



**NOTICE OF A REGULAR MEETING
THE BRENHAM CITY COUNCIL
THURSDAY APRIL 3, 2014 AT 8:00 A.M.
SECOND FLOOR CITY HALL
COUNCIL CHAMBERS
200 W. VULCAN
BRENHAM, TEXAS**

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – Councilmember Herring**
- 3. 3-a. Service Recognitions**
 - Will Felder – Library – 10 years
- 4. Proclamation**
 - **Child Abuse Prevention Awareness Month** **Page 1**
- 5. Citizens Comments**

CONSENT AGENDA

6. Statutory Consent Agenda

The Statutory Consent Agenda includes non-controversial and routine items that Council may act on with one single vote. A councilmember may pull any item from the Consent Agenda in order that the Council discuss and act upon it individually as part of the Regular Agenda.

- **6-a. Minutes from the February 20, 2014 and February 27, 2014 City Council Meetings** **Pages 2-26**

WORK SESSION

- 7. Presentation, Update, and Discussion Regarding the Simon Theater Facility and Associated Project Improvements, Status of Project, and Future Operation and Ownership of Said Facility** **Pages 27-31**

8. **Discussion and Update Concerning the Issuance, Sale and Other Matters Related to the City of Brenham, Texas General Obligation Refunding Bonds Approved at the February 20, 2014 City Council Meeting** **Pages 32-33**

REGULAR AGENDA

9. **Discuss and Possibly Act Upon Resolution R-14-009 of the City Council of the City of Brenham, Texas, Authorizing the Giving of Notice of Intention to Issue City of Brenham, Texas, Combination Tax and Revenue Certificates of Obligation, Series 2014; and Declaring an Effective Date** **Pages 34-37**
10. **Discuss and Possibly Act Upon Bid No. 14-006 for the Annual Wood Pole Inspection and Reinforcement Project and Authorize the Mayor to Execute Necessary Documentation** **Pages 38-41**
11. **Discuss and Possibly Act Upon a Request for a Noise Variance from Washington County Historical Juneteenth Association to Celebrate Emancipation Day to be Held on June 13, 2014 from 6:00 p.m. – 11:00 p.m. and June 14, 2014 from 12:00 p.m. – 4:00 p.m. at Fireman’s Park and Authorize the Mayor to Execute Any Necessary Documentation** **Pages 42-44**
12. **Discuss and Possibly Act Upon a Request for a Noise Variance from Evelynia and Joseph Graves for a Family Reunion at 906 Armbrister Street to be Held on April 12, 2014 from 9:00 a.m. – 9:00 p.m. and Authorize the Mayor to Execute Any Necessary Documentation** **Pages 45-47**

WORK SESSION

13. **Discuss and Review the FY2013-14 First Quarter Financial Report** **Pages 48-71**
14. **Discussion and Update Regarding the Parks Master Plan** **Pages 72-74**
15. **Presentation of the 2013 Annual Report by the Public Works Department** **Page 75**

Administrative/Elected Officials Reports: Reports from City Officials or City staff regarding items of community interest, including expression of thanks, congratulations or condolences; information regarding holiday schedules; honorary or salutory recognitions of public officials, public employees or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that have arisen after the posting of the agenda.

16. Administrative/Elected Officials Report

Adjourn

Executive Sessions: The City Council for the City of Brenham reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code, Chapter 551, including but not limited to §551.071 – Consultation with Attorney, §551.072 – Real Property, §551.073 – Prospective Gifts, §551.074 - Personnel Matters, §551.076 – Security Devices, §551.086 - Utility Competitive Matters, and §551.087 – Economic Development Negotiations.

CERTIFICATION

I certify that a copy of the April 3, 2014 agenda of items to be considered by the City of Brenham City Council was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on March 28, 2014 at **4:40 PM**.

Amanda Klehm

Deputy City Secretary

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the _____ day of _____, 2014 at _____ AM PM.

Signature

Title

PROCLAMATION

WHEREAS, Every eleven seconds a child is reported abused or neglected. In a country where our children are touted as our future there were over 66,000 confirmed cases of child abuse in Texas alone; and

WHEREAS, In Washington County, there were 69 confirmed cases of abuse or neglect in 2013, most children who become victims of child abuse are 18 months or younger; and

WHEREAS, The impact of child abuse is far greater than its immediate, visible effects. Abuse and neglect are associated with short and long-term consequences that may include physical injuries, developmental delays, learning disorders, aggressive behaviors and emotional trauma; and

WHEREAS, Child abuse can be prevented by taking a stand and reporting signs of abuse; and through activities such as parent education, home visitation, and parent support groups; and

WHEREAS, It is right and just for the City Council to commend those who protect our children, either by reporting the signs of child abuse or by providing a safe haven;

Now, THEREFORE I, Milton Y. Tate, Mayor of the City of Brenham, Texas do Hereby Proclaim the month of April, 2014 as

Child Abuse Awareness and Prevention Month

In Witness, Whereof, I have set my hand and affixed the Seal of



Milton Y. Tate, J
Milton Y. Tate, Mayor
City of Brenham

Brenham City Council Minutes

A regular meeting of the Brenham City Council was held on February 20, 2014 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members present:

Mayor Milton Y. Tate, Jr.
Mayor Pro Tem Gloria Nix
Councilmember Andrew Ebel
Councilmember Danny Goss
Councilmember Keith Herring
Councilmember Mary E. Barnes-Tilley
Councilmember Weldon Williams, Jr.

Members absent:

None.

Others present:

City Manager Terry K. Roberts, Assistant City Manager Kyle Dannhaus, City Attorney Cary Bovey, City Secretary Jeana Bellinger, Deputy City Secretary Amanda Klehm, Chief Financial Officer Carolyn Miller, Stacy Rau, Kaci Konieczny, Wende Ragonis, Tammy Jaster, Cyndi Longhofer, Fire Chief Ricky Boeker, Dant Lange, Development Services Director Julie Fulgham, Jennifer Eckermann, Public Works Director Dane Rau, Bobby Branham, Public Utilities Director Lowell Ogle, Kevin Boggus, and Grant Lischka

Citizens present:

Georgia Sowers, Marvalette Hunter, Perry Thomas, Doug Baker, Ross Shelton, Tommy Upchurch, Deborah Pittman, Doreen Lehman, Clint Kolby

Media Present:

Arthur Hahn, Brenham Banner Press; Frank Wagner, KWHI

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – Councilmember Williams**

3. Citizens Comments

There were no citizen comments.

CONSENT AGENDA

4. Statutory Consent Agenda

- 4-a. Ordinance No. O-14-008 on Its Second Reading Granting a Specific Use Permit to First Baptist Church of Brenham for a Church and Related Auxiliary Uses, Including Educational or Philanthropic Uses on a Site in an R-1 (Residential) Zoning District and a B-2 (Commercial, Research and Technology) District and Being Located on Approximately 33.28 Acres, being a Part of Tract 34 in the Isaac Lee Survey of the City of Brenham, Washington County, Texas (Said Property Located East of the Intersection of Cantey and South Market Streets)**
- 4-b. Ordinance No. O-14-009 on Its Second Reading to Repeal Chapter 17, Article VI, Prohibited Smoking Paraphernalia and Smoking Products, of the Code of Ordinances of the City of Brenham**
- 4-c. Ordinance No. O-14-010 on Its Second Reading to Repeal Ordinance No. O-08-004 Relating to a Non-Exclusive Franchise to South Central Carriers, LLC to Operate a Roll-Off Container Service for Residents, Businesses, and Industries Inside Brenham City Limits**

A motion was made by Councilmember Herring and seconded by Councilmember Barnes-Tilley to approve the Statutory Consent Agenda Items 4-a., 4-b. and 4-c.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

PUBLIC HEARING

5. Public Hearing Regarding the Revocation and Cancellation of the Non-Exclusive Franchise Agreement Between the City of Brenham and Reliable Roll-Off Services, LLC to Operate a Roll-Off Container Service for Residents, Businesses, and Industries Inside Brenham City Limits

City Secretary Jeana Bellinger presented this item. City Attorney Cary Bovey stated the cancellation of the non-exclusive franchise agreement is due to failure to comply with the terms of the franchise agreement. There was not a representative present from Reliable Roll-Off Services, LLC. Mayor Tate placed Jeana Bellinger under oath to give a testimony. Bellinger stated Mr. Jerry Hayslip was notified on January 31st of the violations of the franchise agreement in writing. Bellinger advised that Hayslip was severely deficient on his payment. Bellinger stated in four (4) years, Hayslip only made his payment on time nine (9) times. Bellinger explained that the delinquent payment statuses cost her office a significant amount of time. Bellinger stated Hayslip has not provided her office with a current Certificate of Insurance, nor proof of Workers Comp Insurance since 2008. Bellinger advised the current insurance card expired on August 13, 2013. Bellinger advised her office has given written notice of the delinquencies both regular and certified mail with the certified mail letters either refused or not accepted when sent to Hayslip.

Councilmember Herring questioned if Hayslip picked up the certified mail sent on January 31. Bellinger stated she received one letter back as not accepted or unclaimed and she checked the United States Post Office website and the other letter is awaiting pick up in Katy. Bellinger explained that her office has two addresses on file, so regular mail and certified mail letters were sent to both addresses. Bellinger advised another letter was mailed to Hayslip advising him of the procedures of today's Public Hearing. Bellinger explained both notices were sent regular mail and certified mail. Bellinger stated she checked the United States Post Office website and both certified letters are awaiting pick up.

Councilmember Goss questioned the amount Hayslip is delinquent. Bellinger stated that Hayslip came into her office to make a payment in January and paid his delinquencies from August through December 2013. Bellinger explained Hayslip is still delinquent for January and February payments. Councilmember Herring stated Hayslip's average yearly taxes total \$1400 and he believes the City is wasting its time doing business with him due to the amount of time wasted by Mrs. Bellinger's office. Councilmember Barnes-Tilley agrees with Councilmember Herring stating it seems that he can only produce a lot of promises.

REGULAR AGENDA

6. Discuss and Possibly Act Upon an Ordinance on Its First Reading Revoking and Cancelling the Non-Exclusive Franchise Agreement Between the City of Brenham and Reliable Roll-Off Services, LLC to Operate a Roll-Off Container Service for Residents, Businesses, and Industries Inside Brenham City Limits

City Secretary Jeana Bellinger presented this item. There was no further discussion.

A motion was made by Councilmember Barnes-Tilley and seconded by Councilmember Ebel to approve an Ordinance on its first reading revoking and cancelling the non-exclusive franchise agreement between the City of Brenham and Reliable Roll-Off Services, LLC to operate a roll-off container service for residents, businesses, and industries inside Brenham city limits.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

7. Discuss and Possibly Act Upon Ordinance No. O-14-011 on Its Second Reading Granting a Specific Use Permit to HuntJon, LLC for a Retirement Village on a Site Area of Two Acres or More (Senior Apartment Housing) in an R-2 (Mixed Residential) Zoning District and Being Located on All or Portions of Lots 18A, 19, and 20 Within the Randle Second Addition to the City of Brenham, Washington County, Texas (Said Property Bounded by Liberty, North Market, and Cottonwood Streets)

Development Services Director Julie Fulgham presented this item. City Manager Terry Roberts stated due to the concerns for the project, this item was not placed on the Consent Agenda in order for Council to discuss.

Councilmember Herring questioned Ms. Hunter if she was an active participant in the project. HuntJon, LLC Representative Marvalette Hunter stated yes, she is an active participant.

Citizen Debra Pittman stated she has no issue with the intent of the project; however, she has a problem with the traffic and the fact that the location is already crowded and parking is an issue. Pittman explained the neighborhood streets are small and the scale of the building is too large for the historical neighborhood.

Citizen Georgia Sowers stated she would like to reiterate Debra's comments. Sowers explained that area is very congested and the project is too big for that area.

Fulgham explained the regulatory concerns were addressed in a memo that was laid around the Dias. Fulgham advised the parking, emergency access, and driveway concerns all meet requirements of the Ordinance.

Councilmember Herring questioned the significance of the number 76 units. HuntJon, LLC Representative Marvalette Hunter stated 76 units were chosen because it makes the project feasible. Mayor Tate stated Bluffview Villas also has 76 units.

Councilmember Barnes-Tilley stated her concerns about the traffic issues, but she is not sure how to address the issue; however, she does realize that the Developer has gone through the necessary avenues. Mayor Pro Tem Nix agrees with Councilmember Barnes-Tilley. Mayor Pro Tem Nix is concerned about the building being 3 stories high for elderly people. Mayor Pro Tem questioned what happens if the elevators are down. Mayor Pro Tem Nix is also concerned with Fire Department and Police Department access.

Councilmember Barnes-Tilley questioned what the City would do for the traffic impact in that area. Fulgham stated they would enact an Ordinance and perform an impact traffic analysis. Fulgham stated currently there are no current regulations, but the grid system in that area is able to disperse more quickly than most areas. Fulgham stated that most elderly people who will be living at the complex will not be traveling at the peak traffic times. Councilmember Barnes-Tilley questioned if it gets approved, what the City could do about parking. Councilmember Barnes-Tilley stated she understands Ms. Hunter claims this will not be an issue, but what happens if it becomes one. Fulgham stated Public Works and the City Engineer would draft a new parking Ordinance to allow for access and no parking on one or both sides of the street. Fulgham stated currently there are no official no parking zones. Councilmember Goss stated currently the City does not have any enforcement policies and have had parking problems all over the City unless the vehicle is abandoned. City Attorney Cary Bovey stated there is an Ordinance regulating large vehicles on residential streets, but adopted on a case by case basis and situation. City Engineer Grant Lischka stated the less points of conflict, the better. Lischka stated the driveways will line up with collector streets because they like to keep commercial driveways off of residential streets. Fulgham reiterated Cottonwood would be exit only, while Market Street will be entrance or exit. Councilmember Goss questioned about emergency access. Fulgham stated there is no access. Councilmember Goss questioned if the Fire Department will look at the complex. Fire Chief Ricky Boeker stated yes, when they get to that point.

Citizen Doreen Lehman questioned the living capacity and parking available. Hunter stated there are 76 units and 114 parking spots. Hunter stated they are required by the Ordinance to provide 1 ½ spots per unit.

Councilmember Barnes-Tilley questioned could the development changed from a retirement community to a multi-family community. Fulgham stated with the tax requirements and credits, the deed will have restrictions for at least 45 years that the property can only be used as a retirement community for people ages 55 and over.

City Manager Terry Roberts reiterated the lot closer to Cottonwood and other lot by Market Street has already been approved by Council. Councilmember Barnes-Tilley stated they need to address the citizens' issues, but don't want to hinder the development if they are adhering to our Ordinances. Fulgham stated the notification area was 200 feet from the boundary of the property as defined by the State.

Citizen Doug Baker stated they purchased the additional lot to adhere to the concerns of green space and land of the Planning and Zoning Commission. Baker stated everything in Brenham affects the traffic and people will adapt to the traffic and things will work out after a while. Baker stated those who are retired travel a lot less than those who are still in the workforce. Baker advised the Council is focusing on the bad points and if they do not think it is a good project then that needs to be addressed, which means the traffic issue is meniscal. Baker encouraged Council to look at the positive benefits the complex will bring to the community. Councilmember Barnes-Tilley stated she is not against the project, but issues are coming up and she wants to make sure they are addressed because many are speculated.

Hunter stated she has developed many retirement communities and had never had a problem with parking in all of her projects. Hunter explained Bluffview Villas is the same as her development and some parking there is never used. Hunter encouraged Council and citizens to look at current projects in Brenham. Hunter advised if you look at how it is created, the complex is gated and they are providing ample parking. Hunter stated relative to population, seniors are not traveling as much and will not enter and exit the complex at the same time. Hunter explained on average, those living at the retirement community are well above 55 because 55 is young. Councilmember Herring questioned on the exit at Cottonwood, would there be a rolling gate or an arm. Hunter stated there will be a rolling gate and cannot be used as an entrance. Councilmember Barnes-Tilley questioned if the residents park on the street, would they have to walk all around to Liberty to enter the complex. Hunter stated they would have to take Liberty Street to come around Market Street and come into the front of the building because there will be no pedestrian gates for additional entrances into the complex. Hunter explained there will be a security code gate with access code for residents. Pittman stated she does not think it is ideal for a walking community. Pittman questioned if they could do a traffic study.

Councilmember Barnes-Tilley questioned if the project will be brought back to Council before the development moves forward. Fulgham stated the Plan Review Committee will meet with the Developer for regulations and review of the Ordinances. Councilmember Barnes-Tilley stated if they have additional issues, they can be addressed with City Staff. Fulgham stated if they required a variance then it would go before the Board of Adjustments or City Council. Fulgham advised if they meet the Ordinances, Council will not be involved again.

A motion was made by Councilmember Goss and seconded by Councilmember Williams to approve Ordinance No. O-14-011 on its second reading granting a Specific Use Permit to HuntJon, LLC for a Retirement Village on a site area of two acres or more (Senior Apartment Housing) in an R-2 (Mixed Residential) Zoning District and being located on all or portions of Lots 18A, 19, and 20 within the Randle Second Addition to the City of Brenham, Washington County, Texas (said property bounded by Liberty, North Market, and Cottonwood Streets).

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

8. Discuss and Possibly Act Upon Resolution No. R-14-004 in Support of HuntJon, LLC's Submission of an Application Requesting Low Income Housing Tax Credits to the Texas Department of Housing and Community Affairs for Belle Towers, a Low Incoming Housing Development for Seniors

A motion was made by Councilmember Goss and seconded by Councilmember Ebel to remove this item from the table.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

Development Services Director Julie Fulgham presented this item. Fulgham stated HuntJon, LLC, is requesting support of their Texas Department of Housing and Community Affairs tax credit application #14099 for the Belle Towers Senior Community development. Fulgham explained applications for the tax credit benefits are scored on a number of factors and applications may qualify for up to seventeen points for a resolution or resolutions from the municipality and/or county in which the proposed development site is located. Fulgham advised Resolutions that expressly set forth that the municipality or county supports the Application or Development are worth maximum points while resolutions setting forth that the municipality or county has no objection to the Applicant or Development are worth fewer points.

Fulgham stated in addition to points for a Resolution for support, the developer may also receive an additional 10 points (the ten points are calculated for a commitment by a Local Political Subdivision of the lesser of the population of the Place multiplied by a factor of 0.10 in funding per Low Income Unit or \$10,000 in funding per Low Income Unit), if the municipality provides financial support to the project as well. Fulgham explained the amount of financial support needed to receive 10 points for this project is \$60,800.00.

Fulgham advised that Staff recommends supporting the project, finding it is aligned with the recommendations of the Downtown Master Plan, and would provide affordable housing for seniors in the community. Fulgham explained if Council is inclined to offer financial support as well, Staff believes the most cost effective way to provide that financial support is by reducing the impact fee required for this project in regards to storm-water runoff.

Fulgham stated in lieu of on-site detention, Staff has determined that off-site storm sewer improvements, which can carry storm water run-off to the nearby creek, is a more effective solution, in both cost and storm-water management. Fulgham explained the City's Public Works Department would perform the work and the developer would be invoiced for the cost associated with the project. Fulgham stated this work would be in lieu of on-site detention. Fulgham advised if the Council wishes to offer financial support, the invoice for this project (needed for the additional impact to our storm-sewer system in the area) would be reduced by \$60,800.

A motion was made by Councilmember Goss and seconded by Councilmember Ebel to approve Resolution No. R-14-004 in support of HuntJon, LLC's submission of an application requesting Low Income Housing Tax Credits to the Texas Department of Housing and Community Affairs for Belle Towers, a low incoming housing development for seniors and provide funding support of reduced impact fees in the amount of \$60,800.00.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

9. Discuss and Possibly Act Upon an Ordinance Authorizing the Issuance of City of Brenham, Texas, General Obligation Refunding Bonds in an Aggregate Principal Amount Not to Exceed \$5,650,000; Providing For the Award of the Sale Thereof in Accordance with Specified Parameters; Authorizing the Execution and Delivery of a Purchase Contract Relating to Said Bonds; Authorizing the Execution and Delivery of a Paying Agent/Registrar Agreement and an Escrow Agreement; Authorizing the Approval of an Official Statement; and Enacting Other Provisions Relating Thereto

Garry Kimball with Specialized Public Finance presented this item. Kimball stated a revised Ordinance was laid around the Dias. Kimball presented information related to the opportunity to advance refund a portion of the City's 2007 General Obligation Refunding Bonds (which refunded a portion of the 2001 Certificates of Obligation). Kimball explained the City would issue approximately \$5,060,000.00 in Series 2014 General Obligation Refunding Bonds and would recognize about \$502,904.76.00 in savings. Kimball advised this action would yield a net present value benefit of around 8.651%.

Kimball advised they would close the deal with mid-May in order to coincide with IRS regulations. Kimball explained the Ordinance provides his company with parameters of flexibility to move forward.

A motion was made by Councilmember Williams and seconded by Councilmember Herring to approve an Ordinance authorizing the issuance of City of Brenham, Texas, General Obligation Refunding Bonds in an aggregate principal amount not to exceed \$5,650,000; providing for the award of the sale thereof in accordance with specified parameters; authorizing the execution and delivery of a purchase contract relating to said bonds; authorizing the execution and delivery of a paying Agent/Registrar Agreement and an Escrow Agreement; authorizing the approval of an Official Statement; and enacting other provisions relating thereto.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

10. Discuss and Possibly Act Upon Bid No. 14-005 for the Purchase of Refuse Bags for the Sanitation Department and Authorize the Mayor to Execute Necessary Documentation

Sanitation Superintendent Bobby Branham presented this item. Branham stated on February 5, 2014 the Purchasing Dept. opened bids for the purchase of 12,500 refuse bags. Branham advised Houston Poly Bag 1 Ltd. was the low bid submitted and meets all bid specifications. Branham stated bids were mailed out to six vendors with three bids received. Branham advised Central Poly received the bid last year at \$6.95/roll. Branham stated Staff requested for the 2013-2014 budget year \$90,000 for the purchase of refuse bags; therefore, they would be under budget. Branham stated currently these bags are passed out twice per year to our residential customers and are also sold at two locations. Branham explained Houston Poly Bag 1 Ltd. provided a sample bag which was identical in strength to our current bags. Branham stated during production of the 12,500 rolls they will match the desired length and width of 34" x 30" that is required along with providing the insert and bag ties.

Councilmember Ebel questioned if it is problematic for residents to put trash in boxes. Councilmember Ebel asked if this slows down the process. Branham stated he would need to look at it. Branham advised this is not problematic, but they do ask that residents identify if there is broken glass; however, it does slow them down some.

Councilmember Barnes-Tilley encouraged residents to recycle.

Citizen Georgia Sowers stated that she really likes the Recycling Center. Sowers questioned if it were possible to get paper bags to recycle instead of the trash bags. Branham stated it was not an option.

A motion was made by Councilmember Barnes-Tilley and seconded by Councilmember Goss to approve Bid No. 14-005 and award the purchase of 12,500 rolls of refuse bags to Houston Poly Bag 1 Ltd. in the amount of \$81,500.00 for the Sanitation department and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

11. Discuss and Possibly Act Upon an Ordinance on Its First Reading Amending the Code of Ordinances of the City of Brenham, Chapter 10, Advisory Boards & Committees, Article I, Main Street Advisory Board, to Provide for the Powers, Duties, Organization, Operation, Board Membership and Additional Matters Related to the Main Street Advisory Board

Main Street Brenham Manager Jennifer Eckermann presented this item. Eckermann stated as discussed during Work Session of the last meeting, Eckermann met with Jeana Bellinger to discuss changes to the Main Street Board By-Laws, being recommended by the Board. Eckermann explained at the time, Bellinger said the Ordinance needed to be updated concerning changes to terms, etc. previously adopted by Council. Eckermann stated the Ordinance in the packet includes those changes, and the ones that were discussed at the last meeting, to include an increase in the number of Board members and the addition of an Executive Committee.

Mayor Tate questioned the composition of the Executive Board. Eckermann stated the Executive Committee would report back to the Advisory Board and would help the Board to make it more efficient, but the Committee will not be making any recommendations. Councilmember Goss questioned how the Executive Committee would make the Board more efficient. Eckermann stated every member currently services on at least one committee. Councilmember Eckermann stated the individual committees will look at projects and come up with ideas that will be reviewed by the Executive Committee, who will take it to the Advisory Board.

Eckermann explained the Executive Committee will make receive the full reports from the individual committees and make suggestions and condensed reports to the Advisory Board. Eckermann stated it is currently taking too much time in Advisory Board meetings to go over every detail of every committee and their projects. Councilmember Goss stated the Executive Committee appears to be a board that will make decisions and eventually oversee the Advisory Board. Eckermann stated that the Executive Committee will not be able to make recommendations or decisions, only the Advisory Board.

A motion was made by Councilmember Barnes-Tilley and seconded by Councilmember Ebel to approve an Ordinance on its first reading amending the Code of Ordinances of the City of Brenham, Chapter 10, Advisory Boards & Committees, Article I, Main Street Advisory Board, to provide for the powers, duties, organization, operation, Board membership to increase to 11 members and additional matters related to the Main Street Advisory Board.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

12. Discuss and Possibly Act Upon Resolution No. R-14-007 Providing for the Approval of the Bylaws of the Main Street Advisory Board

Main Street Brenham Manager Jennifer Eckermann presented this item. Eckermann stated the Main Street Board By-Laws includes the changes discussed during the Work Session at the February 6 Council meeting. Eckermann advised the Board is recommending increasing the size of the board by two (2) members, and the addition of an Executive Committee.

Mayor Tate stated Council does not want to see the Executive Committee run the Advisory Board or to overtake the Advisory Board.

Councilmember Herring questioned why the Executive Committee would not be subject to the Open Meetings Act. City Attorney Cary Bovey stated the number of Advisory Board members would be less than a quorum; therefore, they would not be subject to the Open Meetings Act.

Councilmember Goss stated that he does not see the purpose of the committee. Councilmember Goss stated that the Board should be able to accomplish their duties without an Executive Committee. Councilmember Goss advised that over time, there will be more animosity over who makes decisions for the Board.

Councilmember Barnes-Tilley explained the Executive Committee will not be making any decisions and will not be any different in the functioning of other committees. Councilmember Barnes-Tilley does not see a problem with increasing the number of members from 9 to 11.

Eckermann stated the Executive Committee would produce reports from other committees to weed down the details and conversations during the Advisory Board meeting, so that progress can continue to move forward instead of getting bogged down in details. Fulgham stated the Main Street Advisory Board, unlike other Boards, has different workloads. Fulgham reiterated that the Executive Committee would bring the details to the Advisory Board in the form of reports.

Councilmember Goss questioned why the Chairperson and Vice Chairperson would make up the majority of the Board and not just four people. Eckermann stated it is traditionally thought that the Executive Committee have officers present at those meetings.

A motion was made by Councilmember Ebel and seconded by Mayor Pro Tem Nix to approve Resolution No. R-14-007 providing for the approval of the bylaws of the Main Street Advisory Board to increase the board to 11 members.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

13. Discuss and Possibly Act Upon a Request for a Noise Variance for Outdoor Music on the Patio to be Held from 3:00 P.M. to 10:00 P.M., March 8, March 15, March 22, and March 29, 2014 and April 5, April 12, April 19 and April 26, 2014 at The Boys Club and Saloon at 202 E. Commerce and Authorize the Mayor to Execute Any Necessary Documentation

Deputy City Secretary Amanda Klehm presented this item. Klehm stated Doreen Lehman has requested a noise variance to hold outdoor events for music on the patio from 3:00 P.M. to 10:00 P.M., March 8, March 15, March 22, and March 29, 2014 and April 5, April 12, April 19 and April 26, 2014 at The Boys Club and Saloon at 202 E. Commerce. Klehm explained after 10pm, they will move the music inside. Klehm advised they will have a variety of bands with drums, guitar and a tambourine with a sound amplification system with two speakers, which require a Noise Variance. Klehm stated the Brenham Fire Department has approved the noise variance request; however, the Brenham Police Department has some concerns.

City Manager Terry Roberts stated that Items #13 and #14 are related; therefore questioning City Attorney Cary Bovey if both items can be addressed now. Bovey stated since they have been posted, it is fine to discuss both items now. Roberts explained that Item #13 is related to Saturdays and Item #14 is related to Sundays.

Patrol Lieutenant Dant Lange states the Police Department standpoint is they are in favor of legitimate businesses and their prosperity, but they have some concerns with some of the residents in the area where the establishment is located. Lange stated they currently receive noise complaints in the area of the business and the resolution is to approach the establishment to lower the noise level. Lange explained the concern the Police Department has is if the variance is granted then this will not be an option and the residents will have to endure the noise until the time expires. Lange stated there are apartments within the business district and some of those residents work shiftwork and they call in because they have to get sleep and get up at unusual times. Lange explained the department is aware that other events occur Downtown; however, the concern lies in the fact that the requestor would like to have events Downtown on consecutive nights, Saturday and Sunday, which could cause problems.

Mayor Tate questioned what time the noise complaints usually begin. Lange stated he researched this and the complaints usually begin at 8:00pm and last until around midnight. The Boys Club and Saloon owner Doreen Lehman stated that she does not have a band that starts before 9:00pm. Lehman advised that there is one particular lady that continuously calls and complains about her establishment. Lehman advised that her establishment has complied every single time there has been a complaint and the Police have had to come to her bar. Lehman explained this particular lady called every Friday and Saturday night for 8 straight weekends in a row when they first opened and, when the Police arrive, they would state her establishment was not too loud; however, they still had to respond to the complaint call. Lehman stated that she has no intention of doing an event or having a band on every single one of those dates, but she listed them on the application in order to get Council's approval because she has not started contacting bands to see what dates that she could hire someone; therefore, to cover basis, she listed all dates, but has no intention of using them all. Lehman advised she wants to take advantage of Spring time and have crawfish on the patio with Zydeco music playing. Lehman states that she has small speakers on her patio that she will play the music from, which are equivalent to the size speakers that a resident would have on their back porch. Lehman explained the Sunday events are mostly band practice with three guitar players.

Mayor Tate questioned if the patio opens up to the street. Lehman stated the patio opens up onto Commerce Street and there is an iron gate that is locked at night, but during operational hours, per the Fire Marshal, it has to be unlocked. Lehman explained she has been working with the Health Inspector to be able to bring some food to the patio. Lehman stated her establishment is a non-smoking bar, so people can bring their kids during the daytime to enjoy the music and crawfish.

Councilmember Williams questioned if the band could be inside playing music while the customers sit outside on the patio to help elevate the noise complaints. Lehman stated that during day with crawfish, she probably will not even have bands, but rather Zydeco music playing on the jukebox. Lehman explained the speakers on the patio are permanently attached and continuously play KTEX music during business hours at a softer tone that way if a smoker wishes to go on the patio to smoke, they can still hear some music. Lange stated where the establishment is located Downtown, the concrete catches the echoes and reverberations of the sound. Lange stated there is no question of the integrity of the business, but the eyebrows rise about the Sunday request. Lehman stated she requested Sunday because she has had guitarist contact her to come play, but if they do not want her to have music on the patio on Sunday, then she won't. Lehman stated on Sundays, it would just be guitarists on the porch with no speakers.

Councilmember Barnes-Tilley questioned, comparatively speaking, how many complaints the City receives during Hot Nights, Cool Tunes. Lange stated that he cannot provide those numbers at this time, but he stated it is hard to compare to because it is a more controlled event and media coverage where people are aware that the event will take place. Councilmember Barnes-Tilley wanted to try to determine if the complaints were out of the ordinary and compare similar events that take place Downtown. Lange stated the Department does not see the same complaints from the BT Longhorn.

Mayor Pro Tem Nix questioned how many apartments are located near her establishment. Lehman stated there are 8 apartments above Brenham Bakery and approximately 20 in the catty-corner spot in the apartment complex. Lehman stated the businesses that surrounding her are open Monday-Friday 8-5pm. A gentleman present with Lehman questioned if Saturday was okay, but not Sunday. Lange stated the Police Department is most concern with the residents' quality of life and when noise complaints arise, they must respond to those calls. Lange explained if they had to choose between Saturdays and Sundays, the Department would choose to eliminate Sundays.

Councilmember Herring suggested Council approve taking the amount of dates for Saturdays and Sundays and cutting the number in half, instead of all of the dates. Councilmember Herring stated she could use the first year as a trial run to see how people respond to the events. Lehman stated she is willing to make a compromise and hire a guitarist without a speaker to play because it would cost her more in beer than she could ever sell to hire a band from 3pm-closing. Lehman stated she wanted to get Council's permission first before she started booking bands, but she isn't sure what she will be able to get.

Councilmember Barnes-Tilley questioned, due to the current amount of complaint calls, if this is why the Police Department was hesitant to approve the noise variance. Lange explained that is a good portion of the concern. Lehman stated the majority of the complaints were in October and November and questioned if there have been any other complaints since then. Lange stated there have been complaints since then. Lehman stated her bartenders are supposed to let her know if this happens because she is not at the bar all the time.

Councilmember Herring questioned how does the Noise Ordinance work and if there was a decibel rating. Lange stated there is a distance currently, which is 50 feet and is heard with a reasonable and prudent person considers the music loud, so it's based on judgment, pretty much. Councilmember Herring questioned if they use a decibel meter. Lange stated they do not use decibel meters because they are expensive.

Lehman stated the complainant is one person. Lange explained when the Police Department finds that one person continually files complaints, they usually talk to them to attempt to resolve the issue and look into the legitimacy of the complaints. Lange reassured Council that the complaints that they are receiving are not just from one person and they are coming from residents that live in that Downtown area.

Councilmember Barnes-Tilley stated she is wondering if there is a compromise like Councilmember Herring stated where a business can make the most of an opportunity while respecting those that live in the area. Lehman suggested if she has a band or guitarist on Sundays on the patio that she will not use speakers.

Councilmember Goss stated there needs to be a balance between promoting business Downtown and residents living Downtown, so where do you put together. Councilmember Goss questioned Main Street Board Member Tommy Upchurch on how you put the two together. Upchurch stated the two must work together and will evolve over time, but will need to look at a balance between residents and nightlife in the Downtown area. Main Street Manager Jennifer Eckermann stated that right now they are growing pains, but it is possible to balance the two. Eckermann gave the example of college towns where they are able to balance residents and nightlife in the Downtown areas due to experience. Eckermann stated they can do research on how to properly handle these situations based on other towns that have been doing this for a significant amount of time.

A motion was made by Councilmember Herring and seconded by Councilmember Barnes-Tilley to approve a request for a noise variance for outdoor music on the patio to be held from 3:00 P.M. to 10:00 P.M., March 8, March 15, March 22, and March 29, 2014 and April 5, April 12, April 19 and April 26, 2014 with provision that only three (3) of those dates being used at The Boys Club and Saloon at 202 E. Commerce and authorize the Mayor to execute any necessary documentation.

Councilmember Herring states this allows the business owner to schedule with the bands and encourages business Downtown while allowing Council to see how this will work for future years. Lehman questioned if there is not a band, but rather just playing music on the jukebox with the patio speakers, will that count towards her dates. Mayor Tate stated that she is responsible for the loudness of the music. Councilmember Herring stated he understands that the noise variance was for bands, not for speakers; therefore, that takes that out of the equation. City Attorney Cary Bovey stated the noise variance deals with noise amplification for music and speakers. Lange reiterates the fact that a noise variance is for sound amplification and points out that the Ordinance states that no sound amplification or amplified music may take place on Sunday.

Councilmember Barnes-Tilley questioned when the complaints generally come in, early in the night or as the evening goes on. Lange stated the research shows the majority of the complaints as the evening goes on. Councilmember Barnes-Tilley questioned if there is a more appropriate stop time to avoid complaints. Lange stated the majority of the complaints start around 9:00pm. Mayor Tate questioned if the complaint calls are the music or patrons. Lange stated the research does not show what the calls are related to. Mayor Tate stated sometimes people outside are getting too rowdy, which is not something the owner can help. Lehman stated patrons usually hang out on the patio rather than on the street because they can't take their beer on the street. Lehman stated the majority of patrons do not show up until 9:30pm or 10:00pm.

Councilmember Goss questioned why Councilmember Herring chose only 3 dates instead of cutting the number of dates requested in half. Councilmember Herring revised his motion to state 4 dates instead of the original 3 dates.

A motion was made by Councilmember Herring and seconded by Councilmember Barnes-Tilley to approve a request for a noise variance for outdoor music on the patio to be held from 3:00 P.M. to 10:00 P.M., March 8, March 15, March 22, and March 29, 2014 and April 5, April 12, April 19 and April 26, 2014 with four (4) dates being used at The Boys Club and Saloon at 202 E. Commerce and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

Mayor Tate asked Ms. Lehman to please work with the City regarding the dates of the events that will take place at her establishment. Lehman stated that she will contact Amanda Klehm and let her know the dates when she is planning to hold the events.

14. Discuss and Possibly Act Upon a Request for a Noise Variance for Outdoor Music on the Patio to be Held from 4:00 P.M. to 8:00 P.M., March 9, March 16, March 23, and March 30, 2014 at The Boys Club and Saloon at 202 E. Commerce and Authorize the Mayor to Execute Any Necessary Documentation

Deputy City Secretary Amanda Klehm presented this item. Klehm stated Doreen Lehman has requested a noise variance to hold outdoor events for music on the patio from 4:00 P.M. to 8:00 P.M., March 9, March 16, March 23, and March 30, 2014 at The Boys Club and Saloon at 202 E. Commerce. Klehm advised after 8 pm, they will move the music inside. Klehm explained they will have a variety of bands with drums, guitar and a tambourine with a sound amplification system with two speakers, which require a Noise Variance.

Councilmember Barnes-Tilley questioned if Council should be more specific on what type of music is allowed on Sundays. Lehman stated she will bring in local guitarist and play on Sundays. Lehman explained that she has 2 local guys that are play and 1 on rotation.

Lehman stated they can try it and if they get a noise complaint, then they will shut the doors. Councilmember Goss stated there is an Ordinance in place and the Police officers are only enforcing the law. Councilmember Goss stated the Ordinance states there is to be no noise amplification on Sundays.

A motion was made by Councilmember Herring and seconded by Councilmember Williams to approve a request for a noise variance for outdoor music on the patio to be held from 4:00 P.M. to 8:00 P.M., March 9, March 16, March 23, and March 30, 2014 with two (2) dates at The Boys Club and Saloon at 202 E. Commerce and authorize the Mayor to execute any necessary documentation with the provision that be acoustic music only and not consecutive dates.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

Council adjourned into Executive Session at 3:14pm. The Executive Session was recessed briefly at 3:21pm and reconvened at 3:26pm.

WORK SESSION

16. Presentation of the 2013 Annual Report by the Finance and Administrative Services Division

Chief Financial Officer Carolyn Miller presented this report. Miller explained the call and motivation to serve by reviewing who is a public servant and whom they serve. Miller reviewed the Staff and Department accomplishments, services to Board, Public, City Council and Departments, Awards, Internal and External Customers, and statistics for the following departments: Accounting and Budgeting, City Secretary, Human Resources, Municipal Court, Risk Management, Aquatic Center, Library Services and Purchasing Services.

Miller explained that the City received, for a fifth consecutive year, the *Certificates of Achievement for Excellence in Financial Reporting* from the Government Finance Officers Association for the City's annual financial reports as well as the *Distinguished Budget Presentation Award* for the fourth consecutive year. Miller concluded her presentation with a video compiled of employee's personal views of why they serve and whom they serve. Miller expressed her division's strive for leadership and accountability through performance in order to provide excellent service for the City's internal and external customers by putting others first.

There were no questions.

Council adjourned into Executive Session at 3:26pm.

EXECUTIVE SESSION

15. Texas Government Code Section 551.072 – Deliberation Regarding Real Property – Discuss and Consider Various Properties in the Downtown Area for Possible Future Acquisition

Executive Session adjourned at 4:20pm.

RE-OPEN REGULAR AGENDA

Councilmember Goss excused himself from the meeting.

WORK SESSION

17. Presentation of the 2013 Annual Report by the Development Services Department

Development Services Director Julie Fulgham presented this report. Fulgham reviewed the awards, accomplishments, training/certifications, and seminars that her departmental employees completed throughout the fiscal year. Fulgham explained the projects and plan review committee progress.

Fulgham reviewed the accomplishments and projects for the following departments and boards: Building and Inspection Division, Building Standards Commission, Planning Division, Board of Adjustments and Appeals, Planning and Zoning Commission, Main Street Department, Main Street Advisory Board, Brenham Municipal Airport, and Airport Advisory Board. Fulgham concluded with the goals of Development Services for 2013 and 2014. Fulgham stated the Mapping/GIS Department was transferred to the Public Utilities Department in October 2013.

There were no questions.

18. Discussion and Presentation on Potential Areas for Annexation into the City of Brenham

Development Services Director Julie Fulgham presented this report. Fulgham stated while preparing for annexation, Staff discovered the development agreements executed with property owners with agricultural exemptions on their properties during the 2008 annexation process have expired. Staff would like further direction if these tracts should be included within the 2014 annexation proceedings or if development agreements should be offered again. Council advised Fulgham to move forward with the annexation.

19. Administrative/Elected Officials Report

- **Upcoming City Council Meeting Dates and Times**

City Manager Terry Roberts reported on the following:

- February 28th – Workshop meeting at 8:00am. Handouts will be ready ahead of time.
- April 3rd Council meeting has been moved to 8:00am.
- April 17th regular Council meeting has been moved to April 24th at 1pm.
- Budget Workshops have been tentatively set for July 22, 23 & 24.

The meeting was adjourned.

Milton Y. Tate, Jr.
Mayor

Jeana Bellinger, TRMC
City Secretary

Brenham City Council Minutes

A special meeting of the Brenham City Council was held on February 27, 2014 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members present:

Mayor Milton Y. Tate, Jr.
Mayor Pro Tem Gloria Nix
Councilmember Andrew Ebel
Councilmember Danny Goss
Councilmember Keith Herring
Councilmember Mary E. Barnes-Tilley
Councilmember Weldon Williams, Jr.

Members absent:

None.

Others present:

City Manager Terry K. Roberts, Assistant City Manager Kyle Dannhaus, City Secretary Jeana Bellinger, Deputy City Secretary Amanda Klehm, Chief Financial Officer Carolyn Miller, Kaci Konieczny, Wende Ragonis, Fire Chief Ricky Boeker, and Police Chief Rex Phelps

Citizens present:

None.

Media Present:

Arthur Hahn, Brenham Banner Press; Tom D. Whitehead, KWHI

1. Call Meeting to Order

WORK SESSION

2. Presentation and Discussion of Financing Options for Firefighting and Rescue Equipment, and Capital Improvements Related to the Brenham Pet Adoption and Animal Care Facility and the Nancy Carol Roberts Memorial Library

Chief Financial Officer Carolyn Miller presented this item. Miller addressed the current funded project, Public/Public Partnership, City/County ILA Agreement, Public/Private Partnership, proposed capital projects, and debt service. Miller explained that we increased the tax rate to cover the debt of \$1.5 million dollars to purchase new rescue and pumper trucks.

Miller explained the Public/Public Partnership refers to the ILA Agreement with the County. Miller explained the Public/Private Partnership refers to the City incurring 50% of the cost while private donations will cover the remaining 50%. Miller advised the City received an anonymous donation of \$500,000 at the end of last year.

Miller stated the proposed Capital projects are a new Animal Shelter facility and a new Library facility. Miller advised the new Animal Shelter facility is projected to cost \$2 million with the City funding 50% and donations will cover the remaining 50%. Miller stated Assistant City Manager Kyle Dannhaus and Police Chief Rex Phelps are currently working with the architect and Task Force regarding the new Animal Shelter facility.

Miller advised the new Library facility renovation and expansion is projected to cost \$3 million with the City funding 50% and donations will cover the remaining 50%. Miller advised Council an update from the Library and Animal Shelter architects will be on the March 20th Council meeting.

Milles explained the total 2014 Certificates of Obligation to cover these projects would be \$4.0 million dollars, of which \$1.5 million dollars has already been covered by the tax increase. Miller advised the County's reimbursement money to the General Fund from January – September 2014 will equal \$371,359, which can be used for 2 years of debt service on the new facilities. Miller stated when they worked with Gary Kimble's schedule of financing, it appears that some debt payments will roll off, which can make the proposed payments without a tax increase.

Mayor Tate questioned when the 290 debt will be rolling off. Miller stated the debt should roll off in the FY2018-19 time period because the City is getting repayments earlier than expected from TxDOT. City Manager Terry Roberts explained they have not seen the new debt maturing schedule, but the BVWACS radio contract will be rolling off. Roberts stated Gary Kimble says they can adjust the timing and layering of debt so that it goes smoothly. Roberts advised there is paperwork regarding the 205 acres of landfill property in Chappell Hill is laid around the Dias. Roberts advised Assistant City Manager Kyle Dannhaus is looking at engaging services of a real estate broker. Roberts explained this is one-time money only, so the \$1.5-\$2.0 million would need to be applied to capital projects or improvements.

Roberts explained the most cost effective plan for the Library renovations is to move the Library temporarily. Roberts advised they could downsize and move the Library into City Hall's big utility lobby because it presents some options. Roberts stated the renovation period should last 12-18 months.

Mayor Tate stated the fire truck is already approved and financed for this year. Miller stated this is correct because they increased the tax rate by \$0.02 this year to cover the 2 Police Department officers, Fire Marshall, and fire trucks.

Councilmember Williams stated Staff is looking at all aspects of the Library. Councilmember Williams stated they are considering moving Genealogy to the Museum to try to make it work. Mayor Pro Tem Nix questioned how the Library is going to use the Museum when they want to renovate their building as well. Administrative Services Manager Wende Ragonis stated the Library Staff has started a good relationship with the Museum and they will have to work together to make it all work. Ragonis stated they are also looking at the Texana location as an option as well because the Bus Stop/Depot is first in line for renovations. Mayor Pro Tem Nix explained the Museum has the funds now for the Bus Stop renovations, but it's on hold for now. Ragonis advised the Library wants to partner efforts with the Museum to not duplicate efforts in the community.

Roberts stated the Boettcher building was ideal, but we do not have the funds to relocate temporarily. Roberts explained the Library would use 5000-7500 square feet in City Hall for the Library temporarily. Roberts advised David Price is a consultant who is looking at the space to determine if the Utility Lobby is doable for a temporary location. Roberts stated some City Hall Staff would relocate to sublet offices or locations.

Councilmember Barnes-Tilley questioned if parking would be an issue. Roberts stated some say access and parking will be easier at City Hall. Miller advised City Staff will be moved to the adjacent parking lot to accommodate for additional patron parking.

Councilmember Herring questioned the budget for relocation. Ragonis stated the Library budgeted for the consultant for space planning, furniture and fixtures for this year and could use that money for temporary relocation instead. Roberts stated the City Hall renovations would be small and could come out of contingency fund because the costs should be \$25,000 or less.

Mayor Pro Tem Nix questioned if the Simon Center could be used for book storage. Mayor Tate stated he thought that was doubtful because they are still renovating the building. Ragonis stated a lot of the books can be stored at Central Warehouse because 94% are not being checked out. Ragonis explained Central Warehouse is climate controlled and doable in this situation to store books.

Councilmember Williams stated he has received good responses to the Library and Animal Shelter facilities, which are all positive. Councilmember Williams explained he has only received a few reservations on endowments from citizens. Mayor Tate explained the City renovations are contingent on the citizens' contributions and commitment.

Councilmember Barnes-Tilley stated she is for both projects and thinks we should move forward and get them done.

Councilmember Barnes-Tilley left the meeting.

3. Presentation and Discussion on the City of Brenham's Charter

City Secretary Jeana Bellinger presented this item. Bellinger stated the City's Charter has not been updated since May, 1995. Bellinger explained it contains obsolete language and is inconsistent with many Federal and/or State laws. Bellinger advised that after discussing the Charter with Mayor Tate, he asked that she present information on the Charter to the full Council so that a decision can be made about a possible Charter Election in 2015. Bellinger discussed what is a Charter, the history of our Charter, Charter Amendments, issues with our Charter, steps to a Charter Amendment, and things to consider when planning Charter Amendments.

Roberts stated there have been detailed discussions between himself, the Mayor, Jeana, and the City Attorney relating to the Charter. Roberts explained things in the current Charter are not applicable anymore, but is questioning if this is the right time for a detailed Charter review. Roberts advised they are bringing this before Council to determine if they want to move forward with a Charter review and Charter amendment Election in May 2015. Roberts explained the Charter can only be changed by the voters. Roberts advised to put the Charter amendments on the next election, Charter review would need to begin now because it's only 14 months away and it will take time to work through the entire Charter. Roberts explained it has been over 19 years since the last changes have been made to the Charter.

Bellinger stated some older language does contradict the Charter currently. Bellinger advised there have been 6 amendments since the first Charter. Bellinger stated the last amendment to the Charter was in 1995. Bellinger advised Article VII, Section 6 relating to Wards needs to be removed because it does not apply anymore. Bellinger stated some sections of the Charter do not coincide with State and Federal Law. Bellinger explained the language needs to be updated. Bellinger explained currently, when the City has annexations, the Charter states the City should have a Charter amendment election.

Bellinger asked the Council to give direction on how they would like to proceed. Bellinger advised Council that they are not obligated to make any changes based on the recommendations of the Charter Review Committee. Bellinger stated the project will be time consuming, but it is important for the running of the City.

Bellinger advised the estimated cost is \$25,000. Bellinger estimates there will be approximately 30 propositions on the Charter amendment election. Bellinger stated she does have some legal fees to get her started now and she will budget for the rest in the FY2014-15 budget.

Bellinger stated there are several ways to accomplish the Charter Review Committee. Bellinger advised the three ways: (1) 100% Staff, which would be headed by City Secretary, (2) Council Sub-Committee with 3 Council members or less and the City Secretary, and (3) Citizens would be appointed to the committee. Bellinger explained it can be any one of these choices or a combination of the three. Bellinger stated herself and the City Attorney will categorize each section as Administrative or Legislative then will bring all recommendations back to Council for approval. Bellinger advised there are 7 articles and 95 sections for review. Roberts questioned if updates would be presented to the Council regularly on the review recommendations. Bellinger stated yes, she would present review updates every other month and more frequent updates starting in November or December as the election approaches.

Mayor Tate questioned if it was possible to have the Charter Amendment Election on years that the City does not have spots running and if there would be cost savings. Bellinger stated there are cost savings in having the Charter Amendment Election during the regular Election because the poll workers are already there and the City will not have to pay for polling places or ballots again because they will already have to be paid for with the regular Election. Bellinger explained having an additional Election would cost the City more due to additional Staff time and efforts. Bellinger advised it will be 20 years by the 2015 Election since the last review of the Charter. Bellinger stated if the City decides to wait until an even-numbered year for the Charter Amendment Election, they could run into similar issues that caused the City of Brenham to change term limits.

Councilmember Herring stated he thinks the City is overdue for review and now is an especially good time since Jeana has a strong right hand with Amanda Klehm in her office. Councilmember Herring states to go ahead with the Charter review. Mayor Pro Tem Nix questioned how many are Administrative and how many are Legislative. Mayor Pro Tem Nix agrees with Councilmember Herring and says let's do it. Bellinger advised that she has not reviewed the sections yet, so she does not know the exact count of each at this point, but she thinks most will be Administrative changes. Councilmember Ebel agrees to go ahead with the Charter review.

Councilmember Goss stated it needs to be reviewed, but questioned if Ordinance review will be placed on the backburner. Bellinger stated this is a possibility due to the amount of time the Charter review will consume. Bellinger advised the Council needs to make a decision on how they want to proceed. Bellinger stated that she can have Amanda Klehm work on Ordinances. Councilmember Goss stated the City has a lot of Ordinances that need attention. Councilmember Goss suggested putting together a Charter Review Committee with Council and citizens, so that will free up Bellinger to work on Ordinances because otherwise everything else will be put to the side. Mayor Tate stated the committee will review the Charter, but a lot of the work will still fall on the City Secretary's office.

Mayor Tate questioned if citizens could be added to the committee so that the City can add their comments and opinions to the Charter review. Bellinger stated the Council can make any combination of people for the Charter Review Committee. Bellinger explained the Charter review can be designed however the Council chooses to do so. Mayor Tate reiterated the majority of the work will fall on the City Secretary's office, but he knows Jeana and Amanda can handle the work. Bellinger stated most of the work will fall on herself and City Attorney.

Councilmember Herring stated if the Council feels that Ordinances are being pushed off once the review begins, then they can postpone the Charter review. Bellinger stated they would need to come up with a time table in order to complete the review and recommendations in time for the May 2015 Election. Bellinger stated she will create an Administrative and Legislative table to bring to the March Council meeting with how much time the review will take. Bellinger stated the City Secretary's office will be involved and working with the City Attorney.

Councilmember Herring stated the whole Charter is a lot to get done by the May 2015 Election. Councilmember Herring suggested breaking the Charter election into 2 elections. Councilmember Ebel stated he thinks the City will be better off having one Charter election. Councilmember Ebel stated can do it in May 2015 or wait until May 2017. Mayor Tate stated he thinks the City will save some money if we do one Charter election. Councilmember Williams stated with City Secretary's Office, he thinks Amanda and Jeana can get it done in time for the May 2015 Election. Mayor Tate stated he is for the second option with citizens included in the review.

Bellinger stated she will look at the 95 sections and see where they all fit. Mayor Tate stated they will need to come up with a Council sub-committee and add citizens to the Charter Review Committee.

Roberts stated all recommendations for Charter amendments will be separate ballot items. Roberts advised City Attorney Cary Bovey recently went through a total Charter review in Navasota. Bellinger stated the Local Government Code has a lot of requirements and moving pieces to the puzzle. Mayor Tate stated the City Secretary's Office should move forward with the Charter review and the election time can be determined at a later date.

The meeting was adjourned.

Milton Y. Tate, Jr.
Mayor

Jeana Bellinger, TRMC
City Secretary



AGENDA ITEM 7

DATE OF MEETING: April 3, 2014	DATE SUBMITTED: March 31, 2014	
DEPT. OF ORIGIN: Development Services	SUBMITTED BY: Jennifer Eckermann	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input checked="" type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Presentation, Update, and Discussion Regarding the Simon Theater Facility and Associated Project Improvements, Status of Project, and Future Operation and Ownership of Said Facility		
SUMMARY STATEMENT: See attached letter from Hal Moorman, Chairman of the Brenham Main Street Historical Preservation, Inc.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Letter from R. Hal Moorman; (2) SOS (Save Our Simon) Total Project Costs: and (3) Simon Theater Project Timeline		
FUNDING SOURCE (Where Applicable):		
RECOMMENDED ACTION: Discussion only.		
APPROVALS: Terry K. Roberts		

BRENHAM MAIN STREET HISTORICAL PRESERVATION, INC.

March 31, 2014

Mayor Milton Y. Tate
City Council
City of Brenham
P. O. Box 1059
Brenham, Texas 77834

Dear Mayor Tate and Council:

The Board of Brenham Main Street Historical Preservation, Inc. (BMSHP) – a 501(c)(3) non-profit corporation – sincerely appreciates the opportunity to report on the progress of the renovation of the historic Simon Theater at the upcoming April 3 Council meeting.

The Board has worked through the years to renovate this downtown landmark as a conference center, to draw meetings and workshops to town on weekdays, and to use the facility on weekends for a variety of social, cultural and educational purposes – many not currently available in the area.

Working with an established business plan filled with timely strategies, policies and management tools, and a preliminary operating and revenue forecast, the Board would like to discuss the future management, operations and ownership of the completed facility.

Completion of the project is in sight, and we want to share with you our vision of how the Barnhill Conference Center at the Historic Simon Theater will contribute to the economic and cultural vitality of our community for many years to come.

In advance of the meeting, or after, we would like to offer tours of the facility to you and Council members to see work currently underway, and to share the plan for the bright future of this historic downtown landmark.

Sincerely,

R. Hal Moorman
Chairman



Total Project Cost:

\$8,293,282

Total Funds Raised:

\$5,634,404

State Historic Tax Credit:

\$1,395,905

(COMMITTED INVESTOR: Blue Bell Creameries)

Federal Historic Tax Credit:

\$ 1,005,052

(COMMITTED INVESTOR: NGM Insurance)

AMOUNT NEEDED TO COMPLETE:

\$257,921



Simon Theater Project Timeline

2003-2004

- Non-profit formed and building purchased.
- Clean-up and demolition begins.
- Asbestos abatement accomplished.
- Town Hall meetings conducted with focus groups of community representatives.
- Business plan developed by Venuetech, the leading consultant in the US for adaptive reuse and economic development of historic theatres.
- Fundraising begins with lead gift donor solicitation.

2005

- Simon Campaign reaches the \$1 million mark in funds raised.

2006

- Contracts with ARCHITEXAS – Texas’ largest preservation-based architecture firm – to develop Master Plan Scope and construction and restoration budget.

2008

- Roof replaced on the Simon.
- Renovation of the building’s exterior is accomplished.
- A gift is received from the estate of Roberta L. Johnson of cash and stocks worth \$1M.

2009

- Begin plans for Phase I construction – renovation of the lobby and original retail spaces 1 & 2, the areas facing Main Street.

2010

- Phase I completed and officially open to the public on December 1st.
- Group contracts with Gensler Architects to complete plans for the rest of the facility, including the ballroom and theatre.

2011

- A group comes together to name the project. It becomes the Jane and John Barnhill Conference Center in the Historic Simon Theatre – or the Barnhill Conference Center.
- Pursuit of Historic Tax credits begin, in cooperation with the Texas Historical Commission, the National Park Service, and a Historic Tax Credit Consultant.

2012

- BMSHP purchases the Kugel property next door to the Simon on Douglas Street for restrooms and additional meeting room space for the facility, thereby retaining the historic character of the theatre.

2013

- The Board approves final architectural plans for the Bullock Ballroom, theater and “Hall” to be constructed on the newly purchased property.
- Worked extensively to obtain approval of plans by the Texas Historical Commission and the National Park Service.
- Worked with consultant firm on obtaining investors for the historic tax credits.

2014

- Began work on Phase II construction of the Bullock Ballroom.
- Raised funds needed through contributions and tax credits, to begin work on the theatre and restrooms needed to receive Certificate of Occupancy by end of the year.



AGENDA ITEM 8

DATE OF MEETING: April 3, 2014	DATE SUBMITTED: March 28, 2014	
DEPT. OF ORIGIN: Finance	SUBMITTED BY: Carolyn D. Miller	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input checked="" type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discussion and Update Concerning the Issuance, Sale and Other Matters Related to the City of Brenham, Texas General Obligation Refunding Bonds Approved at the February 20, 2014 City Council Meeting		
SUMMARY STATEMENT: Garry Kimball, the City's financial adviser, will be at the Council meeting to discuss this item. Specialized Public Finance received six bids for the GO Refunding bonds, and the savings are reflected on the attached summary. Bids were submitted by TIB (winner at 2.09%), Chase (2.10%), Zion's (2.11%), Regions (2.24%), BOSCO (2.27%) and BBT (2.31%).		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Debt Service Comparison from Specialized Public Finance		
FUNDING SOURCE (Where Applicable):		
RECOMMENDED ACTION: Discussion only.		
APPROVALS: Terry K. Roberts		

City of Brenham, Texas

\$5,490,000 General Obligation Refunding Bonds, Series 2014

Debt Service Comparison

Date	Total P+I	Existing D/S	Net New D/S	Old Net D/S	Savings
09/30/2014	107,091.63	1,502,923.50	1,605,487.38	1,608,957.75	3,470.37
09/30/2015	178,069.00	2,998,800.00	3,176,869.00	3,240,868.50	63,999.50
09/30/2016	176,710.50	2,994,600.00	3,171,310.50	3,235,471.50	64,161.00
09/30/2017	180,352.00	2,996,600.00	3,176,952.00	3,241,274.50	64,322.50
09/30/2018	1,558,889.00	2,999,400.00	4,558,289.00	4,622,678.00	64,389.00
09/30/2019	1,703,584.00	2,542,800.00	4,246,384.00	4,309,619.50	63,235.50
09/30/2020	449,621.50	-	449,621.50	517,381.00	67,759.50
09/30/2021	1,766,157.00	-	1,766,157.00	1,830,224.00	64,067.00
Total	\$6,120,474.63	\$16,035,123.50	\$22,151,070.38	\$22,606,474.75	\$455,404.37

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings	412,035.11
Net PV Cashflow Savings @ 2.320%(AIC)	412,035.11
Contingency or Rounding Amount	4,527.75
Net Present Value Benefit	\$416,562.86
Net PV Benefit / \$5,315,000 Refunded Principal	7.837%

Refunding Bond Information

Refunding Dated Date	5/20/2014
Refunding Delivery Date	5/20/2014



AGENDA ITEM 9

DATE OF MEETING: April 3, 2014	DATE SUBMITTED: March 28, 2014	
DEPT. OF ORIGIN: Finance	SUBMITTED BY: Carolyn D. Miller	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input checked="" type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon Resolution R-14-009 of the City Council of the City of Brenham, Texas, Authorizing the Giving of Notice of Intention to Issue City of Brenham, Texas, Combination Tax and Revenue Certificates of Obligation, Series 2014; and Declaring an Effective Date		
SUMMARY STATEMENT: When preparing the FY13-14 budget, we included the purchase of a fire rescue truck and a fire pumper truck. The purchase orders for the trucks were issued in late October, 2013 and the City Council approved a reimbursement resolution at the October 17, 2013 meeting to authorize the reimbursement from bond proceeds when the sale occurred.		
<p>On February 27, 2014 we held a council workshop titled “Financial Puzzle” in which staff presented options for 50/50 public-private partnerships to address two impaired buildings: (1) animal shelter and (2) library. With the public-private partnerships, the City’s 50% match would equal \$1 million for the animal shelter and \$1.5 million for the library.</p> <p>The agenda item today is for \$4.1 million in certificates of obligation to be incurred for the following purposes: (a)(i) the acquisition of land for the construction of a fire substation and the acquisition of a fire rescue truck and a fire pumper truck for the City; (ii) the construction and equipping of a new City animal shelter; and (iii) the expansion, renovation and equipping of the City library (collectively, the “Project”); and (b) to pay professional services of attorneys, engineers, financial advisors and other professionals in connection with the Project; and to pay the costs associated with the issuance of the Certificates.</p> <p>Garry Kimball, the City's financial adviser, will be at the Council meeting to present the item. The initial step in the financing process is to give notice of your intent to issue the certificates of obligation. Upon your approval, the notice itself will be published in the Brenham Banner. Mr. Kimball will handle securing the pricing and bring it back to you for action at the May 15, 2014 meeting.</p> <p>Your agenda packet includes the resolution that gives your notice of intent to issues the certificates of obligation.</p>		

STAFF ANALYSIS (For Ordinances or Regular Agenda Items):

A. PROS: Approval will enable the City to purchase fire equipment and address two impaired buildings by participation in a 50/50 public-private partnership.

B. CONS:

ALTERNATIVES (In Suggested Order of Staff Preference):

ATTACHMENTS: (1) Resolution R-14-009

FUNDING SOURCE (Where Applicable):

RECOMMENDED ACTION: Approve Resolution R-14-009 of the City Council of the City of Brenham, Texas, authorizing the giving of notice of intention to issue City of Brenham, Texas, Combination Tax and Revenue Certificates of Obligation, Series 2014 and declaring an effective date.

APPROVALS: Terry K. Roberts

RESOLUTION NO. R-14-009

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS, AUTHORIZING THE GIVING OF NOTICE OF INTENTION TO ISSUE CITY OF BRENHAM, TEXAS, COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION, SERIES 2014; AND DECLARING AN EFFECTIVE DATE

WHEREAS, the City of Brenham, Texas (the “City”), pursuant to Subchapter C, Chapter 271, Texas Local Government Code, as amended, is authorized to issue certificates of obligation for the purpose of paying contractual obligations to be incurred for the purposes set forth below; and

WHEREAS, the City Council of the City has found and determined that a notice of intention to issue certificates of obligation should be published in accordance with the requirements of applicable law;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS, THAT:

Section 1. The findings and determinations set forth in the recitals hereto are hereby incorporated by reference for all purposes.

Section 2. The City Secretary of the City is hereby authorized to issue a notice of intention (the “Notice of Intention”) to issue certificates of obligation in substantially the form attached hereto as Exhibit A and incorporated herein by reference for all purposes.

Section 3. The Notice of Intention shall be published once a week for two consecutive weeks, the date of the first publication being before the thirtieth (30th) day prior to the date set forth in the Notice of Intention for passage of the ordinance authorizing the issuance of the certificates of obligation, in a newspaper, as defined by applicable law, that is of general circulation in the area of the City.

Section 4. This resolution shall be effective immediately upon its passage and approval.

PASSED and APPROVED on this 3rd day of April, 2014.

Milton Y. Tate, Jr.
Mayor

ATTEST:

Jeana Bellinger, TRMC
City Secretary

EXHIBIT A

NOTICE OF INTENTION TO ISSUE CITY OF BRENHAM, TEXAS, COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION, SERIES 2014

NOTICE IS HEREBY GIVEN that on May 15, 2014, the City Council of the City of Brenham, Texas, at 1:00 p.m. at a regular meeting of the City Council to be held at 200 W. Vulcan, Brenham, Texas, the regular meeting place of the City Council, intends to pass an ordinance authorizing the issuance of Combination Tax and Revenue Certificates of Obligation (the "Certificates") in the principal amount not to exceed \$4,100,000, for the purpose of paying contractual obligations to be incurred for the following purposes, to wit: (a)(i) the acquisition of land for the construction of a fire substation and the acquisition of a fire rescue truck and a fire pumper truck for the City; (ii) the construction and equipping of a new City animal shelter; and (iii) the expansion, renovation and equipping of the City library (collectively, the "Project"); and (b) to pay professional services of attorneys, engineers, financial advisors and other professionals in connection with the Project; and to pay the costs associated with the issuance of the Certificates.

The Certificates shall bear interest at a rate or rates not to exceed the maximum rate now or hereafter allowed by law as shall be determined by the City Council at or before the time of issuance and shall mature not later than 40 years from the date of issuance thereof. The Certificates shall be payable from the levy of a direct and continuing ad valorem tax, within the limits prescribed by law, against all taxable property within the City sufficient to pay the interest on the Certificates as due and to provide for the payment of the principal thereof as the same matures, as authorized by Section 271.041-.063, Texas Local Government Code, as amended, and from a pledge of the surplus revenues of the City's combined utility system; provided, however, that such pledge of surplus revenues shall be limited to \$1,000.

THIS NOTICE is given in accordance with law and as directed by the City Council of the City of Brenham, Texas.

Jeana Bellinger, TRMC
City Secretary



AGENDA ITEM 10

DATE OF MEETING: April 3, 2014	DATE SUBMITTED: March 28, 2014	
DEPT. OF ORIGIN: Public Utilities	SUBMITTED BY: Lowell Ogle, Jr.	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon Bid No. 14-006 for the Annual Wood Pole Inspection and Reinforcement Project and Authorize the Mayor to Execute Any Necessary Documentation.		
SUMMARY STATEMENT: On March 24, 2014 the Purchase Department opened bids for the 2014 Wood Pole Inspection/Reinforcement Project. This project will allow for the reinforcement of between 175 and 200 wood poles that have been identified over the past couple of years as being a candidate for reinforcement. These poles typically have integrity issues at the ground level. The contractor will re-inspect the poles and verify that they can be reinforced and then will attach the reinforcing mechanism. This process will make these poles safe and extend the life for another 10 to 15 years. We have budgeted \$75,000 for this project and will reinforce as many poles as possible with the available funds. Bids were advertised and (4) packets were requested but we only received one bid for the project. The prices are comparable to quotes we have received in the past. Staff is recommending that Council approve the bid from Midwest Pole Inspection for the Wood Pole Inspection/Reinforcement Project with the total cost not to exceed \$75,000.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS: Will make the poles safe and extend the life for another year.		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Bid Information Sheet; and (2) Bid Tabulation		
FUNDING SOURCE (Where Applicable): 102-5-161-301.00		

RECOMMENDED ACTION: Approve Bid No. 14-006 and award contract to Midwest Pole Inspection for the amount not to exceed \$75,000 for the annual Wood Pole and Reinforcement Project and authorize the Mayor to execute any necessary documentation.

APPROVALS: Terry K. Roberts



Bid Information Sheet

March 24, 2014

Bid No. 14-006

For: Wood Pole Inspection/Reinforcement Project

Purchase not to exceed budgeted funds.

Number of bidders sent a bid packet: 4

Number of bids returned to Purchasing: 2



BID TABULATION

**WOOD POLE INSPECTION/REINFORCEMENT PROJECT
Bid No. 14-006**

UTILIMAP CORPORATION, ST. LOUIS, MO-No Bid-Due to their pre-existing schedule, timing, and commitments to other customers, they are not able to submit a quotation at this time.								
MIDWEST POLE INSPECTION, RANDOLPH, NE								
Pole Length	Scope of Work	Class 1	Class 2	Class 3	Class 4	Class 5	Class 6	Class 7
30	Inspection	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00
30	Reinforcement	\$328.00	\$302.00	\$292.00	\$280.00	\$270.00	\$265.00	\$265.00
35	Inspection	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00
35	Reinforcement	\$424.00	\$392.00	\$295.00	\$290.00	\$285.00	\$265.00	\$265.00
35	Remote* Inspection	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
35	Remote* Reinforcement	\$464.00	\$432.00	\$335.00	\$330.00	\$325.00	\$305.00	\$305.00
40	Inspection	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00
40	Reinforcement	\$435.00	\$424.00	\$397.00	\$340.00	\$330.00	\$310.00	\$310.00
40	Remote* Inspection	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
40	Remote* Reinforcement	\$475.00	\$464.00	\$437.00	\$380.00	\$370.00	\$350.00	\$350.00
45	Inspection	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00
45	Reinforcement	\$485.00	\$465.00	\$424.00	\$340.00	\$330.00	\$310.00	No Bid
50	Inspection	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	No Bid	No Bid
50	Reinforcement	\$500.00	\$490.00	\$422.00	\$355.00	\$330.00	No Bid	No Bid
55	Inspection	\$40.00	\$40.00	\$40.00	\$40.00	No Bid	No Bid	No Bid
55	Reinforcement	\$605.00	\$510.00	\$473.00	\$395.00	No Bid	No Bid	No Bid

*Location is inaccessible/unable to be driven to with a vehicle. (Back yards, easements, etc.)



AGENDA ITEM 11

DATE OF MEETING: April 3, 2014	DATE SUBMITTED: March 28, 2014	
DEPT. OF ORIGIN: Administration	SUBMITTED BY: Amanda Klehm	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon a Request for a Noise Variance from Washington County Historical Juneteenth Association to Celebrate Emancipation Day to be Held on June 13, 2014 from 6:00 p.m. – 11:00 p.m. and June 14, 2014 from 12:00 p.m. – 4:00 p.m. at Fireman’s Park and Authorize the Mayor to Execute Any Necessary Documentation		
SUMMARY STATEMENT: Darron Smith from Washington County Historical Juneteenth Association has requested a noise variance to hold a two-day event to celebrate Emancipation Day on June 13, 2014 from 6:00 p.m. – 11:00 p.m. and June 14, 2014 from 12:00 p.m. – 4:00 p.m. at Fireman’s Park. They will have one band and one DJ. They will be using sound amplification equipment. Although we are not seeking Council approval, but for information only, they have also filled out a parade permit requesting closure of Main, Baylor, Austin, Ross, Clinton, Douglas, and Charles Streets for June 14, 2014 from 8:30 a.m. -12:00 p.m. The Brenham Police Department and the Brenham Fire Department have approved both the noise variance and parade permit requests; therefore, I ask the City Council to approve the noise variance request.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Noise Variance Request		
FUNDING SOURCE (Where Applicable): N/A		
RECOMMENDED ACTION: Approve a request for a noise variance from Washington County Historical Juneteenth Association to celebrate Emancipation Day to be held on June 13, 2014 from 6:00 p.m. – 11:00 p.m. and June 14, 2014 from 12:00 p.m. – 4:00 p.m. at Fireman’s Park and authorize the Mayor to execute any necessary documentation.		
APPROVALS: Terry K. Roberts		

upd
ck# 1580
\$10.00
3-17-14
JK

NOISE VARIANCE REQUEST

Parade Permit
180.00

Application Fee \$10.00

1. Name of sponsoring organization: Washington County Historical Juneteenth Association
2. Name and address of individual making application on behalf of sponsoring organization: Darron Smith 1004 Robinhood Rd. Brenham Texas
3. Purpose of the Event: Concert in the Park
4. Location of Event: Fireman's Park Pavillion
5. Date of the event: June 13th & 14
6. Time of Event: Friday 13th 7-11 Saturday 14th 12-4
7. Event Set-up: From: Friday - 6:00pm To: 11:00pm
From: Sat. - 12:00pm To: 4:00pm
- Event Clean-up: From: Sat. To: 4:00pm
8. You are required to describe the following:
 - a) Types of Activities Planned and any additional information specific to this event: Live Band, Dancing & Fellowship (Friday Night)
DJ, Dancing & Fellowship Saturday After Noon
 - b) Bands/Musical Instruments: Band/DJ Responsible
 - c) Sound amplification equipment: Band/DJ Responsible
 - d) Cleanup provisions: City

Darron Smith
Name of Applicant (Printed or Typed)

Date: 3/17/14

Darron Smith 421-3819
Applicant or Authorized Person's Signature

Phone: (979) 421-3819

Have you ever been found guilty of a criminal offense involving crimes against property, moral turpitude, and/or a felony by any Court? Yes No. If "Yes", please identify the offense, State of conviction and penalty imposed (attach additional sheets if necessary):

CITY STAFF REVIEW

Date received: _____

APPROVED

DENIED

3/18/2014

Date: _____

Rex Phelps, Chief of Police

Comments/Reason for Denial:

APPROVED

DENIED

Ricky Boeker

Digitally signed by Ricky Boeker
DN: cn=Ricky Boeker, o=Brenham Fire Department, ou=Fire
Chief/EMC, email=RBoeker@cityofbrenham.org, c=US
Date: 2014.03.19 07:23:10 -0500'

Date: 03/19/2014

Ricky Boeker, Chief of Fire Department

Comments/Reason for Denial: _____

Noise Variance Approved by the City Council on the _____ day of _____, 2012.

Date: _____

Milton Y. Tate, Jr., Mayor

ATTEST:

Jeana Bellinger, City Secretary



AGENDA ITEM 12

DATE OF MEETING: April 3, 2014	DATE SUBMITTED: March 28, 2014	
DEPT. OF ORIGIN: Administration	SUBMITTED BY: Amanda Klehm	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon a Request for a Noise Variance from Evelynia and Joseph Graves for a Family Reunion at 906 Armbrister Street to be Held on April 12, 2014 from 9:00 a.m. – 9:00 p.m. and Authorize the Mayor to Execute Any Necessary Documentation		
SUMMARY STATEMENT: Evelynia Graves is requesting a Noise Variance for a family reunion gathering at 906 Armbrister Street on April 12, 2014 from 9am-9pm for DJ/Band. They will have speakers, microphones, drums and turntable, which requires a Noise Variance. The Brenham Police Department and the Brenham Fire Department have approved the noise variance request; therefore, I ask the City Council to approve the noise variance request.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Noise Variance Request		
FUNDING SOURCE (Where Applicable): N/A		
RECOMMENDED ACTION: Approve a request for a noise variance from Evelynia and Joseph Graves for a family reunion at 906 Armbrister Street to be held on April 12, 2014 from 9:00 a.m. – 9:00 p.m. and authorize the Mayor to execute any necessary documentation.		
APPROVALS: Terry K. Roberts		

NOISE VARIANCE REQUEST

pd
cash
\$10.00
3-27-14
JK

Application Fee \$10.00

1. Name of sponsoring organization: Joe Graves Reunion

2. Name and address of individual making application on behalf of sponsoring organization: Joseph Graves / Evelynia Graves
306 W. Vulcan St. Brenham, Texas 77833

3. Purpose of the Event: REUNION

4. Location of Event: 906 ARMBRISTEN ST. BRENHAM

5. Date of the event: April 12, 2014

6. Time of Event: 9am - 9pm

7. Event Set-up: From: 9am To: 9pm

Event Clean-up: From: 8pm To: 10pm

8. You are required to describe the following:

a) Types of Activities Planned and any additional information specific to this event: Reunion Gathering

b) Bands/Musical Instruments: DISCO / 1 BAND

c) Sound amplification equipment: SPEAKERS - mikes mices / Drums / turntable

d) Cleanup provisions: Family clean up

Joseph / Evelynia Graves
Name of Applicant (Printed or Typed)

Date: 03/27/2014

Joseph Graves
Applicant or Authorized Person's Signature

Phone: 979-203-8447

Have you ever been found guilty of a criminal offense involving crimes against property, moral turpitude, and/or a felony by any Court? Yes No If "Yes", please identify the offense, State of conviction and penalty imposed (attach additional sheets if necessary):

CITY STAFF REVIEW

Date received: _____

APPROVED

DENIED

Date: 3/28/2014

Rex Phelps, Chief of Police

Comments/Reason for Denial:

APPROVED

DENIED

Date: 3/27/2014

Ricky Boeker, Chief of Fire Department

Comments/Reason for Denial: _____

Noise Variance Approved by the City Council on the _____ day of _____, 2012.

Date: _____

Milton Y. Tate, Jr., Mayor

ATTEST:

Jeana Bellinger, City Secretary



AGENDA ITEM 13

DATE OF MEETING: April 3, 2014	DATE SUBMITTED: March 28, 2014	
DEPT. OF ORIGIN: Finance	SUBMITTED BY: Carolyn D. Miller	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input checked="" type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Review FY2013-14 First Quarter Financial Report.		
SUMMARY STATEMENT: See attached Financial Performance Report and Financial Statements for the General Fund and the Five Utility Funds.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) FY2013-14 First Quarter Financial Report from CFO; (2) Financial Performance Reports for General Fund; (3) Financial Performance Reports for Electric Fund; (4) Financial Performance Reports for Gas Fund; (5) Financial Performance Reports for Water Fund; (6) Financial Performance Reports for Wastewater Fund; and (7) Financial Performance Reports for Sanitation Fund.		
FUNDING SOURCE (Where Applicable):		
RECOMMENDED ACTION: Discussion only.		
APPROVALS: Terry K. Roberts		



MEMORANDUM

To: Mayor, Council and City Manager

From: Carolyn D. Miller
Chief Financial Officer *cm*

Subject: FY2013-14 First Quarter Financial Report

Date: March 28, 2014

The Finance Division is pleased to provide financial performance reports for the quarter ended December 31, 2013. The General Fund and the five major utility funds are presented in the usual format which includes a comparison of the 1st quarter actual versus the prior year and a comparison to budget.

For the first quarter, the City experienced favorable performance in the General Fund and all utility funds posted positive net revenues over expenditures, with the exception of the Gas Fund which posted a net loss for the quarter due to the timing of the “true-up” for gas purchased costs.

FINANCIAL PERFORMANCE SUMMARY

Fund	1at QTR Actual Performance		
	Revenues	Expenditures	Net Revenues
General Fund	\$ 3,773,271	\$ 3,468,106	\$ 305,165
Electric Fund	5,865,242	5,710,576	154,666
Gas Fund	789,189	841,809	(52,620)
Water Fund	1,006,135	924,150	81,985
Wastewater Fund	920,941	797,666	123,275
Sanitation Fund	831,344	656,799	174,545

GENERAL FUND

The first quarter performance for the General Fund posted net revenues of \$305,165. Property taxes are slightly ahead of budget and due to higher utility fund revenues the franchise tax paid to the General Fund is also ahead. As you recall, we projected a 5% growth in sales tax; however, we are running about 3.8% behind budget. Licenses, permits and fees are behind in these areas: building permits down \$11,298; electrical/plumbing permits down \$2,286; traffic fines down \$23,107; offset by \$8,000 additional park facility fees and field rentals.

Operating expenditures were favorable to budget by \$204,403 and specific categories are detailed below:

- Personnel is under budget due primarily to vacant positions in Communications, Streets and three vacancies in the Police Department due to a patrol officer resignation and the two new patrol officer positions which were not filled until the second quarter;
- Supplies are under budget due to timing differences related to library circulation items and IT projects to replace two servers and 3 desktop computers which were not done this quarter;
- Services category is less than budget due to timing difference for legal fees related to the charter review which was not started until March, and lower animal adoption coupon expense.
- Sundry category is favorable due to the balance remaining in the city manager's contingency account.

Capital expenditures are tracked in Fund 236 Equipment Fund and are presented in Exhibit H.

ELECTRIC FUND

The Electric Fund had favorable net revenues of \$154,666 for the first quarter. When looking at the revenue components, both distribution revenues (customer charges) and generation revenues are favorable to budget. KWH sales were running about 1.5 million (or 2.3%) ahead of budget estimates based on LCRA forecasts; and conversely, KWH purchases were unfavorable by 2.7 million (or 3.25%). Since natural gas is a primary fuel source for some of LCRA's generation plants, increases in prices increase generation costs. We will be talking more about the purchase cost increases in the pre-budget workshop on May 15, 2013.

Distribution expenditures (or departmental expenditures) in the Electric Fund were slightly favorable to budget by \$23,003. However due to higher consumption, generation expenditures for purchase costs were higher than budget by \$210,821. Capital expenditures are noted on Exhibit H.

GAS FUND

For the first quarter, the Gas Fund posted unfavorable net revenues of (\$52,620). We always experience a loss in first quarter due to timing variances as first quarter billed sales fail to capture the December "peak" in gas consumption because of cycle billing. The mismatch between billed gas sales and gas purchase costs is magnified during winter when residential consumption is at its peak. The unfavorable performance is absorbed throughout spring and summer.

Distribution (departmental) expenditures were on track with budget, and commodity expenditures were ahead of budget by \$79,146 which is attributable to increased MCG purchases of 22.75%. Capital expenditures can be found on Exhibit H.

WATER FUND

The Water Fund experienced positive net revenues of \$81,985 for the first quarter which is near break-even. Water consumption was down 40 million gallons or 18% over the prior year. Lower water consumption translates to lower franchise taxes to the General Fund and lower water treatment costs. Expenditures for Water Construction were also on track with budget. See Exhibit H for capital expenditures.

WASTEWATER FUND

Net revenues for the Wastewater Fund were \$123,274 for the first quarter. Utility revenues were less than the budget forecast due to 6.6% lower volumes of sewage being processed across all rate classes. Operating expenditures are lower than budget due to the following: a vacant wastewater construction maintenance position; and timing difference for plant maintenance on equipment (blowers, pumps, belt press) which did not occur until the second quarter. See Exhibit H for capital expenditures.

SANITATION FUND

The combined operations of the Sanitation Fund posted favorable net revenues of \$174,545 for the first quarter. In the Sanitation Fund, operating resources are derived from four business units: Residential Collections, Collection Station, Transfer Station and Recycling Center.

- Overall, first quarter revenues were favorable to budget by \$6,138 or less than 1%. The Transfer Station revenues were 7.3% higher than budget, as were the Collection Station at 2% higher. The Recycling Center and Residential Collection revenues were behind budget due to lower cardboard sales and fees from Recycling Center bagged garbage and billing fees.
- Overall, Sanitation Fund expenditures were under budget. In looking at Exhibit F, three business units experienced favorable variances except for the Collection Station with a \$767 unfavorable variance. Capital expenditures are detailed in Exhibit H.

CONCLUSION

As noted in the opening paragraph, the City experienced favorable performance in all major funds except for the net loss in the Gas Fund due to the timing of the “true-up” for gas purchased costs. In the coming months, we will be closely monitoring revenue sources in the General Fund and Utility Funds, and we will reduce expenditures in other areas to mitigate any negative impact.

After you have reviewed this quarterly financial performance report, should you have any questions or comments prior to the council meeting, please do not hesitate to contact Terry Roberts, Kyle Dannhaus, Lowell Ogle, Debbie Gaffey or me directly.

NOTE: The financial performance reports for the General Fund and five utility funds are attached to this memorandum, and are an integral part of the quarterly financial performance report.

**GENERAL FUND
1ST QUARTER PERFORMANCE**



EXHIBIT A

TOTAL OPERATING RESOURCES

ACTUAL VERSUS PRIOR YEAR				ACTUAL VERSUS BUDGET		
YTD ACT FY13	YTD ACT FY14	FAV/(UNFAV) VARIANCE		YTD BUD FY14	YTD ACT FY14	FAV/(UNFAV) VARIANCE
REVENUES						
2,281,615	2,474,001	192,386	PROPERTY TAX	2,460,543	2,474,001	13,458
(1,371,796)	(1,510,159)	(138,363)	- DEFERRED PROP TAX (1)	(1,501,943)	(1,510,159)	(8,215)
1,083,419	1,105,555	22,136	SALES TAX (2)	1,149,293	1,105,555	(43,738)
597,467	637,367	39,900	UTILITIES FRANCHISE TAX	616,078	637,367	21,289
3,386	11,586	8,200	OTHER TAXES	2,763	11,586	8,823
2,594,091	2,718,350	124,259	SUBTOTAL TAXES	2,726,733	2,718,350	(8,382)
155,643	152,165	(3,478)	LICENSES, PERMITS & FEES	178,039	152,165	(25,875)
17,411	2,660	(14,751)	MISCELLANEOUS	22,071	2,660	(19,411)
14,877	15,513	636	AQUATICS	15,242	15,513	271
8,495	5,436	(3,059)	ANIMAL CONTROL	7,933	5,436	(2,497)
2,790,517	2,894,124	103,607	TOTAL REVENUES	2,950,018	2,894,124	(55,894)
678,988	783,744	104,756	TRANSFERS-IN	820,836	783,744	(37,092)
27,283	95,403	68,120	INTERLOCAL AGREEMENTS	120,717	95,403	(25,314)
3,496,788	3,773,271	276,483	TOTAL OP RESOURCES	3,891,571	3,773,271	(118,299)

- (1) Approximately 64% of property tax revenue is collected in the first quarter. A portion is deferred to cover operating expenditures later in the year.
 (2) Reflects Oct13 to Dec13 sales tax collected in Dec13 to Feb14.

EXHIBIT B

TOTAL USES OF OPERATING RESOURCES

ACTUAL VERSUS PRIOR YEAR				ACTUAL VERSUS BUDGET		
YTD ACT FY13	YTD ACT FY14	FAV/(UNFAV) VARIANCE		YTD BUD FY14	YTD ACT FY14	FAV/(UNFAV) VARIANCE
EXPENDITURES						
3,315,475	3,379,218	(63,743)	OPERATING DEPTS	3,581,410	3,379,218	202,192
103,065	85,072	17,993	NON-DEPT DIRECT	81,100	85,072	(3,972)
1,744	3,816	(2,072)	NON-DEPT MISC (3)	10,000	3,816	6,184
3,420,284	3,468,106	(47,822)	TOTAL EXPENDITURES	3,672,510	3,468,106	204,403
6,474	0	6,474	TRANSFERS-OUT	0	0	0
3,426,758	3,468,106	(41,348)	TOTAL USES OP RESOURCES	3,672,510	3,468,106	204,403

- (3) Excludes uncollectible accounts.

**GENERAL FUND
1ST QUARTER PERFORMANCE**



EXHIBIT C

NET REVENUES

ACTUAL VERSUS PRIOR YEAR				ACTUAL VERSUS BUDGET		
YTD	YTD	FAV/(UNFAV)		YTD	YTD	FAV/(UNFAV)
ACT FY13	ACT FY14	VARIANCE		BUD FY14	ACT FY14	VARIANCE
3,496,788	3,773,271	276,483	TOTAL OP RESOURCES	3,891,571	3,773,271	(118,299)
3,426,758	3,468,106	(41,348)	TOTAL USES OP RESOURCES	3,672,510	3,468,106	204,403
70,030	305,165	235,134	NET REVENUES	219,061	305,165	86,104

EXHIBIT D

UNRESTRICTED FUND BALANCE

ACTUAL VERSUS PRIOR YEAR				ACTUAL VERSUS BUDGET		
YTD	YTD	FAV/(UNFAV)		YTD	YTD	FAV/(UNFAV)
ACT FY13	ACT FY14	VARIANCE		BUD FY14	ACT FY14	VARIANCE
3,564,464	3,574,960	10,497	BEGINNING BALANCE	3,574,960	3,574,960	0
70,030	305,165	235,134	NET REVENUES	219,061	305,165	86,104
(59,533)	0	59,533	NON-BUDGET/CAFR ADJS	0	0	0
3,574,960	3,880,125	305,165	ENDING BALANCE	3,794,021	3,880,125	86,104

EXHIBIT E

DAYS COVERAGE

ACTUAL VERSUS PRIOR YEAR				ACTUAL VERSUS BUDGET		
YTD	YTD	FAV/(UNFAV)		YTD	YTD	FAV/(UNFAV)
ACT FY13	ACT FY14	VARIANCE		BUD FY14	ACT FY14	VARIANCE
			CALCULATION			
2,790,517	2,894,124	103,607	REVENUES	2,950,018	2,894,124	(55,894)
27,283	95,403	68,120	INTERLOCAL AGREEMENTS	120,717	95,403	(25,314)
2,817,800	2,989,527	171,727	TOTAL RESOURCES	3,070,735	2,989,527	(81,208)
30,880	32,762	1,882	RESOURCES PER DAY (365) (4)	33,652	32,762	(890)
3,574,960	3,880,125	305,165	ACTUAL RESERVES	3,794,021	3,880,125	86,104
2,779,200	2,948,575	169,374	90-DAY POLICY	3,028,670	2,948,575	(80,095)
795,760	931,551	135,790	EXCESS/(SHORTFALL)	765,351	931,551	166,199
116	119	3	DAYS COVERAGE	113	119	6

(4) Annualized

**GENERAL FUND
1ST QUARTER PERFORMANCE**



EXHIBIT F

DEPARTMENT EXPENDITURES BY CATEGORY

ACTUAL VERSUS PRIOR YEAR			ACTUAL VERSUS BUDGET		
YTD ACT FY13	YTD ACT FY14	FAV/(UNFAV) VARIANCE	YTD BUD FY14	YTD ACT FY14	FAV/(UNFAV) VARIANCE
EXPENSE CATEGORY					
2,175,015	2,168,344	6,671	2,333,250	2,168,344	164,905
206,137	214,478	(8,342)	228,487	214,478	14,009
239,121	197,364	41,757	199,757	197,364	2,393
438,440	507,372	(68,933)	516,962	507,372	9,589
16,594	14,015	2,579	14,050	14,015	35
240,168	277,644	(37,476)	288,904	277,644	11,260
3,315,475	3,379,218	(63,743)	3,581,410	3,379,218	202,192

EXHIBIT G

DEPARTMENT EXPENDITURES BY DEPARTMENT

ACTUAL VERSUS PRIOR YEAR			ACTUAL VERSUS BUDGET		
YTD ACT FY13	YTD ACT FY14	FAV/(UNFAV) VARIANCE	YTD BUD FY14	YTD ACT FY14	FAV/(UNFAV) VARIANCE
DEPARTMENT					
241,210	262,139	(20,930)	281,904	262,139	19,765
59,103	70,426	(11,323)	78,121	70,426	7,695
36,425	36,254	171	37,236	36,254	982
30,864	28,359	2,505	30,543	28,359	2,183
125,910	132,360	(6,450)	142,278	132,360	9,918
161,841	224,239	(62,398)	233,655	224,239	9,416
53,058	69,266	(16,209)	69,793	69,266	526
369,393	318,759	50,635	341,037	318,759	22,278
223,396	228,509	(5,113)	235,537	228,509	7,028
86,937	85,573	1,363	95,212	85,573	9,639
21,660	23,671	(2,011)	14,425	23,671	(9,246)
44,653	37,904	6,749	42,183	37,904	4,279
138,870	115,530	23,340	122,021	115,530	6,492
356,858	361,497	(4,639)	371,699	361,497	10,202
753,677	754,724	(1,047)	802,879	754,724	48,155
301,300	326,130	(24,830)	356,884	326,130	30,754
64,377	63,606	772	70,239	63,606	6,634
85,972	89,731	(3,759)	91,293	89,731	1,563
64,614	40,486	24,128	45,011	40,486	4,525
95,358	110,054	(14,696)	119,461	110,054	9,407
3,315,475	3,379,218	(63,743)	3,581,410	3,379,218	202,192

**ELECTRIC FUND
1ST QUARTER PERFORMANCE**



EXHIBIT A

TOTAL OPERATING RESOURCES

ACTUAL VERSUS PRIOR YEAR			ACTUAL VERSUS BUDGET		
YTD ACT FY13	YTD ACT FY14	FAV/(UNFAV) VARIANCE	YTD BUD FY14	YTD ACT FY14	FAV/(UNFAV) VARIANCE
DISTRIBUTION REVENUES					
310,094	308,206	(1,888)	316,669	308,206	(8,463)
1,022,145	1,113,790	91,645	1,075,277	1,113,790	38,512
121,772	105,841	(15,931)	121,850	105,841	(16,009)
7,265	4,555	(2,709)	6,777	4,555	(2,221)
1,246	13,451	12,205	13,453	13,451	(2)
1,462,522	1,545,844	83,322	1,534,026	1,545,844	11,818
GENERATION REVENUES					
4,930,657	5,118,794	188,138	4,986,435	5,118,794	132,359
(521,118)	(449,019)	72,099	(696,359)	(449,019)	247,340
(724,002)	(474,916)	249,085	(306,038)	(474,916)	(168,878)
3,685,537	4,194,859	509,322	3,984,038	4,194,859	210,821
5,148,059	5,740,703	592,644	5,518,064	5,740,703	222,639
94,385	124,539	30,154	133,429	124,539	(8,890)
5,242,444	5,865,242	622,798	5,651,493	5,865,242	213,749

EXHIBIT B

TOTAL USES OF OPERATING RESOURCES

ACTUAL VERSUS PRIOR YEAR			ACTUAL VERSUS BUDGET		
YTD ACT FY13	YTD ACT FY14	FAV/(UNFAV) VARIANCE	YTD BUD FY14	YTD ACT FY14	FAV/(UNFAV) VARIANCE
DISTRIBUTION EXPENDITURES					
530,705	665,384	(134,679)	689,054	665,384	23,670
8,676	0	8,676	0	0	0
387,722	424,611	(36,889)	425,064	424,611	453
3,188	3,188	(0)	2,391	3,188	(797)
600	600	0	600	600	0
3,834	2,723	1,111	2,400	2,723	(323)
934,726	1,096,506	(161,781)	1,119,509	1,096,506	23,003
GENERATION EXPENDITURES					
3,685,537	4,194,859	(509,322)	3,984,038	4,194,859	(210,821)
3,685,537	4,194,859	(509,322)	3,984,038	4,194,859	(210,821)
363,169	419,211	(56,042)	459,735	419,211	40,524
4,983,432	5,710,576	(727,145)	5,563,282	5,710,576	(147,295)

**ELECTRIC FUND
1ST QUARTER PERFORMANCE**



EXHIBIT C

NET REVENUES

ACTUAL VERSUS PRIOR YEAR				ACTUAL VERSUS BUDGET		
YTD ACT FY13	YTD ACT FY14	FAV/(UNFAV) VARIANCE		YTD BUD FY14	YTD ACT FY14	FAV/(UNFAV) VARIANCE
259,012	154,666	(104,347)	DISTRIBUTION NET REVENUES	88,211	154,666	66,455
0	0	(0)	GENERATION NET REVENUES	(0)	0	0
259,013	154,666	(104,347)	TOTAL NET REVENUES	88,211	154,666	66,455

EXHIBIT D

WORKING CAPITAL BALANCE

ACTUAL VERSUS PRIOR YEAR				ACTUAL VERSUS BUDGET		
YTD ACT FY13	YTD ACT FY14	FAV/(UNFAV) VARIANCE		YTD BUD FY14	YTD ACT FY14	FAV/(UNFAV) VARIANCE
6,631,950	7,330,942	698,992	BEGINNING BALANCE	7,330,942	7,330,942	0
259,013	154,666	(104,347)	NET REVENUES	88,211	154,666	66,455
0	0	0	CAFR ADJ	0	0	0
6,890,963	7,485,608	594,645	ENDING BALANCE	7,419,153	7,485,608	66,455

EXHIBIT E

DEPARTMENT EXPENDITURES BY CATEGORY

ACTUAL VERSUS PRIOR YEAR				ACTUAL VERSUS BUDGET		
YTD ACT FY13	YTD ACT FY14	FAV/(UNFAV) VARIANCE		YTD BUD FY14	YTD ACT FY14	FAV/(UNFAV) VARIANCE
			EXPENSE CATEGORY			
340,491	367,732	(27,240)	PERSONNEL	409,146	367,732	41,414
42,612	31,398	11,214	SUPPLIES	40,044	31,398	8,645
8,817	14,349	(5,532)	MAINTENANCE	16,054	14,349	1,705
63,600	54,238	9,361	SERVICES	61,422	54,238	7,184
52,636	168,698	(116,062)	CAPITAL (SEE EXHIBIT H)	135,820	168,698	(32,878)
22,550	28,970	(6,420)	SUNDRY	26,569	28,970	(2,401)
530,705	665,384	(134,679)	TOTAL DEPT EXPENDITURES	689,054	665,384	23,670

**ELECTRIC FUND
1ST QUARTER PERFORMANCE**



EXHIBIT H

CAPITAL EXPENDITURE DETAIL

ACTUAL VERSUS PRIOR YEAR				ACTUAL VERSUS BUDGET		
YTD	YTD	FAV/(UNFAV)		YTD	YTD	FAV/(UNFAV)
ACT FY13	ACT FY14	VARIANCE		BUD FY14	ACT FY14	VARIANCE
0	477	(477)	DEPT 132-CAMERA LIC/UPGRADE	0	477	(477)
0	935	(935)	DEPT 132-DOME CAMERA	0	935	(935)
0	2,887	(2,887)	DEPT 132-ELECTRONIC COUNTERTOP COMM	0	2,887	(2,887)
0	1,950	(1,950)	DEPT 132-INSTALL KIT/APPL EXT BLADE	0	1,950	(1,950)
1,416	1,810	(394)	DEPT 160-SCADA WIRELESS EXP	0	1,810	(1,810)
0	0	0	DEPT 160-SCADA MULTISPEAK	19,000	0	19,000
0	2,651	(2,651)	DEPT 161-HIGH VOLTAGE METER	2,700	2,651	49
0	7,950	(7,950)	DEPT 161-TREE SHEAR	9,500	7,950	1,550
0	550	(550)	DEPT 161-LABOR WIRE CONTROL	0	550	(550)
2,599	0	2,599	DEPT 161-ACSR CUTTER	0	0	0
2,060	8,465	(6,405)	61C-14 AUTO CAPACITOR PROJ	7,694	8,465	(771)
0	1,472	(1,472)	61C-17 08-09 ELECTRIC METERS	1,471	1,472	(1)
711	132	578	61C-19 SYSTEM PROTECTION	120	132	(12)
8,495	10,964	(2,469)	61C-21 ANNUAL POLE CHG OUT	9,347	10,964	(1,616)
8,222	0	8,222	61C-28 WALNUT HILL UPGRADE		0	0
8,186	3,489	4,697	61C-37 ANNUAL SVC REPLACEMENTS	2,010	3,489	(1,479)
4,197	26,662	(22,465)	61C-38 ANNUAL NEW SVC INSTALLS	20,503	26,662	(6,159)
107	3,439	(3,332)	61C-42 ANNUAL NEW ST LIGHTS	0	3,439	(3,439)
2,063	0	2,063	61C-56 WOODBRIDGE SUB	0	0	0
2,279	0	2,279	61C-57 BLUE BELL FEEDER RECON	0	0	0
288	0	288	61C-58 BLINN SVC IMPROVEMENT	0	0	0
11,128	143	10,985	61C-65 PADMOUNT SWITCH GEAR	0	143	(143)
63	590	(527)	61C-66 BLINN POLE BREAKER	0	590	(590)
822	0	822	61C-70 BRENHAM CLINIC	0	0	0
0	1,344	(1,344)	61C-75 BLINN SWITCH GEAR	1,222	1,344	(122)
0	707	(707)	61C-76 COPPER CONDUCTOR	643	707	(64)
0	19,973	(19,973)	61C-77 BLUE BELL VAULT TRANS	13,259	19,973	(6,715)
0	27,959	(27,959)	61C-78 SEALY	19,540	27,959	(8,419)
0	306	(306)	61C-79 HWY 36 & FM 577	0	306	(306)
0	12,958	(12,958)	61C-81 LJ/CLEARSPRING LN REPL	11,556	12,958	(1,402)
0	13,783	(13,783)	61C-82 AUTO PROTECTION DEVICES	12,528	13,783	(1,255)
0	3,862	(3,862)	61C-84 SEALY NEW SERVICE	4,066	3,862	204
0	5,460	(5,460)	61C-86 OLD MILL CK FIBER RE-ROUTE	0	5,460	(5,460)
0	7,779	(7,779)	UNIDENTIFIED PROJECTS	661	7,779	(7,117)
52,636	168,698	(116,062)	TOTAL CAPITAL	135,820	168,698	(32,878)

**GAS FUND
1ST QUARTER PERFORMANCE**



EXHIBIT A

TOTAL OPERATING RESOURCES

ACTUAL VERSUS PRIOR YEAR			ACTUAL VERSUS BUDGET		
YTD ACT FY13	YTD ACT FY14	FAV/(UNFAV) VARIANCE	YTD BUD FY14	YTD ACT FY14	FAV/(UNFAV) VARIANCE
DISTRIBUTION REVENUES					
125,121	153,058	27,937	157,991	153,058	(4,933)
145,743	179,964	34,221	148,422	179,964	31,542
3,027	3,811	784	3,015	3,811	796
199	86	(113)	175	86	(89)
510	152	(358)	175	152	(23)
274,600	337,071	62,472	309,778	337,071	27,293
COMMODITY REVENUES					
720,286	563,832	(156,454)	728,934	563,832	(165,102)
(352,729)	(111,714)	241,015	(313,375)	(111,714)	201,661
367,556	452,118	84,562	415,559	452,118	36,559
0	0	0	0	0	0
642,156	789,189	147,033	725,337	789,189	63,853

EXHIBIT B

TOTAL USES OF OPERATING RESOURCES

ACTUAL VERSUS PRIOR YEAR			ACTUAL VERSUS BUDGET		
YTD ACT FY13	YTD ACT FY14	FAV/(UNFAV) VARIANCE	YTD BUD FY14	YTD ACT FY14	FAV/(UNFAV) VARIANCE
DISTRIBUTION EXPENDITURES					
108,809	100,029	8,780	101,498	100,029	1,469
40,621	152	40,468	0	152	(152)
44,689	54,960	(10,271)	50,538	54,960	(4,422)
678	678	0	678	678	0
385	(308)	693	0	(308)	308
195,182	155,511	39,670	152,714	155,511	(2,798)
COMMODITY EXPENDITURES					
422,708	569,740	(147,032)	490,594	569,740	(79,146)
422,708	569,740	(147,032)	490,594	569,740	(79,146)
98,321	116,558	(18,237)	130,905	116,558	14,347
716,211	841,809	(125,599)	774,213	841,809	(67,596)

**GAS FUND
1ST QUARTER PERFORMANCE**



EXHIBIT C

NET REVENUES

ACTUAL VERSUS PRIOR YEAR				ACTUAL VERSUS BUDGET		
YTD	YTD	FAV/(UNFAV)		YTD	YTD	FAV/(UNFAV)
ACT FY13	ACT FY14	VARIANCE		BUD FY14	ACT FY14	VARIANCE
(18,903)	65,002	83,905	DISTRIBUTION	26,159	65,002	38,843
(55,152)	(117,622)	(62,470)	COMMODITY (1)	(75,035)	(117,622)	(42,587)
(74,055)	(52,620)	21,435	TOTAL NET REVENUES	(48,876)	(52,620)	(3,744)

(1) NET LOSS IS A TIMING VARIANCE, PRIMARILY CAUSED BY CYCLE BILLING, AS THE VARIANCE BETWEEN GAS PURCHASES AND THE PASS THROUGH OF THOSE PURCHASE COSTS TO CUSTOMERS IS MAGNIFIED DURING WINTER PEAK GAS CONSUMPTION MONTHS. THIS LOSS IS ABSORBED THROUGHOUT SPRING AND SUMMER.

EXHIBIT D

WORKING CAPITAL BALANCE

ACTUAL VERSUS PRIOR YEAR				ACTUAL VERSUS BUDGET		
YTD	YTD	FAV/(UNFAV)		YTD	YTD	FAV/(UNFAV)
ACT FY13	ACT FY14	VARIANCE		BUD FY14	ACT FY14	VARIANCE
969,554	1,141,582	172,028	BEGINNING BALANCE	1,141,582	1,141,582	0
(74,055)	(52,620)	21,435	NET REVENUES	(48,876)	(52,620)	(3,744)
0	0	0	CAFR ADJ	0	0	0
895,499	1,088,962	193,463	ENDING BALANCE	1,092,706	1,088,962	(3,744)

EXHIBIT E

DEPARTMENT EXPENDITURES BY CATEGORY

ACTUAL VERSUS PRIOR YEAR				ACTUAL VERSUS BUDGET		
YTD	YTD	FAV/(UNFAV)		YTD	YTD	FAV/(UNFAV)
ACT FY13	ACT FY14	VARIANCE		BUD FY14	ACT FY14	VARIANCE
70,576	73,602	(3,026)	PERSONNEL	75,601	73,602	1,999
6,112	5,412	700	SUPPLIES	4,810	5,412	(602)
3,192	6,511	(3,318)	MAINTENANCE	4,240	6,511	(2,271)
17,334	6,612	10,722	SERVICES	3,225	6,612	(3,387)
8,528	5,916	2,612	CAPITAL (SEE EXHIBIT H)	10,525	5,916	4,609
3,067	1,977	1,090	SUNDRY	3,096	1,977	1,120
108,809	100,029	8,780	TOTAL DEPT EXPENDITURES	101,498	100,029	1,469

**GAS FUND
1ST QUARTER PERFORMANCE**



EXHIBIT F

MCF SALES AND PURCHASES

ACTUAL VERSUS PRIOR YEAR				ACTUAL VERSUS BUDGET		
YTD	YTD	FAV/(UNFAV)		YTD	YTD	FAV/(UNFAV)
ACT FY13	ACT FY14	VARIANCE		BUD FY14	ACT FY14	VARIANCE
87,626	102,708	15,082	MCF SALES	88,678	102,708	14,030
111,420	141,436	(30,016)	MCF PURCHASES	112,777	141,436	(28,659)
21.36%	27.38%	-6.03%	LINE LOSS % (1)	21.37%	27.38%	-6.01%

(1) REFLECTS LINE LOSS AND CYCLE BILLING VARIANCE.

EXHIBIT G

DEPARTMENT EXPENDITURES BY DEPARTMENT

ACTUAL VERSUS PRIOR YEAR				ACTUAL VERSUS BUDGET		
YTD	YTD	FAV/(UNFAV)		YTD	YTD	FAV/(UNFAV)
ACT FY13	ACT FY14	VARIANCE		BUD FY14	ACT FY14	VARIANCE
108,809	100,029	8,780	DEPT 162 - GAS	101,498	100,029	1,469
108,809	100,029	8,780	TOTAL DEPT EXPENDITURES	101,498	100,029	1,469

EXHIBIT H

CAPITAL EXPENDITURE DETAIL

ACTUAL VERSUS PRIOR YEAR				ACTUAL VERSUS BUDGET		
YTD	YTD	FAV/(UNFAV)		YTD	YTD	FAV/(UNFAV)
ACT FY13	ACT FY14	VARIANCE		BUD FY14	ACT FY14	VARIANCE
3,671	2,787	883	62C-17 ANNUAL SVC REPLACEMENTS	5,203	2,787	2,416
4,347	1,624	2,723	62C-18 ANNUAL NEW SVC INSTALLS	2,822	1,624	1,197
511	0	511	62C-25 REPLACE 2" STEEL MAIN	0	0	0
0	1,505	(1,505)	62C-29 RALSTON CREEK	1,505	1,505	0
0	0	0	UNIDENTIFIED PROJ	995	0	995
8,528	5,916	2,612	TOTAL CAPITAL	10,525	5,916	4,609

**WATER FUND
1ST QUARTER PERFORMANCE**



EXHIBIT A

TOTAL OPERATING RESOURCES

ACTUAL VERSUS PRIOR YEAR			ACTUAL VERSUS BUDGET		
YTD ACT FY13	YTD ACT FY14	FAV/(UNFAV) VARIANCE	YTD BUD FY14	YTD ACT FY14	FAV/(UNFAV) VARIANCE
REVENUES					
1,097,373	897,477	(199,896)	1,101,542	897,477	(204,065)
21,928	23,874	1,946	25,079	23,874	(1,206)
1,366	333	(1,033)	1,175	333	(842)
1,212	786	(426)	250	786	536
<hr/>					
1,121,879	922,470	(199,409)	1,128,046	922,470	(205,577)
94,847	83,666	(11,181)	83,666	83,666	0
<hr/>					
1,216,725	1,006,135	(210,590)	1,211,712	1,006,135	(205,577)

(1) RESIDUAL BOND PROCEEDS FROM 2008 DEBT ISSUANCE RELEASED FROM RESTRICTED CASH AT YEAR-END.

EXHIBIT B

TOTAL USES OF OPERATING RESOURCES

ACTUAL VERSUS PRIOR YEAR			ACTUAL VERSUS BUDGET		
YTD ACT FY13	YTD ACT FY14	FAV/(UNFAV) VARIANCE	YTD BUD FY14	YTD ACT FY14	FAV/(UNFAV) VARIANCE
EXPENDITURES					
451,103	351,544	99,559	455,299	351,544	103,755
12,831	0	12,831	0	0	0
4,150	0	4,150	0	0	0
0	0	0	0	0	0
103,797	49,940	53,857	0	49,940	(49,940)
76,816	62,823	13,993	77,108	62,823	14,285
274,136	276,835	(2,699)	276,561	276,835	(274)
66,413	68,933	(2,520)	66,413	68,933	(2,520)
(165)	1,803	(1,968)	0	1,803	(1,803)
<hr/>					
989,080	811,878	177,203	875,380	811,878	63,503
<hr/>					
100,037	112,272	(12,236)	123,486	112,272	11,214
<hr/>					
1,089,117	924,150	164,967	998,866	924,150	74,716

(1) THIS PROJECT IS MONITORED IN FUND 108 BUT IS AN EXPENDITURE OF THE FUND.

(2) INCLUDES ACCRUED INTEREST AND PRINCIPAL ON BOND PAYMENTS MADE IN FEBRUARY AND AUGUST.

**WATER FUND
1ST QUARTER PERFORMANCE**



EXHIBIT C

NET REVENUES

ACTUAL VERSUS PRIOR YEAR				ACTUAL VERSUS BUDGET		
YTD ACT FY13	YTD ACT FY14	FAV/(UNFAV) VARIANCE		YTD BUD FY14	YTD ACT FY14	FAV/(UNFAV) VARIANCE
1,216,725	1,006,135	(210,590)	TOTAL OPERATING RESOURCES	1,211,712	1,006,135	(205,577)
1,089,117	924,150	164,967	TOTAL USES OF OP RESOURCES	998,866	924,150	74,716
127,609	81,986	(45,623)	NET REVENUES	212,846	81,986	(130,860)

EXHIBIT D

WORKING CAPITAL BALANCE

ACTUAL VERSUS PRIOR YEAR				ACTUAL VERSUS BUDGET		
YTD ACT FY13	YTD ACT FY14	FAV/(UNFAV) VARIANCE		YTD BUD FY14	YTD ACT FY14	FAV/(UNFAV) VARIANCE
2,328,885	2,161,311	(167,574)	BEGINNING BALANCE	2,161,311	2,161,311	0
127,609	81,986	(45,623)	NET REVENUES	212,846	81,986	(130,860)
0	0	0	CAFR ADJ	0	0	0
2,456,494	2,243,297	(213,197)	ENDING BALANCE	2,374,157	2,243,297	(130,860)

EXHIBIT E

DEPARTMENT EXPENDITURES BY CATEGORY

ACTUAL VERSUS PRIOR YEAR				ACTUAL VERSUS BUDGET		
YTD ACT FY13	YTD ACT FY14	FAV/(UNFAV) VARIANCE		YTD BUD FY14	YTD ACT FY14	FAV/(UNFAV) VARIANCE
138,883	145,416	(6,533)	PERSONNEL	144,080	145,416	(1,336)
52,795	66,972	(14,177)	SUPPLIES	82,605	66,972	15,633
33,962	51,897	(17,934)	MAINTENANCE	54,600	51,897	2,703
69,505	59,022	10,482	SERVICES	51,535	59,022	(7,487)
152,154	22,760	129,393	CAPITAL (SEE EXHIBIT H)	116,385	22,760	93,625
3,803	5,477	(1,673)	SUNDRY	6,094	5,477	617
451,103	351,544	99,559	TOTAL DEPT EXPENDITURES	455,299	351,544	103,755

EXHIBIT F

GALLONS CONSUMED

ACTUAL VERSUS PRIOR YEAR				ACTUAL VERSUS BUDGET		
YTD ACT FY13	YTD ACT FY14	FAV/(UNFAV) VARIANCE		YTD BUD FY14	YTD ACT FY14	FAV/(UNFAV) VARIANCE
217,963,600	178,223,900	(39,739,700)	GALLON CONSUMED	218,400,734	178,223,900	(40,176,834)

**WATER FUND
1ST QUARTER PERFORMANCE**



EXHIBIT G

DEPARTMENT EXPENDITURES BY DEPARTMENT

ACTUAL VERSUS PRIOR YEAR				ACTUAL VERSUS BUDGET		
YTD ACT FY13	YTD ACT FY14	FAV/(UNFAV) VARIANCE		YTD BUD FY14	YTD ACT FY14	FAV/(UNFAV) VARIANCE
218,879	231,817	(12,938)	DEPT 163 - WATER TREATMENT	335,170	231,817	103,353
232,224	119,726	112,497	DEPT 164 - WATER CONSTRUCTION	120,129	119,726	403
451,103	351,544	99,559	TOTAL DEPT EXPENDITURES	455,299	351,544	103,755

EXHIBIT H

CAPITAL EXPENDITURE DETAIL

ACTUAL VERSUS PRIOR YEAR				ACTUAL VERSUS BUDGET		
YTD ACT FY13	YTD ACT FY14	FAV/(UNFAV) VARIANCE		YTD BUD FY14	YTD ACT FY14	FAV/(UNFAV) VARIANCE
1,636	0	1,636	DEPT 163 A/C CHEMICAL ROOM	0	0	0
0	2,564	(2,564)	DEPT 163-FLANGE SPREADER (1/2)	3,000	2,564	436
0	0	0	DEPT 163-AIR COMPRESSOR	5,500	0	5,500
0	0	0	DEPT 163-CAMERA LAKE PUMP STN	3,500	0	3,500
0	3,383	(3,383)	DEPT 163-GATE CONCRETE WORK	3,500	3,383	117
0	0	0	DEPT 163-GATE & OPERATOR	6,500	0	6,500
0	0	0	DEPT 163-INSULATED PIPE BLANKETS	19,000	0	19,000
0	0	0	DEPT 163-SECURITY FENCE	4,900	0	4,900
0	10	(10)	DEPT 163-UNIDENTIFIED	0	10	(10)
0	0	0	DEPT 163-TRUCK	28,650	0	28,650
0	0	0	DEPT 163-RTU LAKE PUMP STATION	9,549	0	9,549
0	0	0	DEPT 163-RTU WATER PLANT	9,786	0	9,786
2,862	0	2,862	DEPT 164 COMPRESSOR/GENERATOR	0	0	0
3,340	0	3,340	DEPT 164 CHAIN SAW	0	0	0
2,875	0	2,875	DEPT 164 TAPPING KIT	0	0	0
0	2,564	(2,564)	DEPT 164-FLANGE SPREADER (1/2)	3,000	2,564	436
0	7,357	(7,357)	DEPT 164-8" LINESTOP VALVE	8,500	7,357	1,143
1,941	2,460	(519)	64C-13 ANNUAL SVC REPLACEMENTS	3,409	2,460	948
1,825	1,148	677	64C-14 ANNUAL NEW SVC INSTALLS	1,591	1,148	443
92,839	0	92,839	64C-22 2012 WATER DIST SYS IMPROVE	0	0	0
9,219	560	8,659	64C-24 WESTWOOD LN	6,000	560	5,440
0	2,713	(2,713)	64C-29 2013 WATER DIST SYS IMPROVE	0	2,713	(2,713)
116,537	22,760	93,777	TOTAL CAPITAL	116,385	22,760	93,625

**WASTEWATER FUND
1ST QUARTER PERFORMANCE**



EXHIBIT A

TOTAL OPERATING RESOURCES

ACTUAL VERSUS PRIOR YEAR				ACTUAL VERSUS BUDGET		
YTD ACT FY13	YTD ACT FY14	FAV/(UNFAV) VARIANCE		YTD BUD FY14	YTD ACT FY14	FAV/(UNFAV) VARIANCE
REVENUES						
886,560	894,896	8,336	UTILITY REVENUES	916,659	894,896	(21,763)
5,387	1,976	(3,412)	RECLAIMED WATER	5,414	1,976	(3,439)
12,889	18,124	5,235	WASTEHAULERS	16,000	18,124	2,124
4,350	4,350	0	CLASS A BIO SOLIDS	5,000	4,350	(650)
1,575	1,345	(230)	ANCILLARY REVENUES	2,500	1,345	(1,155)
581	150	(431)	INTEREST EARNED	575	150	(425)
0	0	0	CAPITAL REIMBURSEMENT	0	0	0
2,037	100	(1,937)	OTHER REVENUE	1,625	100	(1,525)
913,379	920,941	7,562	TOTAL OPERATING RESOURCES	947,773	920,941	(26,832)

EXHIBIT B

TOTAL USES OF OPERATING RESOURCES

ACTUAL VERSUS PRIOR YEAR				ACTUAL VERSUS BUDGET		
YTD ACT FY13	YTD ACT FY14	FAV/(UNFAV) VARIANCE		YTD BUD FY14	YTD ACT FY14	FAV/(UNFAV) VARIANCE
EXPENDITURES						
323,695	296,505	27,190	OPERATING DEPARTMENTS	333,530	296,505	37,024
51,997	24,996	27,001	AMR METER PROJECT	0	24,996	(24,996)
62,059	62,642	(583)	FRANCHISE TAX	64,166	62,642	1,524
230,305	302,073	(71,768)	DEBT SERVICE	301,756	302,073	(317)
(1,350)	342	(1,693)	OTHER (2)	250	342	(92)
666,706	686,559	(19,853)	TOTAL EXPENDITURES	699,702	686,559	13,143
104,194	111,107	(6,913)	TRANSFERS-OUT	122,190	111,107	11,083
770,900	797,666	(26,766)	TOTAL USES OF OP RESOURCES	821,892	797,666	24,225

EXHIBIT C

NET REVENUES

ACTUAL VERSUS PRIOR YEAR				ACTUAL VERSUS BUDGET		
YTD ACT FY13	YTD ACT FY14	FAV/(UNFAV) VARIANCE		YTD BUD FY14	YTD ACT FY14	FAV/(UNFAV) VARIANCE
913,379	920,941	7,562	TOTAL OPERATING RESOURCES	947,773	920,941	(26,832)
770,900	797,666	(26,766)	TOTAL USES OF OP RESOURCES	821,892	797,666	24,225
142,479	123,274	(19,204)	NET REVENUES	125,881	123,275	(2,607)

**WASTEWATER FUND
1ST QUARTER PERFORMANCE**



EXHIBIT D

WORKING CAPITAL BALANCE

ACTUAL VERSUS PRIOR YEAR			ACTUAL VERSUS BUDGET		
YTD ACT FY13	YTD ACT FY14	FAV/(UNFAV) VARIANCE	YTD BUD FY14	YTD ACT FY14	FAV/(UNFAV) VARIANCE
633,859	551,212	(82,647)	551,212	551,212	0
142,479	123,274	(19,204)	125,881	123,275	(2,606)
0	0	0	0	0	0
776,338	674,486	(101,851)	677,093	674,487	(2,606)

EXHIBIT E

DEPARTMENT EXPENDITURES BY CATEGORY

ACTUAL VERSUS PRIOR YEAR			ACTUAL VERSUS BUDGET		
YTD ACT FY13	YTD ACT FY14	FAV/(UNFAV) VARIANCE	YTD BUD FY14	YTD ACT FY14	FAV/(UNFAV) VARIANCE
105,925	111,730	(5,804)	124,693	111,730	12,964
27,914	27,785	130	32,946	27,785	5,161
40,483	30,704	9,779	60,054	30,704	29,350
97,269	106,449	(9,179)	97,023	106,449	(9,426)
35,268	1,787	33,481	1,248	1,787	(539)
16,835	18,051	(1,216)	17,566	18,051	(485)
323,695	296,505	27,190	333,530	296,505	37,024

EXHIBIT F

GALLONS PROCESSED

ACTUAL VERSUS PRIOR YEAR			ACTUAL VERSUS BUDGET		
YTD ACT FY13	YTD ACT FY14	FAV/(UNFAV) VARIANCE	YTD BUD FY14	YTD ACT FY14	FAV/(UNFAV) VARIANCE
87,188,200	85,436,900	(1,751,300)	91,547,610	85,436,900	(6,110,710)

EXHIBIT G

DEPARTMENT EXPENDITURES BY DEPARTMENT

ACTUAL VERSUS PRIOR YEAR			ACTUAL VERSUS BUDGET		
YTD ACT FY13	YTD ACT FY14	FAV/(UNFAV) VARIANCE	YTD BUD FY14	YTD ACT FY14	FAV/(UNFAV) VARIANCE
115,120	62,085	53,035	85,042	62,085	22,957
208,576	234,420	(25,845)	248,488	234,420	14,068
323,695	296,505	27,190	333,530	296,505	37,024

**WASTEWATER FUND
1ST QUARTER PERFORMANCE**



EXHIBIT H

CAPITAL EXPENDITURE DETAIL

ACTUAL VERSUS PRIOR YEAR				ACTUAL VERSUS BUDGET			
YTD ACT FY13	YTD ACT FY14	FAV/(UNFAV) VARIANCE		YTD BUD FY14	YTD ACT FY14	FAV/(UNFAV) VARIANCE	
380	0	380	DEPT 166 RTU REPLACEMENT	0	0	0	
244	521	(277)	65C-15 NEW SVC INSTALLS	1,183	0	1,183	
30	29	1	65C-17 SERVICE REPLACEMENTS	65	0	65	
268	0	268	65C-25 HWY 36N EXTENSION	0	0	0	
34,347	0	34,347	65C-29 FM289 EXTENSION	0	0	0	
0	1,238	(1,238)	65C-30 ST. SCHOOL LT STN FORCE MAIN	0	0	0	
35,268	1,787	33,481		1,248	0	1,248	

**SANITATION FUND
1ST QUARTER PERFORMANCE**



EXHIBIT A

TOTAL OPERATING RESOURCES

ACTUAL VERSUS PRIOR YEAR				ACTUAL VERSUS BUDGET		
YTD	YTD	FAV/(UNFAV)		YTD	YTD	FAV/(UNFAV)
ACT FY13	ACT FY14	VARIANCE		BUD FY14	ACT FY14	VARIANCE
REVENUES						
201,782	237,172	35,390	TRANSFER STATION	221,000	237,172	16,172
68,985	84,952	15,967	COLLECTION STATION	83,952	84,952	1,000
15,942	24,027	8,085	RECYCLING CENTER	27,500	24,027	(3,473)
481,591	485,106	3,515	RESIDENTIAL COLLECTION	492,436	485,106	(7,330)
316	88	(228)	INTEREST EARNED	231	88	(143)
16,778	0	(16,778)	OTHER REVENUE	88	0	(88)
785,394	831,344	45,950	TOTAL OPERATING RESOURCES	825,206	831,344	6,138

EXHIBIT B

TOTAL USES OF OPERATING RESOURCES

ACTUAL VERSUS PRIOR YEAR				ACTUAL VERSUS BUDGET		
YTD	YTD	FAV/(UNFAV)		YTD	YTD	FAV/(UNFAV)
ACT FY13	ACT FY14	VARIANCE		BUD FY14	ACT FY14	VARIANCE
EXPENDITURES						
539,499	548,446	(8,947)	OPERATING DEPARTMENTS	572,242	548,446	23,796
20,338	20,514	(176)	FRANCHISE TAX	20,568	20,514	54
1,183	1,183	0	DEBT SERVICE	887	1,183	(296)
394	521	(127)	OTHER	1,408	521	887
561,413	570,664	(9,250)	TOTAL EXPENDITURES	595,105	570,664	24,442
73,732	86,135	(12,403)	TRANSFERS-OUT	97,099	86,135	10,964
635,145	656,799	(21,653)	TOTAL USES OF OP RESOURCES	692,204	656,799	35,405

EXHIBIT C

NET REVENUES

ACTUAL VERSUS PRIOR YEAR				ACTUAL VERSUS BUDGET		
YTD	YTD	FAV/(UNFAV)		YTD	YTD	FAV/(UNFAV)
ACT FY13	ACT FY14	VARIANCE		BUD FY14	ACT FY14	VARIANCE
785,394	831,344	45,950	TOTAL OPERATING RESOURCES	825,206	831,344	6,138
635,145	656,799	(21,653)	TOTAL USES OF OP RESOURCES	692,204	656,799	35,405
150,248	174,545	24,297	NET REVENUES	133,002	174,545	41,543

**SANITATION FUND
1ST QUARTER PERFORMANCE**



EXHIBIT D

WORKING CAPITAL BALANCE

ACTUAL VERSUS PRIOR YEAR				ACTUAL VERSUS BUDGET		
YTD	YTD	FAV/(UNFAV)		YTD	YTD	FAV/(UNFAV)
ACT FY13	ACT FY14	VARIANCE		BUD FY14	ACT FY14	VARIANCE
864,874	818,275	(46,599)	BEGINNING BALANCE	818,275	818,275	0
150,248	174,545	24,297	NET REVENUES	133,002	174,545	41,543
0	0	0	CAFR ADJ	0	0	0
1,015,122	992,820	(22,302)	ENDING BALANCE	951,277	992,820	41,543

EXHIBIT E

DEPARTMENT EXPENDITURES BY CATEGORY

ACTUAL VERSUS PRIOR YEAR				ACTUAL VERSUS BUDGET		
YTD	YTD	FAV/(UNFAV)		YTD	YTD	FAV/(UNFAV)
ACT FY13	ACT FY14	VARIANCE		BUD FY14	ACT FY14	VARIANCE
109,881	116,532	(6,650)	PERSONNEL	120,575	116,532	4,044
43,202	52,274	(9,073)	SUPPLIES	71,583	52,274	19,309
27,750	27,495	255	MAINTENANCE	22,675	27,495	(4,820)
331,009	328,825	2,184	SERVICES	329,853	328,825	1,028
19,325	13,816	5,509	CAPITAL (SEE EXHIBIT G)	18,400	13,816	4,584
8,331	9,503	(1,171)	SUNDRY	9,155	9,503	(348)
539,499	548,446	(8,947)	TOTAL DEPT EXPENDITURES	572,242	548,446	23,796

EXHIBIT F

DEPARTMENT EXPENDITURES BY DEPARTMENT

ACTUAL VERSUS PRIOR YEAR				ACTUAL VERSUS BUDGET		
YTD	YTD	FAV/(UNFAV)		YTD	YTD	FAV/(UNFAV)
ACT FY13	ACT FY14	VARIANCE		BUD FY14	ACT FY14	VARIANCE
146,007	130,770	15,238	DEPT 042 - TRANSFER STATION	146,566	130,770	15,796
74,359	93,309	(18,950)	DEPT 043 - COLLECTION STATION	92,542	93,309	(767)
45,882	42,723	3,159	DEPT 140 - RECYCLING CENTER	49,460	42,723	6,737
273,250	281,644	(8,393)	DEPT 142 - RESIDENTIAL COLLECT	283,673	281,644	2,029
539,499	548,446	(8,947)	TOTAL DEPT EXPENDITURES	572,242	548,446	23,796

**SANITATION FUND
1ST QUARTER PERFORMANCE**



EXHIBIT G

CAPITAL EXPENDITURE DETAIL

ACTUAL VERSUS PRIOR YEAR				ACTUAL VERSUS BUDGET		
YTD	YTD	FAV/(UNFAV)		YTD	YTD	FAV/(UNFAV)
ACT FY13	ACT FY14	VARIANCE		BUD FY14	ACT FY14	VARIANCE
1,625	0	(1,625)	DEPT 142-MODEL AIRPORT ENTR.	0	0	0
17,700	0	(17,700)	DEPT 140-BALER	0	0	0
0	7,400	7,400	DEPT 140-HOPPERS	8,000	7,400	(600)
0	456	456	DEPT 140-HOPPER SIGNS	0	456	456
0	0	0	DEPT 140-RECYCLING CONTAIN	4,000	0	(4,000)
0	317	317	DEPT 140-INVENTORY DISB	0	317	317
0	50	50	DEPT 140-SILT FENCE/STAKES	0	50	50
0	5,593	5,593	DEPT 140-OFFICE/STORAGE BLD	6,400	5,593	(807)
19,325	13,816	(5,509)		18,400	13,816	(4,584)



AGENDA ITEM 14

DATE OF MEETING: April 3, 2014	DATE SUBMITTED: March 27, 2014	
DEPT. OF ORIGIN: Recreation Administration	SUBMITTED BY: Wende Ragonis	
MEETING TYPE: <input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> SPECIAL <input type="checkbox"/> EXECUTIVE SESSION	CLASSIFICATION: <input type="checkbox"/> PUBLIC HEARING <input type="checkbox"/> CONSENT <input type="checkbox"/> REGULAR <input checked="" type="checkbox"/> WORK SESSION	ORDINANCE: <input type="checkbox"/> 1 ST READING <input type="checkbox"/> 2 ND READING <input type="checkbox"/> RESOLUTION
AGENDA ITEM DESCRIPTION: Discussion and Update Regarding the Parks Master Plan.		
SUMMARY STATEMENT: The Parks Advisory Board has tasked staff with the development of a Parks and Recreation Master plan document compliant to the Texas Parks and Wildlife Department. For a Master Plan to be compliant, a municipality must provide the opportunity for community stakeholder's to have input to the master planning process. Staff will meet this community input requirement by hosting multiple community meetings in the month of April. The dates of these meetings will be published to the community through the local media.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Memo from Wende Ragonis, Administrative Services Manager		
FUNDING SOURCE (Where Applicable):		
RECOMMENDED ACTION: Discussion only.		
APPROVALS: Terry K. Roberts		



MEMORANDUM

TO: Terry K. Roberts
FROM: Wende Ragonis *Wende Ragonis*
SUBJECT: Parks and Recreation Master Plan
DATE: March 26, 2014

At the direction of the Parks Advisory Board, Recreation Administration staff has begun to develop a parks and recreation master plan for the City of Brenham. The Recreation Administration department has partnered with Texas State University to complete the master planning process. By working with an academic intuition, costs can be minimized and some tasks can be performed by existing City resources. Dr. Jo An Zimmermann, Ph.D., CPRP of Texas State University will guide staff as the subject matter expert throughout this process. Funding for this project was provided by the BCDC Board of Directors at their January 23, 2014 regularly scheduled meeting. The master plan process includes the following goals listed below with the status to completion for each goal.

Reconfirm the Parks & Recreation Vision, Mission and Goals.	A PAB workshop was held March 3, 2014 for this purpose.
Understand Demographics of Brenham.	Dr. Zimmermann's university team compiled demographic data which was presented to the PAB during the March 3 rd workshop.
Create an NRPA PRORAGIS Profile.	Parks, Recreation and Finance staff completed the PRORAGIS profile.
Create an Asset Map.	Dr. Zimmermann is compiling demographics data, recreation opportunity data, and parks lands to be displayed on a map. This will be presented to PAB April 9, 2014.
Conduct Community Meetings.	Meetings will be held April 21 st & 23 rd and will be facilitated by Dr. Zimmermann and COB staff.
Data Analysis.	Dr. Zimmermann will present to Parks Board to ensure all aspects of the process are included.
Draft Master Plan.	Dr. Zimmermann will complete by August 2014.

At the end of the master planning process, the City of Brenham will have a document which will meet criteria published by the Texas Parks and Wildlife Department ensuring the City is positioned to receive grant funding from TPWD. The TPWD offers various types of grants and assistance programs to municipalities. These offerings include outdoor and indoor recreation grants, small community grants, urban outdoor and indoor recreation grants, regional grants, outreach grants, trail grants, boating grants, wildlife grants and other assistance programs. To be competitive for grant and assistance opportunities, municipalities must have a Master Plan that is compliant with TPWD requirements and adopted by its Council.

By completing the mater planning process, the City will have a TPWD compliant master plan document, and staff will have access to detailed demographic data for the Brenham community and for data comparisons to other city's parks and recreation information through the PRORAGIS profile. Access to this information along with the Asset Map will aid staff in decision making for recreation programming and facility planning. Staff will present the finalized Master Plan to Council when the process is completed.



AGENDA ITEM 15

DATE OF MEETING: April 3, 2014		DATE SUBMITTED: March 28, 2014	
DEPT. OF ORIGIN: Public Works		SUBMITTED BY: Dane Rau	
MEETING TYPE:		CLASSIFICATION:	
<input checked="" type="checkbox"/> REGULAR		<input type="checkbox"/> PUBLIC HEARING	
<input type="checkbox"/> SPECIAL		<input type="checkbox"/> CONSENT	
<input type="checkbox"/> EXECUTIVE SESSION		<input type="checkbox"/> REGULAR	
		<input checked="" type="checkbox"/> WORK SESSION	
ORDINANCE:			
<input type="checkbox"/> 1 ST READING			
<input type="checkbox"/> 2 ND READING			
<input type="checkbox"/> RESOLUTION			
AGENDA ITEM DESCRIPTION: Presentation of the 2013 Annual Report by the Public Works Department			
SUMMARY STATEMENT: In order to be more cost efficient, a copy of the annual report is not included in the agenda packet. However, a bound copy of each report will be distributed to Mayor and City Council Members. A bound copy of the 2013 Public Works Department Annual Report is on file for review in the City Secretary's Office. A copy can also be downloaded from the City of Brenham's website at www.cityofbrenham.org . If you are interested in obtaining a hard copy, please call the City Secretary at 979-337-7567.			
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):			
A. PROS:			
B. CONS:			
ALTERNATIVES (In Suggested Order of Staff Preference):			
ATTACHMENTS: N/A			
FUNDING SOURCE (Where Applicable):			
RECOMMENDED ACTION: Discussion only.			
APPROVALS: Terry K. Roberts			