



**NOTICE OF A REGULAR MEETING
THE BRENHAM CITY COUNCIL
THURSDAY, MARCH 5, 2015 AT 1:00 P.M.
SECOND FLOOR CITY HALL
COUNCIL CHAMBERS
200 W. VULCAN
BRENHAM, TEXAS**

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – Councilmember Danny Goss**
- 3. Special Presentations**
 - **Texas Downtown Association’s Downtowner of the Year Award**
 - **2014 Texas Public Pool Council Awards**
- 4. Citizens Comments**

CONSENT AGENDA

- 5. Statutory Consent Agenda**

The Statutory Consent Agenda includes non-controversial and routine items that Council may act on with one single vote. A councilmember may pull any item from the Consent Agenda in order that the Council discuss and act upon it individually as part of the Regular Agenda.
- 5-a. Minutes from the January 29, 2015 and February 5, 2015 Regular City Council Meetings**

Pages 1-19

PUBLIC HEARING

- 6. Public Hearing, Discussion and Receipt of Input Related to the Proposed Creation of Reinvestment Zone Number 40 Requested by Valmont Coatings, Inc. for Commercial-Industrial Tax Phase-In Incentive on Certain Tracts of Land Containing 34.106 Acres, More or Less, Being Located on Industrial Blvd., Brenham, Texas, with Boundaries Further Described in Exhibit A of the Ordinance Creating Reinvestment Zone Number 40, and Designating This Property as Qualifying for Tax Phase-In** **Pages 20-42**

REGULAR AGENDA

- 7. Discuss and Possibly Act Upon an Ordinance on Its First Reading for the Creation of Reinvestment Zone Number 40 Requested by Valmont Coatings, Inc. for Commercial-Industrial Tax Phase-In Incentive on Certain Tracts of Land Containing 34.106 Acres, More or Less, Being Located on Industrial Blvd., Brenham, Texas, with Boundaries Further Described in Exhibit A of the Ordinance Creating Reinvestment Zone Number 40, and Designating this Property as Qualifying for Tax Phase-In** **Pages 43-48**
- 8. Discuss and Possibly Act Upon the Acceptance of the Audit from Seidel, Schroeder, and Company for Fiscal Year 2014** **Page 49**
- 9. Discuss and Possibly Act Upon the Acceptance of the 2014 Audit of the Washington County Appraisal District by Seidel, Schroeder & Company** **Page 50-51**
- 10. Discuss and Possibly Act Upon Resolution No. R-15-008 Nominating a Candidate for Election to the Washington County Appraisal District Board of Directors, to Fill an Unexpired Term** **Pages 52-53**
- 11. Discuss and Possibly Act Upon Bid No. 15-003 for the Construction of the City of Brenham's Pet Adoption and Animal Care Facility and Authorize the Mayor to Execute Any Necessary Documentation** **Pages 54-55**
- 12. Discuss and Possibly Act Upon the Acceptance of a Donation in the Amount of \$25,000.00 to the Brenham Police Department and Authorize the Mayor to Execute Any Necessary Documentation** **Page 56**
- 13. Discuss and Possibly Act Upon an Ordinance on its First Reading for the Placement of Stop Signs at Multiple Street Intersections within the Woodbridge Subdivision** **Pages 57-62**
- 14. Discuss and Possibly Act Upon a Request for a Noise Variance from the Brenham Maifest Association for the 2015 Royalty Run to be Held on Sunday, May 3, 2015 and Authorize the Mayor to Execute Any Necessary Documentation** **Pages 63-66**

15. **Discuss and Possibly Act Upon an Ordinance on its First Reading Amending Ordinance No. O-15-007 Ordering a Special Election on May 9, 2015 for the Purpose of Submitting to the Qualified Voters of Brenham Certain Proposed Amendments to the Existing Charter of the City of Brenham, Texas** **Pages 67-72**
16. **Discuss and Possibly Act Upon Resolution No. R-15-009 Adopting the Parks, Recreation and Open Spaces Master Plan for 2015 through 2025** **Pages 73-74**
17. **Discuss and Possibly Act Upon the Acceptance of the Edge Reimbursement Implementation Grant from the Texas State Library and Archives Commission in the Amount of \$5,000 for New Computer Equipment for the Nancy Carol Roberts Memorial Library and Authorize the Mayor to Execute Any Necessary Documentation** **Pages 75-76**

WORK SESSION

18. **Presentation and Discussion Regarding City and Non-City Sponsored Special Events in Downtown and Other Areas Within the City** **Pages 77-82**

EXECUTIVE SESSION

19. **Texas Government Code Section 551.086 – Utility Competitive Matters – Discuss and Consider an Amendment to the Wholesale Power Agreement with the Lower Colorado River Authority** **Page 83**
20. **Section 551.074 - Texas Government Code – Deliberation Regarding Personnel Matters – Discussion Regarding the Appointments of a Presiding Judge and City Prosecutor for the Brenham Municipal Court, Both for an Unexpired Term Ending December 31, 2016** **Page 84**

RE-OPEN REGULAR AGENDA

21. **Discuss and Possibly Act Upon the Appointments of a Presiding Judge and City Prosecutor for the Brenham Municipal Court, Both for an Unexpired Term Ending December 31, 2016** **Page 85**

22. Administrative/Elected Officials Report

Administrative/Elected Officials Reports: Reports from City Officials or City staff regarding items of community interest, including expression of thanks, congratulations or condolences; information regarding holiday schedules; honorary or salutory recognitions of public officials, public employees or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that have arisen after the posting of the agenda.

Adjourn

Executive Sessions: The City Council for the City of Brenham reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code, Chapter 551, including but not limited to §551.071 – Consultation with Attorney, §551.072 – Real Property, §551.073 – Prospective Gifts, §551.074 - Personnel Matters, §551.076 – Security Devices, §551.086 - Utility Competitive Matters, and §551.087 – Economic Development Negotiations.

CERTIFICATION

I certify that a copy of the March 5, 2015 agenda of items to be considered by the City of Brenham City Council was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on March 2, 2015 at **12:25** PM.

Jeana Bellinger, TRMC
City Secretary

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the _____ day of _____, 2015 at _____ AM PM.

Signature

Title

Brenham City Council Minutes

A regular meeting of the Brenham City Council was held on January 29, 2015 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members present:

Mayor Milton Y. Tate, Jr.
Mayor Pro Tem Gloria Nix
Councilmember Andrew Ebel
Councilmember Danny Goss
Councilmember Keith Herring
Councilmember Mary E. Barnes-Tilley

Members absent:

Councilmember Weldon Williams, Jr.

Others present:

City Manager Terry Roberts, Assistant City Manager Kyle Dannhaus, City Attorney Cary Bovey, City Engineer Grant Lischka, Chief Financial Officer Carolyn Miller, Stacy Hardy, Sara Parker, Kacey Weiss, Fire Chief Ricky Boeker, Police Chief Rex Phelps, Public Works Director Dane Rau, and Public Utilities Director Lowell Ogle

Citizens present:

Clint Kolby, Page Michel, and Matt Whit

Media Present:

Arthur Hahn, Brenham Banner Press; Caitlin Hahn, Brenham Banner Press; and Mary-Janet Reyes, KWHI

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – Mayor Milton Y. Tate, Jr.**

3. Citizens Comments

There were no citizen comments.

CONSENT AGENDA

4. Statutory Consent Agenda

4-a. Minutes from the December 4, 2014 Special Emergency Meeting and December 4, 2014, December 18, 2014 and January 8, 2015 Regular City Council Meetings

A motion was made by Councilmember Herring and seconded by Councilmember Barnes Tilley to approve the Statutory Consent Agenda Item 4-a. as presented.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Absent

WORK SESSION

5. Discuss and Review the FY2013-14 Fourth Quarter Financial Report

Chief Financial Officer Carolyn Miller presented this item. Miller advised the status of the General Fund and the five major utility funds in the report. Miller reported that the City experienced favorable performance in the General, Gas and Wastewater Funds for FY2013-14; however, the Electric Fund was unfavorable due to LCRA generation rates, the Water Fund performance was unfavorable due to a 9.8% decrease in water consumption; and the Sanitation Fund overall posted a net loss for the year primarily due to utilization of fund balance reserves for capital expenditures and increased costs in the Transfer Station.

FINANCIAL PERFORMANCE SUMMARY

Fund	4 TH QTR Actual Performance			
	YTD Revenues	YTD Expenditures	Actual Net Revenues	Budgeted Net Revenues
General Fund	\$ 16,866,689	\$ 16,716,696	\$ 149,992	\$ 107,174
Electric Fund	28,051,982	29,064,299	(1,012,317)	(1,029,649)
Gas Fund	3,909,935	3,584,662	325,272	311,594
Water Fund	3,990,750	4,979,064	(988,314)	(993,016)
Wastewater Fund	3,594,683	3,569,542	25,142	32,652
Sanitation Fund	2,481,884	2,534,407	(52,523)	(53,199)

Miller explained at the end of the fiscal year, the City has 100 days of General Fund reserves to cover the financial goal of 90 days reserve and 5 days Renovations and Replacements (R&R) reserve, which leaves the City with over 5 days of undesignated reserves. Miller stated the Electric Fund working capital reserves decreased from 106 to 84 days. Miller explained the Gas Fund working capital reserves grew by one day from 153 days to 154 days. Miller stated with a net loss in the Water Fund, the working capital reserves fell from 221 days to 198 days. Miller noted that the Wastewater Fund posted net revenues of \$25,142 however, the days of working capital reserves decreased from 65 days to 52 days. Miller stated the Sanitation Fund working capital reserves decreased from 128 days to 117 days. Miller advised the City experienced favorable performance in the General, Gas and Wastewater Funds, and maintained the 90 or 60 day operating/working capital reserves in the General Fund and all utility funds except the Wastewater Fund.

REGULAR AGENDA

6. Discuss and Possibly Act Upon Ordinance No. O-15-002 on Its Second Reading to Repeal Ordinance No. O-04-007 for the Placement of a Stop Sign on Chappell Hill Street at Its Intersection with Stringer Street

Public Works Director Dane Rau presented this item. Rau advised that City Attorney Cary Bovey made a few changes to the ordinance related to when the stop signs will be installed.

A motion was made by Councilmember Barnes Tilley and seconded by Councilmember Ebel to approve Ordinance No. O-15-002 on its second reading to repeal Ordinance No. O-04-007 for the placement of a stop sign on Chappell Hill Street at its intersection with Stringer Street as presented.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Absent

7. Discuss and Possibly Act Upon Ordinance No. O-15-003 on Its Second Reading for the Placement of a Stop Sign on Stringer Street at Its Intersection with S. Chappell Hill Street

Public Works Director Dane Rau presented this item. Rau explained that City Attorney Cary Bovey made a few changes to the ordinance related to when the stop signs will be installed.

A motion was made by Councilmember Herring and seconded by Councilmember Ebel to approve Ordinance No. O-15-003 on its second reading for the placement of a stop sign on Stringer Street at its intersection with S. Chappell Hill Street as presented.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Absent

8. Discuss and Possibly Act Upon Bid No. 15-002 for the Purchase and Installation of a 40-Ton HVAC Unit for City Hall and Authorize the Mayor to Execute Any Necessary Documentation

Public Works Director Dane Rau presented this item. Rau explained that on January 6, 2015, bids were opened for the purchase and installation of a 40 ton HVAC unit for City Hall. Rau stated there were 7 bids sent out with 2 bids received and the lowest bidder was Brenham Heating and Air at \$51,000.00. Rau said this unit will replace a 2003 Carrier HVAC unit that controls the 1st Floor East Wing of City Hall where utility billing is located. Rau explained that this replacement was budgeted for in the 2014-15 budget at a cost of \$68,000.00. Rau noted that Brenham Heating and Air has stated that upon receiving the purchase authorization the delivery will be approximately 75 days and this will put the installation on or around April 16th. Rau noted that the front entrance of City Hall will be shut down and all patrons will be directed to use the Court entrance.

A motion was made by Councilmember Herring and seconded by Mayor Pro Tem Nix to approve Bid. No. 15-002 to Brenham Heating and Air for the purchase and installation of a 40 ton HVAC Unit in the amount of \$51,000.00 for City Hall and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Absent

9. Discuss and Possibly Act Upon Acceptance of Post Issuance Compliance Procedures and Authorize the Mayor to Execute Any Necessary Documentation

Chief Financial Officer Carolyn Miller presented this item. Miller explained that a Post-Issuance Tax Compliance Program is an established protocol that allows an issuer to monitor the requirements necessary to maintain the tax status of its bonds and, if necessary, identify potential problems so that it may take preventative or corrective actions, as applicable. Miller stated that the IRS has increased its focus on what happens after bonds are issued, and good post-issuance practices make it easier to show the IRS that all of the federal tax law requirements have been met. Miller noted that although we follow these procedures informally, a “best business practice” calls for written procedures adopted by the governing body. Miller explained that Bracewell & Giuliani, LLP provided the template for the procedures which we modified for the City of Brenham and our city attorney reviewed for content and accuracy of legal citations throughout the document. Miller noted that there will be a Standard and Poor’s meeting on Tuesday, February 3rd and this information will be noted.

A motion was made by Councilmember Barnes Tilley and seconded by Councilmember Goss to accept the Post-Issuance Compliance Procedures with the edited change and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Absent

10. Discuss and Possibly Act Upon an Order Calling a General Election on May 9, 2015 for the Purpose of Electing One Mayor; One Council Member for Place 2 – Ward 2; and One Council Member for Place 4 – Ward 4, Each for Four (4) Year Terms

Discutir y posiblemente actuar por una orden exigiendo Elecciones Generales el 9 de mayo de 2015 con el propósito de la elección de un alcalde, un miembro de consejo para Lugar 2 – Distrito Electoral 2, y un miembro de consejo para Lugar 4 – Distrito Electoral 4, cada uno para términos de cuatro (4) años.

City Attorney Cary Bovey presented this item. Bovey explained that in accordance with the Texas Election Law and the City’s election schedule, the city must hold a General Election on Saturday, May 9, 2015, to elect a Mayor, one Councilmember for Place Two - Ward Two, and one Councilmember for Place 4 - Ward Four.

A motion was made by Mayor Pro Tem Nix and seconded by Councilmember Herring to approve the Order authorizing the calling of a General Election on May 9, 2015, for the purpose of electing a Mayor; one Councilmember for Place 2 – Ward 2; and one Councilmember for Place 4 – Ward 4, each for a four (4) year term.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Absent

11. Discuss and Possibly Act Upon an Interlocal Agreement Between the City of Brenham, Brenham Independent School District and Blinn College for the May 9, 2015 Elections and Authorize the Mayor to Execute Any Necessary Documentation

City Attorney Cary Bovey presented this item. Bovey explained that as the City has done in the past, the City, BISSD and Blinn will all contract with Washington County to hold the 2015 election. Bovey noted that the City has already entered into an agreement with Washington County concerning the election costs.

A motion was made by Councilmember Barnes Tilley and seconded by Councilmember Ebel to approve the Interlocal Agreement between the City of Brenham, Brenham Independent School District and Blinn College for the May 9, 2015 Elections, contingent upon final approval by the City Attorney, and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Absent

12. Discuss and Possibly Act Upon Resolution No. R-15-001 of the City Council of the City of Brenham, Texas, Adopting a Commercial Tax Phase-In Agreement with Blue Bell Creameries, L. P. and Stanpac USA, LLC, Approving the Future Assignment Thereof, and Authorizing the Mayor to Execute Any Necessary Documentation

Clint Kolby presented this item. Kolby stated that the Brenham Economic Development Foundation (EDF) requests consideration of an application for Tax Phase-In from Stanpac, USA. Kolby noted that Stanpac has plans to purchase a new commercial printing press and construct a new building at their Brenham plant to provide their customers, mainly Blue Bell, with the best possible print quality for their packaging. Kolby noted that the enhanced functionality of the new printing press will lead to new products and potentially new customers which will lead to increased jobs at the facility over time. Kolby explained that Stanpac will be investing \$8.5 Million in capital for this project; \$6 Million will be used to purchase the new pieces of machinery; and \$2.5 Million will be used to construct a new building and expand it off of their current facility.

Matt Whitt, Co-President of Stanpac USA, LLC, explained that the new press will allow new things, such as improving quality, making new products, and expanding their market. Whit also noted that they would like to build a new building to house the new equipment. Whit also stated that Stanpac doesn't own their property at this time, but they hope to buy the land in March from Blue Bell Creameries.

Councilmember Goss asked if Blue Bell Creameries is named in the tax phase-in since they own the property and City Attorney Cary Bovey advised they were. Goss questioned why tax phase-in is being done now if Stanpac doesn't actually own the land. Kolby explained that, if approved, construction will start prior to the land sales. Bovey further explained that tax phase-in requests have to be applied for and approved prior to any improvements being made to the property. Councilmember Barnes Tilley questioned what will happen if there is a delay in March with the property being purchased and Bovey stated that the tax phase-in will be delayed to the new owner.

A motion was made by Councilmember Herring and seconded by Councilmember Ebel to approve Resolution No. R-15-001 adopting a Commercial Tax Phase-In Agreement with Blue Bell Creameries, L.P. and Stanpac USA, LLC and authorizing the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Absent

13. Discuss and Possibly Act Upon Resolution No. R-15-002 Authorizing the Acceptance of TxDOT's Selective Traffic Enforcement Program (STEP) Grant for Impaired Driving Mobilization During the Specific Periods of December 19, 2014 through January 2, 2015; March 7 through March 22, 2015; June 26 through July 7, 2015; and August 21 through September 7, 2015 for the Police Department and Authorize the Mayor to Execute Any Necessary Documentation

Police Chief Rex Phelps presented this item. Phelps explained that this grant funds the police department to intensify enforcement of alcohol-related driving offenses. Phelps also noted that this grant is of the same nature as the past STEP grants that have been accepted. Phelps stated that part of this time frame has passed as he thought only certain grants would have to be approved by the City Council. Phelps noted that he learned that all grants, no matter what the amount is, have to be approved and passed by City Council. Phelps explained that that once all of the paperwork is submitted then we will be reimbursed, even though the Council is approving it after the first time period has passed.

A motion was made by Councilmember Goss and seconded by Mayor Pro Tem Nix to approve Resolution No. R-15-002 authorizing the acceptance of TxDOT's Selective Traffic Enforcement Program (STEP) Grant, in the amount of \$3,000.00, for Impaired Driving Mobilization for the specific periods of December 19, 2014 through January 2, 2015; March 7 through March 22, 2015; June 26 through July 7, 2015 and August 21 through September 7, 2015, for the Police Department and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Absent

Council adjourned into Executive Session at 1:35 p.m.

EXECUTIVE SESSION

- 14. Section 551.072 - Texas Government Code – Deliberation Regarding Real Property – Discussion Regarding Potential Sale of Approximately 0.045 Acres of City Right-of-Way Abutting the Property Located at 2211 Old Chappell Hill Road**
- 15. Section 551.072 - Texas Government Code – Deliberation Regarding Real Property – Discussion Regarding Potential Sale of Approximately 3.86 Acres of Land Along Old Mill Creek Road, East of U.S. Highway 290**
- 16. Section 551.072 - Texas Government Code – Deliberation Regarding Real Property – Discussion Regarding Potential Sale of Approximately 1.78 Acres of Land Along Old Mill Creek Road, West of U. S. Highway 290**

Executive Session adjourned at 2:15 p.m.

RE-OPEN REGULAR SESSION

- 17. Discuss and Possibly Act Upon an Ordinance on Its First Reading Abandoning and Closing a Portion of City Right-of-Way and Authorizing the Sale of Approximately 0.045 Acres Abutting the Property Located at 2211 Old Chappell Hill Road**

A motion was made by Councilmember Herring and seconded by Councilmember Goss to approve an Ordinance on its first reading abandoning and closing a portion of City right-of-way and authorizing the sale of approximately 0.045 acres abutting the City's property located at 2211 Old Chappell Hill Road, at the price discussed in Executive Session.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Absent

18. Discuss and Possibly Act Upon the Potential Sale of Approximately 3.86 Acres of Land Along Old Mill Creek Road, East of U. S. Highway 290

A motion was made by Councilmember Goss and seconded by Councilmember Ebel to approve the sale of approximately 3.86 acres of land along Old Mill Creek Road, east of U.S. Highway 290 and authorize the staff to contact a realtor to evaluate land for possible development and/or sale options.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Absent

19. Discuss and Possibly Act Upon Potential Sale of Approximately 1.78 Acres of Land Along Old Mill Creek Road, West of U.S. Highway 290

A motion was made by Councilmember Herring and seconded by Councilmember Ebel to approve the potential sale of approximately 1.78 acres of land along Old Mill Creek Road, west of U.S. Highway 290 and authorize staff to proceed with research related to the sale of the land and bring back to the City Council options for further consideration.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Absent

20. Administrative/Elected Officials Report

City Manager Terry Roberts reported on the following:

- The City Holiday Party will be January 30th at the Fireman's Training Center
- The Fortnightly Club will have a Grand Opening on February 2nd at their new Book House on Park Street
- Washington County Day at the Capitol is Tuesday, February 24th.
- City employee Tammy Jaster received the Blue Blazer of the Year Award at the Washington County Chamber of Commerce Banquet

Police Chief Rex Phelps reported on the following:

- Ten potential bidders attended the pre-bid meeting for the Brenham Pet Adoption Center; all bids are due on February 12th

Public Works Director Dane Rau reported on the following:

- Chappell Hill Street work is continuing since the weather has been good
- City crews are doing a lot of work at the library getting it ready for renovations

Fire Chief Ricky Boeker reported on the following:

- Both of the new fire trucks are in town

Director of Community Services Wende Ragonis reported on the following:

- The Parks Master Plan was placed around the dias for Council to review; it will be on the next Council meeting agenda for formal action.

The meeting was adjourned.

Milton Y. Tate, Jr.
Mayor

Jeana Bellinger, TRMC
City Secretary

Brenham City Council Minutes

A regular meeting of the Brenham City Council was held on February 5, 2015 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members present:

Mayor Milton Y. Tate, Jr.
Mayor Pro Tem Gloria Nix
Councilmember Andrew Ebel
Councilmember Danny Goss
Councilmember Keith Herring
Councilmember Mary E. Barnes-Tilley

Members absent:

Councilmember Weldon Williams, Jr.

Others present:

City Manager Terry Roberts, Assistant City Manager Kyle Dannhaus, City Attorney Cary Bovey, City Secretary Jeana Bellinger, Kacey Weiss, City Engineer Grant Lischka, Chief Financial Officer Carolyn Miller, Stacy Hardy, Susan Nienstedt, Sara Parker, Kaci Konieczny, Cynthia Longhofer, Darlene Konieczny, Christi Korth, Florence Bentke, Kristi Jackson, JoAnne Hynes, Kyle Branham, Director of Community Services Wende Ragonis, Fire Chief Ricky Boeker, Police Chief Rex Phelps, Public Works Director Dane Rau, Public Utilities Director Lowell Ogle, Alton Sommerfield, Development Services Manager Erik Smith and Kim Hodde

Citizens present:

Jeff Burkhart and Lynette Sheffield

Media Present:

Patrick Crank, Brenham Banner Press and Mary-Janet Reyes, KWHI

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – City Attorney Cary Bovey**

Mayor Milton Tate asked if the runway overlay project could be done in phases. Ronnie Becker and Jason Schramm with Strand O'Malley Engineers stated that it would be best to do the whole project all at the same time. Lischka stated that if the City does decide to do the overlay, the airport will have to be closed two to three weeks.

Lischka stated that additional projects include runway widening, lengthening and lighting improvements, hangar access taxiway to currently undeveloped areas of the airport and water and sewer improvements. Lischka noted that ten additional T-Hangars are being constructed and the hangar homes would be privately owned with access to the airport.

Councilmember Ebel asked if the airport is maxed out on runway space. Lischka stated that there is more room to the South, but that would mean purchasing more property to extend it as there has to be 6,000 feet of runway space. Jason Schramm noted that the length would be good, but the pavement would still have to be strengthened.

Councilmember Barnes-Tilley questioned if there is enough room for more hangars. Lischka noted that there could be future development in certain areas and that the City has added five new box hangars in the past two years. Lischka noted that the FAA does not like hangar homes and therefore, the homes would have to be privately owned and a developer would be needed for that project.

PUBLIC HEARING

7. Public Hearing Considering an Amendment of Appendix A – “Zoning” of the Code of Ordinances of the City of Brenham Granting a Specific Use Permit to Allow for Carpentry/Upholstering Related to Furniture Manufacturing on a Site in a Business/Residential Mixed Use (B1) Zoning District and Being Located on Approximately 1.238 Acres, being a Part of Tract 70 in the Arrabella Harrington Survey of the City of Brenham, Washington County, Texas (Said Property Located at 1000 E. Blue Bell Road)

Development Services Manager Erik Smith presented this item. Smith explained that New Beginnings Life Ministries has a tenant, Red Fern Woodwork and Renovations, that is interested in starting a new business that is not allowed within the Business/Residential Mixed Use (B1) zoning area. Smith stated that the business will assemble custom cabinets, furniture and other wood products. Smith explained that the tenant will use tools and equipment to cut, trim, and alter materials and parts for assembling. Smith stated that zoning in the B1 district allows upholstering shops, not furniture manufacturing that is why a specific use permit must be approved by the Council.

Smith explained that staff has notified all of the property owners within 200 feet as required by ordinance and staff has not received any concern from any of the notified property owners. Smith stated that the main concern with the proposed use is noise created from the equipment. Smith also explained that if Council approves the permit, there is a noise ordinance and performance standards ordinance that would allow the City to address noise in the event that noise complaints are received.

Smith advised the Council that the Planning and Zoning Commission approved the specific use permit with a unanimous vote on February 2, 2015.

8. Public Hearing Considering Amendments to Ordinance No. O-12-020, Section 1, to Revise Certain Regulations Applicable to the Ralston Creek Estates Planned Development District

Development Services Manager Erik Smith presented this item. Smith explained that this is a request for an amendment to the Planned Development District (PDD) Ordinance for Ralston Creek Estates, Phase II. Smith noted the changes being recommended are clarification of front street building lines and building size requirements. Smith stated that this request does not add any square footage to the overall development; however, the changes will result in there being an additional three lots.

Smith explained that there needs to be a better defined lot dimension and staff would like to remove the 125 feet lot depth requirement from the PDD requirement. Smith advised Council that this item went to the Planning and Zoning Commission on February 2, 2015, and passed with six votes in favor of the change and one opposed to it.

REGULAR AGENDA

9. Discuss and Possibly Act Upon an Ordinance on Its First Reading Granting a Specific Use Permit to New Beginnings Life Ministries for Carpentry/Upholstering Related to Furniture Manufacturing on a Site in a Business/Residential Mixed Use (B1) Zoning District and Being Located on Approximately 1.238 Acres, being a Part of Tract 70 in the Arrabella-Harrington Survey of the City of Brenham, Washington County, Texas (Said Property Located at 1000 E. Blue Bell Road)

A motion was made by Councilmember Goss and seconded by Councilmember Barnes Tilley to approve an Ordinance on its first reading granting a specific use permit to New Beginnings Life Ministries for Carpentry/Upholstering related to furniture manufacturing on a site in a Business/Residential Mixed Use (B1) Zoning District and being located on approximately 1.238 acres, being a part of tract 70 in the Arrabella-Harrington Survey of the City of Brenham, Washington County, Texas (Said property located at 1000 E. Blue Bell Road)

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Absent

10. Discuss and Possibly Act Upon an Ordinance on Its First Reading Amending Ordinance No. O-12-020, Section 1, to Revise Certain Regulations Applicable to the Ralston Creek Estates Planned Development District

A motion was made by Councilmember Barnes Tilley and seconded by Councilmember Ebel to approve an Ordinance on its first reading amending Ordinance No. O-12-020, Section 1, to revise certain regulations applicable to the Ralston Creek Estates Planned Development District

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Absent

11. Discuss and Possibly Act Upon a Joint Exercise of Powers Agreement Between the City of Brenham and the National Joint Powers Alliance (NJPA) for Cooperative Purchasing Services and Authorize the Mayor to Execute Any Necessary Documentation

Purchasing Services Supervisor Sara Parker presented this item. Parker explained that the advantages of a cooperative purchasing contract are lower administrative costs, improved response from vendors, and the potential for lower costs through increased volume. Parker stated the City has the option on any individual purchase or project to utilize a cooperative contract or to pursue other qualifying means, including the full bid process. Parker noted, the purchasing cooperative provides another tool to achieve best value for the City.

Councilmember Goss asked if there was a membership fee to join the co-op and Parker stated that there was no membership fee.

Councilmember Herring asked how long NJPA has been around. Parker advised that the company originated in Minnesota and has been around for a number of years. Councilmember Herring also wanted to know if Parker or her staff has talked to any other cities that use this company and Parker stated that she has and all reports have been good.

A motion was made by Councilmember Herring and seconded by Councilmember Barnes Tilley to approve a Joint Exercise of Powers Agreement between the City of Brenham and the National Joint Powers Alliance (NJPA) for Cooperative Purchasing Services and authorize the Mayor to Execute any necessary documentation

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Absent

12. Discuss and Possibly Act Upon the Purchase of a 2016 International 4300 Truck with a 4x2 Altec for the City of Brenham’s Electric Department from the National Joint Powers Alliance (NJPA) Cooperative and Authorize the Mayor to Execute Any Necessary Documentation

Public Utilities Director Lowell Ogle presented this item. Ogle explained that during the budget process Council approved the purchase of a new bucket truck. Ogle stated this truck will be used to maintain our electric distribution system and this unit will replace a 1999 model that has begun to have many maintenance issues. Ogle noted that the old unit will be sold. Ogle explained that the new unit was budgeted at \$235,000 and the bid came in at \$187,715.31. Ogle noted that this unit will be purchased through the NJPA Co-op.

Councilmember Herring asked if we tried to purchase a new truck through HGAC. Ogle explained that he did look at purchasing one through that cooperative, but the type he wanted was not available. Councilmember Barnes Tilley asked if there are any benefits to buying a hybrid truck. Ogle stated that while the trucks are quieter, they do have numerous batteries that are costly to replace and the repairs to those types of trucks can be more expensive.

A motion was made by Councilmember Herring and seconded by Councilmember Ebel to approve the purchase of a 2016 International 4300 Truck with a 4x2 Altec for the City of Brenham’s Electric Department from the National Joint Powers Alliance (NJPA) Cooperative for \$187,715.31 and authorize the Mayor to execute any necessary documentation

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Absent

13. Discuss and Possibly Act Upon an Ordinance on Its First Reading Ordering a Special Election on May 9, 2015 for the Purpose of Submitting to the Qualified Voters of Brenham Certain Proposed Amendments to the Existing Charter of the City of Brenham, Texas

City Secretary Jeana Bellinger presented this item. Bellinger noted that she has discussed with the City Council several times over the past year that the City will be holding a Special Election in May to amend the City's Charter. Bellinger explained that there will be 23 propositions submitted to the voters for approval. Bellinger stated that as required by the Texas Local Government Code, a charter amendment election must be ordered by ordinance.

A motion was made by Councilmember Barnes Tilley and seconded by Councilmember Herring to approve an Ordinance on its first reading ordering a Special Election on May 9, 2015 for the purpose of submitting to the qualified voters of Brenham certain proposed amendments to the existing charter of the City of Brenham, Texas

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Absent

14. Administrative/Elected Officials Report

City Manager Terry Roberts reported on the following:

- There will be a Work Session on Special Events at the next Council meeting.
- There was a Standards and Poor rating meeting this week and it went well.
- Lowell Ogle will be serving on the Brazos Valley Water Group Board

Director of Community Services Wende Ragonis reported on the following:

- Work Session on the Parks Master Plan will be at the February 19th council meeting
- A birthday party for the Library will be held on February 12th in the Blinn College Banquet Room.

Director of Public Utilities Lowell Ogle reported on the following:

- Public Utilities will be applying for a grant for Jefferson Street water tower renovations and will bring a Resolution to Council on February 19th.

City Engineer Grant Lischka reported on the following:

- The new portion of roadway on Chappell Hill Street is progressing; however, weather has been an issue. He explained that staff is waiting for additional equipment before the signal light can be activated and the intersection at Market Street can be opened.

The meeting was adjourned.

Milton Y. Tate, Jr.
Mayor

Jeana Bellinger, TRMC
City Secretary



AGENDA ITEM 6

DATE OF MEETING: March 5, 2014	DATE SUBMITTED: March 2, 2014	
DEPT. OF ORIGIN: Brenham EDF	SUBMITTED BY: Clint Kolby	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input checked="" type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Public Hearing, Discussion and Receipt of Input Related to the Proposed Creation of Reinvestment Zone Number 40 Requested by Valmont Coatings, Inc. for Commercial-Industrial Tax Phase-In Incentive on Certain Tracts of Land Containing 34.106 Acres, More or Less, Being Located on Industrial Blvd., Brenham, Texas, with Boundaries Further Described in Exhibit "A" of the Ordinance Creating Reinvestment Zone Number 40, and Designating This Property as Qualifying for Tax Phase-In		
SUMMARY STATEMENT: Prior to considering the creation of a Reinvestment Zone for implementing a Tax Phase-In incentive for Valmont Coatings, Inc, the City Council is required to hold a Public Hearing to receive input regarding the proposal.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Memo from Clint Kolby with Brenham Economic Development Foundation; (2) Memo from Development Services Manager Erik Smith; and (3) Tax Phase-In Application from Valmont		
FUNDING SOURCE (Where Applicable):		
RECOMMENDED ACTION: Discussion Only		
APPROVALS: Terry K. Roberts		



MEMO

To: Mayor Tate and City Council
From: Brenham Economic Development Foundation
Date: February 18, 2015
Re: Valmont Coatings Tax Phase-In Application

The Brenham Economic Development Foundation (EDF) respectfully requests your consideration of an application for Tax Phase-In from Valmont Coatings.

The EDF and City staff have been working with Valmont Coatings over the past several months in their site selection process to locate a galvanizing plant in Brenham to serve the local Valmont facility as well as secondary metal-based businesses in the region. Valmont Coatings currently has an earnest money contract to purchase more than 30 acres in the Southwest Industrial Park – Section III. The use of the Tax Phase-In incentive will help Valmont Coatings invest in the necessary equipment and human capital to help offset the initial costs of locating this expansion project here. This project would also provide a substantial positive economic impact to the local Brenham economy.

JOB CREATION: Valmont Coatings will **create 80 new jobs** during the first year of operations. The 80 new jobs that will be created are projected to add \$4.3 million in payroll to the local economy. Valmont Coatings has plans to increase the number of employees to 120 after five years.

CAPITAL INVESTMENT: Valmont Coatings will be **investing \$18.5 million** in capital for this project. \$9.7 million will go towards constructing the facility and making site improvements. \$8 million will be used to purchase new machinery and equipment. \$800,000 will go towards purchasing the land in the Southwest Industrial Park.

NEW TAXES PAID: If located in Brenham, Valmont Coatings will pay a **total of \$17,917 in new taxes in its first year** of operation (\$8,694 in city taxes). The company will receive an abatement of \$161,259 in year-one (\$78,248 from city taxes). At the end of its tax phase-in period, Valmont Coatings will have paid a **total of \$1,994,453 in new taxes** (\$147,800 in city taxes), and will have received a total abatement of \$1,128,814 (\$547,736 from city taxes). At no point in the tax phase-in process does any company receive abatements on taxes for Blinn College or Brenham ISD.

Attached you will find:

- A) Tax Phase-In Application
- B) Company Overview
- C) Economic Impact Analysis
- D) Environmental Overview
- E) Site Map
- F) Salary and Benefit Overview
- G) Tax Phase-In Overview
- H) Tax Phase-In Calculation

As you review the attached documents, if you have any questions, please contact Clint Kolby at the Brenham Economic Development Foundation office at (979)836-8927 or clint@brenhamtexas.com.

TAX PHASE-IN APPLICATION

This application must be filed in conformance with the City of Brenham/Washington County Guidelines and Criteria for Tax Phase-In. The application must be filed prior to the beginning of construction or installation of equipment. Approval of this application is discretionary with the City Council and/or Commissioner's Court. All applications submitted to the City of Brenham must be received 20 days before the publication deadline.

APPLICANT INFORMATION

Company Name Valmont Coatings, Inc.

Address of HQ One Valmont Plaza, Suite 400 Annual Sales \$65 Million
Omaha, NE 68154-5215 Years in Business Est. 1999

Company President Richard S. Cornish Total Employees 350

Authorized Signature Ronda Colling Brenham Address:
Title Coating Division Controller Industrial Blvd.

Date 2/17/15 Brenham, TX 77833

Contact Person Ronda Colling – Division Controller Telephone 402-963-4201

Attach a description of the Company including a brief history, corporate structure and business plan and annual statement, if available.

PROJECT INFORMATION

Type of Targeted Enterprise:

[] Agriculture/ Aquaculture Facility; [X] Manufacturing/Assembly; [] Distribution; [] Research

Products and services to be provided: Hot dip galvanizing of steel products

SITE INFORMATION

Address Industrial Blvd., Brenham, TX 77833

Legal Description A0031 Coe, Phillip, Tract 160, Acres 31.2869
A0031 Coe, Phillip, Tract 421, Acres 2.099
A0031 Coe, Phillip, Tract 160.5, Acres 0.7201

Attach map showing project location.

[X] New Facilities [] Expansion of Existing Facilities [] Modernization/Remodel

ECONOMIC INFORMATION

Construction Estimates

Start Date 1st Quarter 2015 Contract Amount \$9.7 million

Completion Date 3rd Quarter 2015 # Construction Jobs N/A

Estimated Appraised Values	Land	Building/Equipment	Personal Property
Value before Tax Phase-In begins	<u>\$487,610</u>	<u>\$0</u>	<u>\$0</u>
Value after Tax Phase-In expires	<u>\$487,610</u>	<u>\$17.7 million</u>	<u></u>

PERMANENT EMPLOYMENT INFORMATION

Will this project create or retain a minimum of 10 jobs at an average base salary of \$33,000/year, or higher, including benefits throughout the tax phase-in process? (yes/no) Yes

Estimated number of jobs to be created	Total	Washington County Residents	Out of County Residents
After first year	80	--	--
End of tax phase-in	120	--	--

Estimated number of jobs to be retained	Total	Washington County Residents	Out of County Residents
After first year	N/A	--	--
End of tax phase-in	N/A	--	--

CHECK LIST FOR APPLICATION FOR TAX PHASE-IN

All applicants for tax incentives should provide the following:

	ATTACHED	NOT APPLICABLE
(a) A description of waste and by-products, including any air or water pollution generated by the business.	<u> X </u>	<u> </u>
(b) A drawing showing location of the property, all roadways within 500 feet, current land uses and zoning within 500 feet and a complete metes and bounds description if the property is not platted.	<u> X </u>	<u> </u>
(c) Itemized estimated cost of the real property and improvements proposed.	<u> X </u>	<u> </u>
(d) A description of financing methods and projected time when costs or obligations are to be incurred.	<u> X </u>	<u> </u>
(e) The amount and duration of any tax phase-in requested.	<u> X </u>	<u> </u>
(f) Any other incentives requested.	<u> X </u>	<u> </u>
(g) A description of reason for requesting incentives.	<u> X </u>	<u> </u>
(h) Impact on the project scope and/or location of the project if incentives are not granted.	<u> X </u>	<u> </u>
(i) Description of tax phase-in requested or to be requested from other applicable taxing entities.	<u> X </u>	<u> </u>
(j) Details of job types and number employed in each.	<u> X </u>	<u> </u>
(k) Wages and benefits per job type.	<u> X </u>	<u> </u>
(l) Schedule of job creation/retention during the tax phase-in period.	<u> X </u>	<u> </u>
(m) Estimated number and type of employees to be hired/retained from the local labor force.	<u> X </u>	<u> </u>
(n) Estimated number and type of employees that will be relocated into the local area.	<u> X </u>	<u> </u>
(o) Projected total payroll.	<u> X </u>	<u> </u>
(p) Projected utility volume: electricity, natural gas and water.	<u> X </u>	<u> </u>
(q) Projected Annual Sales tax.	<u> </u>	<u> X </u>
(r) Projected goods and services purchased from local vendors.	<u> X </u>	<u> </u>
(s) Description of utility lines and other infrastructure requirement by the City and by the Project.	<u> X </u>	<u> </u>

ADDITIONAL PROJECT INFORMATION

- (a) Please see attachment.
- (b) Please see attachement.
- | | |
|----------------|----------------------------|
| (c) Land | \$800,000.00 |
| Building Cost | \$9,700,000.00 |
| Equipment cost | <u>\$8,000,000.00</u> |
|
Total |
<u>\$18,500,000.00</u> |
- (d) The project will be internally financed.
- (e) Please see attachment. Tax phase-in is requested for eight years as presented in Table 1B and Table 2 of the tax phase-in schedules.
- (f) Valmont Coatings will evaluate workforce training programs through Blinn College.
- (g) Tax phase-in will help facilitate the expansion of Valmont Coatings into Brenham and will make the project more financially feasible.
- (h) If the tax phase-in incentive is not granted, the cost for the expansion will be substantially higher and could negatively impact future decisions by the corporate headquarters regarding where to expand Valmont's companies.
- (i) Valmont Coatings is requesting tax phase-in from the City of Brenham and Washington County.
- (j) Attached schedule
- (k) Attached information.
- (l) Valmont Coatings has plans to initially create 80 jobs in its first year of operations and increase the number of jobs to 120 over 5 years.
- (m) The local labor force will take priority. However, Valmont Coatings expects to hire any skilled labor from within a 1-hour drive-time radius of Brenham.
- (n) The general manager will be relocated from Claremore, Oklahoma.
- (o) \$4.3 million
- (p) Estimates: 160,000 MMBtu/year; 4,200,000 KWH/year; 4,200,000 gallons/year water
- (q) Not applicable.
- (r) Valmont Coatings will use local vendors as much as possible during the construction phase.
- (s) Valmont Coatings will schedule a pre-development meeting with the City of Brenham to determine any needed changes to existing utilities and infrastructure.

COMPANY OVERVIEW

From the United States to Canada, over to Australia, Malaysia and more, Valmont Coatings is a global market and technical leader in Hot Dip Galvanizing. Their 30 galvanizing facilities, strategically positioned around the world, are combined with additional locations that offer Powder Coating, Anodizing, E-Coating and Liquid Painting services, to enable Valmont Coatings to offer their customers the most comprehensive coatings solutions.

Galvanizing is one of the most effective methods of protecting steel from corrosion. Valmont Coatings offers a range of galvanizing solutions including: Hot Dip Galvanizing, Spin Galvanizing and Mechanical Galvanizing. In addition, their powder coating capabilities provide a high-performance alternative to galvanizing that forms a tough, colorful coating on metal products. Finally, their anodizing capabilities protect aluminum with a wide range of surface finishes that enhance resistance to abrasion and corrosion while reducing surface electrical conductivity.

To add to this extensive list of coating services, Valmont Coatings also offers CorroCote, De-glaring, Liquid Painting, Pretreatment Solutions, Silk Screening, Pad Printing, and more. From steel monopoles and large diameter pipes, sporting goods and computer components, and even parts used in the International Space Station, Valmont Coatings has the coating technology to prolong the life and enhance the appeal of their customer's products.

COMPANY HISTORY

As a world leader in steel and aluminum poles for lighting, power and communication, Valmont Industries Inc. recognized early on the value of leading the industry in galvanizing and coatings as well. For many years, the company's galvanizing facility in Valley, Nebraska met its need for the high quality hot-dip galvanizing that made Valmont Irrigation products the industry standard for dependability and durability.

During the 1990s, Valmont Coatings expanded to meet the growing demand for galvanizing, both internally and from other manufacturers. The Company built new galvanizing plants in West Point, NE and Tulsa, OK while acquiring existing galvanizing operations in Utah, Oregon and California. These new facilities helped fulfill the Company's internal galvanizing needs at various locations in North America and, at the same time, served the growing worldwide demand for galvanizing.

In the early 2000's Valmont Coatings branched out and acquired facilities in Minnesota and California that offered powder coating, anodizing, liquid painting and electro-deposition coating. This diversification allowed the Company to better serve their external customer with a more comprehensive list of coatings solutions.

Currently, 85 percent of their business at their 20 North American Facilities comes from thousands of external manufacturers while just 15 percent is for other Valmont products. With over 30 facilities around the globe, Valmont Coatings continues the tradition of encouraging innovation and increasing value for customers around the world.

COMPANY LEADERSHIP

Richard S. Cornish – Group President, Coatings and Tubing

Russell Sheehan – Managing Director, Industrial Galvanizers

Pete Smith – Vice President and General Manager North America Galvanizing

Economic Impact Analysis

Valmont Industries

Brenham, Texas

February 2015

Analysis conducted by LCRA Community and Economic
Development for the Brenham Economic Development
Foundation

Background

This analysis projects the economic impact of Valmont Industries' new galvanizing facility on the economy of Brenham, TX. Valmont Industries manufactures products primarily used for infrastructure (galvanized light poles, communication towers, traffic structures, etc.) and agriculture (irrigation equipment and tubing). It plans to begin construction on a galvanizing facility in Brenham by the end of the first quarter of 2015. The plant should begin operations by the end of the third quarter of the same year.

Valmont Industries makes the following project estimates:

- (1.) \$800,000 for site acquisition
- (2.) \$9.7 million to construct the plant and bring infrastructure to the site
- (3.) \$8 million for equipment to outfit the plant
- (4.) 80 new jobs at the facility, with approximately 95%, or 76 jobs, hired from the local talent pool
- (5.) Up to 40 additional workers may be hired over the first eight years of operations, with average wages of \$24/hour, including benefits

The Brenham Economic Development Foundation requested this Economic Impact Analysis (EIA) to better understand the full impact of this project on the City of Brenham and Washington County residents. LCRA staff built a model using IMPLAN that seeks to provide a conservative estimate of Valmont Industries' impact on the City. In instances where Valmont provided numbers that are more generous than the model predicts, the more conservative data are used. This may provide impact estimates below Valmont Industries' true impact.

Analysis

Overall Impact

Total Economic Impact	Indirect &		Total Impact
	Direct Impact	Induced Impact	
Startup - Construction	\$9,700,000	\$3,050,298	\$12,750,298
Startup - Equipment	\$1,376,000	\$518,425	\$1,894,425
Startup - Land Purchase	\$800,000	\$99,788	\$899,788
Year 1	\$15,965,675	\$5,323,200	\$21,288,875
Year 2	\$16,026,526	\$5,415,676	\$21,442,202
Year 3	\$16,087,611	\$5,513,517	\$21,601,128
Year 4	\$16,148,927	\$5,616,798	\$21,765,725
Year 5	\$16,477,071	\$5,730,932	\$22,208,003
Year 6	\$16,811,886	\$5,847,385	\$22,659,271
Year 7	\$17,153,504	\$5,966,204	\$23,119,708
Year 8	\$17,502,064	\$6,087,436	\$23,589,500
Total 8-YR Impact (Minus Startup)	\$134,349,264	\$46,119,361	\$180,468,625
Total 8-YR Impact	\$144,049,264	\$49,169,659	\$193,218,923

Source: IMPLAN, LCRA

Findings

1. Startup costs alone will inject nearly \$12.8 million into the community.
2. Annual economic impact from operations will average \$22.2 million over the first eight years. Note this is likely a conservative estimate, as Valmont predicts an average of \$20 million in annual revenues, far above this model's prediction of \$16.5 million.
3. Startup and Valmont Industries' first eight years of operations translate into more than \$193.2 million for the local economy.

Jobs Impact

Jobs	Indirect &		Total Jobs
	Direct Impact	Induced Impact	
Startup - Construction	71	27	98
Startup - Equipment	10	5	14
Startup - Land Purchase	4	1	5
Year 1	80	47	127
Year 2	80	47	127
Year 3	80	47	127
Year 4	80	47	127
Year 5	80	47	127
Year 6	80	47	127
Year 7	80	47	127
Year 8	80	47	127

Source: IMPLAN, LCRA

Findings

1. During the startup period, as many as 117 Full-time equivalents (FTEs) are supported locally
2. This industry supports many jobs indirectly, creating more than one job for every two workers it directly employs.
3. This model assumed no job growth in spite of Valmont's expectation to add 40 additional workers over its first 8 years of operations. This is to keep estimates conservative.

Wages and Tax Impact

Wage & Tax Impact	Direct Impact	Indirect & Induced Impact	Total Wages	TX Sales Tax Impact	Local Sales Tax Impact
Startup - Construction	\$2,781,382	\$907,443	\$3,688,825	\$110,665	\$36,888
Startup - Equipment	\$531,172	\$142,531	\$673,703	\$20,211	\$6,737
Startup - Land Purchase	\$30,092	\$23,742	\$53,834	\$1,615	\$538
Year 1	\$5,120,025	\$1,419,249	\$6,539,274	\$196,178	\$65,393
Year 2	\$5,224,064	\$1,448,089	\$6,672,153	\$200,165	\$66,722
Year 3	\$5,330,217	\$1,477,514	\$6,807,731	\$204,232	\$68,077
Year 4	\$5,438,527	\$1,507,537	\$6,946,064	\$208,382	\$69,461
Year 5	\$5,549,038	\$1,538,171	\$7,087,209	\$212,616	\$70,872
Year 6	\$5,661,795	\$1,569,425	\$7,231,220	\$216,937	\$72,312
Year 7	\$5,776,843	\$1,601,316	\$7,378,159	\$221,345	\$73,782
Year 8	\$5,894,228	\$1,633,856	\$7,528,084	\$225,843	\$75,281
Total 8-YR Impact (Minus Startup)	\$44,556,001	\$12,361,430	\$56,917,431	\$1,707,523	\$569,174
Total 8-YR Impact	\$47,337,383	\$13,268,873	\$60,606,256	\$1,818,188	\$606,063

Source: IMPLAN, LCRA

Findings

1. Note: This analysis estimates the tax impact from additional wages alone and does not calculate any additional sales tax accrued from Valmont purchases and sales. Should Valmont goods be subject to sales tax in Brenham, this will undoubtedly have a significant impact on local sales tax revenues.
2. On average, spending by employees and those indirectly employed will add an additional \$70,000 annually in sales tax revenues. Including startup activity, the 8-year impact will equal roughly \$606,000.

Terms and Assumptions

Direct Impacts are the initial, immediate economic activities (jobs and income) generated by a project or development. Direct impacts associated with the project development coincide with its costs for goods and services purchased directly from the community and nearby area businesses.

Indirect Impacts are the production, employment and income changes occurring, as a result of the project, in other businesses/industries in the community that supply inputs to the project.

Induced Impacts are the effects of spending by the households in the local economy as the result of direct and indirect effects from an economic activity (i.e. project, event, etc.). The induced effects arise when employees who are working for the project (e.g. new manufacturing plant or the local festival) spend their new income in the community.

About IMPLAN: *This analysis was developed by LCRA's Community and Economic Development Department utilizing the IMPLAN econometric model developed by the University of Minnesota. IMPLAN is an input/output model used to estimate economic costs and benefits associated with private and public sector projects and public sector incentives.*

The IMPLAN econometric model is used by the Federal Government, state governments (including Texas), and economic development agencies to estimate the effectiveness of investments and incentive policies. The projections derived from IMPLAN are dependent on the reliability of data and assumptions built into individual models.



Valmont believes that companies that monitor and measure their practices with an eye toward the environment will become better companies and stronger competitors. We have an obligation to be good stewards of our resources. Part of being green is making products last. All Valmont Coatings systems provide superior corrosion protection; protecting products from the elements and making them last longer. Hot Dip Galvanizing, Powder Coating, and E-Coating also offer additional environmental benefits.

Hot Dip Galvanizing

Zinc is essential for life and is one of the highest recycled metals in the world. Vitamin supplements, cosmetics, sun screen and animal feed are just a few of the products benefitting from zinc's amazing properties.

Hot Dip Galvanizing, utilizing zinc, is one of the most effective corrosion solutions for protecting our nations' critical infrastructure. Our "closed loop" process allows us to return nearly all of our materials to our process or recycle our byproducts into consumable materials. The galvanizing process emits virtually zero "VOC's" (volatile organic compounds) and has a very small carbon footprint per square foot of steel coated.

The galvanizing bath contains no petroleum based solvents or materials that harm the environment, and after a durable life, Hot Dip Galvanized steel is 100% recyclable.

Valmont Coatings – New Construction

Valmont Coatings' new galvanizing plants incorporate best building practices into each part of the process.

Galvanizing uses industrial chemicals to clean the steel prior to galvanizing. The process tanks are state of the art and specifically designed for the chemicals that they contain. These tanks will sit within secondary containment that goes beyond regulatory requirements. The secondary containment will be designed to contain 100% of all liquids from all tanks, thus, even if all tanks had an issue, 100% of the liquid will be contained. This containment is also lined to prevent chemical contact with the natural environment, leaching to soil and groundwater as well as deterioration of the infrastructure,

There are emissions to the air from the galvanizing process and natural gas combustion equipment. Air emissions from the galvanizing kettle will be captured and vented through a baghouse to filter 98%+ of these particulates. The galvanizing furnace and other natural gas equipment is state of the art and exceeds requirements benefiting from the newest burner technology.

Valmont Coatings follows lean manufacturing principles and the staff is trained to operate striving for zero waste in all aspects of the process. This is implemented through housekeeping standards across the site. Additionally, Valmont Coatings regenerates the sulfuric acid used to clean the steel on site. This produces an iron sulfate that is sold for use in other industrial processes. The acid regeneration system eliminates the need for the disposal of acid waste. This new facility and the "closed loop" process does not discharge any chemical solutions or other process wastes to the sanitary sewer.

Valmont Coatings employs a full time Environmental Manager who along with the corporate environmental department supports the sites' sustainability goals. All Valmont Sites follow operating and maintenance procedures and standard work practices for managing storm water, hazardous waste, non-hazardous waste and recycled materials that exceed regulatory requirements and strive for zero impact to the environment both at the site and through any off site vendors.



APPROXIMATE PAY RANGES FOR NEW HIRES

Category	Title	# Employees Needed	Pay Range	
			Min	Max
Shop Employees				
	General Laborers	52	9.50	11.50
	Material Handlers	10	11.30	13.60
	Shipping Coord	1	13.00	16.00
	Maintenance Technician	2	15.50	18.65
	Maintenance Electrician	1	17.50	22.00
Supervisors				
	Shift Supvr	3	45,000	57,000
	Shipping Supvr	1	45,000	57,000
	Maintenance Supvr	1	54,000	67,000
	Operations Manager	1	72,000	85,000
Administrative				
	HR Rep	1	45,000	57,000
	EHS Coordinator	1	45,000	57,000
	Inside Sales/Scheduling	1	45,000	57,000
	Outside Sales Rep	1	62,000	78,000
	Accounting Manager	1	62,000	78,000
Total Employees:		77		

Benefits

In addition to the attached Benefits Summary booklet which contains the basic health and welfare benefits provided to all employees, there are other voluntary benefits that the employee can participate in at full cost to the employee.

Shop hourly employees are eligible for health benefits the first of the month following 60 days of employment; Salaried employees are eligible for benefits on their first day of employment.

In addition, time off benefits will initially include a minimum of six holidays (New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day and Christmas Day), and vacation accrued as follows:

1 week for employment years 1 and 2;

2 weeks for employment years 3+

Finally, employees are eligible to participate in the company 401(k) plan the first of the month following 90 days of employment. The Company match is \$.75 on the first 6% of employee contribution.

Overview of the Tax Phase-In Incentive

Based on Policies in the City of Brenham and Washington County, Texas

Definition:

- Tax Phase-In means the partial, temporary exemption from property taxes, with the purpose of stimulating economic development.
- Only ad valorem property taxes are eligible, and only on certain qualifying property. Brenham Independent School District and Blinn College taxes are to be paid in full at all times.

Guidelines and Criteria:

- In order to be eligible for tax phase-in, the planned improvement must be an authorized facility, such as a(n):
 - *Agriculture/Aquaculture Facility
 - *Distribution Center
 - *Manufacturing Facility
 - *Research Facility
 - *Other Basic Industry [as defined in Glossary-Section XII (o)]
- The project must add new value to the tax roll of eligible property.
- Within the first year and throughout the phase-in period, the applicant must maintain or create a minimum of ten (10) jobs at an average base salary of \$33,000/year, or higher, including any benefits.
- **PLEASE NOTE:** A facility is eligible for tax phase-in if it has applied for the incentive before construction begins, and it meets the complete guidelines and criteria under the Tax Phase-In Policy.
- Tax Phase-In may be granted for new or existing facilities.
- Eligible property for tax phase-in may include the value of buildings, structure, fixed machinery and equipment.

- Property that is not eligible for the tax phase-in incentives include:
 - *land
 - *animals
 - *inventories
 - *supplies
 - *tools
 - *furnishings and other forms of moveable personal property
 - *vehicles
 - *vessels
 - *aircraft
 - *housing or residential property (except for property owners in a Downtown Zone)
 - *hotels/motels
 - *fauna
 - *flora
 - *retail facilities (except for property owners in a Downtown Zone)
 - *deferred maintenance investments
 - *improvements by the generation or transmission of electrical energy not wholly consumer by a new facility or expansion
 - *any improvements including those to produce, store or distribute natural gas or fluids that are integral to the operation of the facility
 - *property owned or used by the State of Texas or its political subdivisions or by any organization owned, operated or directed by a political subdivision of the State of Texas.

Application:

- Any present or potential owner of taxable property in the City of Brenham and/or Washington County may request the creation of a Reinvestment Zone and Tax Phase-In Incentive by filing a written request with the Brenham City Manager and/or Washington County Judge.
- After the receipt of the application, the county will make a decision within 90 days. The decision-making process may involve an economic impact study, plus city council and county commissioner's court meetings.
- If accepted, the business receiving tax phase-in will be required to provide a sworn statement and documents, verifying compliance each year. Failure to provide the required documents shall result in termination of the Tax Phase-In agreement.

For further details and confidential assistance, contact:

ECONOMIC DEVELOPMENT FOUNDATION OF BRENHAM
 314 SOUTH AUSTIN STREET • BRENHAM, TEXAS 77833
 PHONE: [979] 836 8927 FAX: [979] 836 3563
 EMAIL: EDF@BRENHAMTEXAS.COM

EXHIBIT "A"
TAX PHASE-IN INCENTIVE SCHEDULES

Applicants may receive property Tax Phase-In incentive according to the schedules in Tables 1 and 2, depending on their combination of property value creation and job creation/retention.

TABLE 1 (earns 50% of incentive)

1A - Property Improvements by an Existing Local Business

Level	Amount of Valuation of Eligible Improvements as determined by the Tax Appraisal District:		Percent of property tax to be abated each year									
	From	To	1	2	3	4	5	6	7	8	9	10
1	\$ 150,000	\$1,000,000	45	40	30	20	0	0	0	0	0	0
2	\$1,000,001	\$2,500,000	45	45	40	30	20	0	0	0	0	0
3	\$2,500,001	\$4,000,000	45	45	45	40	30	20	0	0	0	0
4	\$4,000,001	\$5,500,000	45	45	45	45	40	30	20	0	0	0
5	More than	\$5,500,000	45	45	45	45	45	40	30	20	0	0

1B - Property Improvements by a New Business

Level	Amount of Valuation of Eligible Improvements as determined by the Tax Appraisal District:		Percent of property tax to be abated each year									
	From	To	1	2	3	4	5	6	7	8	9	10
1	\$ 300,000	\$1,000,000	45	40	30	20	0	0	0	0	0	0
2	\$1,000,001	\$2,500,000	45	45	40	30	20	0	0	0	0	0
3	\$2,500,001	\$4,000,000	45	45	45	40	30	20	0	0	0	0
4	\$4,000,001	\$5,500,000	45	45	45	45	40	30	20	0	0	0
5	More than	\$5,500,000	45	45	45	45	45	40	30	20	0	0

TABLE 2 (earns 50% of incentive)

2 - Jobs Created & Retained - by Existing Businesses or New/Relocating Businesses

Level	The number of new and/or retained full-time employees with an average salary level of \$33,000+/year including benefits averaged during the twelve calendar months prior to the tax assessment date of January 1:		Percent of property tax to be abated each year									
	From	To	1	2	3	4	5	6	7	8	9	10
1	10	19	45	40	30	20	0	0	0	0	0	0
2	20	29	45	45	40	30	20	0	0	0	0	0
3	30	39	45	45	45	40	30	20	0	0	0	0
4	40	49	45	45	45	45	40	30	20	0	0	0
5	50 and more		45	45	45	45	45	40	30	20	0	0

Estimated property taxes to be abated

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Total
Capital investment	\$17.7MM	\$17.7MM							
Job creation	80 jobs	80 jobs							
<u>Taxing entity</u>	90%	90%	90%	90%	90%	80%	60%	40%	
<u>Tax rate</u>									
City of Brenham	\$78,248	\$78,248	\$78,248	\$78,248	\$78,248	\$69,554	\$52,165	\$34,777	\$547,736
Washington County	\$83,011	\$83,011	\$83,011	\$83,011	\$83,011	\$73,788	\$55,341	\$36,894	\$581,078
	\$161,259	\$161,259	\$161,259	\$161,259	\$161,259	\$143,342	\$107,506	\$71,671	\$1,128,814

Estimated property taxes to be paid

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Total
Capital investment	\$17.7MM								
Job creation	80 jobs								
<u>Taxing entity</u>	10%	10%	10%	10%	10%	20%	40%	60%	
<u>Tax rate</u>									
City of Brenham	\$8,694	\$8,694	\$8,694	\$8,694	\$8,694	\$17,388	\$34,777	\$52,165	\$147,800
Washington County	\$9,223	\$9,223	\$9,223	\$9,223	\$9,223	\$18,447	\$36,894	\$55,341	\$156,797
	\$17,917	\$17,917	\$17,917	\$17,917	\$17,917	\$35,835	\$71,671	\$107,506	\$304,597
<u>Taxing entity</u>	100%	100%	100%	100%	100%	100%	100%	100%	
Brenham ISD	\$200,895	\$200,895	\$200,895	\$200,895	\$200,895	\$200,895	\$200,895	\$200,895	\$1,607,160
Blinn College	\$10,337	\$10,337	\$10,337	\$10,337	\$10,337	\$10,337	\$10,337	\$10,337	\$82,696
	\$211,232	\$211,232	\$211,232	\$211,232	\$211,232	\$211,232	\$211,232	\$211,232	\$1,689,856



Mayor

Milton Y. Tate, Jr.

Council Members

Gloria Nix, Mayor Pro Tem

Mary E. Barnes-Tilley

Andrew Ebel

Danny Goss

Keith Herring

Weldon C. Williams, Jr.

February 6, 2015

Mr. Terry Roberts:

On January 19, 2015 Grant Lischka, City Engineer, and Erik Smith, Development Services Manager, traveled to Valley, Nebraska to tour and meet with representatives of Valmont Industries. Staff met with Kevin Halstead, Engineering Director, James Cole, General Manager, Erik Filows, Sr. Mechanical Engineer and Don Fritz, Regional Manager Galvanizing Services. The Valley plant has all four areas of production services they provide to the public which include hot dip galvanizing, powder coating, irrigation systems and pole manufacturing. The plant in Brenham currently offers pole manufacturing and powder coating. The addition Valmont Industries is planning on adding to their scope of services to individuals as well as industrial clients will be a hot dip galvanizing plant.

While meeting with Valmont representative's staff made note of the following items:

- Valmont will have a natural gas load of approximately 30 million btu per hour (30,000 cubic feet per hour). This will make Valmont one of the largest if not largest users of natural gas the City of Brenham will provide services to.
- The acid build up that the galvanizing process creates does not always create a material that is considered hazardous. A test is performed to determine if the material qualifies as hazardous.
- Valmont contracts with a separate company that will dispose of the hazardous waste for them.
- Another byproduct of the galvanizing process is fertilizer which they sell.
- Their galvanizing process has to meet certain air quality requirements to acquire a permit from TCEQ. The type of permit they will be required to obtain will not require them to hold public hearings to notify the public of their use.
- Valmont has already reached out to TCEQ to make sure they were meeting all of the standards that they needed to meet with regards to that agency.
- Valmont has indicated that a bag filter system will be used for the emissions from the galvanizing vat. The facility in Valley, Nebraska is not outfitted with a filter system.
- There are there are several caustic and acid baths, as well as rinse tanks, which materials will be cleansed with prior to being dipped in the zinc. Once dipped in the zinc a chemical reaction takes place to adhere the zinc to the metal.
- Valmont plans to use a "closed loop" system for their caustic and acid vats. There will be no discharge from these vats into the wastewater stream.
- There will be two zinc galvanizing hot baths at the plant but typically only one is used at a time.

- If the zinc completely cools it will take 4 -5 days to reheat the material. Therefore natural gas is used around the clock to keep the temperatures of the zinc around 850 – 860 degrees Fahrenheit.
- Staff did not observe any obnoxious odors coming from the outside of the facility. During the tour of the galvanizing plant there is a slight odor that comes from the acid and galvanizing hot baths. The odor is minimal.
- Staff made them aware there will likely need to be variance requests for hazardous material storage and manufacture, generation or treatment of toxic or hazardous waste. Valmont is aware of the Covenant, Conditions and Restrictions (CCR's) that apply to the property and will be submitting any variances needed for their project after a thorough review of the document. Submission will likely take place in February.
- The target opening date at this time is October, 2015.
- The likely number of jobs the plant will create will start off at 80 and could increase up to 120.
- Access for trucks will be mainly from Industrial Blvd. Staff will access the plant from Longwood Dr.
- There will likely be 50+ semi's coming and going from the plant on a daily basis.
- There will be significant outdoor storage at the facility. Most of the ground cover for the storage area will be gravel of some sort but where large vehicles routinely go they will use concrete.
- From a general observation the indoor facilities are kept clean.

After touring and meeting with representatives of Valmont Industries staff feels there will be very minimal impact on neighboring properties. The impacts created will not be from the use of their galvanizing hot dip process rather the construction of their building and traffic which will be required of the facility. The plant being proposed will be located within the Industrial Zoning District so it could be anticipated any use proposed for this area will likely include increased traffic and require a large warehouse. The zoning required by Valmont Industries is permitted within the Industrial District. The City of Brenham will be required to provide water, sewer and gas to Valmont Industries. Utility capacity is available in the area Valmont Industries is being proposed. Bluebonnet Electrical Cooperative will provide electrical services.

Staff believes Valmont Industries will be a long term partner and job creator within the City of Brenham.

Therefore, staff supports the request for a variance from Section II. 5. Prohibited Uses, Items N & U.

Respectfully,



Erik Smith
Development Services Manager



AGENDA ITEM 7

DATE OF MEETING: March 5, 2014		DATE SUBMITTED: March 2, 2014	
DEPT. OF ORIGIN: Brenham EDF		SUBMITTED BY: Clint Kolby	
MEETING TYPE:		CLASSIFICATION:	
<input checked="" type="checkbox"/> REGULAR		<input type="checkbox"/> PUBLIC HEARING	
<input type="checkbox"/> SPECIAL		<input type="checkbox"/> CONSENT	
<input type="checkbox"/> EXECUTIVE SESSION		<input checked="" type="checkbox"/> REGULAR	
		<input type="checkbox"/> WORK SESSION	
ORDINANCE:			
<input checked="" type="checkbox"/> 1 ST READING			
<input type="checkbox"/> 2 ND READING			
<input type="checkbox"/> RESOLUTION			
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon an Ordinance on Its First Reading for the Creation of Reinvestment Zone Number 40 Requested by Valmont Coatings, Inc. for Commercial-Industrial Tax Phase-In Incentive on Certain Tracts of Land Containing 34.106 Acres, More or Less, Being Located on Industrial Blvd., Brenham, Texas, with Boundaries Further Described in Exhibit A of the Ordinance Creating Reinvestment Zone Number 40, and Designating This Property as Qualifying for Tax Phase-In			
SUMMARY STATEMENT: As discussed in Public Hearing.			
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):			
A. PROS:			
B. CONS:			
ALTERNATIVES (In Suggested Order of Staff Preference):			
ATTACHMENTS: (1) Ordinance			
FUNDING SOURCE (Where Applicable):			
RECOMMENDED ACTION: Approve an Ordinance on its first reading for the creation of Reinvestment Zone Number 40 requested by Valmont Coatings, Inc. for Commercial-Industrial Tax Phase-In Incentive on certain tracts of land containing 34.106 acres, more or less, being located on Industrial Blvd., Brenham, Texas, with boundaries further described in Exhibit A of the Ordinance creating Reinvestment Zone Number 40, and designating this property as qualifying for Tax Phase-In			
APPROVALS: Terry K. Roberts			

ORDINANCE NO. _____

AN ORDINANCE DESIGNATING TRACTS OF LAND CONTAINING 31.2869, 2.099, AND 0.7201 ACRES OF LAND, MORE OR LESS SITUATED IN THE PHILLIP COE SURVEY, A-31, SAID TRACTS BEING MORE FULLY DESCRIBED IN EXHIBIT “A” ATTACHED HERETO AND INCORPORATED HEREIN FOR ALL PURPOSES, AS REINVESTMENT ZONE NUMBER FORTY FOR COMMERCIAL TAX PHASE-IN INCENTIVE AS PROVIDED IN CHAPTER 312, TEXAS TAX CODE; ESTABLISHING THE NUMBER OF YEARS FOR THE ZONE, AUTHORIZING AN AGREEMENT FOR EXEMPTION FROM TAXATION THE INCREASE IN VALUE OF CERTAIN PROPERTY IN ORDER TO ENCOURAGE DEVELOPMENT AND REDEVELOPMENT AND OTHER MATTERS RELATING THERETO; AND FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City Council of the City of Brenham, Texas, ("City") desires to encourage supervised improvements by property owners and lessees through tax phase-in procedures within its jurisdiction by the creation of a reinvestment zone as authorized by Chapter 312, Texas Tax Code (the “Act”); and

WHEREAS, on the 5th day of March, 2015, the City Council held a public hearing to receive comments concerning the designation of proposed Reinvestment Zone Number Forty. The notice of such hearing was published on February 26, 2015, such date being not later than the seventh day before the date of the public hearing; and

WHEREAS, the City called a public hearing and published notice of such public hearing as required by Section 312.201 of the Act; and has delivered written notice to the presiding officer of the governing body of each taxing unit within the jurisdiction of the proposed Reinvestment Zone Number Forty for Commercial Tax Phase-In; and

WHEREAS, at said public hearing the City presented evidence that such proposed designation would be reasonably likely to contribute to the retention or expansion of primary employment or to attract major investment in the zone that would be a benefit to the property, that the proposed improvements are feasible and practical, that said improvements would be a benefit to the land included in the zone and that would contribute to the economic development of the City; and

WHEREAS, the designation of the proposed reinvestment zone is consistent with the City's policies adopted by Council Resolution No. R-13-020 on the 5th day of December, 2013, and will benefit the land included within the Reinvestment Zone after the expiration of the Agreement; and

WHEREAS, the City at such public hearing invited any interested person or his attorney to appear and contend for or against the creation of the reinvestment zone, the boundaries of the proposed reinvestment zone, whether all or part of the territory which is referred to as City of Brenham Reinvestment Zone Number Forty for Commercial Tax Phase-In, should be included in such proposed reinvestment zone, and obtain tax phase-in; and

WHEREAS, at such hearing recommendations were given as to the number of years the reinvestment zone would be designated, the number of years in which an agreement would be available, as well as the percentage of potential tax exemption under the aforesaid tax phase-in guidelines and criteria to be applied to taxable real property which is redeveloped.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS:

Section 1. That the facts and recitations contained in the preamble of this Ordinance are hereby found and declared to be true and correct and are incorporated herein for all purposes.

Section 2. That the City, after conducting such hearing and having further studied recommendations, as well as the evidence presented at the public hearing, has made the following findings based on the evidence and testimony presented to it:

- a) That the public hearing on the adoption of the reinvestment zone under the provisions of the Act has been properly called, held and conducted and that notice of such hearing has been published as required by law and has been sent to the respective taxing units within the proposed reinvestment zone; and
- b) That the City has jurisdiction to hold and conduct said public hearing on the creation of the proposed reinvestment zone pursuant to the Act; and
- c) That creation of the proposed reinvestment zone with boundaries described herein will result in improvements made after the passage of this Ordinance and the execution of tax phase-in agreements, that are feasible and practical and will benefit the City, its residents and property owners in the reinvestment zone; and
- d) That the proposed designation will be reasonably likely to contribute to the retention or expansion of primary employment or to attract major investments to the zone that would be a benefit to the property and contribute to economic development of the City.

- Section 3.** That the City hereby creates Reinvestment Zone Number Forty, designated as tracts of land containing 31.2869, 2.099, and 0.7201 acres of land, more or less situated in the Phillip Coe Survey, A-31, said property being located on Industrial Boulevard, Brenham, Texas, and said tracts being more fully described in Exhibit “A” attached hereto and incorporated herein for all purposes, and such reinvestment zone shall hereafter be identified as Reinvestment Zone Number Forty for Commercial Tax Phase-In, City of Brenham, Texas.
- Section 4.** That the designation of Reinvestment Zone Number Forty for Commercial Tax Phase-In, shall expire five (5) years from the date of this Ordinance, unless renewed as provided by the Act, or at an earlier time designated by subsequent ordinance.
- Section 5.** That written agreements as provided in the Act with owners of eligible property located within the reinvestment zone shall be for a period of up to ten (10) years, and that the eligible property that is subject to the above mentioned exemption from taxation shall be the improvements to the property in conformity with the City's criteria and guidelines, and written agreements shall provide for an exemption from taxation of the total increase in value of the eligible property over its value in the year the agreement is executed. The written agreement will require that all taxes be current at the time of execution of agreement and be kept current to all taxing entities during the term of said agreement.
- Section 6.** That said designation of Reinvestment Zone Number Forty for Commercial Tax Phase-In and the written agreement thereof are in accordance with the City of Brenham Policy Statement on Property Tax Phase-In Incentive for Selected Commercial Enterprises and will be a benefit to the land which will be included within the Reinvestment Zone and to the City of Brenham after the expiration of the agreement.
- Section 7.** That if any provision of this Ordinance shall be held to be invalid or unconstitutional, the remainder of such ordinance shall continue in full force and effect the same as if such invalid or unconstitutional provision had never been a part of it.

Section 8. That it is hereby officially found and determined that the meeting at which this Ordinance is passed is open to the public as required by law and that public notice of the time, place and purpose of said meeting was given as required.

Milton Y. Tate, Jr.
Mayor

ATTEST:

Jeana Bellinger, TRMC
City Secretary

EXHIBIT “A”

Tract No. One:

All that 31.2869 acre tract or parcel of land situated in the City of Brenham, Washington County, Texas out of the Phillip Coe Survey A-31 and being a 31.2869 acre tract out of the tract of land called 119.149 acres in a deed dated August 6, 2010 from Mildred R. Weige, et al. to the Brenham Community Development Corporation, recorded in Volume 1347, Page 469 of the Official Records of Washington County, Texas.

Tract No. Two:

All that 2.099 acre tract or parcel of land situated in the City of Brenham, Washington County, Texas out of the Phillip Coe Survey A-31 and being the tract of land called 2.099 acres in a deed dated February 10, 2012 from Ladja Properties, Ltd. to the Brenham Community Development Corporation, recorded in Volume 1394, Page 673 of the Official Records of Washington County, Texas.

Tract No. Three:

All that 0.7201 tract or parcel of land situated in the City of Brenham, Washington County, Texas out of the Phillip Coe Survey A-31 and being the tract of land called 0.7201 acres in a deed dated November 30, 2010 from the Economic Development Foundation of Brenham, Inc. formerly known as the Brenham Industrial Foundation Inc. to the Brenham Community Development Corporation, recorded in Volume 1357, Page 933 of the Official Records of Washington County, Texas.



AGENDA ITEM 8

DATE OF MEETING: March 5, 2015	DATE SUBMITTED: February 27, 2015	
DEPT. OF ORIGIN: Finance	SUBMITTED BY: Carolyn D. Miller	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the Acceptance of the Audit from Seidel Schroeder for Fiscal Year 2014		
<p>SUMMARY STATEMENT: State law requires that all general-purpose local governments publish, within six months of the close of the fiscal year, a complete set of financial statements presented in conformity with generally accepted accounting principles (GAAP) and audited in accordance with generally accepted auditing standards by a firm of licensed certified public accountants.</p> <p>Pursuant to that requirement, and on behalf of the Finance Department, I am proud to issue the comprehensive annual financial report (CAFR) of the City of Brenham for the fiscal year ended September 30, 2014. At Thursday's council meeting, Michele Kwiatkowski, audit partner with Seidel Schroeder, will present the annual audit.</p> <p>A bound copy of the CAFR was distributed to Mayor and City Council Members. This report will be on file for review in the City Secretary's Office. A copy can also be downloaded from the City of Brenham's website at www.cityofbrenham.org</p>		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference): N/A		
ATTACHMENTS: None		
FUNDING SOURCE (Where Applicable): N/A		
RECOMMENDED ACTION: Accept the audit from Seidel Schroeder for Fiscal Year 2014		
APPROVALS: Terry K. Roberts		



AGENDA ITEM 9

DATE OF MEETING: March 5, 2015	DATE SUBMITTED: February 27, 2015	
DEPT. OF ORIGIN: Finance	SUBMITTED BY: Carolyn D. Miller	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the Acceptance of the 2014 Audit of the Washington County Appraisal District by Seidel Schroeder		
SUMMARY STATEMENT: The City has received a copy of the Washington County Appraisal District's (WCAD) audited financial statement for the fiscal year ending August 31, 2014. A copy is in the CFO's office for your review. I have attached the transmittal letter from Mr. Willy Dilworth and he will be attending the Council meeting to present the information and to answer any questions that may arise.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Letter from Willy Dilworth, Chief Appraiser		
FUNDING SOURCE (Where Applicable):		
RECOMMENDED ACTION: Approve the 2014 audit of the Washington County Appraisal District by Seidel Schroeder		
APPROVALS: Terry K. Roberts		

WASHINGTON COUNTY APPRAISAL DISTRICT

1301 NIEBUHR
P. O. BOX 681
BRENHAM, TX 77834-0681
(979) 277-3740

January 29, 2015

City of Brenham
Mr. Terry Roberts
PO Box 1059
Brenham, TX 77834-1059

Dear Mr. Roberts,

The audit for our fiscal year 2013-2014 has been completed by Seidel, Schroeder, & C. A copy is attached for your review. There were no discrepancies found during this time period. The audit revealed that the appraisal district stayed \$54,019 under budget.

I am going to meet with the Budget Committee formed from representatives from the taxing entities to discuss the best way to use these taxpayer dollars. A letter regarding the results of this meeting this money will follow.

Please examine and accept this audit if you find it to be agreeable.

Thank you for your consideration in this matter.

Sincerely;



Willy Dilworth
Chief Appraiser



AGENDA ITEM 10

DATE OF MEETING: March 5, 2015		DATE SUBMITTED: February 27, 2015
DEPT. OF ORIGIN: Administration		SUBMITTED BY: Terry Roberts
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input checked="" type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon Resolution No. R-15-008 Nominating a Candidate for Election to the Washington County Appraisal District Board of Directors, to Fill an Unexpired Term		
SUMMARY STATEMENT: The Washington County Appraisal District Board of Directors is nominated and appointed by the governing bodies that levy and collect a property tax. In November 2013, City Council voted to approve Resolution No. R-13-019 for the election of five members to the Board of Directors of the Washington County Appraisal District all for two year terms. Due to the recent resignation of Joel Romo (one of the board members), City Council must now nominate a replacement board member to serve the remainder of Mr. Romo's term which runs until the end of 2015. Once nominated, the current board of directors of the Washington County Appraisal District will select a replacement board member by majority vote. Being presented for consideration today as the City's nominee is Leslie Boehnemann, who has expressed interest in serving on this board. Chief Appraiser Willy Dilworth will be in attendance at the Council meeting to answer any questions that may arise regarding the process that must be followed to fill this board vacancy.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Resolution No. R-15-008		
FUNDING SOURCE (Where Applicable):		
RECOMMENDED ACTION: Approve Resolution No. R-15-008 nominating Leslie Boehnemann to fill a vacancy on the Washington County Appraisal District Board of Directors, for an unexpired term ending on December 31, 2015		
APPROVALS: Terry K. Roberts		

RESOLUTION NO. R-15-008

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS NOMINATING A CANDIDATE FOR ELECTION TO THE WASHINGTON COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS, TO FILL AN UNEXPIRED TERM.

WHEREAS, the Washington County Appraisal District has been established with the responsibility to fairly and equitably appraise taxable property in Washington County; and

WHEREAS, the Washington County Appraisal District is governed by a Board of five directors, serving two-year terms beginning on January 1, of even-numbered years; and

WHEREAS, the governing boards of the participating taxing entities may nominate from one to five candidates to serve as directors of this appraisal district;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS, THAT:

Due to the recent resignation of Washington County Appraisal District Board Member Joel Romo, the City of Brenham hereby nominates Leslie Boehnemann to fill Mr. Romo's unexpired term of two (2) years, which will end on December 31, 2015.

BE IT FURTHER RESOLVED that this Resolution be adopted and entered upon the pages of the minutes of the City Council of Brenham, Texas, and that a copy of this Resolution be presented to the Chief Appraiser of the Washington County Appraisal District office at 1302 Niebuhr Street, Brenham, Texas.

APPROVED this the _____ day of _____, 2015.

Milton Y. Tate, Jr., Mayor

ATTEST:

Jeana Bellinger, TRMC
City Secretary



AGENDA ITEM 11

DATE OF MEETING: March 5, 2015	DATE SUBMITTED: March 2, 2015	
DEPT. OF ORIGIN: Police Department	SUBMITTED BY: Rex Phelps	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon Bid No. 15-003 for the Construction of the City of Brenham's Pet Adoption and Animal Care Facility and Authorize the Mayor to Execute Any Necessary Documentation		
SUMMARY STATEMENT: The City recently opened bids for the construction of a new animal shelter. All four bids came in significantly over projected budget. The staff has been working with the architect and the low construction bidder to find ways to reduce costs. On Monday, March 2, the staff will meet again to continue to value engineer the project to determine whether we can recommend a bid award or reject the current bids. It is an accepted practice when a project exceeds the projected budget to attempt value engineering. That exercise will determine whether a scaled down project can be developed without compromising the needs of the facility. For example, one option being considered is reducing the initial size of the kennel space and thus reducing the square footage of the initial building. The results of the review of options with the architect, contractor and staff will be summarized in written form and made available to you prior to the meeting Thursday.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: None		

FUNDING SOURCE (Where Applicable): Public funds and private donations

RECOMMENDED ACTION:

APPROVALS: Terry K. Roberts



AGENDA ITEM 12

DATE OF MEETING: March 5, 2015		DATE SUBMITTED: March 2, 2015	
DEPT. OF ORIGIN: Police		SUBMITTED BY: Rex Phelps	
MEETING TYPE:		CLASSIFICATION:	
<input checked="" type="checkbox"/> REGULAR		<input type="checkbox"/> PUBLIC HEARING	
<input type="checkbox"/> SPECIAL		<input type="checkbox"/> CONSENT	
<input type="checkbox"/> EXECUTIVE SESSION		<input checked="" type="checkbox"/> REGULAR	
		<input type="checkbox"/> WORK SESSION	
ORDINANCE:			
<input type="checkbox"/> 1 ST READING			
<input type="checkbox"/> 2 ND READING			
<input type="checkbox"/> RESOLUTION			
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the Acceptance of a Donation in the Amount of \$25,000.00 to the Brenham Police Department and Authorize the Mayor to Execute Any Necessary Documentation			
SUMMARY STATEMENT: The Pegasus Foundation has offered a donation to the police department for \$25,000 to assist in needed training and equipment costs. The same foundation also donated the same amount of money to the sheriff's office. It was the desire of the foundation to give the generous donation to the area law enforcement agencies listed. The donation money will be placed in the donation account for equipment needs, facility needs or training. The donor only requested the funds be used for law enforcement training, facility or equipment needs.			
STAFF ANALYSIS:			
A. PROS: These funds will assist the department with rapid response training and equip the department to be more effective and efficient when responding to critical incidents. The donation funds can be used to purchase simulated munitions, protective gear, other equipment, etc.			
B. CONS: None identified			
ALTERNATIVES (In Suggested Order of Staff Preference): Utilized general fund budgeting			
ATTACHMENTS: None			
FUNDING SOURCE (Where Applicable): Donation			
RECOMMENDED ACTION: Accept a donation in the amount of \$25,000.00 to the Brenham Police Department and authorize the Mayor to execute any necessary documentation			
APPROVALS: Terry K. Roberts			



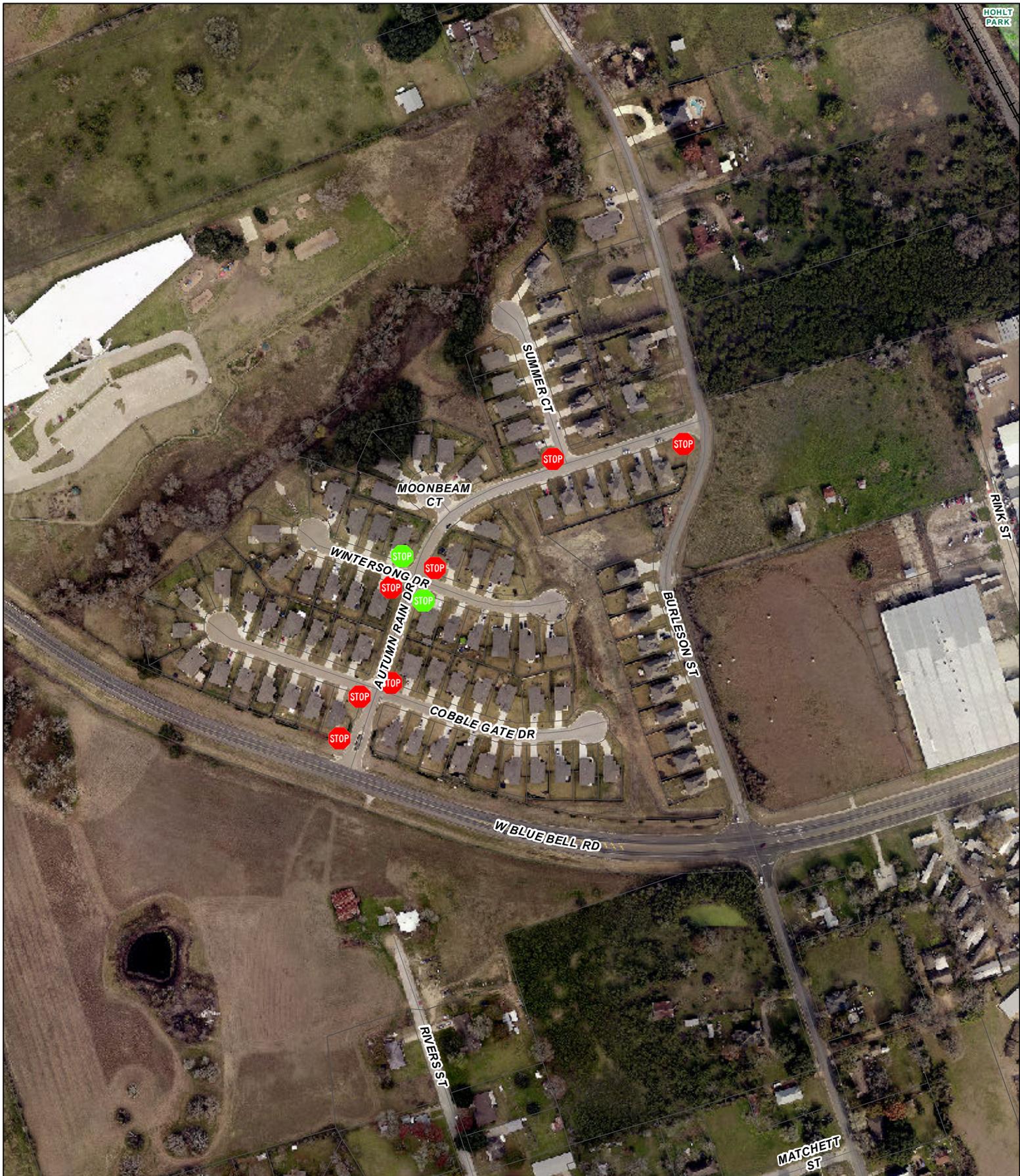
AGENDA ITEM 13

DATE OF MEETING: March 5, 2015	DATE SUBMITTED: March 2, 2015	
DEPT. OF ORIGIN: Public Works	SUBMITTED BY: Grant Lischka	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input checked="" type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon an Ordinance on its First Reading for the Placement of Stop Signs at Multiple Street Intersections within the Woodbridge Subdivision.		
<p>SUMMARY STATEMENT: The City of Brenham has been approached by the Woodbridge Subdivision HOA about placing stop signs at the intersection of Autumn Rain Dr. and Wintersong Dr. This subdivision was developed in 2009. Staff has reviewed this stretch of roadway and has noticed that Autumn Rain has become a cut thru for vehicular traffic going from Burlison to Blue Bell Rd and Blue Bell Rd. to Burlison. On this 1400 foot section of roadway there is no deterrent to slow traffic down. This has been most noticeable in the mornings and afternoons as school traffic is in full force. The placement of stop signs at this intersection makes sense to staff and based off of the request by the Woodbridge HOA we would recommend moving forward with placing stop signs on Autumn Rain at its intersection with Wintersong Dr. This would provide a stopping point at the main intersection of the subdivision which would force traffic to slow down and not have a straight shot from one side to the other.</p> <p>Staff has spoken with the property owners on this intersection and all are in favor of the placement of these signs. The police department has looked at the accident history on this street and there were no incidents reported within the last 2 years.</p> <p>Also, during staff's research for this item, it was discovered that an ordinance was not enacted for the existing stop signs in the Woodbridge Subdivision. These stop signs were installed along with the initial completion of the subdivision. In an effort clean up this discrepancy, the proposed ordinance includes these existing stop signs.</p>		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Map; (2) Letter from HOA; and (3) Ordinance		

FUNDING SOURCE (Where Applicable):

RECOMMENDED ACTION: Approve an Ordinance on its first reading for the placement of stop signs at multiple street intersections within the Woodbridge Subdivision and authorize the Mayor to execute any necessary documentation.

APPROVALS: Terry K. Roberts



1 inch = 307 feet



Woodbridge Subdivision

-  Existing Stop Signs
-  Additional Stop Signs



February 20, 2015

Brenham Woodbridge Homeowners Association
c/o Spectrum Association Management
16690 Park Row
Houston, Texas 77084

City of Brenham City Council
200 W. Vulcan
P.O. Box 1059
Brenham, Texas 77834

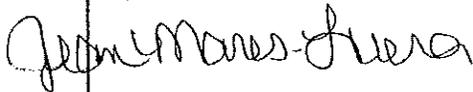
Dear City Councilmen,

We, the homeowners of Brenham Woodbridge HOA, are experiencing high volume of vehicles that speed through our community. In our community we have a number of families with small children that enjoy playing outside and speeding vehicles makes it very unsafe. We are fearful that one of our children will be struck by a vehicle that is speeding through our community and using our street as a short cut to get to their final destination. Children are at risk, families are at risk and pets are potential at risk if they become loose from their owners. Please help us with this issue before an injury or fatality occurs.

We are seeking to have stop signs placed strategically in the community to reduce and potentially eliminate speeding in the community. Therefore, we would like to create a 4 way stop at Winter Song and Autumn Rain.

Thank you in advance for your immediate attention to this issue. We are hopeful that you will assist us with making our streets safe. If you all have any questions, comments or concerns, please feel free to contact our community manager Candace Barber at 281-343-9178.

Sincerely,



Jean Mares-Luera
Board President
Brenham Woodbridge HOA, Inc.

ORDINANCE NO. _____

AN ORDINANCE REQUIRING THE PLACING OF CERTAIN STOP SIGNS IN THE CITY OF BRENHAM, TEXAS, SETTING THE LOCATION OF SAID STOP SIGNS, REGULATING THE TRAFFIC AT SAID STOP SIGNS, AND PROVIDING FOR PENALTY FOR VIOLATION THEREOF.

WHEREAS, it is necessary to provide a stop signs at certain locations in the City of Brenham to prevent accidents, collisions and damages, to promote the flow of traffic along and into such streets, and to regulate the same:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS:

Section 1. That there shall be established and installed:

one stop sign on Cobble Gate Drive at its intersection with Autumn Rain Drive, regulating eastbound traffic on Cobble Gate Drive;

one stop sign on Cobble Gate Drive at its intersection with Autumn Rain Drive, regulating westbound traffic on Cobble Gate Drive;

one stop sign on Wintersong Drive at its intersection with Autumn Rain Drive, regulating eastbound traffic on Wintersong Drive;

one stop sign on Wintersong Drive at its intersection with Autumn Rain Drive, regulating westbound traffic on Wintersong Drive;

one stop sign on Moonbeam Court at its intersection with Autumn Rain Drive, regulating southbound traffic on Moonbeam Court;

one stop sign on Summer Court at its intersection with Autumn Rain Drive, regulating southbound traffic on Summer Court;

one stop sign on Autumn Rain Drive at its intersection with Wintersong Drive, regulating northbound traffic on Autumn Rain Drive.

one stop sign on Autumn Rain Drive at its intersection with Wintersong Drive, regulating southbound traffic on Autumn Rain Drive.

one stop sign on Autumn Rain Drive at its intersection with West Blue Bell Road, regulating southbound traffic on Autumn Rain Drive.

one stop sign on Autumn Rain Drive at its intersection with Burleson Street, regulating eastbound traffic on Autumn Rain Drive.

These stop signs shall be erected at the top of a standard, installed in the ground on the right hand side of the streets identified herein.

Section 2. That every person, firm or corporation, operating a motor vehicle or other vehicle of any kind, in, on, along and into the streets or street intersections designated in Section 1 hereof, upon reaching a stop sign at the location so designated, shall bring said vehicle to a full and complete stop in compliance with the provisions of applicable state law, before proceeding further along said street or into or on said street intersection.

Section 3. That any person, firm or corporation, violating Section 2 hereof, shall be fined a sum of not less than \$1.00 and not more than \$200.00, plus applicable court costs.

Section 4. This Ordinance shall take full force and effect from and after its passage, approval and publication as required by applicable law.

PASSED and APPROVED on its first reading this the ____ day of _____, 2015.

PASSED and APPROVED on its second reading this the ____ day of _____, 2015.

Milton Y. Tate, Jr.
Mayor

ATTEST:

Jeana Bellinger, TRMC
City Secretary



AGENDA ITEM 14

DATE OF MEETING: March 5, 2015	DATE SUBMITTED: February 27, 2015	
DEPT. OF ORIGIN: Administration	SUBMITTED BY: Jeana Bellinger	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon a Request for a Noise Variance from the Brenham Maifest Association for the 2015 Royalty Run to be Held on Sunday, May 3, 2015 and Authorize the Mayor to Execute Any Necessary Documentation		
SUMMARY STATEMENT: Megan Sommer with the Brenham Maifest Association is requesting a Noise Variance for the 2015 Royalty Run which will be held on Sunday, May 3, 2015 starting at 7:30 a.m. According to the application, there will be amplified music and a starting line speaker (with a microphone) for this event. The run will start and end in Henderson Park.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Noise Variance Request form		
FUNDING SOURCE (Where Applicable):		
RECOMMENDED ACTION: Approve a noise variance from the Brenham Maifest Association for the 2015 Royalty Run to be held on Sunday, May 3, 2015 and authorize the Mayor to execute any necessary documentation		
APPROVALS: Terry K. Roberts		

pd.
02/06/15

180.00

Filing Fee \$10.00

APPLICATION FOR EVENT PERMIT (WITH STREET CLOSURES)

1. Name of sponsoring organization: The Royalty Run
2. Name of individual making application on behalf of sponsoring organization: Megan Sommer
3. Proposed date(s) of event: May 3, 2015 Sunday
4. Purpose of the event: To grow Maifest as a full weekend event and celebrate the city's German Heritage
5. Proposed street closures for the event: See attached
6. Proposed times of street closures (allowing for assembly/set-up and breakdown/cleanup): Proposed closure date and time: May 3, 2015 starting at 7:30 am
Closure requested until: May 3, 2015 10 am
7. Event start date and time: May 3, 2015 8 am
8. Event termination date and time: May 3, 2015 10 am
9. Describe types of activities planned (entertainment, food booths, theme of items for sale, etc):
Theme is German Festival. Activities include a German beer garden, arts, crafts, music, food, children's activities, and a church service. (Carry over from Sat. events - not new for this event).
10. Estimated attendance (event organizers and spectators): Approximately 200
11. Special Requests and/or additional information peculiar to this event: None

Megan Sommer
Name of Applicant (typed or printed)
Megan Sommer
/s/ Megan Sommer
Applicant or Authorized Person's Signature

Date: January 22, 2015
(713) 201-4371
Telephone Number

Megan. Sommer 1@gmail.com

EVENT PERMIT (WITH STREET CLOSURES)

1. Street Closure Times: Beginning at May 3, 2015 at 8 am (Date and time)
Ending at May 3, 2015 at 10 am (Date and time)

2. Street Closings: SEE ATTACHED from to
from to
from to
from to
from to
from to

Exceptions/additional information:

3. Event set-up times: From 7:30 am to 10 am
4. Event start time: 8 am
5. Event closing time: 10 am
6. Breakdown/cleanup: From 9:30 am to 11 am

7. Permittee agrees to advise all participants(other than the general public), either orally or by written notice, of the terms and conditions of the ordinance and permit prior to the commencement of such event.

CITY OF BRENHAM

By: Director of Public Works
Date:

Megan Sommer Applicant
Date: 4/22/15

Street Closings/Route:

Bluebell Road/577 – Just at the hike and bike trail, crossing over 577 from 8am to 10am

A.H. Ehrig Dr. to Old Masonic Dr. from 8am to 10am

Old Masonic Dr to Laney St. from 8am to 10am

Laney St. to Stephanie St. from 8 am to 10 am

Weaver St (at Laney St.) to Duprie Dr from 8am to 10 am

Duprie Dr. to Old Masonic Dr. from 8am to 10am

Old Masonic Dr. to Ava Dr. from 8am to 10am

Ava Dr. to Stephanie St. from 8am to 10am

Stephanie St. to Laney St. from 8am to 10am



AGENDA ITEM 15

DATE OF MEETING: March 5, 2015	DATE SUBMITTED: March 2, 2015	
DEPT. OF ORIGIN: Administration	SUBMITTED BY: Jeana Bellinger	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input checked="" type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon an Ordinance on its First Reading Amending Ordinance No. O-15-007 Ordering a Special Election on May 9, 2015 for the Purpose of Submitting to the Qualified Voters of Brenham Certain Proposed Amendments to the Existing Charter of the City of Brenham, Texas		
SUMMARY STATEMENT: At the February 19 th council meeting, the Council approved Ordinance No. O-15-007 ordering a Special Election for the purpose of submitting several propositions to the voters to amend the Home Rule Charter. While going through the ordinance and all of the voter education documents again, I discovered three (3) small errors in the ordinance: <ol style="list-style-type: none"> 1. Proposition No. 2: Article V, Section 4 – the words “<i>property tax paying</i>” should have been struck through instead of the word “<i>voters</i>”. 2. Proposition No. 14: In the ballot wording “<i>officers</i>” should have read “<i>offices</i>” and “<i>officer</i>” should have read “<i>office</i>”. 3. Proposition No. 15: The title “<i>ARTICLE IV. THE CITY MANAGER; FINANCES</i>” should not have been struck through. <p>After discussing each of these with the City Attorney, it was his recommendation that an ordinance be adopted by the City Council to correct these errors.</p>		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Ordinance amending Ordinance No. O-15-007		

FUNDING SOURCE (Where Applicable): N/A

RECOMMENDED ACTION: Approve an Ordinance on its first reading amending Ordinance No. O-15-007 ordering a Special Election on May 9, 2015 for the purpose of submitting to the qualified voters of Brenham certain proposed amendments to the existing Charter of the City of Brenham, Texas

APPROVALS: Terry K. Roberts

ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE NO. O-15-007 ORDERING A SPECIAL ELECTION TO BE HELD IN CONJUNCTION WITH THE CITY OF BRENHAM REGULAR GENERAL ELECTION ON MAY 9, 2015, FOR THE PURPOSE OF MAKING CORRECTIONS TO THE PROPOSITIONS BEING SUBMITTED TO THE QUALIFIED VOTERS OF BRENHAM, TEXAS FOR CERTAIN PROPOSED AMENDMENTS TO THE EXISTING HOME RULE CHARTER OF THE CITY; STATING CORRECTIONS TO PROPOSED AMENDMENTS TO BE VOTED UPON AT SAID ELECTION; PROVIDING FOR A SAVINGS CLAUSE, SEVERABILITY AND THE REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR AN EFFECTIVE DATE; AND FINDING THAT THE MEETINGS AT WHICH THIS ORDINANCE IS CONSIDERED ARE OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, on February 19, 2015 the Brenham City Council adopted Ordinance No. O-15-007 ordering a Special Election to be held on May 9, 2015 for the purpose of submitting propositions to the qualified voters of Brenham, Texas for certain proposed amendments to the existing Home Rule Charter of the City; and

WHEREAS, the City Council desires to correct to certain provisions of said Ordinance No. O-15-007 related to the description of the proposed amendments to Article V, Section 4 and Article IV, Sections 3 and 4 of the existing Home Rule Charter; and

WHEREAS, the City Council desires to correct the ballot wording of Proposition No. 14 as set forth in Ordinance No. O-15-007;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS:

SECTION 1.

That the proposed revisions to Article V, Section 4 as set forth in Amendment No. 2 (Proposition No. 2) be corrected to read as follows:

ARTICLE V. IMPROVEMENT BONDS

Sec. 4. Submitting to referendum.

Before the issuance of any bonds the same shall be submitted to a vote of the qualified ~~property tax-paying~~ voters of the City as required by the General Laws of the State.

SECTION 2.

That the ballot wording of Proposition No. 14 be corrected to read as follows:

YES

NO

Shall Article III, Section 23, and Article IV, Section 2 of the Brenham City Charter be amended to authorize the City Manager to create and consolidate appointive offices and positions, divide the administration of the City's affairs into such departments as the City Manager may deem advisable, and discontinue any such appointive office, position or department, except the offices and positions appointed by the City Council?

SECTION 3.

That the proposed revisions to Article IV, Sections 3 and 4 as set forth in Amendment No. 15 (Proposition No. 15) be corrected to read as follows:

ARTICLE IV. THE CITY MANAGER; FINANCES

~~Sec. 3. Preparing and submitting budget; recommendations on administrative matters.~~

~~The City Manager shall prepare and submit the annual budget on the basis of the estimates of the department. He shall make recommendations to the City Council on all matters concerning the administration of the City.~~

Sec. 4. ~~Estimates for budget, publication; digest~~ Annual budget.

The annual budget of the City shall be prepared by the City Manager based on the basis of estimates of each departments. These departmental estimates; shall include showing the expenses of the department for the preceding year; and indicating wherein increases or diminutions are recommended for the ensuing year, ~~shall be published one time in the official organ of the City of Brenham.~~ The City Manager shall submit ~~make up~~ the budget and ~~submit it~~ to the City Council for approval.

SECTION 4.
SAVINGS CLAUSE

All provisions of any ordinance, resolution or other action of the City in conflict with this Ordinance are hereby repealed to the extent they are in conflict. Any remaining portions of said ordinances, resolutions or other actions shall remain in full force and effect.

SECTION 5.
SEVERABILITY

Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, sentences and clauses and phrases remaining should any provision be declared unconstitutional or invalid.

SECTION 6.
REPEALER

Any other ordinance or parts of ordinances in conflict with this Ordinance are hereby expressly repealed.

SECTION 7.
EFFECTIVE DATE

This Ordinance shall become effective upon adoption and publication as required by law.

SECTION 8.
PROPER NOTICE AND MEETINGS

It is hereby officially found and determined that the meetings at which this Ordinance was passed were open to the public as required and that public notice of the time, place and purpose of said meetings were given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED AND APPROVED on its first reading the ____ day of _____, 2015.

PASSED AND APPROVED on its second reading the ____ day of _____,
2015.

Milton Y. Tate, Jr.
Mayor

ATTEST:

Jeana Bellinger, TRMC
City Secretary



AGENDA ITEM 16

DATE OF MEETING: March 5, 2015	DATE SUBMITTED: February 28, 2015	
DEPT. OF ORIGIN: Community Development	SUBMITTED BY: Wende Ragonis	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon Resolution No R-15-009 Adopting the Parks, Recreation and Open Spaces Master Plan for 2015 through 2025.		
SUMMARY STATEMENT: In a Work Session on February 19, 2015 with Council, Dr. Jo An Zimmermann of Texas State University and Director of Community Services Wende Ragonis presented the 2015-2025 Parks, Recreation and Open Space Master Plan for the City of Brenham. The plan document is posted on the City's website cityofbrenham.org for all to review. To be fully compliant with the requirements of Texas Parks and Wildlife, the attached Resolution will need to be approved by Council.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Resolution No. R-15-009		
FUNDING SOURCE (Where Applicable):		
RECOMMENDED ACTION: Approve Resolution No. R-15-009 adopting the Parks, Recreation and Open Spaces Master Plan for 2015 through 2025.		
APPROVALS: Terry K. Roberts		

RESOLUTION NO. R-15-009

A RESOLUTION OF THE CITY OF BRENHAM, TEXAS ADOPTING THE 2015 -2025 PARKS, RECREATION AND OPEN SPACES MASTER PLAN

WHEREAS, the City of Brenham is responsible for the preparation and adoption of a Parks, Recreation and Open Spaces Master Plan;

WHEREAS, the City of Brenham acknowledges the need for a Parks, Recreation and Open Spaces Master Plan to provide assessments, community input, guiding values, goals and strategies for implementation;

WHEREAS, the Parks, Recreation and Open Spaces Master Plan shall be continually reviewed to align with current and future community needs and anticipated growth, while protecting the historic and natural beauty of the City’s park system;

WHEREAS, the Parks Advisory Board of the City of Brenham studied and gave input to the master planning process;

WHEREAS, the Parks, Recreation and Open Spaces Master Plan complies with Texas Parks and Wildlife Department master plan guidelines which require parks and recreation needs to be prioritized and addressed in an action plan format;

WHEREAS, the City of Brenham Council determines the Parks, Recreation and Open Spaces Master Plan is reasonable;

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS THAT:

The City Council hereby adopts the Parks, Recreation and Open Spaces Master Plan of the City of Brenham for the period of 2015 – 2025.

PASSED and APPROVED on this the 5th day of March, 2015.

Milton Y. Tate, Jr.
Mayor

ATTEST:

Jeana Bellinger, TRMC
City Secretary



AGENDA ITEM 17

DATE OF MEETING: March 5, 2015	DATE SUBMITTED: February 25, 2015	
DEPT. OF ORIGIN: Community Services	SUBMITTED BY: Wende Ragonis	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the Acceptance of the Edge Reimbursement Implementation Grant from the Texas State Library and Archives Commission in the Amount of \$5,000 for New Computer Equipment for the Nancy Carol Roberts Memorial Library and Authorize the Mayor to Execute Any Necessary Documentation		
SUMMARY STATEMENT: The Edge Initiative was developed by a national coalition of leading library and local government organizations and is funded by the Bill and Melinda Gates Foundation. It was created with the vision that all people should have opportunities to enrich and improve their lives through open access to information, communication, and technology services provided by public libraries. The Edge Initiative, working through the Texas State Library and Archives Commission, offers grants to public libraries for new technologies which can make a difference in the community.		
<p>The Nancy Carol Roberts Memorial Library was awarded a \$5,000 Edge reimbursement grant to purchase new technologies. Staff determined that the following devices would best align with current technology service offerings and allow for expansion of services provided:</p> <ul style="list-style-type: none"> • Quantity one (1) HP LaserJet Enterprise M551dn with an approximate cost of \$800. This HP LaserJet printer has double the ppm (printed pages per minute) than the Library’s current printer and allows for mobile printing thus enabling printing from the Chromebooks. • Quantity one (1) AWE-Digital Learning Solutions Early Literacy Station with an approximate cost of \$3,200. This station provides safe and code compliant access to computer technology for young patrons. It will be delivered with preloaded software that focuses on literacy learning. • Quantity one (1) HP Pavilion 23-p010 23” Touchscreen All in One Desktop with an approximate cost of \$800. This will computer will provide a technology station for the visually impaired patrons as needed, since this touchscreen is recommended for those with a visual impairment. When not in use for the aforementioned, all patrons will be able to browse the Overdrive eBook collection in a kiosk style station and link their device to the station for easier check-out of books. 		

Staff recommends that Council approve the acceptance of this grant, so these purchases can be made to further enhance the service offerings of the Nancy Carol Roberts Memorial Library.

STAFF ANALYSIS (For Ordinances or Regular Agenda Items):

A. PROS: Provides enhanced technology offerings within the community at no net cost to the City.

B. CONS:

ALTERNATIVES (In Suggested Order of Staff Preference):

ATTACHMENTS: None

FUNDING SOURCE (Where Applicable):

RECOMMENDED ACTION: Approve the acceptance of the Edge Reimbursement Implementation Grant from the Texas State Library and Archives Commission in the amount of \$5,000 for new computer equipment for the Nancy Carol Roberts Memorial Library and authorize the Mayor to execute any necessary documentation

APPROVALS: Terry K. Roberts



AGENDA ITEM 18

DATE OF MEETING: March 5, 2015	DATE SUBMITTED: February 27, 2015	
DEPT. OF ORIGIN: Public Works	SUBMITTED BY: Dane Rau	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input checked="" type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Presentation and Discussion Regarding City and Non-City Sponsored Events in Downtown and Other Areas Within the City		
SUMMARY STATEMENT: Since the last council meeting city staff has been working on a draft policy/information sheet that relates to special events. The attached informational sheet will provide a step-by-step process for citizens, organizations, and non-profits when wishing to hosts events within the City of Brenham. It covers the permit fees, event fees, submittal deadlines, insurance requirements and security options relating to special events within the city.		
<p>The permit fees suggested in this policy will be based off of the number of attendees expected at the event and then there are additional fees based off the type of event. Cost associated with the event fees are described in the fee table. Fees are based off of our past history which includes an overtime rate for our Street employees who are responsible for barricading the roads during road closures and Sanitation employees who are responsible for cleanup during the downtown events. These fees also include street sweeping after parades and downtown events. There is also a cost related to stage setup/removal and electrical power if that aspect is requested. If additional power is needed it will be an additional fee as outlined in the table. Other fees that may apply will be security and food/beverage/alcohol permit fees if the event requires them. This is only a draft and can be modified to reach a final version. We tried to be realistic when it came to fees associated with these events and feel that the fees in this draft version would be adequate to begin with.</p> <p>We look forward to your input and discussion.</p>		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Draft Informational Sheet		

FUNDING SOURCE (Where Applicable):

RECOMMENDED ACTION: None

APPROVALS: Terry K. Roberts

CITY OF BRENHAM
SPECIAL EVENT APPLICATION - INFORMATION SHEET

ALL COMPLETED APPLICATIONS SHALL BE SUBMITTED TO THE CITY SECRETARY'S OFFICE FOR PROCESSING. PLEASE NOTE THAT THE ACCEPTANCE OF YOUR APPLICATION BY THE CITY SECRETARY SHOULD IN NO WAY BE CONSTRUED AS APPROVAL OR CONFIRMATION OF YOUR EVENT.

Definitions

Special Event – shall mean an event to be held within the City of Brenham that is of limited duration, and is likely to attract 100 or more attendees and shall include, without limitation, exhibitions, automobile races, sporting events, festivals, air shows, carnivals, circuses, revivals, tent sales, concerts, parades, runs, walks, races, or motorcades.

Street Closing Event – any activity, including but not limited to special events, which require the closing of any public street, sidewalk or alley and which require rerouting of normal or usual traffic flow.

Parade – any march or procession consisting of people, animals, or vehicles or a combination thereof, except funeral processions, upon any public street, sidewalk, alley, park or other outdoor places owned or under control of the City.

Run – any event that is considered a walk, run, or race consisting of people upon any public street, sidewalk or alley.

Gathering- describes a single event per day conducted or held by an organization; each gathering will be applied its own fee based off of the event fee schedule. One organization may choose to hold more than one gathering during a 2-3 day period but each gathering will be treated separately.

Exemptions

The following may be conducted within the City of Brenham without a permit:

1. Special Events, Street Closing Events, Parades, Runs, Walks, Races or Motorcades hosted or sponsored by the City of Brenham or other governmental agencies (i.e., Brenham Independent School District, Blinn College, etc...) shall not require a permit but notice of event shall be given to the Police Department, Fire Department, Public Works Department, Public Utilities and Development Services Department.
2. Private parties held on residential private property and to which the public is not invited and where there are not more than 100 guests.

3. An event wholly contained on property specifically designed or suited for the special event and which has an appropriate certificate of occupancy, appropriate zoning and adequate parking.
4. Funeral processions

Application Process

The City Secretary’s Office will route the Special Event Application to the appropriate City departments for approval and/or recommendations concerning approval or denial of the application. The applicant will be notified of approval/disapproval within 10 business days. If a Special Event Application is denied, for any reason, the applicant may appeal the denial to the City Manager.

Any application that does not include all of the required information (i.e. sketches, maps, etc...) will be denied.

Special Event Application and Event Fees

The application fee shall be paid when the application is submitted to the City Secretary’s Office for processing. This fee shall be non-refundable.

Event Size	Application Fee	Minimum Days Prior to Event
Under 100 persons	\$30.00	30 working days
100 – 499 persons	\$30.00	30 working days
500 – 999 persons	\$60.00	45 working days
1000 – 3999 persons	\$90.00	45 working days
4000 + persons	\$120.00	90 working days

The event fee will be invoiced to the applicant, at the address shown on the application, after the event and all costs have been accounted for. The invoice will be due and payable to the City within thirty (30) days.

Event	Event Fee	Description
Parade	\$550.00	Barricades and Sanitation Services
Fun Runs/Walks	\$375.00	Barricades
Street Dance	\$700.00	Barricades and Sanitation Services
Stage Set-Up/Electric	\$450.00	Set-up, tear down & electric power
Additional Electricity	\$50.00	Additional electric power

All fees will be charged on a per gathering basis. If approved, the Special Event Permit (provided by the City) must be on site at all times during the event.

Cancellation Policy

Notice of cancellation must be made in writing **at least 15 working days in advance** of the event reservation date. Please mail written notice to: City of Brenham, P.O. Box 1059, Brenham, TX 77834 Attention: City Secretary's Office. Notices may also be faxed to 979-337-7568. Notification date will be the date in which the City Secretary's Office receives the mailed or faxed notice.

Street Closings

City street closing fees are included in certain event fees as noted above. If street closings are requested on state roadways the closure must be approved by the City Council and proper notification provided to TxDOT. The City Secretary's Office will take care of requesting City Council for approval and TxDOT notification, when required.

Solid Waste Service

A solid waste fee for the City is included in the event fees. Any additional solid waste service (i.e. dumpsters and/or roll-off containers) will be the responsibility of the applicant.

Electrical

If use of the electrical outlets (Downtown Brenham) is requested, the fee is \$50.00 per electrical outlet as noted in the above event fee schedule.

Food, Beverage and Alcohol Permits

If food, beverage and/or alcohol are requested for the event, the applicant will need to contact the City Secretary's Office at 979-337-7375 or the City of Brenham's Health Inspector at 979-337-7216 to determine if additional permits and fees will be required.

Portable Toilet Facilities

The City of Brenham does not provide portable toilet facilities. It is the responsibility of the event organizers to supply portable toilets (or restrooms) at a rate of 1 per 150 persons, including at least one portable toilet that meets ADA requirements.

Security

Event security will be at the discretion of the City of Brenham's Police Chief. After the event permit is evaluated by the Police Chief, or his designee, additional fees may be required. The applicant will be advised of any additional fees prior to the application being approved.

Insurance

Insurance is required for all special events. The City reserves the right to review and determine amount of coverage required based on the planned activities at the special event. The amount of general liability insurance required is:

- General Liability with minimum limits of \$1,000,000 Combined Single Limit for personal injury, death, property damage

All events will be required to have \$1,000,000 liquor liability insurance if alcohol is being sold or served. Host liquor liability insurance will satisfy this requirement if alcohol is only being served.

All insurance policies shall name the City of Brenham as an additional insured and a copy of the Certificate of Insurance must be submitted to the City Secretary's Office **at least 10 working days prior to the event**. Failure to provide required insurance will result in cancellation of the event. The City of Brenham will not waive insurance requirements.

DRAFT



AGENDA ITEM 19

DATE OF MEETING: March 5, 2015		DATE SUBMITTED: March 2, 2015	
DEPT. OF ORIGIN: Public Utilities		SUBMITTED BY: Lowell Ogle	
MEETING TYPE:		CLASSIFICATION:	
<input type="checkbox"/> REGULAR		<input type="checkbox"/> PUBLIC HEARING	
<input type="checkbox"/> SPECIAL		<input type="checkbox"/> CONSENT	
<input checked="" type="checkbox"/> EXECUTIVE SESSION		<input checked="" type="checkbox"/> REGULAR	
		<input type="checkbox"/> WORK SESSION	
ORDINANCE:			
<input type="checkbox"/> 1 ST READING			
<input type="checkbox"/> 2 ND READING			
<input type="checkbox"/> RESOLUTION			
AGENDA ITEM DESCRIPTION: Texas Government Code Section 551.086 – Utility Competitive Matters – Discuss and Consider an Amendment to the Wholesale Power Agreement with the Lower Colorado River Authority			
SUMMARY STATEMENT: To be discussed in Executive Session.			
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):			
A. PROS:			
B. CONS:			
ALTERNATIVES (In Suggested Order of Staff Preference):			
ATTACHMENTS: None			
FUNDING SOURCE (Where Applicable):			
RECOMMENDED ACTION:			
APPROVALS: Terry K. Roberts			



AGENDA ITEM 20

DATE OF MEETING: March 5, 2015	DATE SUBMITTED: March 2, 2015	
DEPT. OF ORIGIN: Administration	SUBMITTED BY: Terry Roberts	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input checked="" type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Section 551.074 – Texas Government Code – Deliberation Regarding Personnel Matters – Discussion Regarding the Appointments of a Presiding Judge and City Prosecutor for the Brenham Municipal Court, Both for an Unexpired Term Ending December 31, 2016		
SUMMARY STATEMENT: To be discussed in Executive Session.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: None		
FUNDING SOURCE (Where Applicable):		
RECOMMENDED ACTION:		
APPROVALS: Milton Y. Tate, Jr.		



AGENDA ITEM 21

DATE OF MEETING: March 5, 2015	DATE SUBMITTED: March 2, 2015	
DEPT. OF ORIGIN: Administration	SUBMITTED BY: Terry Roberts	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the Appointments of a Presiding Judge and City Prosecutor for the Brenham Municipal Court, Both for an Unexpired Term Ending December 31, 2016		
SUMMARY STATEMENT: To be discussed in Executive Session.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: None		
FUNDING SOURCE (Where Applicable):		
RECOMMENDED ACTION: As discussed in Executive Session.		
APPROVALS: Milton Y. Tate, Jr.		