



**NOTICE OF A REGULAR MEETING
THE BRENHAM CITY COUNCIL
THURSDAY DECEMBER 4, 2014 AT 1:00 P.M.
SECOND FLOOR CITY HALL
COUNCIL CHAMBERS
200 W. VULCAN
BRENHAM, TEXAS**

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – Councilmember Herring**
- 3. Service Recognitions**
 - **W. Keith Herring, Administration** 10 Years
 - **Ryian D. Marshall, Electric Department** 15 Years
 - **Haney Wilkerson, Gas Department** 20 Years
- 4. Proclamation**
 - **90th Anniversary for Glissmann’s Gift Gallery** **Page 1**
- 5. Citizens Comments**

WORK SESSION

- 6. Discussion and Update on the Tax Phase-In Compliance Review Committee and Findings Related to the Committee’s Review of Tax Phase-In Projects** **Pages 2 - 3**
- 7. Presentation of the Fourth Quarter Report by the Washington County Convention and Visitors Bureau** **Pages 4 - 5**

CONSENT AGENDA

8. Statutory Consent Agenda

The Statutory Consent Agenda includes non-controversial and routine items that Council may act on with one single vote. A councilmember may pull any item from the Consent Agenda in order that the Council discuss and act upon it individually as part of the Regular Agenda.

8-a. Ordinance No. O-14-038 on its Second Reading Providing for Updated Service Credit and an Increase in Retirement Annuities in the Texas Municipal Retirement System

8-b. Ordinance No. O-14-039 on Its Second Reading Authorizing the Placement of a Stop Sign on S. Day Street at its Intersection with Charles Lewis Street

Pages 6 -8

REGULAR AGENDA

9. Discuss and Possibly Act Upon Change Order No. 3 to Collier Construction, LLC for the Extension of Chappell Hill Street and Authorize the Mayor to Execute Any Necessary Documentation

Pages 9 -13

10. Discuss and Possibly Act Upon Bid No. 14-010 for Bulk Water and Wastewater Treatment Chemicals and Authorize the Mayor to Execute Any Necessary Documentation

Pages 14 -17

11. Discuss and Possibly Act Upon the Purchase of New Vehicles for the City of Brenham Police Department from the BuyBoard Local Government Purchasing Cooperative and Authorize the Mayor to Execute Any Necessary Documentation

Pages 18 - 20

EXECUTIVE SESSION

12. Texas Government Code Section 551.072 – Deliberation Regarding Real Property – Discuss and Consider Possible Acquisition of Real Property in the Downtown Area for Municipal Purposes

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RE-OPEN REGULAR AGENDA

13. Discuss and Possibly Act Upon the Possible Acquisition of Real Property in the Downtown Area for Municipal Purposes and Authorize the Mayor to Execute Any Necessary Documentation

Page 22

14. Administrative/Elected Officials Report

Administrative/Elected Officials Reports: Reports from City Officials or City staff regarding items of community interest, including expression of thanks, congratulations or condolences; information regarding holiday schedules; honorary or salutory recognitions of public officials, public employees or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that have arisen after the posting of the agenda.

(Note: The City Council will convene in Conference Room 2A, 2nd Floor of City Hall for Work Session)

WORK SESSION

15. Presentation and Update Regarding the Charter, Propositions and Ballot Wording, and Proposed Voter Education Campaign for the May 9, 2015 Election

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Adjourn

Executive Sessions: The City Council for the City of Brenham reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code, Chapter 551, including but not limited to §551.071 – Consultation with Attorney, §551.072 – Real Property, §551.073 – Prospective Gifts, §551.074 - Personnel Matters, §551.076 – Security Devices, §551.086 - Utility Competitive Matters, and §551.087 – Economic Development Negotiations.

CERTIFICATION

I certify that a copy of the December 4, 2014 agenda of items to be considered by the City of Brenham City Council was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on December 1, 2014 at **12:55 PM**.

Jeana Bellinger, TRMC
City Secretary

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the _____ day of _____, 2014 at _____ AM PM.

Signature

Title

PROCLAMATION

WHEREAS, Glissmann's Gift Gallery is marking a milestone this year, celebrating 90 years of service to the community; and

WHEREAS, Glissmann's has been owned and operated by six generations of the Carl Glissmann family; and

WHEREAS, this one of a kind gift and collectible shop is housed in an 1860's two-story masonry building built by J. T Parnell; and

WHEREAS, gifts from around the world, 1924 pharmacy memorabilia, a year-round Christmas store and more can be found here; and

WHEREAS, the Glissmann family has made it a tradition to be more than just members of this community; they are leaders; and

WHEREAS, Carl Glissmann's granddaughter Gloria Greenwade-Nix currently serves on the City Council as well as being a member of numerous other civic organizations; and

WHEREAS, It is right and just for the City Council and the residents of Brenham to join together with the Glissmann family and friends to celebrate this remarkable accomplishment as well as their dedication to our community;

Now, THEREFORE I, Milton Y. Tate Jr., Mayor of the City of Brenham, Texas do Hereby Proclaim as Thursday, December 4, 2014 as

Glissmann's Gift Gallery Day

In Witness, Whereof, I have set my hand and affixed the Seal of Brenham.

Milton Y. Tate Jr.
Mayor



AGENDA ITEM 6

DATE OF MEETING: December 4, 2014	DATE SUBMITTED: November 26, 2014	
DEPT. OF ORIGIN: Brenham EDF	SUBMITTED BY: Clint Kolby	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input checked="" type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discussion and Update on the Tax Phase-In Compliance Review Committee and Findings Related to the Committee's Review of Tax Phase-In Projects		
SUMMARY STATEMENT: The Tax Phase-In Compliance Review Committee meets every year to review all of the current tax phase-in recipients who were granted the incentive to ensure that value creation and employment & payroll criteria are being met. This year, the Committee reviewed the following eight companies for compliance: Advanced Data Storage, Stanpac, QuestVapco, Blue Bell Creameries, Valmont Industries, Longwood Elastomers, MIC Group and Brazos Valley Brewing Company. The Committee has verified that all eight companies are in compliance with the criteria set forth in the Tax Phase-In Policy.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Memo from Brenham EDF		
FUNDING SOURCE (Where Applicable):		
RECOMMENDED ACTION: Discussion Only		
APPROVALS: Terry K. Roberts		

2014 Board of Directors

Billy Holle, Chair
Seidel, Schroeder & Co.

Barbara Maurer, Vice Chair
Chase, Retired

Gary Weiss, Secretary
Germania Insurance

Tee Dippel, Treasurer
Brenham National Bank

William Krueger, Past Chair
Jones & Carter, Inc.

Roger Atkins
MIC Group

Matt Bentke
Bluebonnet Electric Cooperative

Cory Flencher
Citizens State Bank

Jon Hill
Appel Ford

Catherine Kenjura
Lacina & Kenjura, P.C.

Stephen Miller
Brenham Wholesale Grocery Co.

Brett Smith
Lee Anderson Co.

Arlen Thielemann
Thielemann Construction Co.

Jarvis Van Dyke
Van Dyke, Rankin & Co.

Donald Voelter, Ph.D.
Blinn College, Retired

David Yeager
Blinn Technical Education Center

Staff

Page Michel
President & CEO

Clint Kolby
Project Manager

MEMORANDUM

To: Mayor and City Council
From: Brenham Economic Development Foundation
Date: November 26, 2014
Re: Annual Tax Phase-In Compliance Review Committee Report

According to the City of Brenham's Tax Phase-In Policy, a Compliance Review Committee shall collect from every tax phase-in incentive recipient a sworn statement of compliance and verifying documents ensuring that all requirements have been met. The Committee shall then provide a report on the status of all Tax Phase-In incentive agreements to the City Council on or before December 15 of each calendar year.

This year, the Committee reviewed eight companies for compliance:

- Advanced Data Storage
- Stanpac
- QuestVapco
- Blue Bell Creameries
- Valmont Industries
- Longwood Elastomers
- MIC Group
- Brazos Valley Brewing Company

The Tax Phase-In Compliance Review Committee, consisting of Susan Ebel and Catherine Kenjura representing the City, Roger Chambers and John Gunn representing the County, and Willy Dilworth representing the Appraisal District, met on November 24 to review their records. All eight companies have met the value creation and employment & payroll criteria for receiving the tax phase-in incentive.

If you have any questions, please feel free to contact the EDF office at 979-836-8927 or edf@brenhamtexas.com.



AGENDA ITEM 7

DATE OF MEETING: December 4, 2014	DATE SUBMITTED: November 26, 2014	
DEPT. OF ORIGIN: Convention and Visitors Bureau	SUBMITTED BY: Lu Hollander	
MEETING TYPE: CLASSIFICATION: ORDINANCE:		
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input checked="" type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Presentation of the Fourth Quarter Report by the Washington County Convention and Visitors Bureau		
<p>SUMMARY STATEMENT: In an effort to be more cost efficient, a copy of the Washington County Convention and Visitors Bureau Fourth Quarter Report is not included in the agenda packet. However, a compact disc of this report will be distributed to Mayor and City Council Members.</p> <p>A complete copy of the Washington County Convention and Visitors Bureau Fourth Quarter Report is on file for review in the City Secretary's Office. A copy can also be downloaded from the Washington County Chamber of Commerce website at www.brenhamtexas.com.</p> <p>If you are interested in obtaining a hard copy, please call the City Secretary at 979-337-7567</p>		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference): N/A		
ATTACHMENTS: (1) 4th Quarter Report – Convention and Visitors Bureau		
FUNDING SOURCE (Where Applicable): N/A		
RECOMMENDED ACTION: Discussion Only		
APPROVALS: Terry K. Roberts		

WCCC Convention & Visitors Bureau

Fourth Quarter Report: July - September 2014

JULY

MAJOR TOURISM EVENTS:

- Hot Nights Cool Tunes concert series
- “The Emperor’s New Clothes” at Unity Theatre
- Crush for Fun, Harvest Grape Stomp at wineries
- Round Top Music Festival

ADVERTISING PLACEMENTS:

- *Texas Highways* - full page color co-op
- *AAA Texas Journey* magazine – 1/6 page
- *ConventionSouth* magazine – 1/4 page

EDITORIAL COVERAGE:

- *RV America* – feature about the Republic of Texas (Geiger)
- *Byways* digital magazine – feature about Blue Bell and Brenham (Geiger)



AUGUST

MAJOR TOURISM EVENTS:

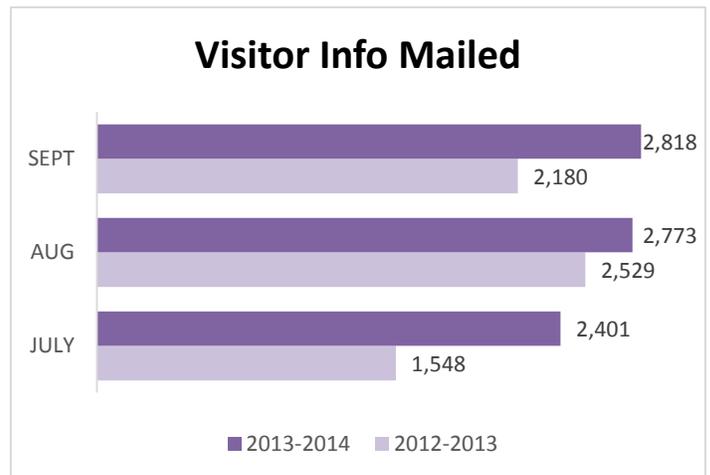
- Chappell Hill Lavender & Wine Fest
- 50th anniversary of Chappell Hill Historical Society
- “Split Piano Duo” at Round Top Festival Institute

ADVERTISING PLACEMENTS:

- *Houston Chronicle* – Fall Festivals tab co-op
- *Edible Austin* – full page co-op ad
- *Ride Texas* magazine – ¼ page

EDITORIAL COVERAGE:

- *abc13.com* – feature about Camp For All
- *AAA Texas Journey* magazine - feature about Royers Round Top Café and Blue Bell Creameries
- Geocaching blog with photos of Washington County tour



SEPTEMBER

MAJOR TOURISM EVENTS:

- Washington County Fair
- LaBahia Antiques Show, Round Top Show
- “Boeing Boeing” at Unity Theatre

ADVERTISING PLACEMENTS:

- *See Texas First* – travel insert in 27 newspapers
- *Houston Community newspapers* – e-blast promoting October events

EDITORIAL COVERAGE:

- *Calendar listings in multiple outlets*





**ORDINANCE NO. O-14-038
TEXAS MUNICIPAL RETIREMENT SYSTEM**

AN ORDINANCE AUTHORIZING AND ALLOWING, UNDER THE ACT GOVERNING THE TEXAS MUNICIPAL RETIREMENT SYSTEM, "UPDATED SERVICE CREDITS" IN SAID SYSTEM FOR SERVICE PERFORMED BY QUALIFYING MEMBERS OF SUCH SYSTEM WHO PRESENTLY ARE MEMBERS OF THE CITY OF BRENHAM; PROVIDING FOR INCREASED PRIOR AND CURRENT SERVICE ANNUITIES FOR RETIREES AND BENEFICIARIES OF DECEASED RETIREES OF THE CITY; AND ESTABLISHING AN EFFECTIVE DATE FOR SUCH ACTIONS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS:

Section 1. Authorization of Updated Service Credits.

(a) On the terms and conditions set out in Sections 853.401 through 853.403 of Subtitle G of Title 8, Government Code, as amended (hereinafter referred to as the "TMRS ACT"), each member of the Texas Municipal Retirement System (hereinafter referred to as the "System") who has current service credit or prior service credit in the System in force and effect on the 1st day of January of the calendar year preceding such allowance, by reason of service in the employment of the City, and on such date has at least 36 months of credited service with the System, shall be and is hereby allowed "Updated Service Credit" (as that term is defined in subsection (d) of Section 853.402 of said title) in an amount that is **100%** of the "base Updated Service Credit" of the member (calculated as provided in subsection (c) of Section 853.402 of said title). The Updated Service Credit hereby allowed shall replace any Updated Service Credit, prior service credit, special prior service credit, or antecedent service credit previously authorized for part of the same service.

(b) On the terms and conditions set out in Section 853.601 of said title, any member of the System who is eligible for Updated Service Credits on the basis of service with this City, and who has unforfeited credit for prior service and/or current service with another participating municipality or municipalities by reason of previous service, and was a contributing member on 1st day of January of the calendar year preceding such allowance, shall be credited with Updated Service Credits pursuant to, calculated in accordance with, and subject to adjustment as set forth in said 853.601.

(c) In accordance with the provisions of subsection (d) of Section 853.401 of said title, the deposits required to be made to the System by employees of the several participating departments on account of current service shall be calculated from and after the date aforesaid on the full amount of such person's earnings as an employee of the City.

Section 2. Increase in Retirement Annuities.

(a) On terms and conditions set out in Section 854.203 of Subtitle G of Title 8, Government Code, as amended, the City hereby elects to allow and to provide for payment of the increases below stated in monthly benefits payable by the System to retired employees and to beneficiaries of deceased employees of this City under current service annuities and prior service annuities arising from service by such employees to this City. An annuity increased under this Section replaces any annuity or increased annuity previously granted to the same person.

(b) The amount of annuity increase under this Section is computed as the sum of the prior and current service annuities on the effective date of retirement of the person on whose service the annuities are based, multiplied by **70%** of the percentage change in Consumer Price Index for All Urban Consumers, from December of the year immediately preceding the effective date of the person's retirement to the December that is 13 months before the effective date of this ordinance.

(c) An increase in an annuity that was reduced because of an option selection is reducible in the same proportion and in the same manner that the original annuity was reduced.

(d) If a computation hereunder does not result in an increase in the amount of an annuity, the amount of the annuity will not be changed hereby.

(e) The amount by which an increase under this Section exceeds all previously granted increases to an annuitant is an obligation of this City and of its account in the Benefit Accumulation Fund of the System.

Effective Date Subject to approval by the Board of Trustees of Texas Municipal Retirement System, the updated service credits and increases in retirement annuities granted hereby shall be and become effective on the **1st day of January, 2015**.

Passed and approved on its first reading this the _____ day of _____, 2014

Passed and approved on its second reading this the _____ day of _____, 2014

ATTEST:

APPROVED:

Jeana Bellinger, City Secretary

Milton Y. Tate, Jr. Mayor

ORDINANCE NO. O-14-039

AN ORDINANCE REQUIRING THE PLACING OF CERTAIN STOP SIGNS IN THE CITY OF BRENHAM, TEXAS, SETTING THE LOCATION OF SAID STOP SIGNS, REGULATING THE TRAFFIC AT SAID STOP SIGNS, AND PROVIDING FOR PENALTY FOR VIOLATION THEREOF.

WHEREAS, it is necessary to provide stop signs at certain locations in the City of Brenham to prevent accidents, collisions and damages; to promote the flow of traffic along and into such streets; and to regulate the same:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS:

Section 1. That there shall be established and installed two (2) stop signs on S. Day Street, regulating northbound and southbound vehicular traffic, at its intersection with Charles Lewis Street.

The stop signs shall be erected at the top of a standard pole, installed in the ground on the right hand side of the streets identified herein.

Section 2. That every person, firm or corporation, operating a motor vehicle or other vehicle of any kind, in, on, along and into the streets or street intersections designated in Section 1 hereof, upon reaching a stop sign at the location so designated, shall bring said vehicle to a full and complete stop in compliance with the provisions of applicable state law, before proceeding further along said street or into or on said street intersection.

Section 3. That any person, firm or corporation, violating Section 2 hereof, shall be fined a sum of not less than \$1.00 and not more than \$200.00, plus applicable court costs.

Section 4. This Ordinance shall take full force and effect from and after its passage, approval and publication as required by applicable law.

PASSED and APPROVED on its first reading this the 20th day of November, 2014.

PASSED and APPROVED on its second reading this the 4th day of December, 2014.

Milton Y. Tate, Jr.
Mayor

ATTEST:

Jeana Bellinger, TRMC
City Secretary



AGENDA ITEM 9

DATE OF MEETING: December 1, 2014	DATE SUBMITTED: December 4, 2014	
DEPT. OF ORIGIN: Development Services	SUBMITTED BY: Grant Lischka	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon Change Order No. 3 to Collier Construction, LLC for the Extension of Chappell Hill Street and Authorize the Mayor to Execute Any Necessary Documentation		
SUMMARY STATEMENT: With the Chappell Hill Street Extension south of Lawndale Avenue under construction, staff has explored the possibility of continuing the improvements of Chappell Hill Street between Lawndale Avenue and Stone Street. The existing right-of-way is adequate to construct a 39-foot wide collector street section. The existing street does not have curb and gutter, so any reconstruction work would require installation of approximately 1,400 feet of new curb and gutter and new intersection valleys and driveway approaches. The approximate cost for the concrete work is \$30,000. Performing the construction at this time will allow for the City to take advantage of the favorable unit prices for concrete work. Staff recommends that City personnel complete the remainder of the construction, which has an estimated cost of \$30,000, for a total of approximately \$60,000. One possible funding source is the 2012 Certificates of Obligations, which have a balance of approximately \$600,000.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
<p style="margin-left: 20px;">A. PROS: Allows Chappell Hill Street to be improved using City personnel and takes advantage of favorable bid prices.</p> <p style="margin-left: 20px;">B. CONS:</p>		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Change Order No. 3		
FUNDING SOURCE (Where Applicable): 2012 Certificates of Obligations		

RECOMMENDED ACTION: Approve Change Order No. 3 in the amount of \$27,700.50 to Collier Construction, LLC for the extension of Chappell Hill Street and authorize the Mayor to execute any documentation.

APPROVALS: Terry K. Roberts

CHANGE ORDER NO. 3

DATE: November 4, 2014

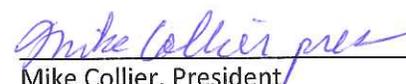
Project: Chappell Hill Street Extension	J&C Job No.: B0039-0026-00
Owner: City of Brenham P.O. Box 1059, Brenham, TX 77834	Contractor: Collier Construction, L.L.C. P.O. Box 1889, Brenham, TX 77834

Description of Changes: To add the concrete work for the improvement of Chappell Hill Street between Stone street and Lawndale Street to the contract for this project.

Reason for Changes: To accept the favorable unit prices and add to the contract the reinforced concrete curb & gutter, valley gutter, standard driveway approach slabs and extra width for driveway approach slabs on that section of Chappell Hill Street between Stone Street and Lawndale Street.

Change in Contract price and time summary:

	<u>COST</u>	<u>TIME</u>
Original Contract:	\$2,059,477.25	150 Calendar Days
Net previous change(s):	-\$1,331.93	45 Calendar Days
Contract prior to this change order:	\$2,058,145.32	195 Calendar Days
Net increase from this change order:	\$27,700.50	0 Calendar Days
Revised Contract Amount:	\$2,085,845.82	195 Calendar Days
Cumulative % Change in Contract:	1.28 %	30 %

<p>RECOMMENDED BY: Jones & Carter, Inc.</p> <p> Wm. R. Krueger, P.E., Vice President 11/4/2014 Date</p> <p></p>	<p>ACCEPTED BY: Contractor: Collier Construction, L.L.C.</p> <p> Mike Collier, President 11-10-2014 Date</p> <p>APPROVED BY: Owner: City of Brenham</p> <p>_____ Milton Y. Tate, Jr., Mayor _____ Date</p>
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Enclosure: Attachment No. 1 and Attachment No. 2.

Construction of the City of Brenham
Chappell Hill Street Extension
J&C No. B0039-0026-00

To implement payment for this work, the following revisions are made to the Item/Quantity Sheets:

Item No.	Description	Unit	Unit Price	Revised Unit Price	Bid Quantity	Revised Quantity	Previous Amount	Revised Amount	Net Change
CITY of BRENHAM									
39.	Construct reinforced concrete curb and gutter.	LF.	\$ 9.50	\$ 9.50	3,227	4,463	\$30,656.50	\$42,398.50	\$11,742.00
40.	Construct standard driveway approach slab.	Ea.	\$ 712.00	\$ 712.00	10	15	\$7,120.00	\$10,680.00	\$3,560.00
41.	Construct extra width for driveway approach slab.	LF.	\$ 28.50	\$ 28.50	182	203	\$5,187.00	\$5,785.50	\$598.50
	Construct reinforced concrete valley gutter.	LF	\$ -	\$ 50.00	0	236	\$0.00	\$11,800.00	\$11,800.00
NET Change to City of Brenham Portion of the Project									\$27,700.50
TOTAL NET Change									\$27,700.50

Construction of the City of Brenham
Chappell Hill Street Extension
J&C No. B0039-0026-00

	City of Brenham Project Costs	Kruse Subdivision Project Costs	Total Costs
Original Contract:	\$1,081,634.85	\$977,842.40	\$2,059,477.25
Previous change(s):			
Change Order No. 1	\$0.00	\$20,109.00	\$20,109.00
Change Order No. 2	(\$1,413.97)	(\$20,026.96)	(\$21,440.93)
Contract prior to this change order:	\$1,080,220.88	\$977,924.44	\$2,058,145.32
Change Order No. 3	\$27,700.50	\$0.00	\$27,700.50
Revised Contract Amount:	\$1,107,921.38	\$977,924.44	\$2,085,845.82
Ed F. Kruse's Share of Kruse Subdivision Project Costs (75%)		\$733,443.33	
Brenham Community Development Corporation's Share of the Kruse Subdivision Project Costs (25%)		\$244,481.11	

City of Brenham Project Costs = The cost of the improvements to Chappell Hill Street from Lawndale Street to Stringer Street.

Kruse Subdivision Project Costs = The cost of the construction of that portion of Chappell Hill Street south of the U.S. Highway 290 Eastbound Frontage Road.



AGENDA ITEM 10

DATE OF MEETING: December 4, 2014	DATE SUBMITTED: November 25, 2014	
DEPT. OF ORIGIN: Public Utilities	SUBMITTED BY: Lowell Ogle	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon Bid No. 14-010 for Bulk Water and Wastewater Treatment Chemicals and Authorize the Mayor to Execute Any Necessary Documentation		
<p>SUMMARY STATEMENT: The City of Brenham solicited bids for a service contract to provide on-site generation of Chlorine Dioxide at our lake pump station. The bids also included options for the city to purchase a bulk chemical tank, day tank, and vacuum regulators that are currently owned by the supplier. Purchasing these items will make it easier for the city to change suppliers in the future. Only two bids were received. The contract will be inclusive of the chemical precursor sodium chlorite, the bulk storage tank already in place, chlorine dioxide generation equipment, and technical services associated with the chlorine dioxide process. Sodium Chlorite is used as an initial disinfectant along with controlling taste and odors that can occur when raw water is pumped from Lake Somerville. The contract will be for one (1) year with firm bid prices beginning the date of award by Council. Upon completion of the term of the original contract and mutual agreement of both parties, these contracts may be renewed for up to two (2) additional one (1) year terms (three (3) years total). The renewal will be under the same terms and conditions as the original contract. Also included in the contracts are price escalation and price reduction clauses. These clauses will protect both the City of Brenham and the vendor if the markets for these products become volatile.</p> <p>We are recommending the low bidder, Evoqua Water Technologies as the supplier at \$0.74/lb. and purchasing the existing bulk tank from them at \$6,553. We are not recommending the purchase of the day tank or vacuum regulators because we feel that we can purchase those items ourselves at a lower cost. A bid tabulation is attached.</p> <p>The last load of Sodium Chlorite that we received was at \$0.8050/lb.</p>		

On October 21, 2014, we received and opened the following bids for Sodium Chlorite:

Item	DuPont Water Technologies	Evoqua Water Technologies	Evoqua Water Technologies
Sodium Chlorite	\$0.859/lb	\$0.74/lb	\$0.74/lb
Bulk Storage Tank	\$22,000.00	\$6,553.00	\$23,205.00
Day Tank	\$1,700.00	\$1,955.00	\$8,052.00
(2) Gas Vacuum Regulators	No Bid	\$1,915.00	\$5,464.00
Max On-site response time - Non-emergency	72 hrs	40 hrs	40 hrs
Max on-site response time-Emergency	48 hrs	8 hrs	8 hrs
Delivery time – after receipt of order	90-120 days	5 days	8-12 weeks
	New Equipment	Existing Equipment	New Equipment

STAFF ANALYSIS (For Ordinances or Regular Agenda Items):

A. PROS: The purchase of the bulk storage will allow the city to go to other suppliers for bids on the chemical. By accepting the bid on the Sodium Chlorite pricing, the city will be paying a lower price than before.

B. CONS: None

ALTERNATIVES (In Suggested Order of Staff Preference):

ATTACHMENTS: (1) Bid Information Sheet; and (2) Bid Tabulation

FUNDING SOURCE (Where Applicable): 104-5-163-201.00

RECOMMENDED ACTION: Award Bid No. 14-010 to Evoqua Water Technologies for bulk water and wastewater treatment chemicals in the amount of \$0.74 per pound and the bulk tank in the amount of \$6,553.00 and authorize the Mayor to execute any necessary documentation

APPROVALS: Terry K. Roberts



Bid Information Sheet

October 21, 2014

RFB No. 14-010

For: Purchase of Chlorine Dioxide Water Treatment System

Purchase not to exceed budgeted funds.

Number of bids received: 2



BID TABULATION

**CHLORINE DIOXIDE WATER TREATMENT SYSTEM
RFB No. 14-010**

BID TABULATION			
CHLORINE DIOXIDE WATER TREATMENT SYSTEM			
BID NO. 14-010			
Item	Dupont Water Technologies	Evoqua Water Technologies	Evoqua Water Technologies
1. Sodium Chlorite 25% Aqueous Solution, Per Lb.	\$0.859	\$0.74	\$0.74
2. Bulk Storage Tank, Per Specifications	\$22,000.00	\$6,553.00	\$23,205.00
3. Day Tank, Per Specifications	\$1,700.00	\$1,955.00	\$8,052.00
4. (2) Gas Vacuum Regulators, Per Specifications	No Bid	\$1,915.00	\$5,464.00
Maximum On-Site Response Time-Non-Emergency	72 Hrs.	40 Hrs.	40 Hrs.
Maximum On-Site Response Time-Emergency	48 Hrs.	8 Hrs.	8 Hrs.
Delivery Time, After Receipt of Order	90-120 Days	5 Days	8-12 Weeks
	This bid is for new equipment.	This bid is for buying the existing equipment already in place.	This bid is for new equipment.



AGENDA ITEM 11

DATE OF MEETING: December 4, 2014	DATE SUBMITTED: November 25, 2014	
DEPT. OF ORIGIN: Police	SUBMITTED BY: Rex Phelps	
MEETING TYPE: <input type="checkbox"/> REGULAR <input type="checkbox"/> SPECIAL <input type="checkbox"/> EXECUTIVE SESSION	CLASSIFICATION: <input type="checkbox"/> PUBLIC HEARING <input type="checkbox"/> CONSENT <input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> WORK SESSION	ORDINANCE: <input type="checkbox"/> 1 ST READING <input type="checkbox"/> 2 ND READING <input type="checkbox"/> RESOLUTION
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the Purchase of New Vehicles for the City of Brenham Police Department from the BuyBoard Local Government Purchasing Cooperative and Authorize the Mayor to Execute Any Necessary Documentation		
SUMMARY STATEMENT: The police department is seeking the Mayor and Council's approval to order the approved budgeted police vehicles. The department rotates older (high mileage and worn) vehicles from time to time for replacement to equip the patrol, investigative, and administrative divisions. In order to maintain the current service level with fleet the department typically orders 4 patrol cars and 2 unmarked vehicles every year. The total for the four marked vehicles is \$93,215.88. The marked vehicles are purchased off the state contract. The 2 unmarked vehicles are placed out for local vendor bids and they are estimated at \$48,690.00.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: Maintain current service levels, enhance officer safety, benefit from new vehicle warranties, and avoid repair costs of older worn-out vehicles. Also guards against having to incur catch up costs in the future. B. CONS: None identified - costs are going to occur whether it is in repairs of old vehicles or the purchase of new vehicles. And, the cost is inherent to maintain the pre-determined current service level.		
ALTERNATIVES (In Suggested Order of Staff Preference): None suggested		
ATTACHMENTS: (1) Memo from Chief Phelps; and (2) Pricing Summary		
FUNDING SOURCE (Where Applicable): FY 14-15 Budget		
RECOMMENDED ACTION: Approve the purchase of four new vehicles for the City of Brenham Police Department from the BuyBoard Local Government Purchasing Cooperative in the amount of \$93,215.88 and authorize the Mayor to execute any necessary documentation		
APPROVALS: Terry K. Roberts		

BRENHAM POLICE DEPARTMENT

PHONE: 979-337-7272
FAX: 979-337-7343

P.O. BOX 682
BRENHAM, TEXAS 77834-0682



1800 LONGWOOD DRIVE

To: Chief Rex Phelps
From: Capt. B. D. Rich
Date: November 25, 2014
Subject: Police Vehicle 2014 / 2015 Budget

The cost for the four patrol vehicle Dodge Police Chargers is \$ 93,215.88



AGENDA ITEM 12

DATE OF MEETING: December 4, 2014	DATE SUBMITTED: December 1, 2014	
DEPT. OF ORIGIN: Administration	SUBMITTED BY: Terry K. Roberts	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input checked="" type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Section 551.072 – Deliberation Regarding Real Property – Discuss and Consider Possible Acquisition of Real Property in the Downtown Area for Municipal Purposes		
SUMMARY STATEMENT: To be discussed in Executive Session.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS:		
FUNDING SOURCE (Where Applicable):		
RECOMMENDED ACTION: As discussed in Executive Session.		
APPROVALS: Terry K. Roberts		



AGENDA ITEM 13

DATE OF MEETING: December 4, 2014	DATE SUBMITTED: December 1, 2014	
DEPT. OF ORIGIN: Administration	SUBMITTED BY: Terry K. Roberts	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the Possible Acquisition of Real Property in the Downtown Area for Municipal Purposes and Authorize the Mayor to Execute Any Necessary Documentation		
SUMMARY STATEMENT: As discussed in Executive Session.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: None		
FUNDING SOURCE (Where Applicable):		
RECOMMENDED ACTION: Authorize the Mayor to negotiate the acquisition of real property in the downtown area and execute any necessary documentation		
APPROVALS: Terry K. Roberts		



AGENDA ITEM 15

DATE OF MEETING: December 4, 2014	DATE SUBMITTED: December 1, 2014	
DEPT. OF ORIGIN: Administration	SUBMITTED BY: Jeana Bellinger	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input checked="" type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Presentation and Update Regarding the Charter, Propositions and Ballot Wording, and Proposed Voter Education Campaign for the May 9, 2015 Election		
SUMMARY STATEMENT: During the work session, I will provide Council with a detailed description of each proposition as well as draft ballot wording for each proposition. I will also discuss my thoughts about educating the citizens about the charter election.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: None		
FUNDING SOURCE (Where Applicable):		
RECOMMENDED ACTION: None; discussion only.		
APPROVALS: Terry K. Roberts		