing a litter pickup crew to collect debris after the mowing is completed.

Staff has discussed our options after the TxDOT meeting and our suggestion would be to see if these sections could be handled in house during 2014. Specifically starting with an in-between mowing in July/August along these 5 portions of roadway. TxDOT contractors are equipped with a minimum 6 tractors and 6, 16' shredders and the job is completed within a few days. The City of Brenham Street Dept. has access to two tractors and two shredders at this current time. This would take us quite a bit longer but could be completed within a week or two.

Currently the Street Dept. only has 2 full-time and 1 part-time employee for Vegetation Control. This would be a very tough challenge and would put a strain on our staff, but I am willing to try it and see what happens during 2014. We have shortened our Street Dept. crews by forming a crack sealing crew for the future, but if history repeats itself we could potentially shift employees around due to street maintenance money being used up by the end of the fiscal year.

Currently the City of Brenham spends an estimated \$140,000 + on vegetation management throughout the City. This includes chemicals, two full-time employees, one part-time employee, fuel, maintenance of equipment, and supplies. With adding these sections to our current responsibilities it is estimated to add another \$5,000+ to the budget per mowing occurrence without adding another employee.

Your thoughts are welcome.

STAFF ANALYSIS (For Ordinances or Regular Agenda Items):

A. PROS: Will keep the weeds under control more often than twice per year.

B. CONS: Will add to the already demanding vegetation control of Street Dept. Will also have to manage litter after mowing.

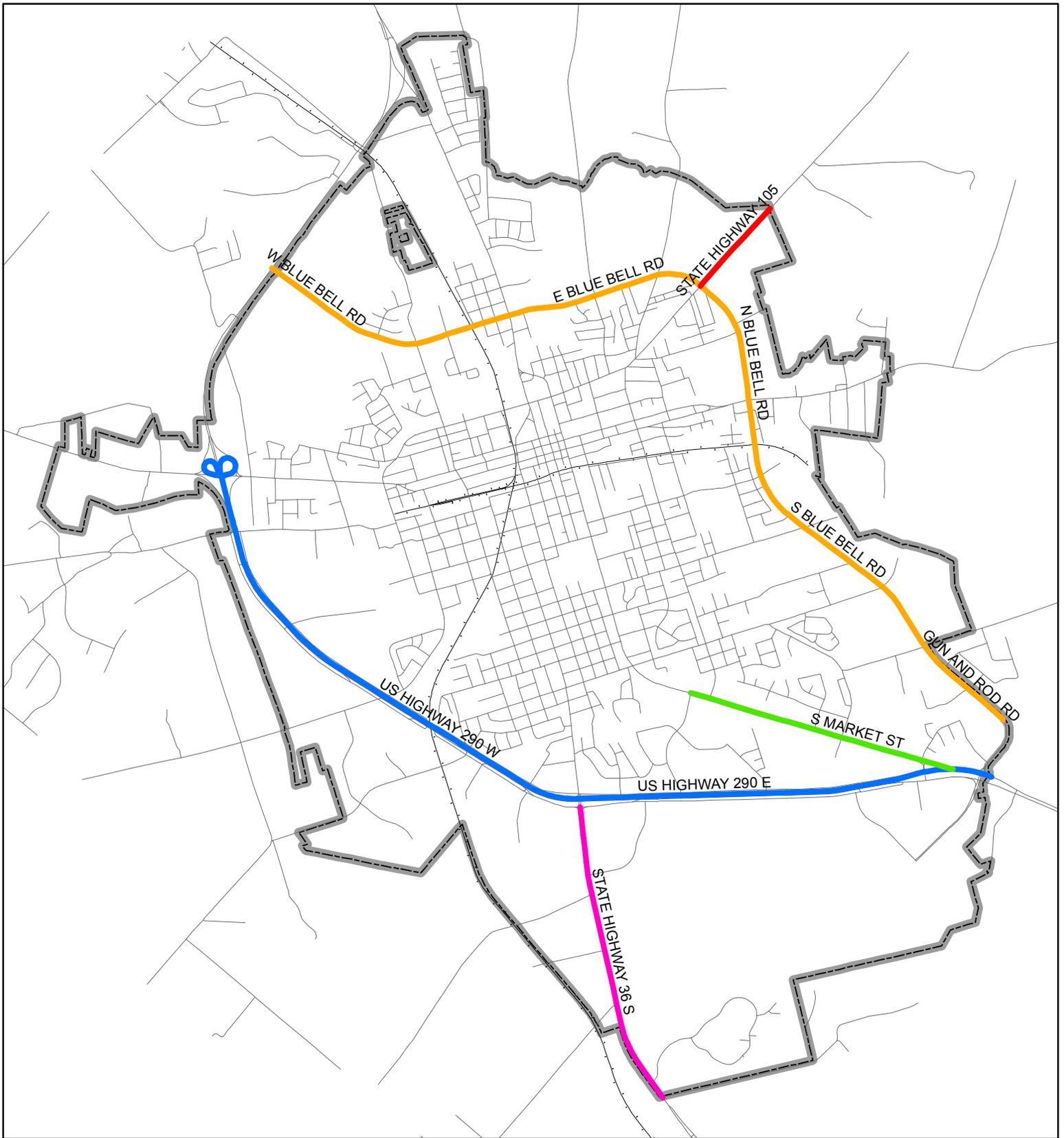
ALTERNATIVES (In Suggested Order of Staff Preference):

ATTACHMENTS: (1) Map

FUNDING SOURCE (Where Applicable): N/A

RECOMMENDED ACTION: Discussion only.

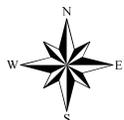
APPROVALS: Terry K. Roberts



Legend

- FM109 to City Limits
- FM577 to Cloverleaf
- Becker Dr to Us Hwy 290
- State Hwy 105 to City Limits
- State Hwy 36 N to Knight of Columbus

1 inch = 3,333 feet





AGENDA ITEM 7

DATE OF MEETING: November 7, 2013	DATE SUBMITTED: November 4, 2013	
DEPT. OF ORIGIN: Administration	SUBMITTED BY: Grant Lischka	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input checked="" type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discussion and Presentation on a Recommendation from TxDOT Related to the Possible Closure of the Crossover Between FM 389 and Old Mill Creek Road Along U.S. Highway 290		
SUMMARY STATEMENT: Staff has discussed with TxDOT the possibility of closing the crossover at Robert C. Appel Drive (near the Appel Ford dealership) on U.S. Highway 290. The crossover is a current safety issue because of the lack of deceleration lanes for traffic turning left. Several businesses in the area would be affected if the crossover were removed. Staff has contacted the owners of Appel Ford, Appel Dodge, Appel Hyundai and Mike Hopkins Distributing as well as the Washington County EMS. The response from property owners has been mostly positive, with some concerns regarding access to the west-bound lanes of 290. Washington County EMS does not use the crossover and have stated that their response times will not be affected. An additional safety improvement that can be made at the crossover location is the addition of a deceleration lane for west-bound traffic turning right onto the frontage road. TxDOT installed striping on the east-bound lanes several years ago and this has given traffic turning right the ability to move out of the main lane traffic.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Aerial Map of the Crossover Location		
FUNDING SOURCE (Where Applicable): N/A		
RECOMMENDED ACTION: Discussion only.		
APPROVALS: Terry K. Roberts		



Crossover Us Hwy 290

1 inch = 200 feet





AGENDA ITEM 8

DATE OF MEETING: November 7, 2013	DATE SUBMITTED: November 1, 2013	
DEPT. OF ORIGIN: Administration	SUBMITTED BY: Grant Lischka	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input checked="" type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon an Ordinance in Its First Reading Establishing New Speed Limits on U.S. Highway 290 From the East City Limit Line to Business U.S. 290 West.		
SUMMARY STATEMENT: As previously discussed in work session, TxDOT performed a speed zone study in July 2013 on U.S. Highway 290 within the City Limits. The proposed speed limits were as follows:		
<ol style="list-style-type: none"> 1. From the east City Limit line (just east of F.M. 577/Blue Bell Road) to approximately 500 feet east of the BNSF Railroad crossing (in the general area of the Fireman’s Training Center) TxDOT is proposing a speed limit of 70 miles per hour (MPH). 2. From approximately 500 feet east of the BNSF Railroad crossing to Business U.S. 290 (cloverleaf) TxDOT is proposing a speed limit of 65 MPH. 		
As directed by council during the work session, staff reviewed alternatives and approached TxDOT and requested that the speed limit on U.S. Highway 290 from the east City Limit line to Business U.S. 290 West be set at 65 MPH. TxDOT has provided staff with new speed zones as follows:		
<ol style="list-style-type: none"> 1. From the east City Limit line to Business U.S. 290 West, TxDOT is proposing a speed limit of 65 MPH in both directions. 		
Staff feels that the proposed speed limits are acceptable and recommend approval of the ordinance.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS: Speed limits will be consistent along all of U.S. Highway 290 from the east City Limits line to Business U.S. 290.		
B. CONS:		
ATTACHMENTS: (1) Ordinance; and (2) Map		

FUNDING SOURCE (Where Applicable): N/A

RECOMMENDED ACTION: Approve an Ordinance in its first reading establishing new speed limits on U.S. Highway 290 from the east City Limit line to Business U.S. 290 West.

APPROVALS: Terry K. Roberts

ORDINANCE NO. _____

AN ORDINANCE RELATING TO SPEED ZONES WHICH SPECIFICALLY DESIGNATES ADDITIONAL AREAS IN THE CITY OF BRENHAM IN WHICH RATES OF SPEED OF THIRTY (30) MILES PER HOUR OR MORE ARE AUTHORIZED; RESCINDING ALL PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND DECLARING THAT ATTENDANT FACTS NECESSITATE IMMEDIATE ACTION.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF BRENHAM, TEXAS:

SECTION 1: That any and all ordinances or parts of ordinances relating to speed zones on U.S. 290 in the City of Brenham are hereby rescinded, and the following are additional specifically designated areas in which a rate of speed of thirty (30) miles per hour or more is authorized.

- a.** U.S. 290, for traffic moving in a southerly direction for the first 1.704 miles, from Business U.S. 290, the speed limit shall be sixty-five (65) miles per hour. For the next 2.684 miles, to the Brenham east city limit, the speed limit shall be seventy (70) miles per hour.
- b.** U.S. 290, for traffic moving in a westerly direction for the first 2.684 miles, from the Brenham east city limit, the speed limit shall be seventy (70) miles per hour. For the next 1.704 miles, to Business U.S. 290, the speed limit shall be sixty-five (65) miles per hour.

SECTION 2: WHEREAS, the preservation of the general welfare of the public necessitates immediate action, this Ordinance shall be effective from and after the date of its passage as provided by the Charter of the City of Brenham, Texas.

PASSED and APPROVED on its first reading this _____ day of _____, 2013.

PASSED and APPROVED on its second reading this _____ day of _____, 2013.

Milton Y. Tate, Jr.
Mayor

ATTEST:

Jeana Bellinger, TRMC
City Secretary

Cary Bovey
City Attorney

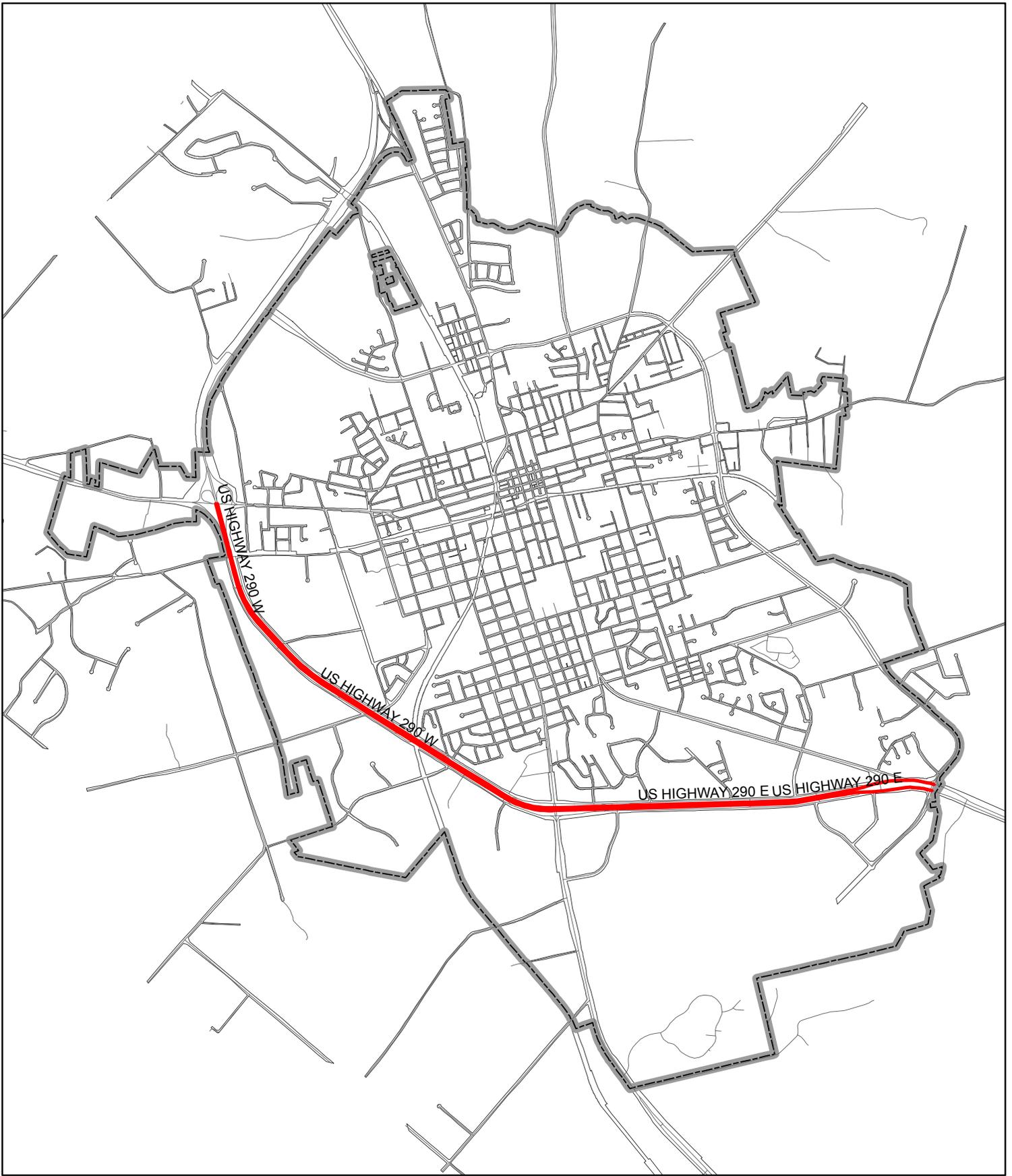
THE STATE OF TEXAS §

COUNTY OF WASHINGTON §

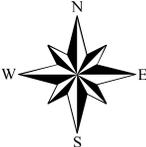
I, _____ City Secretary of the City of Brenham, County of Washington, State of Texas, do hereby certify that the above and foregoing is a true and correct copy of an Ordinance passed and approved by the City of Brenham on the ____ day of _____, 2013, and is now in file in my office and notice is hereby given of the passage of the same in the manner and for the length of time as required by the Charter of the City of Brenham.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the ____ day of _____, 2013.

Jeana Bellinger, TRMC
City Secretary, City of Brenham



1 inch = 3,473 feet





AGENDA ITEM 9

DATE OF MEETING: November 7, 2013		DATE SUBMITTED: November 1, 2013	
DEPT. OF ORIGIN: Development Services		SUBMITTED BY: Julie Fulgham	
MEETING TYPE:		CLASSIFICATION:	
<input checked="" type="checkbox"/> REGULAR		<input type="checkbox"/> PUBLIC HEARING	
<input type="checkbox"/> SPECIAL		<input type="checkbox"/> CONSENT	
<input type="checkbox"/> EXECUTIVE SESSION		<input checked="" type="checkbox"/> REGULAR	
		<input type="checkbox"/> WORK SESSION	
ORDINANCE:			
<input checked="" type="checkbox"/> 1 ST READING			
<input type="checkbox"/> 2 ND READING			
<input type="checkbox"/> RESOLUTION			
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon an Ordinance on Its First Reading Authorizing the Abandonment of Magnolia Street			
SUMMARY STATEMENT: Magnolia Street (also shown as Washington or Faith Streets on certain maps) has never been improved and abandonment has been requested by the adjoining property owners. Deed research shows the abutting property owners own the land included within this public right-of-way and this ordinance will remove all public interest and rights to this land; allowing the full control of the land included within the platted right-of-way to the property owners.			
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):			
A. PROS: Removes City maintenance responsibilities for this unimproved right-of-way.			
B. CONS:			
ALTERNATIVES (In Suggested Order of Staff Preference): 1. Approve request, 2. Deny request			
ATTACHMENTS: (1) Schmitt's Subdivision and Map; (2) Deeds; and (3) Ordinance			
FUNDING SOURCE (Where Applicable): N/A			
RECOMMENDED ACTION: Approve an Ordinance on its first reading authorizing the abandonment of Magnolia Street.			
APPROVALS: Terry K. Roberts			

PARTITION DEED: C. P. EVANS, ET AL TO NELSON EVANS, ET UX

THE STATE OF TEXAS)
COUNTY OF WASHINGTON) KNOW ALL MEN BY THESE PRESENTS:

That We, C. P. EVANS, a widower, of the County of Johnson, State of Texas, DEWEY EVANS, a widower, of the County of Washington, State of Texas, ZOLETA EVANS YANCY, joined herein pro forma by her husband, ROOSEVELT YANCY, of the County of Harris, State of Texas, BULAH MASK, joined herein pro forma by her husband, ROBERT MASK, of the County of Carter, State of Oklahoma, and WILBON EVANS, joined herein pro forma by his wife, BETTY EVANS, of the County of Harris, State of Texas, to partition our jointly owned property, have RELEASED, GRANTED AND CONFIRMED and by these presents DO RELEASE, GRANT AND CONFIRM, unto NELSON EVANS and wife, LETHA EVANS, of the County of Dallas, State of Texas, the following described property:

ALL THAT TRACT OR PARCEL OF LAND situate in the City of Brenham, Washington County, Texas, and being a portion of Lot 65, College Heights Addition, City of Brenham, the South half conveyed to Wilborn Evans, et al by Lena Atkinson, et al by deed dated June 8, 1978, and recorded in Volume 366, Page 591 and the North one-half described in a deed from Venora E. Roland to Will Evans and wife by deed dated November 3, 1944 and recorded in Volume 142, Page 256, and the portion of the street known as Magnolia Avenue, Washington County Deed Records, more particularly described as follows:

BEGINNING at an iron pin in the South line of Washington Street at a point N 76° 00' E, 361.94 ft. from the intersection of said street with the East line of Sabine Street;

THENCE with the South line of Washington Street N 76° 00' E, 74.28 ft. to an iron pin at the Northwest corner of Lot 65;

THENCE with the East line of said lot as fenced S 14° 50' 49" E, at 97.70 ft. an iron pin, at a total distance of 117.78 ft. a point;

THENCE with the center line of Magnolia Street S 75° 07' 30" W, 75.70 ft. to a point;

THENCE N 14° 08' 50" W, at 20.00 ft. an iron pin, at a total distance of 118.86 ft. to the point or place of beginning containing 0.204 acres of land of which 0.035 acres are in the Magnolia Street;

65 A

As surveyed by Donald R. Muzzy, Registered Public Surveyor on April 5, 1979.

Together with all and singular the hereditaments and appurtenances thereunto belonging or in anywise appertaining; TO HAVE AND TO HOLD the above described premises unto the said NELSON EVANS and wife, LETHA EVANS, their heirs and assigns forever.

WITNESS OUR HANDS, this the 20th day of July, 1979.

C. P. Evans
C. P. EVANS

Dewey Evans
DEWEY EVANS

Zolita Evans Yancy
ZOLETA EVANS YANCK

Roosevelt Yancy
ROOSEVELT YANCK

Bulah Mask
BULAH MASK

Robert Mask
ROBERT MASK

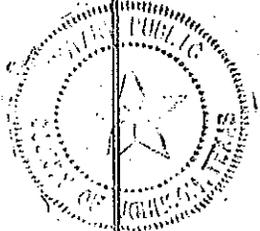
Wilbon Evans
WILBON EVANS

Betty Evans
BETTY EVANS

THE STATE OF TEXAS
COUNTY OF JOHNSON

BEFORE ME, the undersigned authority, on this day personally appeared C. P. EVANS, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged that he executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 15 19th day of July, 1979: 1980



Argoldia S. Smith
NOTARY PUBLIC in and for
Johnson County, Texas
My Commission Expires: 5-31-81
Argoldia S. Smith
(Printed Name of Notary)

THE STATE OF TEXAS
COUNTY OF WASHINGTON

BEFORE ME, the undersigned authority, on this day personally appeared DEWEY EVANS, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged that he executed the same for the purposes and consideration therein expressed.

DUPLICATE

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 25
day of April, 1979. 1980

Dianne Sager
NOTARY PUBLIC in and for
Washington County, Texas
My Commission Expires: 8-30-81
Dianne Sager
(Printed Name of Notary)

THE STATE OF TEXAS
COUNTY OF HARRIS

BEFORE ME, the undersigned authority, on this day personally
appeared ZOLETA EVANS YANCY and husband, ROOSEVELT YANCY, known
to me to be the persons whose names are subscribed to the fore-
going instrument and acknowledged to me that they executed the
same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 2nd
day of July, 1979. 1980

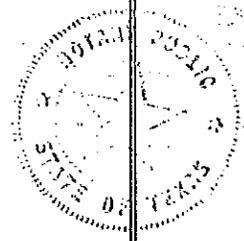
Dianne Sager
NOTARY PUBLIC in and for
Harris County, Texas
My Commission Expires: 8-30-81
Dianne Sager
(Printed Name of Notary)

THE STATE OF OKLAHOMA
COUNTY OF CARTER 1989

BEFORE ME, the undersigned authority, on this day personally
appeared BULAH MASK and husband, ROBERT MASK, known to me to be
the persons whose names are subscribed to the foregoing instrument
and acknowledged to me that they executed the same for the
purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 15
day of July, 1980

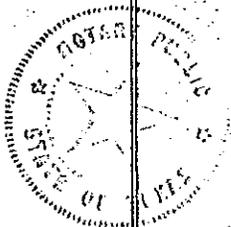
Pauline M. Banks
NOTARY PUBLIC in and for
Tulsa ~~Carter~~ County, Oklahoma
My Commission Expires: 7-3-83
Pauline M. Banks
(Printed Name of Notary)



THE STATE OF TEXAS
COUNTY OF HARRIS

BEFORE ME, the undersigned authority, on this day personally appeared WILBON EVANS and wife, BETTY EVANS, known to me to be the persons whose names are subscribed to the foregoing instrument and acknowledged to me that they executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 12th day of June, 1979.80



Dianne Saegel
NOTARY PUBLIC in and for
Harris County, Texas
My Commission Expires: 8-30-81
Dianne Saegel
(Printed Name of Notary)

FILED FOR RECORD ON THE 24th DAY OF July A.D. 1980, AT 4:20 O'CLOCK P M
DULY RECORDED THIS THE 31st DAY OF July A.D. 1980, AT 10:45 O'CLOCK A M

GERTRUDE LEHRMANN, COUNTY CLERK
WASHINGTON COUNTY TEXAS

INSTRUMENT NO. 3688

BY Gale Huff DEPUTY
Gale Huff

PARTITION DEED: DEWEY EVANS, ET AL TO C. P. EVANS

THE STATE OF TEXAS)
COUNTY OF WASHINGTON) KNOW ALL MEN BY THESE PRESENTS:

That We, DEWEY EVANS, a widower, of the County of Washington, State of Texas, WILBON EVANS, joined herein pro forma by his wife, BETTY EVANS, of the County of Harris, State of Texas, ZOLETA EVANS YANCY, joined herein pro forma by her husband, ROOSEVELT YANCY, of the County of Harris, State of Texas, BULAH MASK, joined herein pro forma by her husband, ROBERT MASK, of the County of Carter, State of Oklahoma, and NELSON EVANS, joined herein pro forma by his wife, LETHA EVANS, of the County of Dallas, State of Texas, to partition our jointly owned property, have RELEASED, GRANTED AND CONFIRMED and by these presents DO RELEASE, GRANT AND CONFIRM, unto C. P. EVANS, of the County of Johnson, State of Texas, the following described property:

ALL THAT TRACT OR PARCEL OF LAND situate in the City of Brenham, Washington County, Texas, and being a portion of Lot 65, College Heights Addition, City of Brenham, the South half conveyed to Wilborn Evans, et al by Lena Atkinson, et al by deed dated June 8, 1978, and recorded in Volume 366, Page 591 and the North one-half described in a deed from Venora E. Roland to Will Evans and wife by deed dated November 3, 1944 and recorded in Volume 142, Page 256, and the portion of the street known as Magnolia Avenue, Washington County Deed Records, more particularly described as follows:

BEGINNING at an iron pin in the South line of Washington Street at a point N 76° 00' E, 70.84 ft. from the intersection of said street with the East line of Sabine Street;

THENCE with the South line of Washington Street N 76° 00' E, 71.59 ft. to an iron pin;

THENCE S 14° 08' 50" E, at 102.20 ft. an iron pin, at a total distance of 122.20 ft. to a point in the center line of the street;

THENCE S 75° 07' 30" W, 71.60 ft. to an iron pin;

THENCE N 14° 08' 50" W, at 20.00 ft. an iron pin, at a total distance of 123.29 ft. to the point or place of beginning containing 0.201 acres of land which 0.032 acres are in Magnolia Street.

65 B

As surveyed by Donald R. Muzzy, Registered Public Surveyor on April 5, 1979.

Together with all and singular the hereditaments and appurtenances thereunto belonging or in anywise appertaining; TO HAVE AND TO HOLD the above described premises unto the said C. P. EVANS, his heirs and assigns forever.

WITNESS OUR HANDS, this the 20th day of July, 1979.

Dewey Evans
DEWEY EVANS

Wilbur Evans
WILBON EVANS

Betty Evans
BETTY EVANS

Zuleta Evans Yancy
ZOLETA EVANS YANCY

Roosevelt Yancy
ROOSEVELT YANCY

Bulah Mask
BULAH MASK

Robert Mask
ROBERT MASK

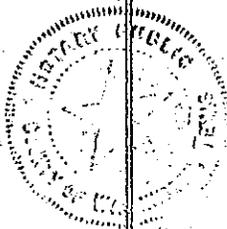
Nelson Evans
NELSON EVANS

Leatha Evans
LEATHA EVANS

THE STATE OF TEXAS
COUNTY OF WASHINGTON

BEFORE ME, the undersigned authority, on this day personally appeared DEWEY EVANS, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged that he executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 25 day of April, 1979.



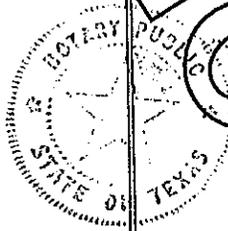
Dianne Sager
NOTARY PUBLIC in and for
Washington County, Texas
My Commission Expires: 8-30-81
Dianne Sager
(Printed Name of Notary)

THE STATE OF TEXAS
COUNTY OF HARRIS

BEFORE ME, the undersigned authority, on this day personally appeared WILBON EVANS and wife, BETTY EVANS, known to me to be

the persons whose names are subscribed to the foregoing instrument and acknowledged that they executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 12th day of June, 1979.80

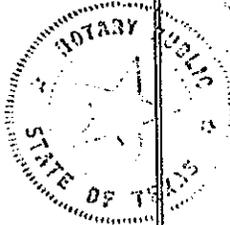


Dianne Sager
NOTARY PUBLIC in and for
Harris County, Texas
My Commission Expires: 8-30-81
Dianne Sager
(Printed Name of Notary)

THE STATE OF TEXAS
COUNTY OF HARRIS

BEFORE ME, the undersigned authority, on this day personally appeared ZOLETA EVANS YANCY and husband, ROOSEVELT YANCY, known to me to be the persons whose names are subscribed to the foregoing instrument and acknowledged to me that they executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 2nd day of July, 1979.80

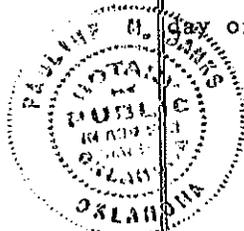


Dianne Sager
NOTARY PUBLIC in and for
Harris County, Texas
My Commission Expires: 8-30-81
Dianne Sager
(Printed Name of Notary)

THE STATE OF OKLAHOMA
COUNTY OF CARTER Tulsa

BEFORE ME, the undersigned authority, on this day personally appeared BULAH MASK and husband, ROBERT MASK, known to me to be the persons whose names are subscribed to the foregoing instrument and acknowledged to me that they executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 15th day of July, 1979.1980



Pauline M. Banks
NOTARY PUBLIC in and for
Tulsa Carter County, Oklahoma
My Commission Expires: 7-3-83
Pauline M. Banks
(Printed Name of Notary)

THE STATE OF TEXAS
COUNTY OF DALLAS

BEFORE ME, the undersigned authority, on this day personally appeared NELSON EVANS and wife, LETHA EVANS, known to me to be the persons whose names are subscribed to the foregoing instrument and acknowledged to me that they executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 21 day of July, 197980

Lenora E. Goodman
NOTARY PUBLIC in and for
Dallas County, Texas
My Commission Expires: 1980
Lenora E. Goodman
(Printed Name of Notary)

FILED FOR RECORD ON THE 24th DAY OF July A.D. 1980, AT 4:20 O'CLOCK PM
DULY RECORDED THIS THE 31st DAY OF July A.D. 1980, AT 11:05 O'CLOCK AM

GERTRUDE LEHRMANN, COUNTY CLERK
WASHINGTON COUNTY TEXAS

INSTRUMENT NO. 3691

BY *Gale Huff* DEPUTY
Gale Huff

PARTITION DEED: C. P. EVANS, ET AL TO DEWEY EVANS

THE STATE OF TEXAS)
COUNTY OF WASHINGTON) KNOW ALL MEN BY THESE PRESENTS:

That We, C. P. EVANS, a widower, of the County of Johnson, State of Texas, WILBON EVANS, joined herein pro forma by his wife, BETTY EVANS, of the County of Harris, State of Texas, ZOLETA EVANS YANCY, joined herein pro forma by her husband, ROOSEVELT YANCY, of the County of Harris, State of Texas, BULAH MASK, joined herein pro forma by her husband, ROBERT MASK, of the County of Carter, State of Oklahoma, and NELSON EVANS, joined herein pro forma by his wife, LETHA EVANS, of the County of Dallas, State of Texas, to partition our jointly owned property, have RELEASED, GRANTED AND CONFIRMED and by these presents DO RELEASE, GRANT AND CONFIRM, unto DEWEY EVANS, of the County of Washington, State of Texas, the following described property:

65C

ALL THAT TRACT OR PARCEL OF LAND situate in the City of Brenham, Washington County, Texas, and being a portion of Lot 65, College Heights Addition, City of Brenham, the South half conveyed to Wilborn Evans, et al by Lena Atkinson, et al by deed dated June 8, 1978, and recorded in Volume 366, Page 591 and the North one-half described in a deed from Venora E. Roland to Will Evans and wife by deed dated November 3, 1944 and recorded in Volume 142, Page 256, and the portion of the street known as Magnolia Avenue, Washington County Deed Records, more particularly described as follows:

BEGINNING at an iron pin in the South line of Washington Street at a point N 76° 00' E, 142.43 ft. from the intersection of said street line with the East line of Sabine Street;

THENCE with said South line N 76° 00' E, 72.36 ft. to an iron pin;

THENCE S 14° 08' 50" E, at 101.10 ft. an iron pin, at a total distance of 121.10 ft. to a point in the center line of the street;

THENCE with said line S 75° 07' 30" W, 72.37 ft. to an iron pin;

THENCE N 14° 08' 50" W, at 20 ft. an iron pin, at a total distance of 122.20 ft. to the point or place of beginning containing 0.202 acres of land which 0.033 acres are in the Magnolia Street.

As surveyed by Donald R. Muzzy, Registered Public Surveyor on April 5, 1979.

Together with all and singular the hereditaments and appurtenances thereunto belonging or in anywise appertaining; TO HAVE AND TO HOLD the above described premises unto the said DEWEY EVANS, his heirs and assigns forever.

WITNESS OUR HANDS, this the 20th day of July, 1979.

C. P. EVANS

WILBON EVANS

BETTY EVANS

ZOLETA EVANS YANCY

ROOSEVELT YANCY

BULAH MASK

ROBERT MASK

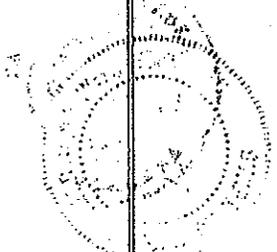
NELSON EVANS

LETHA EVANS

THE STATE OF TEXAS
COUNTY OF JOHNSON

BEFORE ME, the undersigned authority, on this day personally appeared C. P. EVANS, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged that he executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 19th day of July, 1979: 1980



Arcyoldia S. Smith
NOTARY PUBLIC in and for
Johnson County, Texas
My Commission Expires: 5-31-81

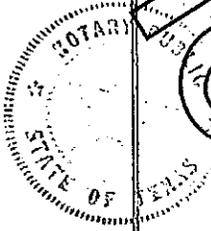
Arcyoldia S. Smith
(Printed Name of Notary)

THE STATE OF TEXAS
COUNTY OF HARRIS

BEFORE ME, the undersigned authority, on this day personally appeared WILBON EVANS and wife, BETTY EVANS, known to me to be

the persons whose names are subscribed to the foregoing instrument and acknowledged that they executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 12th day of June, 1979.

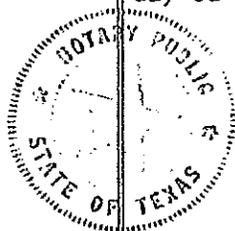


Dianne Sager
NOTARY PUBLIC in and for
Harris County, Texas
My Commission Expires: 8-30-81
Dianne Sager
(Printed Name of Notary)

THE STATE OF TEXAS
COUNTY OF HARRIS

BEFORE ME, the undersigned authority, on this day personally appeared ZOLETA EVANS YANCY and husband, ROOSEVELT YANCY, known to me to be the persons whose names are subscribed to the foregoing instrument and acknowledged to me that they executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 2nd day of July, 1979.



Dianne Sager
NOTARY PUBLIC in and for
Harris County, Texas
My Commission Expires: 8-30-81
Dianne Sager
(Printed Name of Notary)

THE STATE OF OKLAHOMA
COUNTY OF CARTER Tulsa

BEFORE ME, the undersigned authority, on this day personally appeared BULAH MASK and husband, ROBERT MASK, known to me to be the persons whose names are subscribed to the foregoing instrument and acknowledged to me that they executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 15 day of July, 1979.



Pauline M. Banks
NOTARY PUBLIC in and for
Tulsa Carter County, Oklahoma
My Commission Expires: 7-3-83
Pauline M. Banks
(Printed Name of Notary)

THE STATE OF TEXAS
COUNTY OF DALLAS

BEFORE ME, the undersigned authority, on this day personally appeared NELSON EVANS and wife, LETHA EVANS, known to me to be the persons whose names are subscribed to the foregoing instrument and acknowledged to me that they executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 21 day of July, 1979-80

Lenora E. Goddard
NOTARY PUBLIC in and for
Dallas County, Texas
My Commission Expires: 1980
LENOEA E. GODDARD
(Printed Name of Notary)

FILED FOR RECORD ON THE 24th DAY OF July A.D. 1980, AT 4:20 O'CLOCK PM
DULY RECORDED THIS THE 31st DAY OF July A.D. 1980, AT 11:10 O'CLOCK AM

GERTRUDE LEHRMANN, COUNTY CLERK
WASHINGTON COUNTY TEXAS

INSTRUMENT NO. 3692

BY *Gale Huff* DEPUTY
Gale Huff

PARTITION DEED: C. P. EVANS, ET AL TO ZOLETA EVANS YANCY, ET VIR
THE STATE OF TEXAS)
COUNTY OF WASHINGTON) KNOW ALL MEN BY THESE PRESENTS:

That We, C. P. EVANS, a widower, of the County of Johnson, State of Texas, DEWEY EVANS, a widower, of the County of Washington, State of Texas, WILBON EVANS, joined herein pro forma by his wife, BETTY EVANS, of the County of Harris, State of Texas, BULAH MASK, joined herein pro forma by her husband, ROBERT MASK, of the County of Carter, State of Oklahoma, and NELSON EVANS, joined herein pro forma by his wife, LETHA EVANS, of the County of Dallas, State of Texas, to partition our jointly owned property, have RELEASED, GRANTED AND CONFIRMED and by these presents DO RELEASE, GRANT AND CONFIRM, unto ZOLETA EVANS YANCY and husband, ROOSEVELT YANCY, of the County of Harris, State of Texas, the following described property:

ALL THAT TRACT OR PARCEL OF LAND situate in the City of Brenham, Washington County, Texas, and being a portion of Lot 65, Colloge Heights Addition, City of Brenham, the South half conveyed to Wilborn Evans, et al by Lena Atkinson, et al by deed dated June 8, 1978, and recorded in Volume 366, Page 591 and the North one-half described in a deed from Venora E. Roland to Will Evans and wife by deed dated November 3, 1944 and recorded in Volume 142, Page 256, and the portion of the street known as Magnolia Avenue, Washington County Deed Records, more particularly described as follows:

BEGINNING at an iron pin in the South line of Washington Street at a point N 76° 00' E, 214.79 ft. from the intersection of said street with the East line of Sabine Street;

THENCE with the South line of Washington Street N 76° 00' E, 73.16 ft. to an iron pin;

THENCE S 14° 08' 50" E, at 99.99 ft. an iron pin, at a total distance of 119.99 ft. to a point in the center line of the street;

THENCE with said line S 75° 07' 30" W, 73.17 ft. to an iron pin;

THENCE N 14° 08' 50" W, at 20 ft. an iron pin, at a total distance of 121.10 ft. to the point or place of beginning containing 0.203 acres of land which 0.034 acres are in the Magnolia Street.

65 D

As surveyed by Donald R. Muzzy, Registered Public Surveyor on April 5, 1979.

Together with all and singular the hereditaments and appurtenances thereunto belonging or in anywise appertaining; TO HAVE AND TO HOLD the above described premises unto the said ZOIETA EVANS YANCY and husband, ROOSEVELT YANCY, their heirs and assigns forever.

WITNESS OUR HANDS, this the 20th day of July, 1979.

C. P. Evans
C. P. EVANS

Dewey Evans
DEWEY EVANS

Wilbon Evans
WILBON EVANS

Betty Evans
BETTY EVANS

Bulah Mask
BULAH MASK

Robert Mask
ROBERT MASK

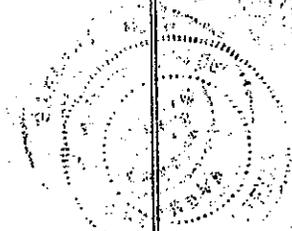
Nelson Evans
NELSON EVANS

Leatha Evans
LEATHA EVANS

THE STATE OF TEXAS
COUNTY OF JOHNSON

BEFORE ME, the undersigned authority, on this day personally appeared C. P. EVANS, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged that he executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the ~~15th~~ 20th day of July, 1979. 1980



Argoldia S. Smith
NOTARY PUBLIC in and for
Johnson County, Texas
My Commission Expires: 5-31-80

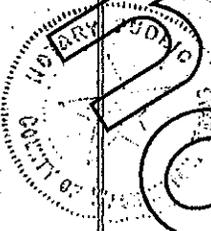
Argoldia S. Smith
(Printed Name of Notary)

THE STATE OF TEXAS
COUNTY OF WASHINGTON

BEFORE ME, the undersigned authority, on this day personally appeared DEWEY EVANS, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged that he executed the same for the purposes and consideration therein expressed.

DUPLICATE

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 25
day of April, 1979-80

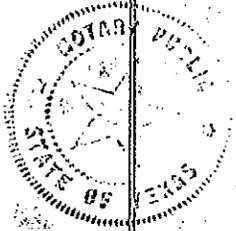


Dianne Sager
NOTARY PUBLIC in and for
Washington County, Texas
My Commission Expires: 8-30-81
Dianne Sager
(Printed Name of Notary)

THE STATE OF TEXAS
COUNTY OF HARRIS

BEFORE ME, the undersigned authority, on this day personally
appeared WILBON EVANS and wife, BETTY EVANS, known to me to be
the persons whose names are subscribed to the foregoing instrument
and acknowledged to me that they executed the same for the
purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 12th
day of June, 1979.

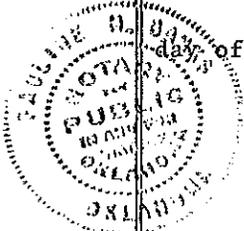


Dianne Sager
NOTARY PUBLIC in and for
Harris County, Texas
My Commission Expires: 8-30-81
Dianne Sager
(Printed Name of Notary)

THE STATE OF OKLAHOMA
COUNTY OF CARTER Tulsa

BEFORE ME, the undersigned authority, on this day personally
appeared BULAH MASK and husband, ROBERT MASK, known to me to be
the persons whose names are subscribed to the foregoing instrument
and acknowledged to me that they executed the same for the
purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 15th
day of July, 1979-1980



Pauline M. Banks
NOTARY PUBLIC in and for
Carter County, Oklahoma
My Commission Expires: 7-3-83
Pauline M. Banks
(Printed Name of Notary)

DUPLICATE

THE STATE OF TEXAS

COUNTY OF DALLAS

BEFORE ME, the undersigned authority, on this day personally appeared NELSON EVANS and wife, LETHA EVANS, known to me to be the persons whose names are subscribed to the foregoing instrument and acknowledged to me that they executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 21 day of July, 1979⁸⁰

Lenna E. Gertrude
NOTARY PUBLIC in and for
Dallas County, Texas
My Commission Expires: 1980
LORRA L. Gertrude
(Printed Name of Notary)

FILED FOR RECORD ON THE 24th DAY OF July A.D. 1980, AT 4:20 O'CLOCK P M
DULY RECORDED THIS THE 31st DAY OF July A.D. 1980, AT 11:00 O'CLOCK A M

GERTRUDE LEHRMANN, COUNTY CLERK
WASHINGTON COUNTY TEXAS

INSTRUMENT NO. 3690

BY *Gale Huff* DEPUTY
Gale Huff

PARTITION DEED: C. P. EVANS, ET AL TO BULAH MASK, ET VIR

THE STATE OF TEXAS)
COUNTY OF WASHINGTON) KNOW ALL MEN BY THESE PRESENTS:

That We, C. P. EVANS, a widower, of the County of Johnson, State of Texas, DEWEY EVANS, a widower, of the County of Washington, State of Texas, ZOLETA EVANS YANCY, joined herein pro forma by her husband, ROOSEVELT YANCY, of the County of Harris, State of Texas, WILBON EVANS, joined herein by his wife, BETTY EVANS, of the County of Harris, State of Texas, and NELSON EVANS, joined herein pro forma by his wife, LETHA EVANS, of the County of Dallas, State of Texas, to partition our jointly owned property, have RELEASED, GRANTED AND CONFIRMED and by these presents DO RELEASE, GRANT AND CONFIRM, unto BULAH MASK and husband, ROBERT MASK of the County of Carter, State of Oklahoma, the following described property:

ALL THAT TRACT OR PARCEL OF LAND situate in the City of Brenham, Washington County, Texas, and being a portion of Lot 65, College Heights Addition, City of Brenham, the South half conveyed to Wilborn Evans, et al by Lena Atkinson, et al by deed dated June 8, 1978, and recorded in Volume 366, Page 591 and the North one-half described in a deed from Venora E. Roland to Will Evans and wife by deed dated November 3, 1944 and recorded in Volume 142, Page 256, and the portion of the street known as Magnolia Avenue, Washington County Deed Records, more particularly described as follows:

BEGINNING at an iron pin in the South line of Washington Street at a point N 76° 00' E, 287.95 ft. from the intersection of said street with the East line of Sabine Street;

THENCE with the South line of Washington Street N 76° 00' E, 73.99 ft. to an iron pin;

THENCE S 14° 08' 50" E, at 98.86 ft. an iron pin, at a total distance of 118.86 ft. to a point in the center line of the street;

THENCE with said line S 75° 07' 30" W, 74.00 ft. to an iron pin;

THENCE N 14° 08' 50" W, at 20 ft. an iron pin, at a total distance of 119.99 ft. to the point or place of beginning containing 0.203 acres of land which 0.034 acre are in the Magnolia Street.

65 E

As surveyed by Donald R. Muzzy, Registered Public Surveyor on April 5, 1979.

Together with all and singular the hereditaments and appurtenances thereunto belonging or in anywise appertaining; TO HAVE AND TO HOLD the above described premises unto the said BULLAH MASK and husband, ROBERT MASK, their heirs and assigns forever

WITNESS OUR HANDS, this the 20th day of July, 1979.

C. P. Evans
C. P. EVANS

Dewey Evans
DEWEY EVANS

Zoleta Evans Yancy
ZOLETA EVANS YANCY

Roosevelt Yancy
ROOSEVELT YANCY

Wilbon Evans
WILBON EVANS

Betty E Evans
BETTY EVANS

Nelson Evans
NELSON EVANS

Letha Evans
LETHA EVANS

THE STATE OF TEXAS
COUNTY OF JOHNSON

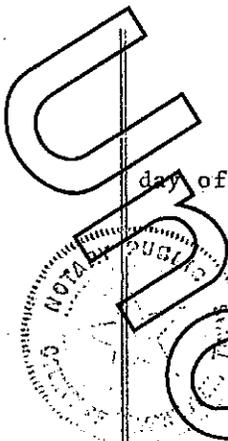
BEFORE ME, the undersigned authority, on this day personally appeared C. P. EVANS, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged that he executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 19th day of July, 1979. 1980

Argoldia S. Smith
NOTARY PUBLIC in and for
Johnson County, Texas
My Commission Expires: 5-31-81
Argoldia S. Smith
(Printed Name of Notary)

THE STATE OF TEXAS
COUNTY OF WASHINGTON

BEFORE ME, the undersigned authority, on this day personally appeared DEWEY EVANS, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged that he executed the same for the purposes and consideration therein expressed.



GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 25
day of April, 197980

Dianne Sager
NOTARY PUBLIC in and for
Washington County, Texas
My Commission Expires: 8-30-81
Dianne Sager
(Printed Name of Notary)

THE STATE OF TEXAS
COUNTY OF HARRIS

BEFORE ME, the undersigned authority, on this day personally
appeared ZOLETA EVANS YANCY and husband, ROOSEVELT YANCY, known
to me to be the persons whose names are subscribed to the fore-
going instrument and acknowledged to me that they executed the
same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 2nd
day of July, 197980

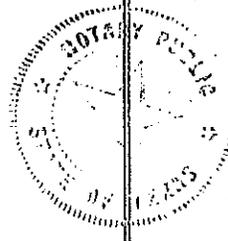
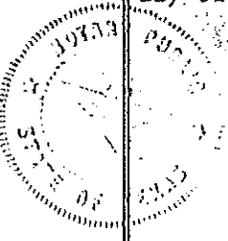
Dianne Sager
NOTARY PUBLIC in and for
Harris County, Texas
My Commission Expires: 8-30-81
Dianne Sager
(Printed Name of Notary)

THE STATE OF TEXAS
COUNTY OF HARRIS

BEFORE ME, the undersigned authority, on this day personally
appeared WILBON EVANS and wife, BETTY EVANS, known to me to be
the persons whose names are subscribed to the foregoing instrument
and acknowledged to me that they executed the same for the
purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 12th
day of June, 197980

Dianne Sager
NOTARY PUBLIC in and for
Harris County, Texas
My Commission Expires: 8-30-81
Dianne Sager
(Printed Name of Notary)



THE STATE OF TEXAS
COUNTY OF DALLAS

BEFORE ME, the undersigned authority, on this day personally appeared NELSON EVANS and wife, LETHA EVANS, known to me to be the persons whose names are subscribed to the foregoing instrument and acknowledged to me that they executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 21 day of July, 1980

Lenora E. Erdmann
NOTARY PUBLIC in and for
Dallas County, Texas
My Commission Expires: 1980
LENORA E. ERDMANN
(Printed Name of Notary)

FILED FOR RECORD ON THE 24th DAY OF July A.D. 1980, AT 4:20 O'CLOCK P M
DULY RECORDED THIS THE 31st DAY OF July A.D. 1980, AT 10:50 O'CLOCK A M

GERTRUDE LEHRMANN, COUNTY CLERK
WASHINGTON COUNTY TEXAS

INSTRUMENT NO. 3689

BY *Gale Huff* DEPUTY
Gale Huff

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

WARRANTY DEED WITH VENDOR'S LIEN

1726

Date: APRIL 5, 2013

Grantor: FAITH COMMUNITY CHURCH OF GOD, INC., a Texas non-profit corporation

Grantor's Mailing Address (including county):

401 Johnson, Brenham, Washington County, Texas 77833

Grantee: ARTIS EDWARDS, SR.

Grantee's Mailing Address (including County):

2155 FM 2935, Brenham, Washington County, Texas 77833

Consideration:

TEN AND NO/100 DOLLARS and other good and valuable consideration and the further consideration of a note of even date that is in the principal amount of \$20,000.00 and is executed by Grantee, payable to the order of CITIZENS STATE BANK. The note is secured by a vendor's lien retained in this deed and by a deed of trust of even date, from ARTIS EDWARDS, SR. and wife, WINDGALE EDWARDS to ERVIN B. FLENCHEER, JR., Trustee.

CITIZENS STATE BANK, at Grantee's request, having paid in cash to Grantor that portion of the purchase price of the property that is evidenced by the note described, the vendor's lien and superior title to the property are retained and are transferred to CITIZENS STATE BANK without recourse on Grantor.

Property (including any improvements):

All that certain 0.988 acre tract of land situated in Washington County, Texas, out of and a part of the A, Harrington League, Abstract No. 55 and the land described herein being a part of the land set out in 2nd tract of deed from Mrs. Emma Schulz to Walter Dippel, dated August 1, 1945, recorded in Volume 142, Page 199, Deed Records of Washington County, Texas, more particularly described in Exhibit "A" attached hereto and made a part hereof for all purposes pertinent.

Reservations From and Exceptions to Conveyance and Warranty:

This conveyance is made by Grantor and accepted by Grantee subject to the following exception(s) from conveyance and warranty, but only to the extent the same are valid and subsisting and relate to the property:

1. Such presently valid and subsisting easements, if any, to which the above property is subject, as may be actually located upon the ground, which are not of record.
2. Any portion of the property herein described, if any, which falls within the boundaries of any road or roadway.
3. Any rights, claims or other matters which may exist or arise by virtue of that portion or part of the property that lies within the fifteen foot (15') alley as shown on survey plat dated August 13, 1984, prepared by William W. Reue, R.P.L.S. No. 1070.
4. GRANTORS HAVE NOT MADE AND DO NOT MAKE ANY REPRESENTATIONS OR WARRANTIES AS TO THE PHYSICAL CONDITION OF ANY IMPROVEMENTS LOCATED ON THE HEREINABOVE DESCRIBED REALTY OR AS TO THE PHYSICAL OR WORKING CONDITION OF ANY OF THE ITEMS OF PERSONAL PROPERTY THEREON (OTHER THAN WARRANTIES OF TITLE AS PROVIDED HEREIN).
5. TO THE MAXIMUM EXTENT PERMITTED BY LAW, THE REAL ESTATE AND ALL OF THE IMPROVEMENTS THEREON SITUATED AND ALL OF THE ITEMS OF EQUIPMENT AND APPLIANCES AND OTHER PERSONAL PROPERTY LOCATED THEREON ARE CONVEYED "AS IS AND WHERE IS" AND "WITH ALL FAULTS AND DEFECTS, IF ANY", AND GRANTORS EXPRESSLY DISCLAIM AND GRANTEEES ACKNOWLEDGE AND ACCEPT THAT GRANTORS HAVE DISCLAIMED ANY AND ALL REPRESENTATIONS, WARRANTIES OR GUARANTIES OF ANY KIND, ORAL OR WRITTEN, EXPRESS OR IMPLIED (EXCEPT AS TO TITLE AS HEREIN PROVIDED) CONCERNING THE REALTY AND ALL IMPROVEMENTS THEREON AND ALL ITEMS OF PERSONAL PROPERTY

LOCATED ON OR IN THE PROPERTY HEREBY CONVEYED TO GRANTEES.

This conveyance is made by Grantor and accepted by Grantee subject to the following reservation(s) from conveyance and warranty:

NONE

Grantor, for the consideration, receipt of which is acknowledged, and subject to the reservations from and exceptions to conveyance and warranty, grants, sells and conveys to Grantee the property, together with all and singular the rights and appurtenances thereto in any wise belonging, to have and hold to Grantee, Grantee's heirs, executors, administrators, successors or assigns forever. Grantor binds Grantor and Grantor's heirs, executors, administrators and successors to warrant and forever defend all and singular the property to Grantee and Grantee's heirs, executors, administrators, successors and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the reservations from and exceptions to conveyance and warranty.

The vendor's lien against and superior title to the property are retained until each note described is fully paid according to its terms, at which time this deed shall become absolute.

Current ad valorem taxes on the property having been prorated, the payment thereof is assumed by Grantee.

When the context requires, singular nouns and pronouns include the plural.

ACCEPTED BY GRANTEE:

Arnis Edwards, Sr.

ARNIS EDWARDS, SR.

EXECUTED BY GRANTOR:

FAITH COMMUNITY CHURCH OF GOD, INC., a
Texas non-profit corporation

By: *Jesse Powell*

JESSE POWELL, Pastor

By: *Jessica Powell-Cox*

JESSICA POWELL-COX, Secretary

Unofficial Copy

ACKNOWLEDGMENT

STATE OF TEXAS §
 §
COUNTY OF WASHINGTON §

This instrument was acknowledged before me on the 5 day of April, 2013, by JESSE POWELL, Pastor of FAITH COMMUNITY CHURCH OF GOD, INC., a Texas non-profit corporation, on its behalf.



Katie Krenek

NOTARY PUBLIC, STATE OF TEXAS

ACKNOWLEDGMENT

STATE OF TEXAS §
 §
COUNTY OF WASHINGTON §

This instrument was acknowledged before me on the 5 day of April, 2013, by JESSICA POWELL-COX, Secretary of FAITH COMMUNITY CHURCH OF GOD, INC., a Texas non-profit corporation, on its behalf.



Katie Krenek

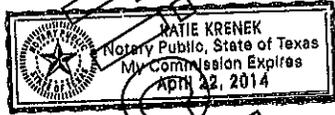
NOTARY PUBLIC, STATE OF TEXAS

L:sdll6324-13
G.F.# WA-13-093

ACKNOWLEDGMENT

STATE OF TEXAS §
COUNTY OF WASHINGTON §

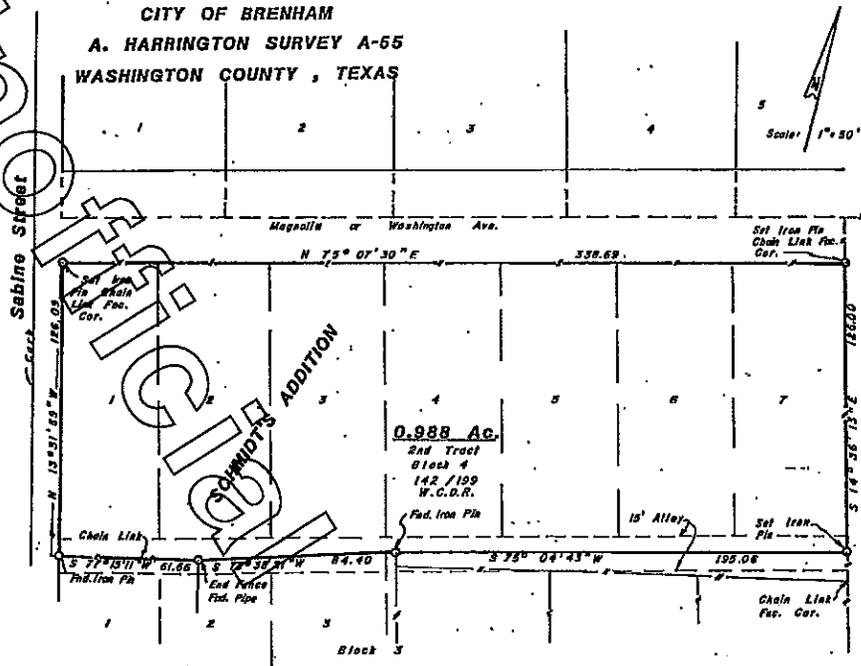
This instrument was acknowledged before me on the 5 day of April, 2013, by ARTIS EDWARDS, SR.



Katie Krenak
NOTARY PUBLIC, STATE OF TEXAS

EXHIBIT "A"

CITY OF BRENHAM
 A. HARRINGTON SURVEY A-55
 WASHINGTON COUNTY, TEXAS



FIELD NOTES for Bernice Rodenbeck, et al, for a tract of land in Washington County, Texas, out of and a part of the A. Harrington League Abst. No. 55, and the land described herein being a part of the land set out in 2nd Tract of deed from Mrs. Emma Schulz to Walter Dippel, dated 1 August 1945, recorded in Volume 142 at Page 199 of the Dead Records of Washington County, Texas, and being Lots 1 thru 7, Block 4, Schmidt's Addition to the City of Brenham, Texas, as evidenced on the ground.

BEGINNING at an iron pin set at a fence corner for the northeast corner of Lot 7, Block 4, Schmidt's Addition, as evidenced on the ground, on the south margin of Magnolia or Washington Avenue (not open);

THENCE, with a fence, S 14° 36' 13" E, at 118.5 ft. (call distance) pass a point for the southeast corner of Lot 7; at 126.0 ft. set an iron pin for the center of a 15 ft. alley dividing Block 4 and Block 3 of said Schmidt's Addition;

THENCE, running more or less in the alley, S 75° 04' 43" W 195.06 ft. to an iron pin recently set at a point 126 ft. northerly from the present north margin of Lauraine Street; S 73° 38' 21" W 84.40 ft. to an iron pipe found at the end of a fence and continua with fence, S 77° 15' 11" W 61.66 ft. to an iron pin found 3 feet east of a fence corner on the east margin of Sabine Street;

THENCE, with said street line, N 13° 31' 59" W 126.09 ft. to an iron pin set at a fence corner at an intersection with the apparent south margin of said Magnolia Avenue;

THENCE, with said street line and north boundary of Block 4 as fenced, N 75° 07' 30" E 338.69 ft. to the place of beginning, containing 0.988 acre of land.

William W. Reue
 Registered Public Surveyor No. 1070

August 13, 1984

Being the same property described in deed dated June 18, 2004, from Jesse E. Powell and wife, Ella M. Powell, to Faith Community Church of God, Inc., a Texas non-profit corporation, recorded in Volume 1125, Page 1014, Official Records of Washington County, Texas.

BOOK 1432 PAGE 0284
ORIGINAL

**Board of Trustee Resolution of Faith Community Church Property
Authorizing Sale of Property at 606 Sabine Street, Brenham, Tx. 77833**

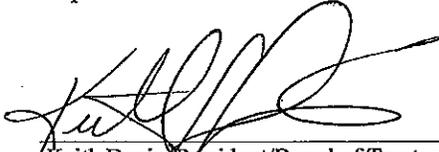
Duly Passed on March 10, 2013

SALE OF PROPERTY

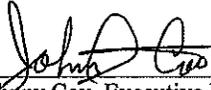
WHEREAS, it has been presented to and discussed at this meeting, a proposed agreement of sale of the property on **606 Sabine Street, Brenham, Tx. 77833.**

The board of trustees of this corporation deems it to be resolved to sale the above property pursuant to the terms and provision of, and for the consideration provided in the agreement of purchase and sale that has been presented to and discussed at this meeting.

Further resolved, that the Pastor and Secretary of this corporation be and they hereby are authorized, empowered and directed to execute and deliver, on consummation of the sale, all such deeds, bills of sale, assignments on the behalf of this corporation, as necessary to carry out the contract of sale and to execute any and all documents, on the behalf of this corporation to that end.



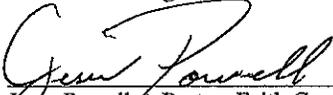
Keith Davis, President/Board of Trustee



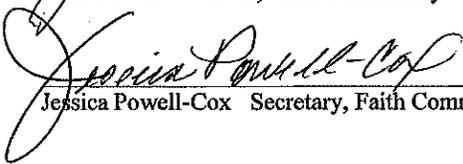
Johnny Cox, Executive Vice President/Board of Trustee



Charles Washington Board of Trustee



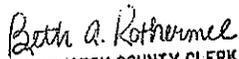
Jesse Powell Pastor, Faith Community Church of God



Jessica Powell-Cox Secretary, Faith Community Church of God

FILED FOR RECORD
WASHINGTON COUNTY, TEXAS

2013 APR -5 PM 4: 29

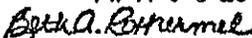

WASHINGTON COUNTY CLERK

STATE OF TEXAS
COUNTY OF WASHINGTON

I hereby certify that this Instrument was FILED on the date and at the time affixed hereon by me and was duly RECORDED in the volume and page of the OFFICIAL RECORDS of Washington County, Texas, as stamped hereon by me on



APR 08 2013


Beth Rothermel, County Clerk
Washington County, Texas

ORDINANCE NO. _____

AN ORDINANCE PROVIDING FOR THE ABANDONMENT OF MAGNOLIA STREET AS SHOWN ON THE PLAT FOR THE SCHMITT'S SUBDIVISION FILED FOR RECORD ON SEPTEMBER 11, 1911.

WHEREAS, the City of Brenham was dedicated a public right-of-way named Magnolia Street as shown on the Plat for the Schmitt's Subdivision recorded on September 11, 1911 in the official records of Washington County, Texas; and

WHEREAS, the adjoining property owners own the land within the Magnolia Street right-of-way and support the abandonment and closing of Magnolia Street; and

WHEREAS, the abandonment and closing of Magnolia Street as shown on the plat for the Schmitt's Addition will not create an undue burden on traffic; and

WHEREAS, the City of Brenham has no need or use for Magnolia Street as shown on the plat for the Schmitt's Subdivision as a public thoroughfare and Magnolia Street remains undeveloped and unused; and

WHEREAS, the City Council of the City of Brenham desires to abandon and close the portion of Magnolia Street as shown on the plat for the Schmitt's Subdivision as a public thoroughfare being in the best interest of the Citizens of Brenham.

NOW, THEREFORE BE IT ORDAINED by the City Council of the City of Brenham, Texas:

SECTION I.

That the portion of Magnolia Street as shown on the plat for Schmitt's Subdivision is hereby abandoned and closed as a public thoroughfare.

SECTION II.

This street is currently undeveloped and any existing or future maintenance by the City of Brenham will cease.

SECTION III.

This Ordinance shall take full force and effect from and after its passage and approval on second reading.

PASSED and APPROVED on its first reading this the _____ day of _____, 2013

PASSED and APPROVED on its second reading this the _____ day of _____,
2013.

Milton Y. Tate, Jr.
Mayor

ATTEST:

Jeana Bellinger, TRMC
City Secretary



AGENDA ITEM 10

DATE OF MEETING: November 7, 2013		DATE SUBMITTED: October 24, 2013	
DEPT. OF ORIGIN: Finance		SUBMITTED BY: Carolyn D. Miller	
MEETING TYPE:		CLASSIFICATION:	
<input checked="" type="checkbox"/> REGULAR		<input type="checkbox"/> PUBLIC HEARING	
<input type="checkbox"/> SPECIAL		<input checked="" type="checkbox"/> CONSENT	
<input type="checkbox"/> EXECUTIVE SESSION		<input type="checkbox"/> REGULAR	
		<input type="checkbox"/> WORK SESSION	
ORDINANCE:			
<input type="checkbox"/> 1 ST READING			
<input type="checkbox"/> 2 ND READING			
<input checked="" type="checkbox"/> RESOLUTION			
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon Resolution No. R-13-017 Reauthorizing an Investment Policy for the City of Brenham.			
SUMMARY STATEMENT: In 1987, the Texas Legislature adopted the Public Funds Investment Act (PFIA) which established guidelines for local governments. This Act requires that a local government adopt a written investment policy and reauthorize the policy annually. We are asking Council to reauthorize the existing policy with no changes.			
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):			
A. PROS:			
B. CONS:			
ALTERNATIVES (In Suggested Order of Staff Preference):			
ATTACHMENTS: (1) Resolution R-13-017; and (2) Investment Policy dated November 7, 2013			
FUNDING SOURCE (Where Applicable):			
RECOMMENDED ACTION: Approve Resolution No. R-13-017 reauthorizing an Investment Policy for the City of Brenham.			
APPROVALS: Carolyn D. Miller			

RESOLUTION NO. R-13-017

A RESOLUTION REAUTHORIZING AN INVESTMENT POLICY FOR THE CITY OF BRENHAM

WHEREAS, in the 1987 session the Texas Legislature adopted the Public Funds Investment Act, “the Act”, which established guidelines for local government investments; and

WHEREAS, the Act requires that a local government adopt a written investment policy; and

WHEREAS, the Act requires the governing body of a local government to reauthorize the written investment policy annually; and

WHEREAS, the amended policy dated November 7, 2013 complies with the provision of the Act; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS THAT:

Section 1: The City of Brenham Investment Policy attached hereto as “Exhibit A” is hereby reauthorized as the investment policy of the City of Brenham effective November 7, 2013.

Section 2: This Resolution shall take effect immediately upon its passage.

APPROVED on this _____ day of _____, 2013.

Milton Y. Tate, Jr.
Mayor

ATTEST:

Jeana Bellinger, TRMC
City Secretary



INVESTMENT POLICY

I. POLICY

It is the policy of the City of Brenham that all available funds shall be invested in conformance with these legal and administrative guidelines with consideration for anticipated cash flow requirements and consideration of the safety and risk of investments. The City shall seek to optimize interest earnings to the extent possible based on these risk parameters.

Effective cash management is recognized as essential to good fiscal management. Investment interest is a source of revenue to City of Brenham funds. The City of Brenham's investment portfolio shall be designed and managed in a manner designed to obtain the highest reasonable earnings from this revenue source, to be responsive to public trust, and to be in compliance with legal requirements and limitations.

Investments shall be made with the primary objectives of:

- * **Safety** and preservation of principal
- * Maintenance of sufficient **liquidity** to meet operating needs
- * Diversification to avoid concentrated risk
- * **Public trust** from prudent investment activities
- * Optimization of **interest earnings** on the portfolio

The Investment Policy addresses the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of the City of Brenham's funds. This Policy serves to satisfy the statutory requirements of the Public Funds Investment Act, the "Act", (Texas Government Code, Chapter 2256) in defining and adopting a formal investment policy and strategy. The policy and strategy shall be reviewed by the Audit / Investment Committee and adopted by resolution of the City Council no less than annually. Any modifications to the Policy will be noted in the written resolution.

II. SCOPE

This Investment Policy shall govern the investment of all financial assets of the City of Brenham. These funds are accounted for in the City of Brenham's Comprehensive Annual Financial Report (CAFR) and include:

- General Fund
- Special Revenue Funds
- Capital Projects Funds
- Enterprise Funds
- Trust and Agency Funds, to the extent not required by law or existing contract to be kept segregated and managed separately
- Debt Service Funds, including reserves and sinking funds, to the extent not required by law or existing contract to be kept segregated and managed separately
- Brenham Community Development Corporation Funds
- Internal Service Funds
- Self-Insurance Funds
- Any new fund created by the City of Brenham, unless specifically exempted from this Policy by the City Council or by law.

The City of Brenham may consolidate cash balances from all funds for investment purposes and efficiencies. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles. The consolidated portfolio will address the varying needs, goals, and objectives of each fund.

This Investment Policy shall apply to all transactions involving the financial assets and related activity for all the foregoing funds. However, this Policy does not apply to the assets administered for the benefit of the City of Brenham by outside agencies or under deferred compensation programs.

III. INVESTMENT OBJECTIVES

The City of Brenham shall manage and invest its cash with five primary objectives, listed in order of priority: **safety, liquidity, diversification, public trust, and yield**. The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with state and local law.

The City of Brenham shall maintain a comprehensive cash management program, which includes timely collection of account receivables, vendor payments in accordance with invoice terms, and prudent investment of funds. Cash management is defined as the process of managing monies in order to ensure cash availability and reasonable market earnings on the City's assets.

Safety

Safety of principal is the foremost objective of the investment program. Investments of the City of Brenham shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. Competitive bidding and perfected ownership of investments will be in place at all times. The objective will be to mitigate credit and interest rate risk. Each investment transaction shall be conducted in a manner to control the risk of capital loss by investing in high credit quality securities.

- Credit Risk – The Entity will minimize credit risk, the risk of loss due to the failure of the issuer or backer of the investment, by:
 - Limiting investments to the highest credit quality investments
 - Pre-qualifying the financial institutions and broker/dealers with which the City of Brenham transacts business
 - Perfecting City ownership by delivery versus payment settlement, and
 - Diversifying the investment portfolio so that potential credit or market risk is minimized.

- Market Risk – the City will minimize the risk from interest rate volatility by:
 - Structuring the investment portfolio to meet cash requirements for ongoing operations, thereby avoiding the need to liquidate investments prior to maturity.
 - Investing operating funds in laddered securities and maintaining a liquidity portion to cover unanticipated expenses.

Liquidity

The City of Brenham investment portfolio shall be structured in a ladder of maturities to match expected liabilities along with a liquidity portion to meet unanticipated liabilities. Securities will have active secondary markets.

Public Trust

All participants in the City of Brenham’s investment process shall seek to act responsibly as custodians of the public trust. Investment officers shall avoid any transaction that might impair public confidence in the City of Brenham’s ability to govern effectively.

Diversification

The portfolio will be diversified by market sector and maturity based on the cash flow and risk tolerances of the City.

Yield

The City of Brenham investment portfolio shall be designed with the objective of attaining a reasonable market yield throughout budgetary and economic cycles, taking into account the City’s investment risk constraints and the cash flow characteristics of the portfolio. Yield is secondary to the safety and liquidity objectives described above.

Based upon the cash flow of the City the maximum dollar- weighted average maturity of the consolidated portfolio shall be six months. The benchmark used to determine whether reasonable yields are being achieved shall be the six month U.S. Treasury Bill.

IV. INVESTMENT STRATEGY

The City of Brenham maintains a consolidated portfolio which is designed to address the unique characteristics of the fund groups represented in the portfolio.

Operating Funds: The primary objective for operating funds is to assure anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio structure which will experience minimal volatility during economic cycles. This may be accomplished by purchasing high credit quality, short to medium term securities in a laddered structure. The maximum dollar weighted average maturity of six months reflects the expenditure cash flow of operating funds and will be calculated using the *stated* final maturity dates of each security.

Capital Project Funds: Funds for capital projects or special purposes should be invested based on anticipated cash flows and allow for flexibility and unanticipated project outlays. At no time will the stated final maturity dates of investments exceed the estimated project completion date on capital project funds.

Debt Service Funds: Debt service funds shall be invested with the primary objective of funding debt service obligations on the required payment date. Priority will be given to funding the next debt service due before any extensions are made in the funds.

Debt Service Reserve Funds: Debt Service Reserves should be invested to generate a dependable revenue stream from securities with a low degree of volatility. Securities should be short to medium term maturities and of high credit quality.

The City primarily utilizes a passive “buy and hold” portfolio strategy. Maturity dates are primarily matched with cash flow requirements and investments are purchased with the intent to be held until maturity. However, investments may be liquidated prior to maturity for the following reasons:

- An investment with declining credit may be liquidated early to minimize loss of principal.
- Cash flow needs require that the investment be liquidated.
- Market conditions present an opportunity to benefit from the trade.

V. RESPONSIBILITY AND CONTROL

City Council Responsibilities

The City Council, in accordance with the Act, shall:

- Designate Investment Officers by resolution
- Receive and review quarterly investment reports

- Annually review and approve the City's broker/financial institution certification list – *As noted in Section VIII, the governing body has designated this responsibility to the Audit & Investment Committee*
- Review and adopt the investment policy and strategy at least annually

Investment Officers

The Chief Financial Officer and the City Manager are hereby designated as "Investment Officers" pursuant to the Act. Investment Officers are delegated authority to invest the funds on behalf of the City and such authorization shall remain in effect until rescinded by the City Council or until the Officer resigns or is terminated. The Investment Officers are authorized to execute investment transactions on behalf of the City. No person may engage in an investment transaction or the management of City of Brenham funds except as provided under the terms of this Investment Policy as approved by the City Council.

Investment Officers shall:

- Obtain training as defined by the Act and this Policy
- Prepare, sign, and submit quarterly investment reports to Council
- Maintain compliance files on all counter-parties (brokers) and provide the list for Council approval at least annually
- Provide for competitive bidding
- Maintain full and complete records of the City's portfolio and transactions.

Quality and Capability of Investment Management

The Investment Officers shall obtain training in investments. The seminars should be offered by professional organizations, associations, and other independent sources approved by Council. The training is to insure the quality and capability of investment management in compliance with the Act.

In accordance with the Act, the designated Investment Officers shall attend 10 hours of investment training session within 12 months of their designation and every successive two years. A newly appointed Investment Officer must attend a training session of at least 10 hours of instruction within twelve months of the date the officer took office or assumed the officer's duties. For purposes of this policy, an "independent source" from which investment training shall be obtained shall include a professional organization, an institution of higher education or any other sponsor other than a business organization with whom the City of Brenham may engage in an investment transaction.

Internal Controls

The Chief Financial Officer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft, or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

The Chief Financial Officer shall establish a process for a compliance audit on policies and procedures. The internal controls shall address the following points at a minimum.

- Control of collusion.
- Separation of transactions authority from accounting and record keeping.
- Custodial safekeeping.
- Avoidance of physical delivery securities.
- Clear delegation of authority to subordinate staff members.
- Written confirmation for telephone (voice) transactions for investments and wire transfers.
- Development of a wire transfer agreement with the depository bank or third party custodian.
- Review of compliance with the Act and this Policy.

The Chief Financial Officer shall monitor, on no less than a monthly basis, the credit rating on all authorized investments in the portfolio based upon independent information from a nationally recognized rating agency. If any security falls below the minimum rating required by Policy, the Investment Officer shall notify the City Manager of the loss of rating, conditions affecting the rating and possible loss of principal with liquidation options available, within two weeks after the loss of the required rating.

Prudence

The standard of prudence to be applied to all transactions shall be the "prudent person rule". This rule states that "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- The investment of all funds, or funds under the City's control, over which the Officer had responsibility rather than a consideration as to the prudence of a single investment.
- Whether the investment decision was consistent with the written approved Investment Policy of the City.

Indemnification

The Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally liable for a specific investment's credit risk or market price changes, provided that these deviations are reported immediately and the appropriate action is taken to control adverse developments.

Ethics and Conflicts of Interest

All participants in the investment process shall seek to act responsibly as custodians of the public trust. Investment officers shall avoid any transaction that might impair public confidence in the City's ability to govern effectively. Officers and employees involved in the investment process shall refrain from personal business activity that would conflict with

the proper execution and management of the investment program, or that would impair their ability to make impartial decisions.

Council members, employees and Investment Officers shall disclose to the Texas Ethics Commission and the City Manager, and the City Manager discloses to the City Council if:

- a) The officer has a personal business relationship with a business organization offering to engage in an investment transaction with the City; or
- b) The officer is related within the second degree by affinity of consanguinity, as determined under Chapter 573 of the Texas Government Code, to an individual seeking to transact investment business with the City; or
- c) The officer has any material interests in financial institutions with which they conduct business; or
- d) The officer has any personal financial/investment positions that could be related to the performance of the investment portfolio.

Employees and officers shall refrain from undertaking personal investment transactions with the same individual with which business is conducted on behalf of the City of Brenham.

VI. SUITABLE AND AUTHORIZED INVESTMENTS

City funds may be invested only in the instruments described below, all of which are authorized and further defined by the Act. The City will not be required to liquidate an investment that becomes unauthorized subsequent to its purchase.

I. Authorized Investments

1. Obligations of the United States of America, its agencies and instrumentalities with stated maturities not to exceed three (3) excluding mortgage backed securities.
2. Obligations of the this State or any State or agency thereof including political subdivisions having been rated as investment quality by two nationally recognized investment rating firm, and having received a rating of not less that "AA" or its equivalent with maturities not to exceed three (3) years.
3. Fully insured or collateralized Certificates of Deposit issued by a bank doing business in Texas insured by the Federal Deposit Insurance Corporation or its successor or secured by obligations in a manner provided for by this Policy and state law with maturities not to exceed 12 months .
4. Fully collateralized direct repurchase agreements as defined by the Act with a defined termination date. Collateral shall be pledged to the City, held in the City's name, and deposited with a third party approved by the City. Repurchase agreements must be purchased through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution

doing business in Texas. A Bond market Association Master Repurchase Agreement must be executed prior to investment. All repurchase agreement transactions will be on a delivery vs. payment basis. Securities received for repurchase agreements must have a continuous market value equal to or greater than 102%. Repurchase agreements shall not have maturities over 3 months. Flex repurchase agreements used exclusively for capital project funds may exceed three months but may not be for a period longer than the expected expenditure of the bond proceeds.

5. AAA-rated money market mutual funds that are 1) registered and regulated by the Securities and Exchange Commission, 2) have a dollar weighted average stated maturity of 90 days or less, 3) are rated AAA by at least one nationally recognized rating service, and 4) seek to maintain a net asset value of \$1.00 per share.
6. Constant dollar, local government investment pools, which 1) are created under and conform to the requirements of the Act, 2) are rated no lower than AAA or an equivalent rating by at least one nationally recognized rating service, 3) seek to maintain a \$1.00 net asset value, and 4) are authorized by resolution or ordinance by the City Council.

II. Un-authorized Investments

The Act and this Policy prohibits investment in the following investment instruments:

- Obligations whose payment represents the coupon payments of the outstanding principal balance of the underlying mortgage-backed security collateral and pay no principal (Interest Only mortgage backed securities);
- Obligations whose payment represents the principal stream of cash flow from underlying mortgage-backed security collateral and bear no interest (Principal only mortgage backed securities);
- Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years;
- Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index; and

The practice of “leveraging” whereby funds are borrowed for the sole purpose of investing is prohibited.

VII. INVESTMENT PARAMETERS

Maximum Maturities

The longer the maturity of investments, the greater their price volatility; therefore, it is the City’s policy to concentrate its investment portfolio in shorter-term securities in order to limit principal risk caused by changes in interest rates.

The City shall attempt to match its investments with anticipated cash flow requirements. The City will not directly invest in securities maturing more than three (3) years from the date of purchase; however, the above described obligations, certificates, or agreements may be collateralized using longer dated investments.

The consolidated portfolio will have a maximum dollar-weighted average maturity of six months. This dollar-weighted average will be calculated using the stated final maturity dates of each security.

Diversification

The City of Brenham recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification that shall be achieved by the following general guidelines:

- Limiting investments to avoid over concentration in investments from a specific issuer or business,
- Limiting investment in investments that have higher credit risks
- Investing in investments with varying maturities, and
- Continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LGIPs), or money market funds to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

The following maximum limits, by instrument, are established for the City of Brenham’s total portfolio:

1. U.S. Treasury Securities	90 %
2. Agencies and Instrumentalities	80 %
3. Certificates of Deposit	20 %
4. Repurchase Agreements*	80 %
5. Money Market Mutual Funds.....	20 %
6. Authorized Pools	100 %

*Excluding flexible repurchase agreements for bond proceeds investments

VIII. SELECTION OF BANKS AND DEALERS

Depository

As required by the City of Brenham Charter, every two (2) years a banking services depository shall be selected through a competitive process, which shall include a formal request for proposal (RFP) and be consistent with state law. The selection of a depository will be determined by competitive bid and evaluation of bids will be based on the following selection criteria:

- The ability to qualify as a depository for public funds in accordance with state law.
- The ability to provide required services.
- The ability to meet all requirements in the banking RFP.
- The lowest net banking service cost, consistent with the ability to provide an appropriate level of service.
- The credit worthiness and financial stability of the bank.

All banks will execute a written depository agreement in accordance with FIRREA¹ designating authorized collateral.

Authorized Brokers/Dealers

The City Audit/Investment Committee shall, at least annually, review, revise, and adopt a list of qualified broker/dealers and financial institutions (banks and pools) authorized to engage in securities transactions with the City. Those firms that request to become qualified bidders for securities transactions will be required to provide information for the City's questionnaire that provides information regarding creditworthiness, contact information, and experience; and 2) the City's certification stating the firm has received, read and understood the City of Brenham's Investment Policy and have in place controls to prohibit selling the City any security not authorized by that Policy.

The City shall have a minimum of three broker/dealers to assure competitive bidding. Authorized firms may include primary dealers or regional dealers and qualified depositories. All investment providers, including financial institutions, banks, and local government investment pools, must sign the City's certification

Competitive Bids

All transactions will be made on a competitive basis. The Chief Financial Officer shall develop and maintain procedures for ensuring a competition in the investment of the City funds.

Delivery vs. Payment

Securities shall be purchased only using the **delivery vs. payment** method with the exception of investment pools and mutual funds. Funds will be released after notification that the purchased security has been received by the custodian.

IX. SAFEKEEPING OF SECURITIES AND COLLATERAL

Safekeeping and Custodian Agreements

The City of Brenham shall contract with a depository for the safekeeping of securities either owned by the City of Brenham as part of its investment portfolio or held as collateral to secure demand or time deposits. Securities owned by the City of Brenham shall be held in the City's name as evidenced by safekeeping receipts of the institution holding the securities.

Collateral for deposits will be held by an independent third party custodian outside of the pledging bank and evidenced by original safekeeping receipts of the pledging institution with which the collateral is deposited. Original safekeeping receipts shall be delivered to the City.

¹ The Financial Institutions Resource and Recover Enforcement Act governs the actions of the FDIC in cases of bank default.

Collateral Policy

Consistent with the requirements of the Public Funds Collateral Act, it is the policy of the City to require collateralization of City funds in time and demand deposit with any depository bank. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of principal and accrued interest on the deposits or investments less an amount insured by the FDIC. At its discretion, the City of Brenham may require a higher level of collateralization for certain investment securities.

Securities pledged as collateral shall be held by an independent third party outside the holding company of the pledging bank with whom the City has a current custodial agreement. The Chief Financial Officer is responsible for entering into collateralization agreements with custodians. The agreements are to specify the acceptable investment securities for collateral, including provisions relating to possession of the collateral, the substitution or release of investment securities, ownership of securities, and the method of valuation of securities. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to and retained by the City. Collateral shall be priced weekly at a minimum and to assure that the market value of the pledged securities is adequate.

Any substitution of collateral shall require prior City approval. The substituted security's market value will be equal to or greater than the required security value. Written notification of the substitution must be provided to the bank or safekeeping agent prior to any security release.

Collateral Defined

The Entity shall accept only the following types of collateral:

- Obligations of the United States or its agencies and instrumentalities including mortgage backed securities
- Direct obligations of the state of Texas or its agencies and instrumentalities rated as to investment quality by a nationally recognized rating firm not less than A or its equivalent
- Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized rating firm not less than A or its equivalent

Subject to Audit

All collateral shall be subject to inspection and audit by the Chief Financial Officer or the City of Brenham's independent auditors.

X. PERFORMANCE

Performance Standards

The City of Brenham's investment portfolio will be managed in accordance with the parameters specified within this Policy. The portfolio shall be designed with the objective of obtaining a reasonable yield throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow requirements of the City.

Performance Benchmark

It is the policy of the City of Brenham to purchase investments with maturity dates coinciding with cash flow needs. Through this strategy, the City shall seek to optimize interest earnings utilizing allowable investments available on the market at that time. Market value will be calculated on a monthly basis on all securities owned and compared to current book value. The City of Brenham's portfolio shall be designed with the objective of regularly meeting or exceeding the period average yield on the six month U.S. Treasury Bill which is comparable to the City's maximum weighted average maturity in days based on its cash flow analysis.

XI. REPORTING

Methods

The Investment Officer shall prepare an internal investment report on a monthly basis and on a quarterly basis for Council that summarizes investment strategies employed in the most recent quarter and describes the portfolio in terms of investment securities, maturities including the yield for the quarter.

The quarterly investment report shall be in compliance with the Act and include a summary statement of investment activity prepared in compliance with generally accepted accounting principals. This summary will be prepared in a manner that will allow the City Audit/Investment Committee to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. The report will be provided to the City Council for review. The report will include the following:

- A listing of individual securities held at the end of the reporting period.
- Unrealized gains or losses as calculated on the beginning and ending book and market value of securities for the period.
- Additions and changes to the market value during the period.
- Average weighted yield of portfolio as compared to the City's benchmark.
- Listing of investments by maturity date.
- Fully accrued interest and earnings for the reporting period
- The percentage of the total portfolio that each type of investment represents.
- Any additional reporting information as required by the Act.
- Statement of compliance of the City of Brenham's Investment Policy and the Act

Month-end market prices on each security are to be obtained from nationally recognized security databases (e.g., The Wall Street Journal, Bloomberg, etc.).

An independent auditor will perform an annual formal review of the quarterly reports with the results reported to the governing body.

Monitoring Market Value

Market value of all securities in the portfolio will be determined on a monthly basis. These values will be obtained from a reputable and independent source reported in the quarterly report.

XII. INVESTMENT POLICY ADOPTION

The City of Brenham’s Investment Policy shall be adopted no less than annually by resolution of the City Council. The City of Brenham’s Investment Policy shall be subject to revisions consistent with changing laws, regulations, and needs of the City but any such changes must be adopted by the Council before use. The resolution adopting the policy and strategies must include any changes or modifications to the Policy.

Authority/Date Issued:

<i>City Council Resolution # R-07-026</i>	<i>November 15, 2007</i>
<i>City Council Resolution # R-08-037</i>	<i>October 16, 2008</i>
<i>City Council Resolution # R-09-024</i>	<i>October 15, 2009</i>
<i>City Council Resolution # R-10-025</i>	<i>November 4, 2010</i>
<i>City Council Resolution #R-11-020</i>	<i>November 3, 2011</i>
<i>City Council Resolution #R-12-021</i>	<i>November 29, 2012</i>
<i>City Council Resolution #R-13-017</i>	<i>November 7, 2013</i>



AGENDA ITEM 11

DATE OF MEETING: November 7, 2013		DATE SUBMITTED: October 21, 2013	
DEPT. OF ORIGIN: Fire		SUBMITTED BY: Ricky Boeker	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING	
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING	
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION	
	<input type="checkbox"/> WORK SESSION		
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the Purchase of Firefighting and Rescue Equipment Through the Houston-Galveston Area Council (HGAC) Cooperative Purchasing Program and Authorize the Mayor to Execute Any Necessary Documentation			
SUMMARY STATEMENT: The Fire Department is requesting the approval of a Purchase Order for two new fire trucks which were approved in the 2013-2014 budget. These trucks will be replacing a 1986 Pierce Arrow 55' Telesquirt (27 yrs) and a 1998 American LaFrance Cab with General Rescue body (15yrs). These trucks have served the Department well but they have reached the end of their service life and need to be replaced. We are replacing the 1986 Pierce with a Pierce Dash CF PUC Pumper for \$578,635 and the 1998 ALF Rescue with a Pierce Dash CF PUC Rescue for \$718,387 plus additional equipment for \$20,000 for a total of \$1,319,020. This amount is below the estimated budgeted amount by \$30,980. The delivery time projected on these two trucks will be within 8.5 to 9.5 months from the date of order. We have not decided if we will trade in the old trucks or not, we are still researching the GovDeals option. The trade in price they have offered us is for the 1986 Pierce \$10,000 and for the 1998 ALF \$36,000. With the extended time for delivery we have some time to research our best option as to how we will deal with the trade in offers. There will be a HGAC pricing increase if we order these trucks after November 30 th of at least 3.7% which will amount to approximately \$45,395.			
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):			
A. PROS: Need to replace aging trucks and bring back into National Fire Protection Agency (NFPA) standards. 1986 has an open cab which is no longer in compliance which is a safety issue. Ordering before November 30 th saves price increase at a minimum of \$45,395.			
B. CONS:			
ALTERNATIVES (In Suggested Order of Staff Preference):			

ATTACHMENTS: (1) Siddons-Martin Emergency Group Proposal for Trucks

FUNDING SOURCE (Where Applicable):

RECOMMENDED ACTION: Approve the purchase of Firefighting and Rescue Equipment through the Houston-Galveston Area Council (HGAC) Cooperative Purchasing Program and authorize the Mayor to execute any necessary documentation

APPROVALS: Terry K. Roberts

October 22, 2013

Brenham Fire Department
101 N. Chappell Hill St.
Brenham, Texas 77833

RE: Proposal for One (1) new Pierce Dash CF PUC Rescue and one (1) new Dash CF PUC Pumper

Siddons-Martin Emergency Group the licensed and authorized dealer for Pierce Manufacturing Inc. in the State of Texas is pleased to provide the following proposal for one (1) new Pierce Dash CF PUC Rescue; EP 300199-377 and one (1) new Pierce Dash CF PUC Pumper; EP 300199-455. This proposal is based on the proposal specifications dated September 9, 2013, which were tailored to meet your needs. The proposal pricing is based on current HGAC pricing which will expire on November 30, 2013.

One (1) new Pierce Dash CF PUC Rescue
EP 300199-377

\$ 718,387.00

One (1) new Pierce Dash CF PUC Pumper
EP 300199-455

\$ 578,635.00

Loose Equipment Allowance

\$ 20,000.00

HGAC Purchasing Fee

\$ 2,000.00

Total Purchase Price
\$ 1,319,020.00

The proposal pricing includes the delivery cost from our Appleton Wisconsin factory to your facility. Travel expenses for your personnel to travel to our factory for preconstruction and final acceptance are not included in this proposal.

Siddons-Martin **Emergency Group**

Protecting the Southwest

Delivery time for the proposed units will be within **8.5 to 9.5 months** from the date of order which will be the date a Purchase Order is received and accepted by both Siddons-Martin Emergency Group and Pierce Manufacturing.

This proposal is valid until November 30, 2013.

Tax is excluded from this proposal. In the event the purchasing organization is not exempt from Sales Taxes or any other applicable taxes and/or the proposed apparatus does not qualify for exempt status, it is the duty of the purchasing organization to pay any and all taxes due.

The balance of sales price is due upon acceptance of the apparatus at the factory. Any changes to the original specification will be invoiced or credited as a separate transaction from the original proposal.

A late fee of .033% of the sale price will be charged per day for overdue payments beginning ten (10) days after the payment is due for the first 30 days. The late fee increases to .044% per day until the payment is received. In the event of a Prepayment received after the due date above, the discount will be reduced by same percentages above increasing the cost of the apparatus.

In the event this proposal is accepted and a purchase order is issued then cancelled or terminated by Customer before completion, Siddons-Martin Emergency may charge a cancellation fee. The following charge schedule based on costs incurred may be applied:

- (a) 10% of the Purchase Price after order is accepted and entered by Pierce;
- (b) 20% of the Purchase Price after completion of the approval drawings;
- (c) 30% of the Purchase Price upon any material requisition.

The cancellation fee may increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing. Siddons-Martin Emergency endeavors to mitigate any such costs through the sale of such product to another purchaser; however, the customer shall remain liable for the difference between the purchase price and, if applicable, the sale price obtained by Siddons-Martin upon sale of the product to another purchaser, plus any costs incurred by Siddons- Martin to conduct such sale.

In an effort to ensure the above stated terms and conditions are understood and adhered to, Siddons-Martin requires an authorized individual from the purchasing organization to sign and date this proposal and include it with any purchase order. Upon signing of this proposal, the terms and conditions stated herein will be considered binding and accepted by Customer. The terms and acceptance of this proposal will be governed by the laws of the state of Texas. Venue of any claim regarding this proposal will lie in the county Customer is located. No

Siddons-Martin **Emergency Group**

Protecting the Southwest

additional terms or conditions will be binding upon Siddons-Martin Emergency Group unless agreed to in writing and signed by a duly authorized officer of Siddons-Martin Emergency Group.

Sincerely,

Allen Huelsebusch

Industrial Products Specialist / Sales Representative

979-277-2834

allen@siddons-martin.com

I, _____, the authorized representative of Customer, agree to purchase the Truck Description and agree to the terms of this proposal.

Signature

Date



AGENDA ITEM 12

DATE OF MEETING: November 7, 2013	DATE SUBMITTED: October 31, 2013	
DEPT. OF ORIGIN: Fire / Emergency Management	SUBMITTED BY: Ricky Boeker	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input checked="" type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon Resolution No. R-13-018 Adopting the 2013-2018 Washington County Hazard Mitigation Action Plan as It Applies to the City of Brenham.		
<p>SUMMARY STATEMENT: This Hazard Mitigation Action Plan was created in 2005 and updated in 2010-2013. The hazard mitigation planning process for Washington County was started in April 2010 and a draft was completed for submission to the state in October 2011. After the state review in February 2012, the plan was revised and resubmitted back to the state in mid-2012. The plan was submitted to FEMA for review in early 2013.</p> <p>Development of this plan was funded by the Federal Emergency Management Agency (FEMA) under a mitigation grant awarded in November 2010, to the Brazos Valley Council of Governments. Whereas the 2005 version contained multiple counties within the BVCOG region, this updated plan covers only Washington County. The jurisdictions participating in this update remain the same as in 2005. They include Washington County, the cities of Brenham and Burton and the BVCOG.</p> <p>This Hazard Mitigation Action Plan was prepared by the Texas Engineering Extensions Service, on behalf of the Brazos Valley Council of Governments and the participating jurisdictions. It is intended as a blueprint for future hazard mitigation, defined as “any sustained action taken to reduce or eliminate the long-term risk to human life and property from all hazards.” The plan is designed to help build sustainable communities that, when confronted by natural disasters, will sustain fewer losses and recover more quickly.</p>		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		

ATTACHMENTS: (1) Executive Summary of the Report; and (2) Resolution R-13-018

FUNDING SOURCE (Where Applicable):

RECOMMENDED ACTION: Approve Resolution No. R-13-018 adopting the 2013-2018 Washington County Hazard Mitigation Action Plan as it applies to the City of Brenham.

APPROVALS: Terry K. Roberts

Washington County Hazard Mitigation



Mitigating Risk: Protecting Washington County from All Hazards

2013-2018



Office of Emergency Management
1305 East Blue Bell Road Suite 112
Brenham, Texas 77833

PURPOSE AND PROCESS OF DEVELOPMENT

This update document, “Mitigating Risk: Protecting Washington County from All Hazards, 2013 – 2018,” was prepared by Washington County and the cities of Brenham and Burton with the support of the Brazos Valley Council of Governments (BVCOG) and its contractor, the Texas Engineering Extension Service.

This plan is a five-year blueprint for the future, aimed at making communities in Washington County and the cities of Brenham and Burton disaster resistant by reducing or eliminating the long-term risk of loss of life and property from the full range of natural disasters. It meets the requirements of the Disaster Mitigation Act of 2000 (P.L. 106-390); Section 44 of the Code of Federal Regulations, Part 201.6 and Part 206; and State of Texas Division of Emergency Management standards. An open public process was established to provide multiple opportunities for all sectors in Washington County to become involved in the planning process and make input during its drafting stage.

HAZARDS FACING WASHINGTON COUNTY

The plan identifies and assesses the potential impact of ten (10) natural hazards that threaten the Washington County region. These include: dam failures; drought; excessive heat; fires; floods; hail; hurricanes; severe winter storms; thunderstorms; and tornadoes. Hazards were identified based on a review of historical records, national data sources, existing plans and reports, and discussions with local, regional, and national experts. Each hazard was profiled based on its severity of impact, frequency of occurrence, seasonal patterns, warning time, cascading potential and existing warning systems. An inventory of populations, buildings, critical and special facilities, and commercial facilities at potential risk was conducted. The probability of occurrence and potential dollar losses from each hazard were estimated using the Federal Emergency Management Agency’s Hazards U.S. (“HAZUS”) multi-hazards model and other HAZUS-like modeling techniques. The hazards were then ranked based on potential damages in terms of lives lost, dollars lost, and other relevant community factors. In order of priority, they are:

- Floods
- Droughts
- Hurricanes
- Fires
- Severe Winter Storms
- Tornadoes

- Hail
- Thunderstorms
- Dam failures
- Excessive Heat

MITIGATION VISION

A vision statement, 6 goals, and 21 objectives were developed to guide the jurisdictions in Washington County in reducing or eliminating the long-term risk of loss of life and property from the full range of natural disasters. The mitigation vision for the Washington County region incorporates:

- An informed citizenry aware of the risks they face and the measures that can be taken to protect their families, homes, workplaces, communities and livelihoods from the impact of disasters.
- Local governments and regional entities that are capable of high-level hazard-mitigation planning and project implementation, and of leveraging state, federal, and private resources for investments in mitigation;
- Intergovernmental coordination and cooperation on mutual issues of concern related to floodplain management and hazard mitigation.
- A commitment to locate buildings outside hazardous areas and to promote building methods that result in structures able to withstand the natural and man-made hazards that threaten them;
- The integration of mitigation into routine budgetary decisions and planning for future growth and development by Washington County communities, making disaster resistance an integral part of the livability and sustainability of the county.

GOALS, OBJECTIVES AND ACTIONS

The overall goal of this plan is to reduce or eliminate the long-term risk of loss of life and property damage in Washington County from the full range of disasters. Individual goals are:

- GOAL 1.** Develop new, and upgrade existing capabilities for identifying the need for and implementing hazard mitigation activities.
- GOAL 2.** Generate support for and increase public awareness of the need for hazard mitigation.
- GOAL 3.** Increase awareness of public officials, community and business leaders of the need for hazard mitigation, and support actions to protect public health and safety.
- GOAL 4.** Promote resource-sharing and increase coordination and cooperation among governmental entities in conducting hazard-mitigation activities.

GOAL 5. Mitigate damage to and losses of new and existing real property.

GOAL 6. Promote sustainable growth.

Twenty-one objectives in support of these goals are presented in Section 3.

Mitigation Actions

This plan sets forth mitigation actions to be carried out by the participating jurisdictions to reduce the risks to these hazards facing Washington County. Each action statement includes a description of the action, estimated costs, benefits, the responsible organization for implementing the action, an implementation schedule, objective(s) to which it is to achieve, priority, and potential funding sources. Some actions are directed at reducing the risk from a single hazard, such as flooding. Others pertain to multiple hazards or all 10 hazards. The hazards differ in important ways, such as in their predictability, length of warning time, speed of onset, magnitude, scope, duration of impact, and the possibilities of secondary impacts. Many of the demands on the emergency management infrastructure they generate, however, arise not from their differences but from their commonalities.

ORGANIZATION OF THE PLAN

The executive summary is at the beginning of the plan. Sections 1 and 2 outline the purpose of the plan and the process of development. Section 3 contains the vision statement and mitigation goals and objectives. Section 4 describes the geography, population, land use and development trends in Washington County.

The major natural hazards that Washington County faces and the property at risk are identified in Section 5. Background on each hazard, including why the hazard is a threat, a hazard profile, the location of hazardous areas, history of hazardous events, people and property at risk, and potential damages and losses, is presented in Sections 6 through 15.

Section 16 reports previously implemented mitigation actions, including those supported by federal and state agencies, and local programs relating to building and fire codes and floodplain management ordinances. Section 17 presents mitigation actions to be undertaken by each participating jurisdiction. Section 18 discusses plan maintenance procedures, including how the plan is to be implemented, maintained and evaluated, and how the public will continue to be involved.

Appendix A defines acronyms used in this plan. Appendix B reports the results of a web-based hazard survey to elicit information from the public on issues of concern about hazard mitigation. Appendix C identifies members of the local hazard mitigation team who updated this plan. Appendix D identifies the critical facilities in Washington County. Appendix E contains the resolutions adopted by jurisdictional authorities to approve this plan.

RESOLUTION NO. R-13-018

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS, APPROVING THE WASHINGTON COUNTY HAZARD MITIGATION ACTION PLAN AS IT APPLIES TO THE CITY OF BRENHAM WITH THE PLAN BEING TITLED "MITIGATING RISK: PROTECTING WASHINGTON COUNTY FROM ALL HAZARDS, 2013-2018"; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, certain areas of Brenham are subject to periodic flooding and other natural hazards with the potential to cause damages to people and properties within the area, and

WHEREAS, under the Disaster Mitigation Act of 2000, the United States Federal Emergency Management Agency (FEMA) requires that local jurisdictions have in place a FEMA-approved Hazard Mitigation Action Plan as a condition of receipt of certain future Federal mitigation funding after November 1, 2004; and

WHEREAS, This plan, a five-year blueprint for the future, aimed at making communities in Washington County disaster resistant by reducing or eliminating the long-term risk of loss of life and property from the full range of natural disasters; and

WHEREAS, This plan meets the requirements of the Disaster Mitigation Act of 2000 (P.L. 106-390); Section 44 of the Code of Federal Regulations, Part 201.6 and Part 206; and State of Texas Division of Emergency Management standards.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS THAT:

SECTION 1: That the City Council hereby approves those portions of the Plan entitled, Mitigating Risk: Protecting the Washington County from All Hazards, 2013-2018, that pertain to the City of Brenham.

SECTION 2: That the City Council hereby approves the Emergency Management Coordinator with the responsibility, authority, and the means to:

- a. Inform all concerned parties of this action.
- b. Develop an addendum to this Hazard Mitigation Plan if Brenham's unique situation warrants such an addendum.

SECTION 3: That the City Council hereby agrees to appoint the Emergency Management Coordinator to assure that the Hazard Mitigation Plan be reviewed at least annually and that any needed adjustment to the City of Brenham addendum to the Hazard Mitigation Plan be developed and presented to the City Council for consideration.

SECTION 4: That this resolution shall take effect immediately from and after its passage.

PASSED AND APPROVED this _____ day of _____, 2013.

Milton Y. Tate, Jr.,
Mayor

ATTEST:

Jeana Bellinger, TRMC
City Secretary



AGENDA ITEM 13

DATE OF MEETING: November 7, 2013		DATE SUBMITTED: October 31, 2013	
DEPT. OF ORIGIN: Public Utilities		SUBMITTED BY: Lowell Ogle, Jr.	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING	
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING	
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION	
	<input type="checkbox"/> WORK SESSION		
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the Purchase of a 2014 International 7400 4x4 Chassis with an Altec DL42 Body for the City of Brenham’s Electric Department from the HGAC Cooperative Purchasing Program and Authorize the Mayor to Execute Any Necessary Documentation.			
SUMMARY STATEMENT: During the budget process Council approved the purchase of a new digger derrick truck. This truck will be used to install and remove poles, install transformers, and can handle heavy materials as well as other miscellaneous tasks on the jobsite. This unit will replace a 1996 model that has begun to have many maintenance issues. The old unit will be sold on GOVdeals. The unit was budgeted at \$230,237 and is coming in at \$223,961. This unit will be purchased using the HGAC Cooperative Purchasing Process (see attached HGAC contract pricing worksheet).			
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):			
A. PROS: Replace unreliable unit and increase efficiency.			
B. CONS:			
ALTERNATIVES (In Suggested Order of Staff Preference):			
ATTACHMENTS: (1) HGAC Contract Pricing Worksheet			
FUNDING SOURCE (Where Applicable): Electric fund.			
RECOMMENDED ACTION: Approve the purchase of a 2014 International 7400 Chassis with an Altec DL42 body for the City of Brenham’s Electric Department from the Houston Galveston Area Council Cooperative in the amount of \$223,961 and authorize the Mayor to execute any necessary documentation.			
APPROVALS: Terry K Roberts			



CONTRACT PRICING WORKSHEET
For MOTOR VEHICLES Only

Contract No.:

HT11-12

Date Prepared:

8/28/2013

This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents MUST be faxed to H-GAC @ 713-993-4548. Therefore please type or print legibly.

Buying Agency:	City of Brenham TX	Contractor:	Santex Truck Centers, Ltd.
Contact Person:	Alton Sommerfield	Prepared By:	Rick DeNolf
Phone:	979-337-7422	Phone:	(210) 477-2514 - (800) 373-8370
Fax:		Fax:	(210) 661-0226
Email:	asommerfield@ci.brenham.tx.us	Email:	rdenolf@santextrucks.com

Product Code:	113	Description:	2014 International 7400 4x4
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A. Product Item Base Unit Price Per Contractor's H-GAC Contract: 77625

B. Published Options - Itemize below - Attach additional sheet(s) if necessary - Include Option Code in description if applicable.
(Note: Published Options are options which were submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
1CAJ HD Frame Rails	665	13WDV Transfer Case Oil Cooler	405
1WGG Extended Wheelbase	506	13WLP Synthetic Transmission Oil	203
2ESU 14k Front Driving Axle	1202	14ANV 21k Rear Axle	612
3ADD 14k Front Suspension	379	16WCT Air Conditioner	823
4619 Trailer Air Brake Connections	317	27DPL 9.00" HD Front Wheels	285
4EBS Air Dryer	445	07382150125 16 Ply Goodyear Front Tires	862
8RMD Radio	368	07382130125 16 Ply Goodyear Rear Tires	1116
8TMG Trailer Connection Socket & Wiring	214		21,178
8WGG Battery Box	461	Altec DL42 Digger Derrick Body As per Quote #214534-1	123677
13AVJ Allison Automatic Transmission	6917	(Attached)	
13TKK 2 spd Transfer Case	4731	Subtotal From Additional Sheet(s):	
13WAW Transmission Oil Cooler	667	Subtotal B:	144855

C. Unpublished Options - Itemize below / attach additional sheet(s) if necessary.
(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
Customer Required Published & Unpublished Options For	481		
Digger Derrick Application		Subtotal From Additional Sheet(s):	
		Subtotal C:	481

Check: Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B). For this transaction the percentage is: 0%

D. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts (A+B+C)

Quantity Ordered:	1	X Subtotal of A + B + C:	222961	=	Subtotal D:	222961
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E. H-GAC Order Processing Charge (Amount Per Current Policy) **Subtotal E:** 1000

F. Trade-Ins / Special Discounts / Other Allowances / Freight / Installation / Miscellaneous Charges

Description	Cost	Description	Cost
		Subtotal F:	0

Delivery Date: **G. Total Purchase Price (D+E+F):** 223961



AGENDA ITEM 14

DATE OF MEETING: November 7, 2013	DATE SUBMITTED: November 4, 2013	
DEPT. OF ORIGIN: Police	SUBMITTED BY: Rex Phelps	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the Purchase of New Vehicles for the City of Brenham Police Department from the TXSmartBuy State Purchasing Cooperative and Authorize the Mayor to Execute Any Necessary Documentation		
SUMMARY STATEMENT: This purchase of five (5) police pursuit vehicles is to replace the existing vehicles due to their retirement under the Brenham Police Department's five-year vehicle replacement program.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: None		
FUNDING SOURCE (Where Applicable): FY13-14 Budget: 236-5-100-813.51 and 229-5-100-813.00		
RECOMMENDED ACTION: Approve the purchase of five (5) new vehicles for the City of Brenham Police Department from the TXSmartBuy State Purchasing Cooperative and authorize the Mayor to execute any necessary documentation		
APPROVALS: Terry K. Roberts		



AGENDA ITEM 15

DATE OF MEETING: November 7, 2013		DATE SUBMITTED: October 22, 2013
DEPT. OF ORIGIN: HR		SUBMITTED BY: Susan Nienstedt
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the 2014 Holiday Schedule		
SUMMARY STATEMENT: The Holiday Schedule for 2014 is presented for approval by the City Council. The schedule provides for the same number of holidays approved for 2013.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Memo from Susan Nienstedt; and (2) 2014 Proposed Holiday Schedule		
FUNDING SOURCE (Where Applicable): Funding for holiday pay is provided in FY14 budget.		
RECOMMENDED ACTION: Approve the 2014 Holiday Schedule as presented.		
APPROVALS: Terry K. Roberts		



Memorandum

TO: MAYOR AND COUNCILMEMBERS
 FROM: SUSAN NIENSTEDT
 DATE: November 7, 2013
 SUBJECT: 2014 HOLIDAY SCHEDULE

The 2014 proposed holiday schedule is presented for discussion and approval at the Council meeting on November 27, 2013.

The holiday calendar is the same as previously approved, allowing for 2 days at Christmas, for a total of 12 holidays including the floating birthday holiday.

2014 PROPOSED

2013 APPROVED

	DAY	DATE	DAY	DATE
NEW YEARS DAY	WEDNESDAY	JANUARY 1, 2014	TUESDAY	JANUARY 1
MARTIN LUTHER KING DAY	MONDAY	JANUARY 20, 2014	MONDAY	JANUARY 21
GOOD FRIDAY/EASTER	FRIDAY SUNDAY (24 HR DEPTS)	APRIL 18, 2014 APRIL 20, 2014	FRIDAY SUNDAY (24 HR DEPTS)	MARCH 29 MARCH 31
MEMORIAL DAY	MONDAY	MAY 26, 2014	MONDAY	MAY 27
INDEPENDENCE DAY	FRIDAY	JULY 4, 2014	THURSDAY	JULY 4
LABOR DAY	MONDAY	SEPTEMBER 1, 2014	MONDAY	SEPTEMBER 2
VETERANS DAY	TUESDAY	NOVEMBER 11, 2014	MONDAY	NOVEMBER 11
THANKSGIVING	THURSDAY FRIDAY	NOVEMBER 27, 2014 NOVEMBER 28, 2014	THURSDAY FRIDAY	NOVEMBER 28 NOVEMBER 29
CHRISTMAS	WEDNESDAY THURSDAY	DECEMBER 24, 2014 DECEMBER 25, 2014	TUESDAY WEDNESDAY	DECEMBER 24 DECEMBER 25
BIRTHDAY	FLOATING		FLOATING	

2014 PROPOSED HOLIDAY SCHEDULE

	DAY	DATE
NEW YEARS DAY	WEDNESDAY	JANUARY 1, 2014
MARTIN LUTHER KING DAY	MONDAY	JANUARY 20, 2014
GOOD FRIDAY/EASTER	FRIDAY SUNDAY (24 HR DEPTS)	APRIL 18, 2014 APRIL 20, 2014
MEMORIAL DAY	MONDAY	MAY 26, 2014
INDEPENDENCE DAY	FRIDAY	JULY 4, 2014
LABOR DAY	MONDAY	SEPTEMBER 1, 2014
VETERANS DAY	TUESDAY	NOVEMBER 11, 2014
THANKSGIVING	THURSDAY FRIDAY	NOVEMBER 27, 2014 NOVEMBER 28, 2014
CHRISTMAS	WEDNESDAY THURSDAY	DECEMBER 24, 2014 DECEMBER 25, 2014
BIRTHDAY	FLOATING	



AGENDA ITEM 16

DATE OF MEETING: November 7, 2013		DATE SUBMITTED: November 1, 2013	
DEPT. OF ORIGIN: Risk Management		SUBMITTED BY: Janie Mehrens	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING	
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING	
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION	
	<input type="checkbox"/> WORK SESSION		
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the Purchase of Group Term Life and Accidental Death and Dismemberment and Long Term Disability Coverage and Authorize the Mayor to Execute Any Necessary Documentation			
SUMMARY STATEMENT: City Council is asked to approve the renewal of group term life and accidental death and dismemberment and long term disability coverage from Lincoln National Life Insurance Company for calendar year 2014 at guaranteed rates through January 1, 2015			
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):			
A. PROS:			
B. CONS:			
ALTERNATIVES (In Suggested Order of Staff Preference):			
ATTACHMENTS: (1) Memo; and (2) Premium Rates and Schedules from Lincoln National Life Insurance			
FUNDING SOURCE (Where Applicable): Funding is approved in each department's FY14 Budget			
RECOMMENDED ACTION: Approve the purchase of Group Term Life and Accidental Death and Dismemberment and Long Term Disability Coverage and authorize the Mayor to execute any necessary documentation			
APPROVALS: Terry K. Roberts			



TO: MAYOR AND CITY COUNCIL

COPY: TERRY ROBERTS, CITY MANAGER
CAROLYN MILLER, CFO

FROM: JANIE MEHRENS, RISK MANAGER

DATE: NOVEMBER 1, 2013

SUBJECT: PURCHASE OF GORUP TERM LIFE AND AD&D AND LONG TERM DISABILITY COVER FOR
CALENDAR YEAR 2014

Traditionally the City of Brenham has gone out for quotes every two years for the purchase of employee group benefits such as group health coverage, group life and ad&d, long term disability and similar such coverage for the two year period.

This year would have been the year we would normally have sought quotes for our employee benefits. However, when the decision was made to accept the funding rates for a fully insured group health plan for 2014 from Texas Municipal League Intergovernmental Employee Benefits Pool, no quotes were sought for other group benefits.

When we purchased group term life and accidental death and dismemberment and long term disability coverage effective January 1, 2012, we were given a three year guaranteed rate contract effective through January 1, 2015 from Lincoln National Life Insurance Company.

Although the total annual cost of the coverage is under the \$50,000 limit the City Manager can approve, since it is the third year renewal of a multi-year contract, City Council must approve the purchase.

The recommendation is that City Council approve purchase of group term life and accidental death and dismemberment and long term disability coverage from Lincoln National Life Insurance Company for calendar year 2014 at the guaranteed rates approved January 1, 2012. (Copies attached)

The Lincoln National Life Insurance Company

A Stock Company Home Office Location: Fort Wayne, Indiana
Group Insurance Service Office: 8801 Indian Hills Drive, Omaha, NE 68114-4066 (402) 361-7300

In Consideration of the Application for this Policy made by

City of Brenham

(herein called the Policyholder)

and the payment of all premiums when due, The Lincoln National Life Insurance Company agrees to make the payments provided in this Policy to the person or persons entitled to them.

Policy No. 000010153629

Policy Effective Date: January 1, 2012

Monthly Premium: .135% of Total Covered Payroll per Month

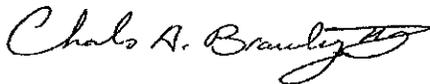
The above rate is guaranteed until January 1, 2015, unless any of the Policy's terms are changed.

Policy Anniversaries will be annual beginning on: January 1, 2015

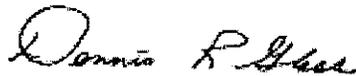
The first premium is due on this Policy's Effective Date, and subsequent premiums are due on February 1, 2012, and on the same day of each month thereafter.

This Policy is delivered in the state of Texas and subject to the laws of that jurisdiction.

The Lincoln National Life Insurance Company has executed this Policy at its Group Insurance Service Office in Omaha, Nebraska this 5th day of February, 2012.



SECRETARY



PRESIDENT

NOTE: This is not a policy of Workers' Compensation insurance. The employer does not become a subscriber to the Workers' Compensation system by purchasing this policy; and, if the employer is a non-subscriber, the employer loses those benefits which would otherwise accrue under the Workers' Compensation laws. The employer must comply with the Workers' Compensation law as it pertains to non-subscribers and the required notifications that must be filed and posted.

GROUP LONG-TERM DISABILITY INSURANCE POLICY

PREMIUMS AND PREMIUM RATES

PAYMENT OF PREMIUMS. No coverage provided by this Policy will be in effect until the first premium for such coverage is paid. For coverage to remain in effect, each subsequent premium must be paid on or before its due date. The Group Policyholder is responsible for paying all premiums as they become due. Premiums are payable on or before their due dates at the Company's Group Insurance Service Office. The premium must be paid in U.S. dollars.

PREMIUM RATE CHANGE. The Company may change any premium rate on any of the following dates:

- (1) the date this Policy's terms are changed;
- (2) the date the Company's liability is changed due to a change in federal, state or local law;
- (3) the date the Group Policyholder (or any covered division, subsidiary or affiliated company) relocates, dissolves or merges, or is added to or removed from this Policy;
- (4) the date any coverage for one or more classes ceases to be provided under this Policy;
- (5) the date the number of Insured Persons changes by 25% or more from the enrollment on the date this Policy took effect, or the most recent Rate Guarantee Date expired, if later; or
- (6) on any premium due date on or after this Policy's first anniversary, or any later rate guarantee date agreed upon by the Company.

Unless the Company and the Group Policyholder agree otherwise, the Company will give at least 60 days' advance written notice of any increase in premium rates.

PREMIUM AMOUNT. The amount of premium due on each due date will be the sum of the products obtained by multiplying each rate shown in the Premium Rate Schedule by the amount of insurance to which the rate applies.

Premium adjustments will not be pro-rated daily. Instead, premium will be adjusted as follows.

- (1) When an Insured Person's insurance or increase takes effect, premium will be charged from the monthly due date coinciding with or next following that change.
- (2) When all or part of an Insured Person's insurance terminates, the applicable premium will cease on the monthly due date coinciding with or next following that termination.
- (3) When premiums are paid other than monthly, increases or decreases will result in adjustment from the premium due date coinciding with or next following that change.

The above manner of charging premium is for accounting purposes only. It will not extend coverage beyond a date it would have otherwise terminated. Each premium payment will include any adjustments in past premiums, which are needed due to changes that have not yet been taken into account. If a premium adjustment involves a return of unearned premium, the refund will be limited to the prior 12-month period.

PREMIUM RATE SCHEDULE

Monthly Group Life Rate

\$.129 per \$1,000 of insurance

Monthly AD&D Rate

.018 per \$1,000 of insurance

The above rates are guaranteed until January 1, 2015, unless an exception listed in the Premium Rate Change section applies.

After that, any premium rate change will be as shown in the renewal letter. The Company will send the Group Policyholder a renewal letter prior to each Policy Anniversary.



AGENDA ITEM 17

DATE OF MEETING: October 3, 2013		DATE SUBMITTED: September 18, 2013	
DEPT. OF ORIGIN: Administration		SUBMITTED BY: Amanda Klehm	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING	
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING	
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION	
	<input type="checkbox"/> WORK SESSION		
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon a Request for a Noise Variance for the Unveiled Conference to be Held from 5:00 P.M. to 7:00 P.M., November 8, 2013 at the Dr. Bobbie M. Dietrich Memorial Amphitheater Located at 2425 North Park Street and Authorize the Mayor to Execute Any Necessary Documentation			
SUMMARY STATEMENT: Latasha Ruegamer has requested a noise variance to hold an event for a night of worship in honor of veterans on November 8, 2013 from 5:00 P.M. to 7:00 P.M. at the Dr. Bobbie M. Dietrich Memorial Amphitheater Located at 2425 North Park Street. They will have the have Color Guard presenting the Colors, worship songs, and prayer. They will be using drums, bass, guitar, keyboard, sound board, amplifier, wireless microphones, and speakers. The Brenham Police Department and the Brenham Fire Department have approved the noise variance request; therefore, I ask the City Council to approve the noise variance request.			
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):			
A. PROS:			
B. CONS:			
ALTERNATIVES (In Suggested Order of Staff Preference):			
ATTACHMENTS: (1) Noise Variance Request; and (2) Event Flyer			
FUNDING SOURCE (Where Applicable): N/A			
RECOMMENDED ACTION: Approve a request for a noise variance for Unveiled Conference to be held from 5:00 P.M. to 7:00 P.M., November 8, 2013 at the Dr. Bobbie M. Dietrich Memorial Amphitheater located at 2425 North Park Street and authorize the Mayor to execute any necessary documentation.			
APPROVALS: Terry K. Roberts			

NOISE VARIANCE REQUEST

upd
ck# 1134
\$10.00
10-15-13
AK

Noise Variance
180.00

Application Fee \$10.00

1. Name of sponsoring organization: Unveiled Conference

2. Name and address of individual making application on behalf of sponsoring organization: Latasha Ruegamer, 4018 Dappled Trail, Humble, TX 77346

3. Purpose of the Event: Night of Worship in Honor of Veterans

4. Location of Event: Dr. Bobbie M. Dietrich Memorial Amphitheater
2425 N. Park St.

5. Date of the event: 11-8-13

6. Time of Event: 7pm

7. Event Set-up: From: 5PM To: 7PM

Event Clean-up: From: 9pm To: 10pm

8. You are required to describe the following:
a) Types of Activities Planned and any additional information specific to this event: Color Guard Presenting Colors, Worship Songs and Prayer

b) Bands/Musical Instruments: Drums, Bass, Guitar, Keyboard

c) Sound amplification equipment: Sound board, Amplifier, wireless microphones & speakers

d) Cleanup provisions: Covered by Parks and Recreation

Latasha Ruegamer
Name of Applicant (Printed or Typed)

Date: 10-15-13

Latasha C. Ruegamer
Applicant or Authorized Person's Signature

Phone: 832 525 5565

Have you ever been found guilty of a criminal offense involving crimes against property, moral turpitude, and/or a felony by any Court? Yes No. If "Yes", please identify the offense, State of conviction and penalty imposed (attach additional sheets if necessary):

CITY STAFF REVIEW

Date received: _____

APPROVED

DENIED

Date: 10/16/2013

Rex Phelps, Chief of Police

Comments/Reason for Denial:

APPROVED

DENIED

Date: 10/16/2013

Ricky Boeker, Chief of Fire Department

Comments/Reason for Denial: _____

Noise Variance Approved by the City Council on the _____ day of _____, 2012.

Date: _____

Milton Y. Tate, Jr., Mayor

ATTEST:

Jeana Bellinger, City Secretary



WWW.UNVEILEDCONFERENCE.ORG

REGISTER ONLINE TODAY
Registration required due to limited seating

NOVEMBER 8-9, 2013 - BRENHAM, TX
UNVEILED WORSHIP
RELEASING GOD'S BATTLE PLAN FOR VICTORY

FRIDAY, NOVEMBER 8 AT 7PM

NIGHT OF WORSHIP AT
THE AMPHITHEATER
DR. BOBBIE M. DIETRICH
MEMORIAL AMPHITHEATRE
HOHLT PARK
2425 NORTH PARK STREET
BRENHAM, TX

SATURDAY, NOVEMBER 9

FROM 9AM-5PM
HOLIDAY INN EXPRESS
555 HIGHWAY 290 W
BRENHAM, TEXAS



Apostle

BARBARA WENTROBLE

FOUNDER INTERNATIONAL
BREAKTHROUGH MINISTRIES



Psalmist

JAMES VINCENT

WORSHIP LEADER

**WE ARE HONORING VETERANS
DURING THE NIGHT OF WORSHIP**

FOUNDERS OF UNVEILED CONFERENCE

PASTORS MICHAEL AND LATASHA RUEGAMER



CONFERENCE COST: FREE