



**NOTICE OF A REGULAR MEETING
THE BRENHAM CITY COUNCIL
THURSDAY, DECEMBER 17, 2015 AT 1:00 P.M.
SECOND FLOOR CITY HALL
COUNCIL CHAMBERS
200 W. VULCAN
BRENHAM, TEXAS**

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – Councilmember Herring**
- 3. Special Recognition**
 - **Ryan Hoffart, Community Services Department Intern**
- 4. Citizens Comments**

CONSENT AGENDA

5. Statutory Consent Agenda

The Statutory Consent Agenda includes non-controversial and routine items that Council may act on with one single vote. A councilmember may pull any item from the Consent Agenda in order that the Council discuss and act upon it individually as part of the Regular Agenda.

5-a. Minutes from the November 19, 2015 Regular City Council Meeting Pages 1-11

PUBLIC HEARING

- 6. Public Hearing to Consider an Amendment to the Official Zoning Map of the City of Brenham, to Change the Zoning District of the Tracts of Land Described as R58690, Tract 419, 3.366 Acres, and R12288, Tract 36, 8.16 Acres, Located on Old Mill Creek Road and S. Saeger Street, out of the Phillip Coe Survey in Brenham, Washington County, Texas from a Single Family Residential Use (R-1) District to a Mixed Residential Use (R-2) District Pages 12-14**

7. **Public Hearing Considering an Amendment of Appendix A – “Zoning” of The Code of Ordinances of the City of Brenham Granting a Specific Use Permit to Allow a Multifamily Development on a Site of Two (2) Acres or More for the Properties Described as R58690, Tract 419, 3.366 Acres, and R12288, Tract 36, 8.16 Acres, Located on Old Mill Creek Road and S. Saeger Street, out of the Phillip Coe Survey, in Brenham, Washington County, Texas** **Pages 15-17**
8. **Public Hearing to Consider an Amendment to the Official Zoning Map of the City of Brenham, to Change the Zoning District of the Various Tracts of Land on S. Market Street and S. Baylor Street Between E. Mansfield Street and E. Stone Street, out of the Stone Addition in Brenham, Washington County, Texas from a Local Business/Residential Mixed Use (B-1) District to a Commercial Research and Technology (B-2) District** **Pages 18-20**
9. **Public Hearing to Consider an Amendment to the Official Zoning Map of the City of Brenham, to Change the Zoning District of the Tracts of Land Addressed as 1600 S. Market Street, 1608 S. Market Street and 1702 S. Market Street, out of the Stone Addition in Brenham, Washington County, Texas from a Local Business/Residential Mixed Use (B-1) District to a Commercial Research and Technology (B-2) District** **Pages 21-23**
10. **Public Hearing to Consider an Amendment to the Official Zoning Map of the City of Brenham, to Change the Zoning District of the Tracts of Land Addressed as 401, 403, 405 and 411 S. Market Street, and Specifically Described as N PT 10A, 11A, E PT 10A of the Clinton Street Addition in Brenham, Washington County, Texas from a Commercial Research and Technology (B-2) District to a Local Business/Residential Mixed Use (B-1) District** **Pages 24-31**
11. **Public Hearing Considering an Amendment of Appendix A – “Zoning” of The Code of Ordinances of the City of Brenham Granting a Specific Use Permit to Allow a Multifamily Development on a Site of Two (2) Acres or More for the Properties Located Between Hosea Street and Bob Street in an R-2, Mixed Residential Zoning District, and Being Described as Tract 29 of the A. Harrington Survey A-55, and Lots 1-5 of the Parkcrest Subdivision, Section 2, in Brenham, Washington County, Texas** **Pages 32-39**

REGULAR SESSION

12. **Discuss and Possibly Act Upon an Ordinance on Its First Reading Amending the Official Zoning Map of the City of Brenham, to Change the Zoning District of the Tracts of Land Addressed as 401, 403, 405 and 411 S. Market Street, and Specifically Described as N PT 10A, 11A, E PT 10A of the Clinton Street Addition in Brenham, Washington County, Texas from a Commercial Research and Technology (B-2) District to a Local Business/Residential Mixed Use (B-1) District** **Pages 40-44**

13. **Discuss and Possibly Act Upon an Ordinance on Its First Reading Granting a Specific Use Permit to Allow a Multifamily Development on a Site of Two (2) Acres or More for the Properties Located Between Hosea Street and Bob Street in an R-2, Mixed Residential Zoning District, and Being Described as Tract 29 of the A. Harrington Survey A-55, and Lots 1-5 of the Parkcrest Subdivision, Section 2, in Brenham, Washington County, Texas** **Pages 45-49**
14. **Discuss and Possibly Act Upon an Ordinance on Its First Reading Authorizing the Abandonment of an Unnamed, Unimproved Alleyway North of Lots 16, 17, 48 and 49 in the College Heights Addition in Brenham, Washington County, Texas** **Pages 50-58**
15. **Discuss and Possibly Act Upon an Interlocal Agreement Between the City of Brenham and the City of College Station for a Cooperative Purchasing Program and Authorize the Mayor to Execute Any Necessary Documentation** **Pages 59-64**
16. **Discuss and Possibly Act Upon Bid No. 15-037 for the Purchase of an EZ Hauler Mini-Digger Derrick and Trailer for the City of Brenham's Electric Department and Authorize the Mayor to Execute Any Necessary Documentation** **Pages 65-71**
17. **Discuss and Possibly Act Upon the Purchase of Two (2) Backhoes, Using BuyBoard Contract No. 424-13 for the City of Brenham's Gas and Water Departments and Authorize the Mayor to Execute Any Necessary Documentation** **Pages 72-75**
18. **Discuss and Possibly Act Upon an Ordinance on its First Reading Amending the FY2014-15 Adopted Budget** **Pages 76-79**
19. **Discuss and Possibly Act Upon the Purchase of New Vehicles for the City of Brenham Police Department from the BuyBoard Local Government Purchasing Cooperative and Authorize the Mayor to Execute Any Necessary Documentation** **Pages 80-87**
20. **Discuss and Possibly Act Upon a Request from Carey Council for a Reduction in the Annual Hay Lease Payment for the Brenham Municipal Airport and Authorize the Mayor to Execute Any Necessary Documentation** **Pages 88-90**
21. **Discuss and Possibly Act Upon a Recommendation from the Tourism and Promotions Council Sub-Committee Related to the Use of Hotel Occupancy Tax Funds for the Marketing and Promotion of the Simon Conference Center and Authorize the Mayor to Execute Any Necessary Documentation** **Pages 91-94**
22. **Discuss and Possibly Act Upon the Purchase and Installation of Playground Equipment for the Planned Park Development Project Connecting Fireman's Park and the Nancy Carol Roberts Memorial Library and Authorize the Mayor to Execute Any Necessary Documentation** **Pages 95-103**

23. Discuss and Possibly Act Upon Recommendations for Appointments to Various City Advisory Boards **Pages 104-106**

24. Administrative/Elected Officials Report

Administrative/Elected Officials Reports: Reports from City Officials or City staff regarding items of community interest, including expression of thanks, congratulations or condolences; information regarding holiday schedules; honorary or salutory recognitions of public officials, public employees or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that have arisen after the posting of the agenda.

Adjourn

Executive Sessions: The City Council for the City of Brenham reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code, Chapter 551, including but not limited to §551.071 – Consultation with Attorney, §551.072 – Real Property, §551.073 – Prospective Gifts, §551.074 - Personnel Matters, §551.076 – Security Devices, §551.086 - Utility Competitive Matters, and §551.087 – Economic Development Negotiation

CERTIFICATION

I certify that a copy of the December 17, 2015 agenda of items to be considered by the City of Brenham City Council was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on December 14, 2015 at **11:45 AM**.

Kacey A. Weiss

Deputy City Secretary

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the _____ day of _____, 2015 at _____ AM PM.

Signature

Title

Brenham City Council Minutes

A regular meeting of the Brenham City Council was held on November 19, 2015 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members present:

Mayor Milton Y. Tate, Jr.
Mayor Pro Tem Gloria Nix
Councilmember Andrew Ebel
Councilmember Danny Goss
Councilmember Keith Herring
Councilmember Mary E. Barnes-Tilley
Councilmember Weldon Williams, Jr.

Members absent:

None

Others present:

City Manager Terry Roberts, Assistant City Manager of General Government Rex Phelps, City Attorney Cary Bovey, City Secretary Jeana Bellinger, Deputy City Secretary Kacey Weiss, Assistant City Manager-Chief Financial Officer Carolyn Miller, Susan Nienstedt, Director of Community Services Wende Ragonis, Crystal Locke, Andria Heiges, Fire Chief Ricky Boeker, Public Works Director Dane Rau, Bobby Branham, Assistant City Manager of Public Utilities Lowell Ogle, Development Services Manager Erik Smith, David Doelitsch, Pam Ruemke and Kevin Schmidt

Citizens present:

Lu Hollander, Robert Weiss, Nathan Preston and Clint Kolby

Media Present:

Arthur Hahn, Brenham Banner Press; Caitlin Hahn, Brenham Banner Press; and Mary-Janet Reyes, KWHI

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – Councilmember Ebel**

3. Citizens Comments

There were no citizen comments.

CONSENT AGENDA

4. Statutory Consent Agenda

4-a. Minutes from the October 15, 2015 and November 5, 2015 Regular City Council Meetings

4-b. Ordinance No. O-15-032 on Its Second Reading Disannexing a Tract of Land Described as a Tract or Parcel of Land Lying and Being Situated in Washington County, Texas, a Part of Jas. Walker League, Consisting of 1.0 Acre of Land on the North Side of Lauraine Street

A motion was made by Councilmember Herring and seconded by Councilmember Barnes-Tilley to approve the Statutory Consent Agenda Items 4-a. and 4-b. as presented.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

WORK SESSION

5. Presentation of the Fourth Quarter Report by the Washington County Convention and Visitors Bureau

Lu Hollander, with the Washington County Convention and Visitors Bureau, presented this report. Hollander focused on the highlights featured in the *Fourth Quarter Report: July-September 2015*, pointing out the visitor statistics, major tourism events, advertising placements, and editorial coverage.

6. Discussion and Update on 2015 Christmas Events in Downtown Brenham

Director of Community Services Wende Ragonis and Community Services Specialist Crystal Locke presented this item. Locke stated that Staff has received approval for this closure for the parade route and other downtown activities to be held Saturday, December 5, 2015 from 4:00 pm until 10:00 pm. Locke advised that as of November 12, 2015, the Brenham Christmas Stroll and Lighted Parade event page on Facebook has confirmed 3,700 Facebook individuals attending the event. Locke noted that many of these visitors will be from the surrounding areas and some are staying in area hotels.

Locke explained that Friday evening activities include the lighting of the Courthouse Square followed by the singing of Christmas carols, the Snowzilla experience on Park Street between Alamo and Main Street, Christmas story time at Alamo Alley, live entertainment at the Gazebo, possibly a Christmas movie shown at the Simon Theatre, downtown merchants participating in Sip, Shop, and Stroll, the Jingle Bell Market at Ant Street Inn, Barrel Wagon rides for the kids, and family Invader rides starting at the Fire Museum.

Ragonis stated that based on the number of activities planned and possible foot traffic of families with small children, Staff recommends closing streets Friday evening from 5:30 pm until 9:00 pm. Ragonis explained that Staff contacted Lori Boer with TxDOT and since the time frame is less than four hours required for a formal TxDOT closure request, staff would need to: (1) contact the local police department for approval, and (2) forward the approval from PD to TxDOT and include the date, times, and streets involved.

REGULAR AGENDA

7. Discuss and Possibly Act Upon the 2016 Holiday Schedule

Human Resource Manager Susan Nienstedt presented this item. Nienstedt stated that the schedule includes eleven (11) observed holidays, and one (1) being a floating (birthday) holiday for a total of twelve (12) paid holidays for city employees.

A motion was made by Councilmember Barnes-Tilley and seconded by Councilmember Ebel to approve the 2016 Holiday Schedule as presented.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

8. Discuss and Possibly Act Upon Change Order No. 001 for the Nancy Carol Roberts Memorial Library Expansion, Modernization and Renovation Project and Authorize the Mayor to Execute Any Necessary Documentation

Director of Community Services Wende Ragonis presented this item. Ragonis stated that Collier Construction was awarded Bid # 15-006 for the construction and rehabilitation of the Nancy Carol Roberts Memorial Library at the April 2, 2015 council meeting. Ragonis explained that the total bid amount awarded to Collier was \$3,108,000 which included \$25,000 for an outdoor reading room.

Ragonis advised that Collier has presented the first change order for the project which includes three (3) Project Modification Proposals (PMPs).

PMP No. 1151-001	\$ (3,166)
PMP No. 1511-003R1	\$ 33,498
PMP No. 1511-0041R2	\$ 1,310
	\$ 31,642

Ragonis noted that Collier has also added 104 days for the project for completion due to the extended time spent waiting for the new roof decking material

A motion was made by Councilmember Herring and seconded by Councilmember Williams to approve Change Order No. 001, in the amount of \$31,642.00, for the Nancy Carol Roberts Memorial Library expansion, renovation and modernization project and to add 104 days to the project completion date and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

9. Discuss and Possibly Act Upon Resolution No. R-15-029 for the Acceptance of the Bluebonnet Community Grant in the Amount of \$20,000 for Audio and Video Technology as part of the Nancy Carol Roberts Memorial Library Expansion, Modernization and Renovation Project

Director of Community Services Wende Ragonis presented this item. Ragonis stated that Council approved Resolution No. R-15-020 on August 6, 2015 authorizing staff to submit a grant application to the Bluebonnet Community Grant Program.

The grant application specifically requested grant funds to outfit the new library building with new audio, visual and technology equipment. Ragonis advised that the Bluebonnet Community Grant Program received 107 grant applications from every county in the co-op's service area, but the Nancy Carol Roberts Memorial Library was one of the applications selected for funding.

A motion was made by Councilmember Barnes-Tilley and seconded by Councilmember Herring to approve Resolution No. R-15-029 for the acceptance of the Bluebonnet Community Grant in the amount of \$20,000 for audio and video technology as a part of the Nancy Carol Roberts Memorial Library Expansion, Modernization and Renovation Project.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

10. Discuss and Possibly Act Upon Resolution No. R-15-030 Adopting an Amended Health Inspection Fee and Permit Schedule Applicable to Food Service Establishments Located within the City of Brenham, Texas

Development Services Manager Erik Smith presented this item. Smith stated that staff has received concern from a local business owner about the cost of a health inspection for restaurants. Smith noted their concern was regarding the cost of their inspection being the same for prepackaged food and a health inspection cost for a full service restaurant. Smith explained that staff researched how other cities have staggered their rates for different types of food service businesses and that staff did not believe the current rates were out of line with what other cities were charging at this time for prepackaged food inspections; however, the city was low on rates for other types of restaurant inspections such as full service restaurants and light service food preparation businesses that mainly fry food.

Smith noted that the suggested changes are the Heavy Food Preparation Permit will be \$150.00, Light Food Preparation Permit \$125.00 and No Food Preparation Permit \$100.00

Robert Weiss, the owner of Robert's Service Station, stated that his store is in the category of No Food Preparation. Weiss stated that he would like to see the No Food Preparation Permit fee lowered to \$50.00. Weiss noted that eventually the fee should go to \$100.00, but as a start it should be \$50.00 because it does not take the same amount of time to do an inspection at his location as it does to inspect a big restaurant.

A motion was made by Councilmember Goss and seconded by Councilmember Ebel to approve Resolution No. R-15-030 adopting an amended Health Inspection Fee and Permit Schedule applicable to food service establishments located within the City of Brenham, Texas, and decrease the fee for a No Food Preparation Permit from \$100.00 to \$50.00.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

11. Discuss and Possibly Act Upon Resolution No. R-15-031 Providing for the Termination of an Interlocal Agreement Between Washington County and the City of Brenham for the Maintenance of Law Enforcement Mobile Data Terminals

Assistant City Manager of General Government Rex Phelps presented this item. Phelps stated that City IT Staff is working with County IT Staff on their migration plan to finalize the transfer of communications to the County. Phelps advised that it is part of the migration plan for the City and County to discontinue the Mobile Data Terminals (MDTs) Interlocal Agreement before the New World Reporting Management System (NWRMS) conversion. The NWRMS conversion is scheduled to be performed on January 18, 2016

A motion was made by Councilmember Herring and seconded by Councilmember Barnes-Tilley to approve Resolution No. R-15-031 providing for the termination of an Interlocal Agreement between Washington County and the City of Brenham for the maintenance of law enforcement mobile data terminals with a sixty (60) day termination notice.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

12. Discuss and Possibly Act Upon Resolution No. R-15-032 Providing for the Termination of an Interlocal Agreement Between Washington County and the City of Brenham for the Maintenance of Emergency Medical Services (EMS) Mobile Data Terminals

Assistant City Manager of General Government Rex Phelps presented this item. Phelps stated that City IT Staff is working with County IT Staff on their migration plan to transfer communications to the County. Phelps advised that it is part of the migration plan for the City and County to discontinue the Mobile Data Terminals (MDTs) Interlocal Agreement before the New World Reporting Management System (NWRMS) conversion. The NWRMS conversion is scheduled to be performed on January 18, 2016

A motion was made by Councilmember Barnes-Tilley and seconded by Councilmember Goss to approve Resolution No. R-15-032 providing for the termination of an Interlocal Agreement between Washington County and the City of Brenham for the maintenance of law enforcement mobile data terminals with a sixty (60) day termination notice.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

13. Discuss and Possibly Act Upon Resolution No. R-15-033 Authorizing the Acceptance of Donations for the Planned Park Development Project Connecting Fireman’s Park and the Nancy Carol Roberts Memorial Library

Assistant City Manager of General Government Rex Phelps presented this item. Phelps explained that at the November 5, 2015 Council meeting, City Council entered into a Memorandum of Understanding with Robbie Gail Charette for the Planned Park Development Project. Phelps stated that with the approval of this Resolution, all donations related to this project can be accepted by the City Manager and/or Directors.

A motion was made by Councilmember Goss and seconded by Councilmember Williams to approve Resolution No. R-15-033 authorizing the acceptance of donations for the Planned Park Development Project connecting Fireman’s Park and the Nancy Carol Roberts Memorial Library.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

14. Discuss and Possibly Act Upon a Maintenance Contract with Presidio Networked Solutions Group, LLC for the City of Brenham’s Phone System and Critical Network Hardware and Authorize the Mayor to Execute Any Necessary Documentation

IT Manager Kevin Schmidt presented this item. Schmidt explained that the IT department currently renews the Cisco SmartNet Maintenance contract on a year-by-year basis. Schmidt stated the contract provides access to technical support, access to software upgrades, and replacement parts for hardware failures. Schmidt advised that a multiyear contract is beneficial because Cisco raises their SmartNet prices between 3% and 10% annually. Schmidt stated that with a three year renewal, the City will lock in the 2015 pricing and receive an additional discount for multiyear customers. Schmidt noted this is estimated to save the City \$16,000.00 to \$24,000.00 over the course of the contract period. Schmidt explained the total cost of the contract is \$70,639.31 beginning on January 1, 2016 through December 31, 2018. Schmidt stated that with three-year financing, the three payments are \$23,546.44 annually. Schmidt noted that a single year contract will cost \$29,145.51 for this year. Schmidt advised the multiyear contract is clearly a significant cost savings to the City.

A motion was made by Councilmember Goss and seconded by Councilmember Herring to approve a maintenance contract with Presidio Networked Solutions Group, LLC for the City of Brenham’s phone system and critical network hardware in the amount of \$70,639.31; payable in three (3) annual installments of \$23,546.44 each beginning January 1, 2016 through December 31, 2018 and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

15. Discuss and Possibly Act Upon an Ordinance on its First Reading Authorizing the Placement of Stop Signs on Apache Drive and Cheyenne Drive at Their Intersections with South Chappell Hill Street

Public Works Director Dane Rau presented this item. Rau explained that after a near miss accident in this area, Staff has looked at adding a stop sign at both Apache Drive and Cheyenne Drive as they intersect with S. Chappell Hill Street. Rau stated that both of these streets are residential streets that intersect with a through fare street and currently there are no stop signs at either intersection. Rau explained that Staff feels that adding two stop signs to this area will just solidify that a stop needs to be made when approaching S. Chappell Hill Street.

Councilmember Goss asked what the cost is to install a stop sign. Rau stated that it is \$200 -\$250 per stop sign including materials and labor.

A motion was made by Councilmember Herring and seconded by Councilmember Ebel to approve an ordinance on its first reading authorizing the placement of stop signs on Apache Drive and Cheyenne Drive at their intersections with South Chappell Hill Street.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

16. Discuss and Possibly Act Upon an Ordinance on Its First Reading Amending the Rate Tariff Schedule(s) for the City of Brenham Citizen’s Collection Station

Public Works Director Dane Rau presented this item. Rau explained that Staff has actively been evaluating the Citizen’s Collection Station capital needs and usage over the last year. Rau noted that the Collection Station serves our entire community related to non-compactible waste disposal, proper tire disposal, and most notably brush collection and mulching operations.

Rau stated that currently the Collection Station operation has been operating at a deficit the last two years by roughly \$52,000. Rau noted that in the City’s five year capital plan the tub grinder scheduled to be replaced in 2017-18 at a price tag of \$650,000. Rau advised that even though this replacement will most likely be lease purchase in the future, this is a considerable amount to hit the fund balance and staff would prefer to look at usage and rates at the Collection Station to offset the capital needs.

Rau explained that in April 2015, the City Council approved an increase for commercial brush customers an additional \$7.50/ton, which would increase revenues by a projected \$33,000; however, staff feels that residential rates as well as City and County department rates needs to be increased also to help meet the future capital needs.

Rau advised Council that staff is recommending that the residential brush rate be increased to \$22.50 per ton for all city and county residents and also for City and County work crews. Rau also recommended that non-compactible waste rate be increased an additional \$10.00 per ton.

Rau stated that storm pick-up will remain the same for city residents, as well as residential brush pick up.

A motion was made by Councilmember Goss and seconded by Councilmember Ebel to approve an ordinance on its first reading amending the Rate Tariff Schedule(s) for the City of Brenham Citizen's Collection Station as presented in the new rate schedule.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

17. Discuss and Possibly Act Upon an Interlocal Agreement Between the City of Brenham and Washington County for Sanitation Services at the Citizen's Collection Station

City Manager Terry Roberts stated that around noon he was contacted by the County that they have additional changes to the Interlocal Agreement related to the Spring Clean-Up wording in the agreement. Roberts recommended that no action be taken at this time and that this item will be brought back before Council at the December 3, 2015 meeting.

This item was passed.

18. Discuss and Possibly Act Upon Resolution No. R-15-034 Regarding the Election of Members to the Board of Directors of the Washington County Appraisal District

City Manager Terry Roberts presented this item. Roberts explained that our taxing entity received 513 votes; these votes can be cast to one candidate or distributed among any of the candidates. Roberts advised that the candidates on the official ballot include John Schaer, Delton Koerth, Charles Gaskamp, Johanna Fatheree and Leslie Boehnemann, Jr.

A motion was made by Councilmember Barnes-Tilley and seconded by Councilmember Ebel to approve Resolution No. R-15-034 regarding the election of members to the Board of Directors of the Washington County Appraisal District.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

19. Administrative/Elected Officials Report

City Manager Terry Roberts reported on the following:

- A memo of upcoming holiday activities was placed around the dais.
- The local Law Enforcement Forum will be on December 2nd.
- Texas Commercial Waste contract is in effect until May; the Utilities Sub-Committee will begin to review at the beginning of the year.
- Blue Bell is back in production.

Public Works Director Dane Rau reported on the following:

- A new sign will be placed at Greenwade Field to commemorate Mayor Pro Tem Nix's father.

The meeting was adjourned.

Milton Y. Tate, Jr.
Mayor

Kacey Weiss
Deputy City Secretary



AGENDA ITEM 6

DATE OF MEETING: December 17, 2015	DATE SUBMITTED: December 10, 2015	
DEPT. OF ORIGIN: Development Services	SUBMITTED BY: Erik Smith	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input checked="" type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Public Hearing to Consider an Amendment to the Official Zoning Map of the City of Brenham, to Change the Zoning District of the Tracts of Land Described as R58690, Tract 419, 3.366 Acres, and R12288, Tract 36, 8.16 Acres, Located on Old Mill Creek Road and S. Saeger Street, out of the Phillip Coe Survey in Brenham, Washington County, Texas from a Single Family Residential Use (R-1) District to a Mixed Residential Use (R-2) District.		
SUMMARY STATEMENT: The applicant that originally submitted this request has withdrawn the request from consideration. That applicant was trying to position themselves for a project for Blinn College student housing. The award for the student housing project was awarded to a neighboring property.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Withdrawal letter; and (2) Map		
FUNDING SOURCE (Where Applicable): N/A		
RECOMMENDED ACTION: None – Public Hearing Only		
APPROVALS: Terry K. Roberts		

**Blinn Mill Creek LLC
7058 Lakeview Haven Dr #113
Houston, TX 77095
713.690.1000 tele 281.856.0443 fax**

December 2, 2015

Mr. Erik Smith
Development Services Manager
City of Brenham
200 West Vulcan Street
Brenham, TX 77833

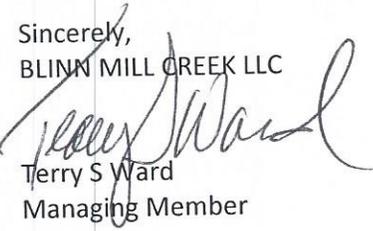
RE: Withdrawal of Zone Change Application
Withdrawal of Specific Use Permit Application

Dear Erik:

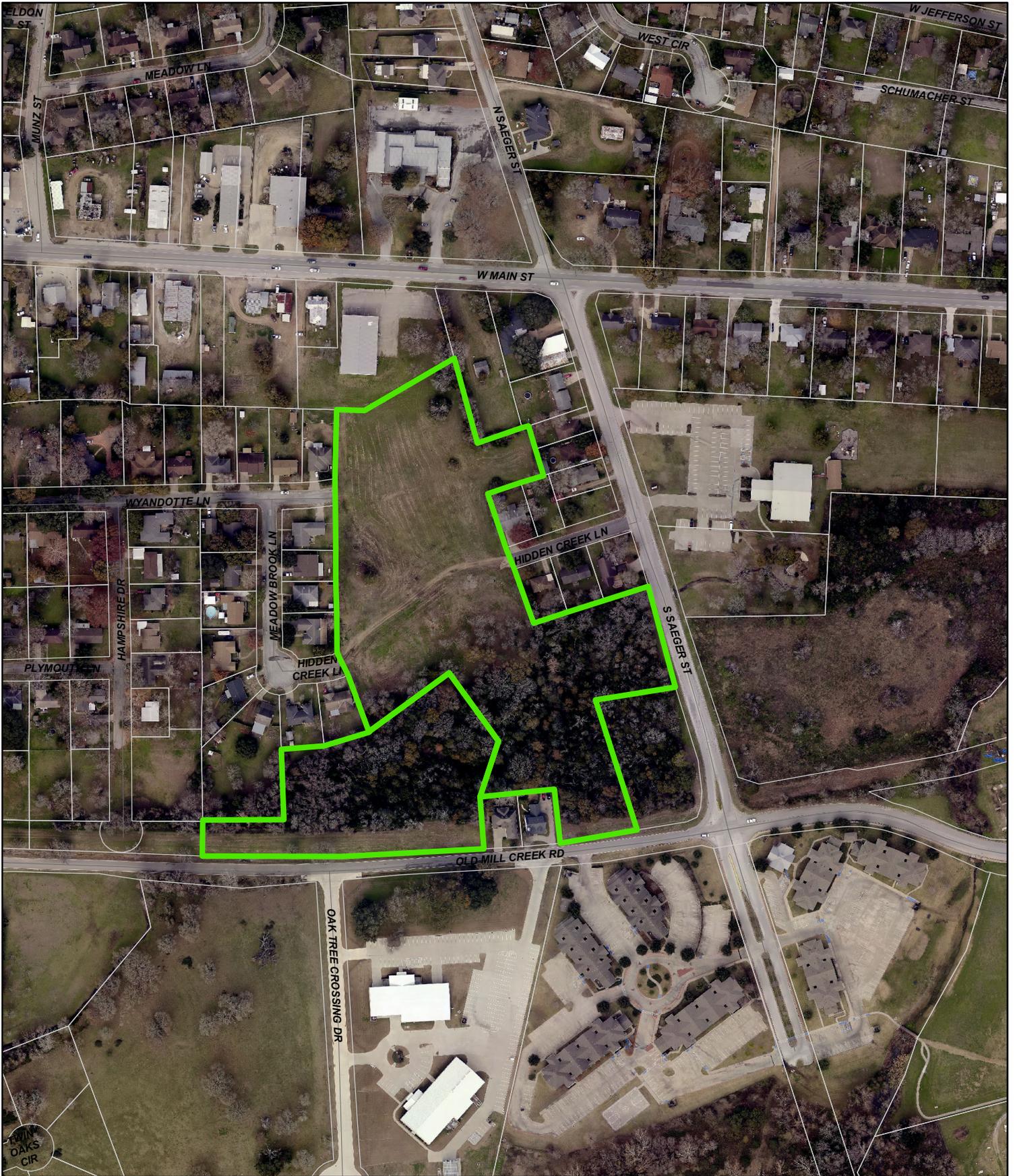
Due to the fact that Blinn College contracted with a firm to build the new student housing project on Blinn owned property, please accept this letter as formal notification and request to withdraw both the Zone Change Application and the Specific Use Permit Application on the +/- 11.96 acre property located NWC Saeger Street and Old Mill Creek Road.

Thank you for your time and consideration.

Sincerely,
BLINN MILL CREEK LLC


Terry S Ward
Managing Member

7014 2870 0000 0656 2080 Certified Mail Return Receipt Requested
979.337.7218 fax
esmith@cityofbrenham.org



1 inch = 272 feet



Old Mill/Saegar St. Rezone/SUP





AGENDA ITEM 7

DATE OF MEETING: December 17, 2015	DATE SUBMITTED: December 10, 2015	
DEPT. OF ORIGIN: Development Services	SUBMITTED BY: Erik Smith	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input checked="" type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Public Hearing Considering an Amendment of Appendix A – “Zoning” of the Code of Ordinances of the City of Brenham Granting a Specific Use Permit to Allow a Multifamily Development on a Site of Two (2) Acres or More for the Properties Described as R58690, Tract 419, 3.366 Acres, and R12288, Tract 36, 8.16 Acres, Located on Old Mill Creek Road and S. Saeger Street, Out of the Phillip Coe Survey in Brenham, Washington County, Texas		
SUMMARY STATEMENT: The applicant that originally submitted this request has withdrawn the request from consideration. That applicant was trying to position themselves for a project for Blinn College student housing. The award for the student housing project was awarded to a neighboring property.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Withdrawal notice; and (2) Map		
FUNDING SOURCE (Where Applicable): N/A		
RECOMMENDED ACTION: None – Public hearing only.		
APPROVALS: Terry K. Roberts		

**Blinn Mill Creek LLC
7058 Lakeview Haven Dr #113
Houston, TX 77095
713.690.1000 tele 281.856.0443 fax**

December 2, 2015

Mr. Erik Smith
Development Services Manager
City of Brenham
200 West Vulcan Street
Brenham, TX 77833

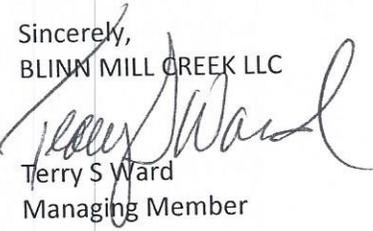
RE: Withdrawal of Zone Change Application
Withdrawal of Specific Use Permit Application

Dear Erik:

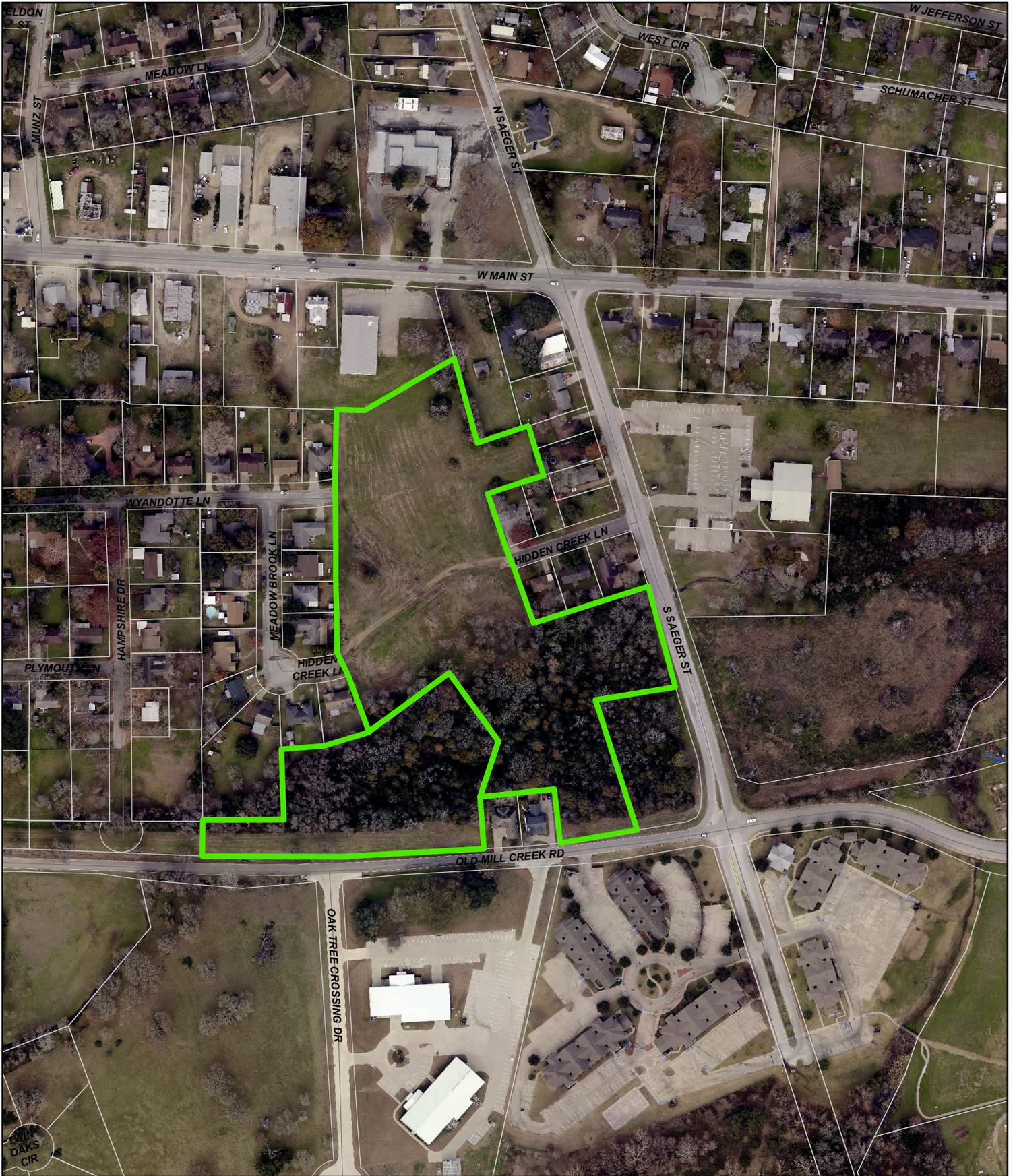
Due to the fact that Blinn College contracted with a firm to build the new student housing project on Blinn owned property, please accept this letter as formal notification and request to withdraw both the Zone Change Application and the Specific Use Permit Application on the +/- 11.96 acre property located NWC Saeger Street and Old Mill Creek Road.

Thank you for your time and consideration.

Sincerely,
BLINN MILL CREEK LLC


Terry S Ward
Managing Member

7014 2870 0000 0656 2080 Certified Mail Return Receipt Requested
979.337.7218 fax
esmith@cityofbrenham.org



1 inch = 272 feet



Old Mill/Saegar St. Rezone/SUP





AGENDA ITEM 8

DATE OF MEETING: December 17, 2015	DATE SUBMITTED: December 10, 2015	
DEPT. OF ORIGIN: Development Services	SUBMITTED BY: Erik Smith	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input checked="" type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Public Hearing to Consider an Amendment to the Official Zoning Map of the City of Brenham, to Change the Zoning District of the Various Tracts of Land on S. Market Street and S. Baylor Street Between E. Mansfield Street and E. Stone Street, out of the Stone Addition in Brenham, Washington County, Texas from a Local Business/Residential Mixed Use (B-1) District to a Commercial Research and Technology (B-2) District		
SUMMARY STATEMENT: The applicant that originally submitted this request has withdrawn the request from consideration. While this item pertained to a city initiated rezoning request this was tied directly to the applicant requesting rezoning of his properties to the north of these tracts. Staff is placing this item on the agenda due to the fact we notified the newspaper and sent out 200 foot notices in addition to stating that residents would have the option to voice concern or support for this item at the last Planning and Zoning meeting. The Planning and Zoning Commission voted to deny this item by a vote of 2-1 with one Commissioner not voting which constitutes a vote in favor of the motion so the technical vote is 3-1 to deny the request. The city is no longer interested in rezoning the tracts now that the applicant has withdrawn his request.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Withdrawal letter; and (2) Map		
FUNDING SOURCE (Where Applicable): N/A		
RECOMMENDED ACTION: None – Public Hearing Only		
APPROVALS: Terry K. Roberts		

Erik Smith

Subject: FW: 1608 S. Market & Sonic Building

-----Original Message-----

From: Ben Boettcher [<mailto:Ben@bba-architects.com>]

Sent: Tuesday, December 08, 2015 12:56 PM

To: Erik Smith

Cc: Janice Fairlie

Subject: Re: 1608 S. Market & Sonic Building

Eric, Per our conversation you are authorized to withdraw the B-2 zone change request for 1600, 1608 and 1702 S. Market Street from the City Council addenda. If zone changes become necessary in the future a new application will be filed. Thanks for all of your help. Ben Boettcher, AIA

Sent from my iPhone



1 inch = 240 feet



South Market Street Rezone





AGENDA ITEM 9

DATE OF MEETING: December 17, 2015	DATE SUBMITTED: December 10, 2015	
DEPT. OF ORIGIN: Development Services	SUBMITTED BY: Erik Smith	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input checked="" type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Public Hearing to Consider an Amendment to the Official Zoning Map of the City of Brenham, to Change the Zoning District of the Tracts of Land Addressed as 1600 S. Market Street, 1608 S. Market Street and 1702 S. Market Street, out of the Stone Addition in Brenham, Washington County, Texas from a Local Business/Residential Mixed Use (B-1) District to a Commercial Research and Technology (B-2) District		
SUMMARY STATEMENT: The applicant that originally submitted this request has withdrawn the request from consideration. Staff is placing this item on the agenda still due to the fact we notified the newspaper and sent out 200 foot notices in addition to stating that residents would have the option to voice concern or support for this item at the last Planning and Zoning meeting. The Planning and Zoning Commission voted to deny this item by a vote of 2-1 with one Commissioner not voting which constitutes a vote in favor of the motion so the actual vote is 3-1 to deny the request; however, since the P&Z meeting the applicant has withdrawn his request.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Withdrawal letter; an d(2) Map		
FUNDING SOURCE (Where Applicable): N/A		
RECOMMENDED ACTION: None – Public Hearing Only		
APPROVALS: Terry K. Roberts		

Erik Smith

Subject: FW: 1608 S. Market & Sonic Building

-----Original Message-----

From: Ben Boettcher [<mailto:Ben@bba-architects.com>]

Sent: Tuesday, December 08, 2015 12:56 PM

To: Erik Smith

Cc: Janice Fairlie

Subject: Re: 1608 S. Market & Sonic Building

Eric, Per our conversation you are authorized to withdraw the B-2 zone change request for 1600, 1608 and 1702 S. Market Street from the City Council addenda. If zone changes become necessary in the future a new application will be filed. Thanks for all of your help. Ben Boettcher, AIA

Sent from my iPhone



1 inch = 240 feet



South Market Street Rezone





AGENDA ITEM 10

DATE OF MEETING: December 17, 2015	DATE SUBMITTED: December 10, 2015	
DEPT. OF ORIGIN: Development Services	SUBMITTED BY: Erik Smith	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input checked="" type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Public Hearing to Consider an Amendment to the Official Zoning Map of the City of Brenham, to Change the Zoning District of the Tracts of Land Addressed as 401, 403, 405 and 411 S. Market Street, and Specifically Described as N PT 10A, 11A, E PT 10A of the Clinton Street Addition in Brenham, Washington County, Texas from a Commercial Research and Technology (B-2) District to a Local Business/Residential Mixed Use (B-1) District		
SUMMARY STATEMENT: This is a request from Carterbug Holdings, LLC (Ronan Smith) to rezone the tracts addressed as 401, 403, 405 & 411 S. Market Street and described above from a B-2 District to a B-1 District for the purpose of further developing the site for residential use. The B-2 doesn't allow for multifamily projects on tracts of land less than two acres. With the rezone to B-1 the applicant will be able to do multifamily on a tract of two acres or less by utilizing comprehensive zoning. The applicant owns property immediately to the south of these two tracts. That tract is zoned B-1. With the proposed rezoning the applicant will be able to have a unified zoning district for all of his properties. This zoning change is technically a "downzoning".		
<u>Comprehensive Plan Compliance</u> The Envision 20/20 Comprehensive Plan shows this property to be a Commercial/Retail designation. The B-1 district is that type of zoning. The applicant, as expressed to staff, intends to keep the zoning a business type district but utilize the city's comprehensive zoning and downzone this property to multifamily.		
<u>Thoroughfare Plan Compliance</u> The property has direct access from South Market Street which is classified as a minor arterial. This type of zoning would be supported by a minor arterial.		
<u>Public Concerns</u> Staff did not receive any phone calls regarding this item. Staff did receive a letter of support from the property owner immediately south of this property owners property. The city is the only other property owner immediately adjacent to these properties.		

STAFF ANALYSIS (For Ordinances or Regular Agenda Items):

A. PROS: Allow for property owner to make the improvements to the property for the type of use he is requesting.

B. CONS: B-2 district allows for more types of use.

ALTERNATIVES (In Suggested Order of Staff Preference):

ATTACHMENTS: (1) General Application; (2) Cover Letter from Jones and Carter; (3) Letter of Support; and (4) Map of area

FUNDING SOURCE (Where Applicable): N/A

RECOMMENDED ACTION: None – Public Hearing Only

APPROVALS: Terry K. Roberts



For office use only

APPLICATION NO. _____
MEETING DATE: 12-7-15
DATE SUBMITTED: 10-21-15
\$100.00 pd
10/21/15

CITY OF BRENHAM
GENERAL APPLICATION

Type of Application

- | | |
|---|--|
| <input type="checkbox"/> Variance from Appendix A: Zoning | <input checked="" type="checkbox"/> Zone Change |
| <input type="checkbox"/> Specific Use Permit | <input type="checkbox"/> Plan Review |
| <input type="checkbox"/> Preliminary Plat | <input type="checkbox"/> Final Plat/Replat/Amending Plat |
| <input type="checkbox"/> Variance from Chapter 21: Signs | <input type="checkbox"/> Other: _____ |

Property Owners Information

Name CARTERBUG HOLDINGS, LLC
Principal Officers (If Corporation) President Ronan Smith
Secretary _____
Address 401 S. Market Street, Brenham, Texas 77833
Telephone Number (713) 545-7219 E-mail Address rsmithdevelopment@yahoo.com

Applicant Information

Name Jones & Carter, Inc. (Darren Huckert)
Address 1500 South Day Street, Brenham, Tx 77833
Telephone Number (979) 836-6631 E-mail Address dhuckert@jonescarter.com

Agent or Engineer Information

Name Same as Applicant
Address _____
Telephone Number _____ E-mail Address _____

Location of Property

Street Address: 401, 403, 405, & 411 S. Market Street, Brenham, Tx 77833

Legal Description (attach metes and bounds description if not subdivided):

Subdivision: Clinton Street Addition Block(s): _____ Lot(s): _____

Zoning Information

Existing Zoning : B2 Commercial Research and Technology

Proposed Zoning: B1 Local Business/Residential Mixed

Reasons for requesting zone change:* Subject property possesses existing non-conforming residential land uses that best conform to the B1 zoning. This property and the adjacent 413 & 415 S. Market property is owned by the same entity, who is requesting the zoning change to help address the non-conformance that existed prior to purchase.

Variance Information

Section of Code from which variance is described:* N/A

Describe variance requested:* N/A

Reasons for requesting variance:* N/A

Proposed Property Use

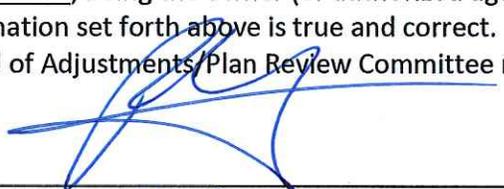
Describe in detail the proposed operation at this location:*

The proposed use is for two family residential dwellings including, but not limited to, multi-family/duplexes/lofts and/or zero lot line housing development on lots of less than 2-acres.

Construction Value \$ N/A

Site plans are required for variance, special use, and plan review requests; please see Ordinance No. 0-05-007 for minimum site plan requirements.

I, Ronan Smith, being the owner (or authorized agent) of the above described property, do hereby certify the information set forth above is true and correct. I further request that the Planning & Zoning Commission/Board of Adjustments/Plan Review Committee review this matter and take appropriate action.



Owner


Agent



1500 South Day Street
Brenham, Texas 77833-4569
Tel: 979.836.6631
Fax: 979.836.5686
www.jonescarter.com

November 17, 2015

Planning & Zoning Commission
City of Brenham
P.O. Box 1059
Brenham, TX 77834-1059

RE: Zone Change Request for
411 South Market Street
Brenham, Washington County, Texas

To Whom It May Concern:

The purpose of this letter is to explain the zone change request submitted for your review. The current owner, Mr. Ronan Smith, Carterbug Holdings, LLC, recently purchased the property consisting of 2 tracts of land from Carey Council Properties, Inc. Tract A (northern tract) is composed of 0.264 acres and is presently in Zone B2, while Tract B (southern tract) is composed of 0.428 acres and presently in Zone B1. A graphical depiction of the subject property is attached with this letter as Exhibit A. The zone change request is specifically for the 0.264 acre property and is being requested to address existing non-conforming uses inherent to the property, which best conform to the permitted uses within the adjacent Zone B1. The property currently consists of a car detailing/window tinting business along with two residential dwellings for rental purposes. The existing dwellings are both second floor dwellings; one above the car detailing/window tinting business and one in an onsite accessory building above a 2 car garage. Mr. Smith's proposed plan is to convert the 2 car garage area of the accessory building into a dwelling unit. As one can understand, the current uses are in non-conformance with the B2 zoning since the property is less than 1-acre in size. This zoning change would not only resolve this non-conformance, but also permit the proposed development to occur. The proposed use change will comply with the requirements set forth in the B1 zoning and will undergo separate approval for that use change, as applicable. This request is solely for the zone change from B2 to B1 and not to request the use change. That information is supplied to aid in your review and decision of the zone change.

We appreciate your favorable review of this request and should you have any questions please let me know.

Sincerely,

A handwritten signature in blue ink, appearing to read 'DARREN HUCKERT', written over a horizontal line.

Darren Huckert, P.E.
Department Manager
Brazos Valley Site Practice

DH/tlc

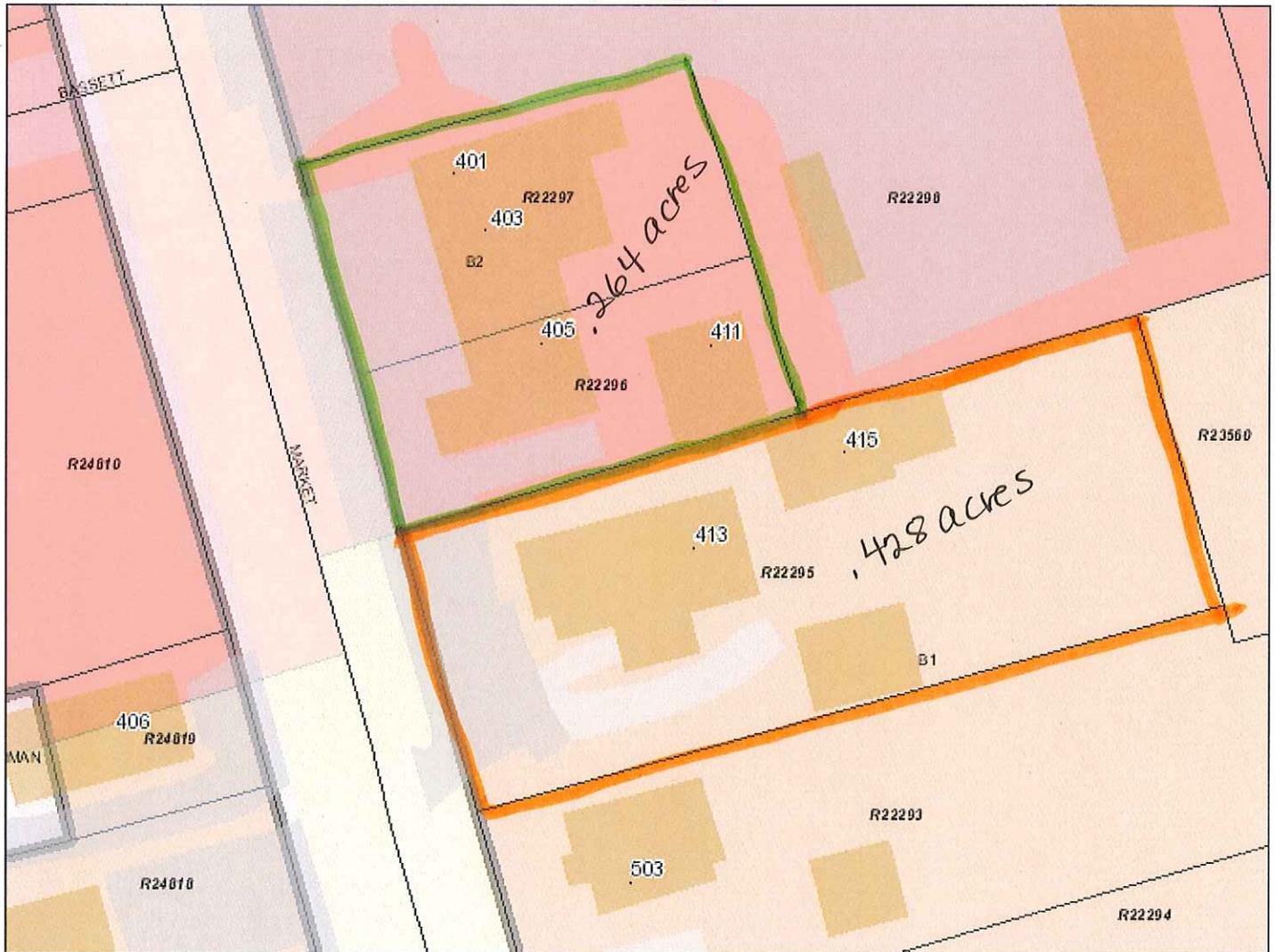
P:\PROJECTS\14480 R Smith Development\0001-00 South Market\General\Letters\P&Z Letter.Docx

Enclosures

City of Brenham Zoning

City of Brenham Zoning

Exhibit A



r Squyres | Rebecca Squyres

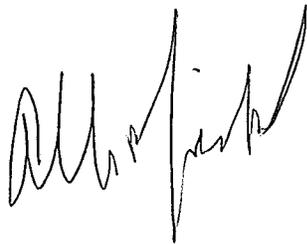
December 1st 2015

To whom it may concern,

I Allan Michalak the owner of the property 503 S Market St. south of Mr. Smith's property, talked to Ronan Smith about the improvements on his property at 415 S Market St. I have no problems with his plans to add 3 more houses within 3' of my property line. Also, I am aware that he is rezoning from B2 Commercial, Research and Technology District to B1 Local Business Residential Mixed Use District and I have no objections to this rezoning, if you have any further questions please feel free to call me at 979-836-1100.

Regards,

Allan Michalak

A handwritten signature in black ink, appearing to read "Allan Michalak". The signature is written in a cursive style with a large, prominent initial "A".



1 inch = 52 feet



**401, 403, 405 & 411 S. Market Street
Rezoning request B-2 to B-1**





AGENDA ITEM 11

DATE OF MEETING: December 17, 2015	DATE SUBMITTED: December 10, 2015	
DEPT. OF ORIGIN: Development Services	SUBMITTED BY: Erik Smith	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input checked="" type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Public Hearing Considering an Amendment of Appendix A – “Zoning” of The Code of Ordinances of the City of Brenham Granting a Specific Use Permit to Allow a Multifamily Development on a Site of Two (2) Acres or More for the Properties Located Between Hosea Street and Bob Street in an R-2, Mixed Residential Zoning District, and Being Described as Tract 29 of the A. Harrington Survey A-55, and Lots 1-5 of the Parkcrest Subdivision, Section 2, in Brenham, Washington County, Texas		
SUMMARY STATEMENT: HuntJon LLC. has requested a special use permit (SUP) for a 6.274 acre tract of land between Hosea Street and Bob Street and being described as Tract 29 of the A. Harrington Survey A-55, And Lots 1-5 of the Parkcrest Subdivision, Section 2 to allow for a multifamily development on 2 acres of land or more. The applicant is working with the Brenham Housing Authority (B.H.A.) to replace existing housing stock for their residents. The applicant along with B.H.A. have expressed to the City that the old housing stock they currently have is in a state of disrepair and it will be more expensive for the applicants to repair their existing units than it would be to build new housing units. Without a Special Use Permit for this land the property would not allow for this type of development to occur. Lower density units such as cluster housing, group residential, multifamily on two acres or less and duplexes are types of multifamily that are allowed “by right”.		
<u>Comprehensive Plan Compliance</u> The Envision 20/20 Comprehensive Plan lists this property as Recreational/Open Space. The current zoning for this property is R-2 – Mixed Residential District. These two documents are in direct conflict with one another. The current zoning does allow for this request by special use permit (SUP).		
<u>Thoroughfare Plan Compliance</u> The proposed complex could have access from Hosea St. Hosea St. is a local residential street.		
<u>Public Concerns</u> Staff has received some concern from a couple of residents regarding this item. These residents were not in favor of this request. One individual contacted staff to inquire about getting property information together for a protest on this project.		

STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: Allow for improved housing stock for the Brenham Housing Authority tenants. B. CONS: Potential for increased traffic.
ALTERNATIVES (In Suggested Order of Staff Preference):
ATTACHMENTS: (1) General Application; (2) Owner authorization letter from Ben Boettcher with Exhibit; (3) Preliminary plat; and (4) Map of area
FUNDING SOURCE (Where Applicable): N/A
RECOMMENDED ACTION: None – Public Hearing Only
APPROVALS: Terry K. Roberts



For office use only
APPLICATION NO. _____
MEETING DATE: _____
DATE SUBMITTED: _____

CITY OF BRENHAM
GENERAL APPLICATION

Type of Application

- | | |
|---|--|
| <input type="checkbox"/> Variance from Appendix A: Zoning | <input type="checkbox"/> Zone Change |
| <input checked="" type="checkbox"/> Specific Use Permit | <input type="checkbox"/> Plan Review |
| <input type="checkbox"/> Preliminary Plat | <input type="checkbox"/> Final Plat/Replat/Amending Plat |
| <input type="checkbox"/> Variance from Chapter 21: Signs | <input type="checkbox"/> Other: _____ |

Property Owners Information

Name L&E Boettcher Family Partnership, Ltd, Boettcher Building Center of Brenham, LP
Principal Officers (If Corporation) President Ben Boettcher
Secretary _____
Address 1702 South Market Street, Brenham, Texas 77833
Telephone Number 979-836-3519 E-mail Address ben@bba-architects.com

Applicant Information

Name HuntJon, LLC (Agent)
Address 4828 Loop Central Drive, Suite 1000, Houston, Texas 77081
Telephone Number 713-545-8840 E-mail Address marvalette@3dvisionsconsultants.com

Agent or Engineer Information

Name Jones & Carter Engineers
Address 1500 South Day Street, Brenham, Texas 77833
Telephone Number 979-836-6631 E-mail Address dhuckert@jonescarter.com

Location of Property

Street Address: 0 Hosea Street, Brenham, Texas 77833 (multiple parcels totaling 6.347 acres)

Legal Description (attach metes and bounds description if not subdivided):

Subdivision: Arrabella Harrington A 55 Tract 29 Block(s): & Parkcrest Sub Sec 2 Lot(s): Lots 1-5

Zoning Information

Existing Zoning : R2

Proposed Zoning: R2

Reasons for requesting zone change:* Seeking a special use permit for a multi-family apartment community on a site area of two acres or more in an R-2 (Mixed Residential) Zoning District.

Variance Information

Section of Code from which variance is described:* _____

Describe variance requested:* _____

Reasons for requesting variance:* _____

Proposed Property Use

Describe in detail the proposed operation at this location:*

A multi-family apartment community consisting of 80 units.

Construction Value \$ 6,739,283 million

Site plans are required for variance, special use, and plan review requests; please see Ordinance No. 0-05-007 for minimum site plan requirements.

I, Marvalette Hunter, being the owner (or authorized agent) of the above described property, do hereby certify the information set forth above is true and correct. I further request that the Planning & Zoning Commission/Board of Adjustments/Plan Review Committee review this matter and take appropriate action.

Owner
Marvalette Hunter
Agent

L&E BOETTCHER FAMILY PARTNERSHIP, LTD

November 2, 2015

Mr. Erik Smith, Development Services Manager
City of Brenham
200 West Vulcan Street
Brenham, Texas 77833

Dear Erik:

I have entered into Sales Contracts on property in the Parkcrest Subdivision, in the City of Brenham with HuntJon, LLC. See attached map. The property is currently zoned as R-2 (Mixed Residential). The future owners desire to seek a special use permit to develop the property for multi-family apartment community on a site area of two acres or more.

We hereby authorize HuntJon, LLC to act as our agent in requesting a zoning amendment for the property.

Sincerely,

L&E Boettcher Family Partnership, Ltd.
by and through its general partner,
B & B Square, L.L.C.

Boettcher Building Center of Brenham, LP
by and through its general partner,
Boettcher Development, L.L.C.


Ben E. Boettcher


Ben E. Boettcher

CC: Marvette Hunter

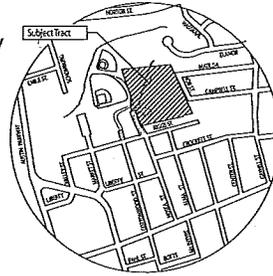
1702 South Market Street
Brenham, Texas 77833-4946

PHONE (979) 836-0523
FAX (979) 836-3519
E-MAIL ben@bba-architects.com

Exhibit "A"

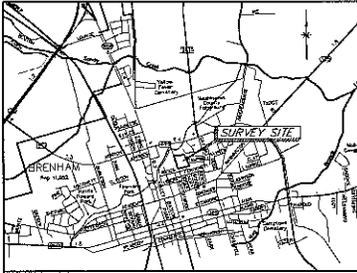
Parkcrest Subdivision Sections II, III, & IV

A subdivision of 6.347 acres of land in the City of Brenham, Washington County, Texas, A. Harrington Survey A-55, and being a portion of the tract of land called 7.5206 acres in a deed to Boettcher Building Center of Brenham, Inc. as recorded in Volume 433, Page 192, of the Washington County Deed Records and a portion of the tract of land owned by the City of Brenham and known as Henderson Park.



DS
MH

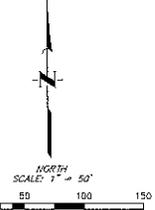
DS
BB



KEY MAP
(NOT TO SCALE)

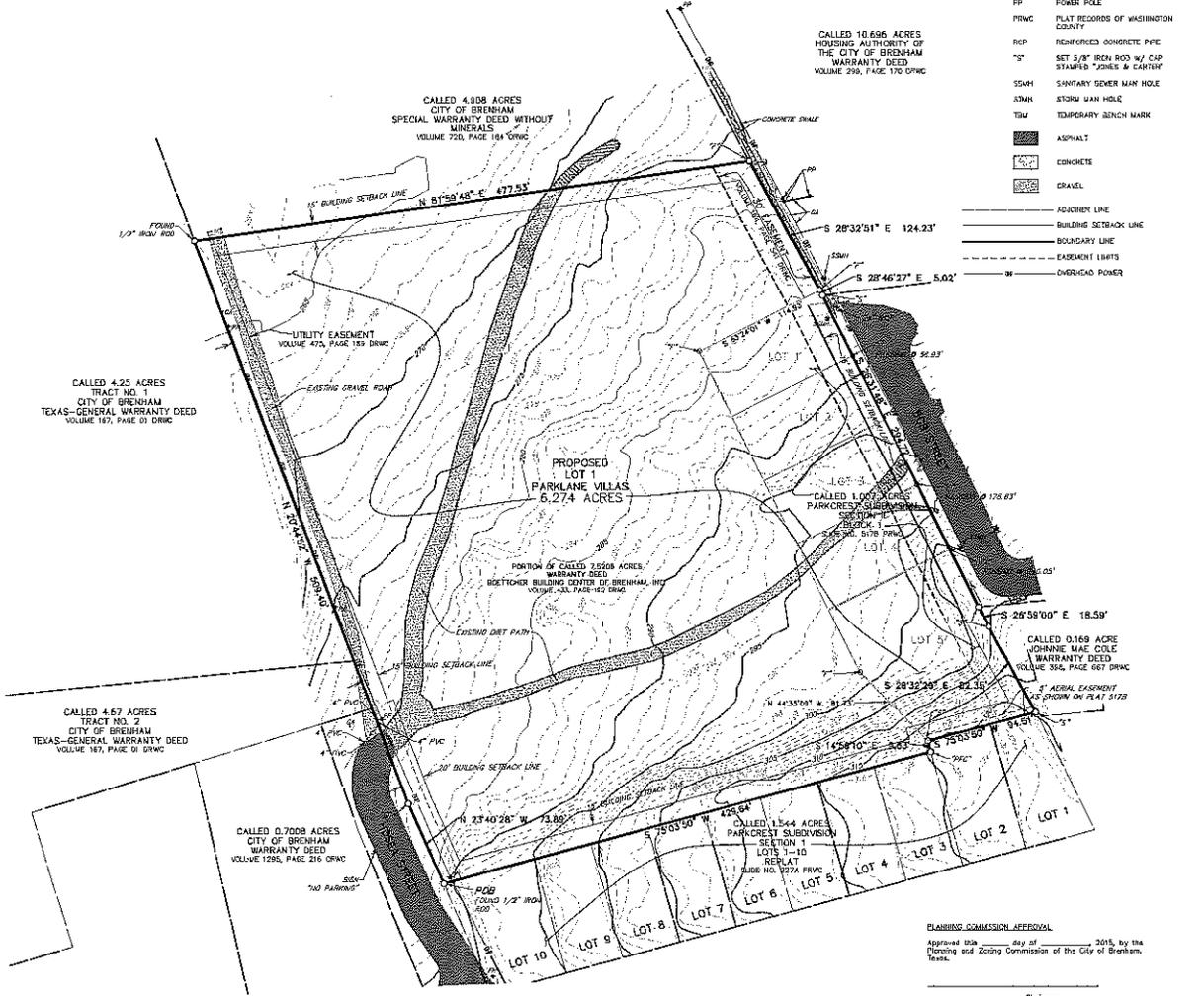
**PRELIMINARY PLAT
OF
PARKLANE VILLAS
BEING
6.274 ACRES
OUT OF THE
ARRABELLA HARRINGTON SURVEY, A-55
WASHINGTON COUNTY, TEXAS
OCTOBER 2015**

Being a portion of a called 7,5208 acre tract described in a Warranty Deed from Lowell S. Fink to Boettcher Building Center of Brenham, Inc., recorded in Volume 433, Page 192, of the Deed Records of Washington County, Texas, and all of Parkcrest Subdivision Section II, Block 1, called 1.007 acres recorded on Plat Cabinet File No. 517B of the Plat Records of Washington County, Texas.



LEGEND:

- DRWC DEED RECORDS OF WASHINGTON COUNTY
- "* FOUND 3/8" IRON ROD W/ CAP STAMPED "2183"
- PH FIRE HYDRANT
- FL FLOW LINE
- GA GUY ANCHOR
- ORWC OFFICIAL RECORDS OF WASHINGTON COUNTY
- "PFC" POINT-TO-POINTER
- PRB POINT OF BEGINNING
- PP POWER POLE
- PRWC PLAT RECORDS OF WASHINGTON COUNTY
- RCP REINFORCED CONCRETE PIPE
- "S" SET 5/8" IRON ROD W/ CAP STAMPED "JONES & CARTER"
- SMH SANITARY SEWER MAN HOLE
- SMH STORM MAN HOLE
- TBM TEMPORARY BENCH MARK
- ASPHALT
- CONCRETE
- GRAVEL
- ADJACENT LINE
- BUILDING SETBACK LINE
- BOUNDARY LINE
- EASEMENT LIMITS
- OVERHEAD POWER



PLANNING COMMISSION APPROVAL
Approved this _____ day of _____, 2015, by the Planning and Zoning Commission of the City of Brenham, Texas.

Chairman

Attest:

Secretary to the Planning and Zoning Commission

For interim review only,
Christopher E. Gurbis, RPLS No. 6111
November 9, 2015
TAC 22 Part 29 § 663.18
Preliminary, this document shall not be recorded for any purpose and shall not be used or viewed or relied upon as a final survey document.

OWNER:
Monalette Hunter
Huntlan, LLC
8802 Champion Village Court
Houston, Texas 77059

**PRELIMINARY PLAT
PARKLANE VILLAS
6.274 ACRES
OUT OF THE
ARRABELLA HARRINGTON SURVEY, A-55
WASHINGTON COUNTY, TEXAS
OCTOBER 2015**

JONES & CARTER
1750 Blarney Drive, Suite 100 • Brown Texas 77802 • 512-711-1238



1 inch = 279 feet





AGENDA ITEM 12

DATE OF MEETING: December 17, 2015		DATE SUBMITTED: December 10, 2015	
DEPT. OF ORIGIN: Development Services		SUBMITTED BY: Erik Smith	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input checked="" type="checkbox"/> 1 ST READING	
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING	
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION	
	<input type="checkbox"/> WORK SESSION		
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon an Ordinance on Its First Reading Amending the Official Zoning Map of the City of Brenham, to Change the Zoning District of the Tracts of Land Addressed as 401, 403, 405 and 411 S. Market Street, and Specifically Described as N PT 10A, 11A, E PT 10A of the Clinton Street Addition in Brenham, Washington County, Texas from a Commercial Research and Technology (B-2) District to a Local Business/Residential Mixed Use (B-1) District			
SUMMARY STATEMENT: This is a request from Carterbug Holdings, LLC (Ronan Smith) to rezone the tracts addressed as 401, 403, 405 & 411 S. Market Street and described above from a B-2 District to a B-1 District for the purpose of further developing the site for residential use. The B-2 doesn't allow for multifamily projects on tracts of land less than two acres. With the rezone to B-1 the applicant will be able to do multifamily on a tract of two acres or less by utilizing comprehensive zoning. The applicant owns property immediately to the south of these two tracts. That tract is zoned B-1. With the proposed rezoning the applicant will be able to have a unified zoning district for all of his properties. This zoning change is technically a "downzoning".			
<u>Comprehensive Plan Compliance</u> The Envision 20/20 Comprehensive Plan shows this property to be a Commercial/Retail designation. The B-1 district is that type of zoning. The applicant, as expressed to staff, intends to keep the zoning a business type district but utilize the city's comprehensive zoning and downzone this property to multifamily.			
<u>Thoroughfare Plan Compliance</u> The property has direct access from South Market Street which is classified as a minor arterial. This type of zoning would be supported by a minor arterial.			
<u>Public Concerns</u> Staff did not receive any phone calls regarding this item. Staff did receive a letter of support from the property owner immediately south of this property owners property. The city is the only other property owner immediately adjacent to these properties.			

<p>STAFF ANALYSIS (For Ordinances or Regular Agenda Items):</p> <p>A. PROS: Allow for property owner to make the improvements to the property for the type of use he is requesting.</p> <p>B. CONS: B-2 district allows for more types of use.</p>
<p>ALTERNATIVES (In Suggested Order of Staff Preference):</p>
<p>ATTACHMENTS: (1) Ordinance ; and (2) Map of area</p>
<p>FUNDING SOURCE (Where Applicable): N/A</p>
<p>RECOMMENDED ACTION: Approve an Ordinance on its first reading amending the official zoning map of the City of Brenham, to change the zoning district of the tracts of land addressed as 401, 403, 405 and 411 S. Market Street, and specifically described as N PT 10A, 11A, E PT 10A of the Clinton Street Addition in Brenham, Washington County, Texas from a Commercial Research and Technology (B-2) District to a Local Business/Residential Mixed Use (B-1) District</p>
<p>APPROVALS: Terry K. Roberts</p>

ORDINANCE NO. _____

AN ORDINANCE AMENDING APPENDIX A - "ZONING" OF THE CODE OF ORDINANCES OF THE CITY OF BRENHAM, TEXAS, AMENDING THE OFFICIAL ZONING MAP FROM A COMMERCIAL, RESEARCH AND TECHNOLOGY (B-2) DISTRICT TO A LOCAL BUSINESS/RESIDENTIAL MIXED USE (B-1) DISTRICT ON .264 ACRES OF LAND ADDRESSED AS 401, 403, 405 & 411 SOUTH MARKET STREET, AND SPECIFICALLY DESCRIBED AS N PT 10A, 11A, E PT 10A OF THE CLINTON STREET ADDITION IN BRENHAM, WASHINGTON COUNTY, TEXAS.

WHEREAS, the City of Brenham has adopted Appendix A – “Zoning” of the City of Brenham Code of Ordinances, as amended, which divides the City of Brenham into various zoning districts; and

WHEREAS, Appendix A – “Zoning” of the City of Brenham Code of Ordinance authorizes the City Council to grant zoning amendments within the various zoning districts; and

WHEREAS, this amendment was recommended for approval by the City of Brenham Planning and Zoning Commission during its regular meeting on December 7, 2015; and

WHEREAS, this amendment is in compliance with the City of Brenham’s “Envision 2020” Comprehensive Plan; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF BRENHAM, TEXAS, THAT APPENDIX A - "ZONING" OF THE CODE OF ORDINANCES OF THE CITY OF BRENHAM, TEXAS, AND THE OFFICIAL ZONING MAP BE AMENDED IN THE FOLLOWING MANNER:

SECTION 1. That Appendix A - "Zoning" of the Code of Ordinances of the City of Brenham, Texas, and the Official Zoning Map of the City of Brenham is hereby amended by changing a Commercial, Research and Technology (B-2) District to Local Business/Residential Mixed Use (B-1) District on .264 acres of land addressed as 401, 403, 405 & 411 South Market Street in Brenham, Washington County, Texas.

SECTION 2. This Ordinance shall take effect as provided by the Charter of the City of Brenham, Texas.

PASSED and APPROVED on its first reading this the 17th day of December, 2015.

PASSED and APPROVED on its second reading this the 7th day of January, 2016.

Milton Y. Tate, Jr.
Mayor

ATTEST:

Jeana Bellinger, TRMC
City Secretary



1 inch = 52 feet



**401, 403, 405 & 411 S. Market Street
Rezone request B-2 to B-1**





AGENDA ITEM 13

DATE OF MEETING: December 17, 2015		DATE SUBMITTED: December 10, 2015
DEPT. OF ORIGIN: Development Services		SUBMITTED BY: Erik Smith
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input checked="" type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
<p>AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon an Ordinance on Its First Reading Granting a Specific Use Permit to Allow a Multifamily Development on a Site of Two (2) Acres or More for the Properties Located Between Hosea Street and Bob Street in an R-2, Mixed Residential Zoning District, and Being Described as Tract 29 of the A. Harrington Survey A-55, and Lots 1-5 of the Parkcrest Subdivision, Section 2, in Brenham, Washington County, Texas</p>		
<p>SUMMARY STATEMENT: HuntJon LLC. has requested a special use permit (SUP) for a 6.274 acre tract of land between Hosea Street and Bob Street and being described as Tract 29 of the A. Harrington Survey A-55, And Lots 1-5 of the Parkcrest Subdivision, Section 2 to allow for a multifamily development on 2 acres of land or more. The applicant is working with the Brenham Housing Authority (B.H.A.) to replace existing housing stock for their residents. The applicant along with B.H.A. have expressed to the City that the old housing stock they currently have is in a state of disrepair and it will be more expensive for the applicants to repair their existing units than it would be to build new housing units. Without a Special Use Permit for this land the property would not allow for this type of development to occur. Lower density units such as cluster housing, group residential, multifamily on two acres or less and duplexes are types of multifamily that are allowed “by right”.</p> <p><u>Comprehensive Plan Compliance</u> The Envision 20/20 Comprehensive Plan lists this property as Recreational/Open Space. The current zoning for this property is R-2 – Mixed Residential District. These two documents are in direct conflict with one another. The current zoning does allow for this request by special use permit (SUP).</p> <p><u>Thoroughfare Plan Compliance</u> The proposed complex could have access from Hosea St. Hosea St. is a local residential street.</p> <p><u>Public Concerns</u> Staff has received some concern from a couple of residents regarding this item. These residents were not in favor of this request. One individual contacted staff to inquire about getting property information together for a protest on this project.</p>		

<p>STAFF ANALYSIS (For Ordinances or Regular Agenda Items):</p> <p>A. PROS: Allow for improved housing stock for the Brenham Housing Authority tenants.</p> <p>B. CONS: Potential for increased traffic.</p>
<p>ALTERNATIVES (In Suggested Order of Staff Preference):</p>
<p>ATTACHMENTS: (1) Ordinance; and (2) Map of area</p>
<p>FUNDING SOURCE (Where Applicable): N/A</p>
<p>RECOMMENDED ACTION: Discuss and possibly act upon an Ordinance on its first reading granting a Specific Use Permit to allow a multifamily development on a site of two (2) acres or more for the properties located between Hosea Street and Bob Street in an R-2, Mixed Residential Zoning District, and being described as Tract 29 of the A. Harrington Survey A-55, and Lots 1-5 of the Parkcrest Subdivision, Section 2, in Brenham, Washington County, Texas</p>
<p>APPROVALS: Terry K. Roberts</p>

ORDINANCE NO. _____

AN ORDINANCE AMENDING APPENDIX A - "ZONING" OF THE CODE OF ORDINANCES OF THE CITY OF BRENHAM, TEXAS, AMENDING THE OFFICIAL ZONING MAP TO GRANT A SPECIFIC USE PERMIT TO HUNTJON, LLC. ON BEHALF OF L&E BOETTCHER FAMILY PARTNERSHIP, LTD, BOETTCHER BUILDING CENTER OF BRENHAM, LAND OWNER, FOR A MULTIFAMILY DEVELOPMENT, INCLUDING DORMITORIES FOR STUDENTS AND FRATERNITY OR SORORITY HOUSES, THAT MEETS THE STANDARD DENSITY REQUIREMENTS FOR THE R-2 DISTRICT, AND THAT IS PROPOSED FOR A DEVELOPMENT SITE OF TWO (2) ACRES OR MORE. IN AN R-2 (MIXED RESIDENTIAL) ZONING DISTRICT AND BEING LOCATED ON BETWEEN HOSEA STREET AND BOB STREET AND BEING DESCRIBED AS TRACT 29 OF THE A. HARRINGTON SURVEY A-55, AND LOTS 1-5 OF THE PARKCREST SUBDIVISION, SECTION 2, THE CITY OF BRENHAM, WASHINGTON COUNTY, TEXAS.

WHEREAS, the City of Brenham has adopted Appendix A – “Zoning” of the City of Brenham Code of Ordinances, as amended, which divides the City of Brenham into various zoning districts;

WHEREAS, Appendix A – “Zoning” of the City of Brenham Code of Ordinance authorizes the City Council to grant specific use permits for specific uses within the various zoning districts; and

WHEREAS, this amendment was recommended for approval by the Brenham Planning and Zoning Commission during its regular meeting on December 7, 2015;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF BRENHAM, TEXAS, THAT APPENDIX A - "ZONING" OF THE CODE OF ORDINANCES OF THE CITY OF BRENHAM, TEXAS, AND THE OFFICIAL ZONING MAP BE AMENDED IN THE FOLLOWING MANNER:

SECTION 1. That Appendix A - "Zoning" of the Code of Ordinances of the City of Brenham, Texas, and the Official Zoning Map of the City of Brenham is hereby amended to grant a specific use permit to Huntjon, LLC. on behalf of L&E Boettcher Family Partnership, LTD, Boettcher Building Center of Brenham, land owner, its successors and assigns, on behalf of L&E Boettcher Family Partnership, LTD, Boettcher Building Center Of Brenham, Land Owner, of Brenham for a Multifamily development, including dormitories for students and fraternity or sorority houses, that meets the standard density requirements for the R-2 District, and that is proposed for a development site of two (2) acres or more in

an R-2 (Mixed Residential) zoning district and being located Between Hosea Street and Bob Street and being described as Tract 29 of the A. Harrington Survey A-55, And Lots 1-5 of the Parkcrest Subdivision, Section 2 in the City of Brenham, Washington County, Texas.

SECTION 2. This Ordinance shall take effect immediately upon the occurrence of all of the following: 1) compliance with the requirements of the Charter of the City of Brenham, Texas; and 2) the City of Brenham Planning and Zoning Commission's approval of a final plat of Parklane Villas into one (1) single lot, and the recording of said final plat in the official records of Washington County, Texas.

SECTION 3. Upon holding a properly notified public hearing, the City Council may amend, change, or rescind the Specific Use Permit granted by this Ordinance if:

- a. There is a violation and conviction of any of the provisions of this Ordinance, or any ordinance of the City of Brenham, that occurs on the Property;
- b. The building, premises, or Property used pursuant to the Specific Use Permit granted by this Ordinance are enlarged, modified, structurally altered, or otherwise significantly changed unless a separate Specific Use Permit is granted for such enlargement, modification, structural alteration, or change;
- c. There is a violation of any provision of the terms and conditions of the Specific Use Permit granted by this Ordinance; or
- d. As otherwise permitted by law and/or Brenham's Zoning Ordinance, as it exists or may be amended.

PASSED and APPROVED on its first reading this the 17th day of December, 2015.

PASSED and APPROVED on its second reading this the 7th day of January, 2016.

Milton Y. Tate, Jr.
Mayor

ATTEST:

Jeana Bellinger, TRMC
City Secretary



1 inch = 279 feet





AGENDA ITEM 14

DATE OF MEETING: December 17, 2015		DATE SUBMITTED: December 10, 2015	
DEPT. OF ORIGIN: Development Services		SUBMITTED BY: Erik Smith	
MEETING TYPE:		CLASSIFICATION:	
<input checked="" type="checkbox"/> REGULAR		<input type="checkbox"/> PUBLIC HEARING	
<input type="checkbox"/> SPECIAL		<input type="checkbox"/> CONSENT	
<input type="checkbox"/> EXECUTIVE SESSION		<input checked="" type="checkbox"/> REGULAR	
		<input type="checkbox"/> WORK SESSION	
ORDINANCE:			
<input checked="" type="checkbox"/> 1 ST READING			
<input type="checkbox"/> 2 ND READING			
<input type="checkbox"/> RESOLUTION			
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon an Ordinance on Its First Reading Authorizing the Abandonment of an Unnamed, Unimproved Alleyway North of Lots 16, 17, 48 and 49 in the College Heights Addition in Brenham, Washington County, Texas			
SUMMARY STATEMENT: Don Boecker is requesting the right of way that is platted as an unnamed unimproved alley north of lots 16, 17, 48 and 49 as shown on the College Heights Addition plat be abandoned. The applicant owns the property that is adjacent to the alley on all sides. The property owner has submitted a replat for the area that is scheduled to go to the regularly scheduled Planning and Zoning meeting. This plat will show the alley abandonment and clean up the area. This alley was platted in 1915 and is no longer necessary because all of the properties that would be affected will have adequate access from State Highway 105. Staff recommends approving this abandonment subject to a replat being filed to include the abandoned right-of-way remaining lots being platted into legally conforming lots. The ordinance will take effect once a subdivision replat meeting this criterion is approved by the Planning and Zoning Commission.			
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):			
A. PROS: Removes City maintenance responsibilities for this unimproved right-of-way. Orderly development.			
B. CONS:			
ALTERNATIVES (In Suggested Order of Staff Preference): 1. Approve request, 2. Deny request			
ATTACHMENTS: (1) Ordinance; (2) Request for Abandonment from Donald Boecker; (3) Survey from Blakey Land Surveying with map; and (4) Aerial photograph showing property			
FUNDING SOURCE (Where Applicable): N/A			

RECOMMENDED ACTION: Approve an ordinance on its first reading authorizing the abandonment of an unnamed, unimproved alleyway north of lots 16, 17, 48 and 49 in the College Heights Addition in Brenham, Washington County, Texas

APPROVALS: Terry K. Roberts

ORDINANCE NO. O-_____

AN ORDINANCE PROVIDING FOR THE ABANDONMENT OF UNNAMED ALLEYWAY NORTH OF LOTS 16, 17, 48 AND 49 OF THE COLLEGE HIGHTS ADDITION STREET RIGHT-OF-WAY AS SHOWN ON THE PLAT FOR THE COLLEGE HEIGHTS ADDITION SUBDIVISION FILED FOR RECORD ON SEPTEMBER 21, 1915.

WHEREAS, the City of Brenham has ownership of unnamed alleyway right-of-way as shown on the Plat for the College Heights Addition Subdivision filed for record on September 21, 1915 in the official records of Washington County, Texas; and

WHEREAS, an adjoining property owner has requested the abandonment and closing of a Street right-of-way; and

WHEREAS, the adjoining property owner requesting the abandonment of unnamed alleyway right-of-way owns lots 16, 17, 48 & 49 of the College Heights Addition; and

WHEREAS, the abandonment and closing of the portion of the unnamed alleyway right-of-way as shown on the plat for the College Heights Addition will not create an undue burden on traffic; and

WHEREAS, the City of Brenham has no need or use for the portion of the unnamed alleyway right-of-way as shown on the plat for the College Heights Addition as a public thoroughfare, and said portion of the unnamed alleyway right-of-way remains undeveloped, unimproved and unused; and

WHEREAS, the City Council of the City of Brenham desires to abandon and close the portion of the unnamed alleyway right-of-way as shown on the plat for the College Heights Addition as a public thoroughfare, said closure and abandonment being in the best interest of the citizens of Brenham;

NOW, THEREFORE BE IT ORDAINED by the City Council of the City of Brenham, Texas:

SECTION I.

That the portion of the unnamed alleyway right-of-way as shown on the plat for College Heights Addition is hereby abandoned and closed as a public thoroughfare.

SECTION II.

This street right-of-way to be closed and abandoned is currently undeveloped and unimproved, and any existing or future maintenance by the City of Brenham will cease.

SECTION III.

The Mayor of the City of Brenham is hereby authorized to execute any documents necessary for the conveyance of the portion of unnamed alleyway right-of-way as shown on the plat for the College Heights Addition, attached hereto as Exhibit "A" and incorporated herein for all purposes, to the adjoining property owners.

SECTION IV.

This Ordinance shall take full force and effect immediately from and after its passage and approval on second reading and approval by the Planning and Zoning Commission of a replat of the abandoned right-of-way parcels into conforming lots.

PASSED and **APPROVED** on its first reading this the 17th day of December, 2015

PASSED and **APPROVED** on its second reading this the 7th day of January, 2016.

Milton Y. Tate
Mayor

ATTEST:

Jeana Bellinger, TRMC
City Secretary

Request for Abandonment of Public Easements or Rights-of-Way

Applicant:

Name:

Address:

Telephone: (

Signature:

Submission Date:

General Location or Description of Property to be Abandoned:

The following information must accompany the application:

1. Copies of recorded deeds showing current ownership of all property contiguous to the area proposed to be abandoned.
2. Written concurrence of all persons who own property contiguous to the area proposed to be abandoned.
3. Legal description of property to be abandoned.
4. Map showing location.
5. Application fee of _____ Dollars (\$).

Blakey Land Surveying

4650 Wilhelm Lane
Burton, Texas 77835-5794

Telephone/Fax 979-289-3900

0.025 ACRE TRACT

ALL THAT TRACT OR PARCEL OF LAND containing 0.025 acres, situated in Washington County, Texas, being out of the A. Harrington Survey, Abstract No. 55, in the City of Brenham, being a portion of an old alley, and being bounded on the North by the Donald L. Boecker called 0.331 acre tract, recorded in Volume 867, Page 291, Official Records of Washington County, Texas, and being bounded on the South by the College Heights Addition to the City of Brenham (plat recorded in Plat Cabinet File No. 6B of the Plat Records of Washington County, Texas), said 0.025 acre tract being more particularly described as follows:

BEGINNING at a point in the Southeast margin of State Highway 105 (public right-of-way), lying at the intersection of the North line of said College Heights Addition with the Southeast margin of said State Highway 105, and marking the Southwest corner of the herein described tract (a found 5/8 inch iron rod bears S 43deg 05min 24sec W, 110.06 ft., from this point for reference);

THENCE along the Southeast margin of said State Highway 105, N 43deg 05min 24sec E, 1.15 ft., to a point for corner, marking the apparent Southwest corner of said Donald L. Boecker called 0.331 acre tract, and marking a Northwest corner of the herein described tract;

THENCE departing said highway margin, along the South line of said Donald L. Boecker called 0.331 acre tract, N 73deg 10min 19sec E, 282.35 ft., to a point for corner, lying in the Southwest margin of North Blue Bell Road (aka F.M. Highway 577) (public right-of-way), marking the apparent Southeast corner of said Donald L. Boecker called 0.331 acre tract, and the Northeast corner of the herein described tract;

THENCE along the Southwest margin of said North Blue Bell Road, S 46deg 58min 57sec E, 8.22 ft., to a point for corner, lying at the intersection of the North line of the aforementioned College Heights Addition with the Southwest margin of said North Blue Bell Road, and marking the Southeast corner of the herein described tract;

THENCE departing the Southwest margin of said North Blue Bell Road, with a portion of the North line of said College Heights Addition, S 74deg 28min 23sec W, 287.55 ft., to the **PLACE OF BEGINNING** and containing 0.025 acres of land.

August 31, 2015
W.O.#2015-2264

Michael J. Blakey
Registered Professional Land Surveyor No. 5935

Plat prepared and made a part of this description.





AGENDA ITEM 15

DATE OF MEETING: December 17, 2015	DATE SUBMITTED: December 10, 2015	
DEPT. OF ORIGIN: Purchasing Services	SUBMITTED BY: Sara Parker	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon an Interlocal Agreement Between the City of Brenham and the City of College Station for a Cooperative Purchasing Program and Authorize the Mayor to Execute Any Necessary Documentation		
<p>SUMMARY STATEMENT: Chapter 791 of the Texas Government Code, also known as the Interlocal Cooperation Act, authorizes local governments to contract with each other to perform governmental functions or services to their mutual benefit. As with the Mini-Digger Derrick and Trailer being considered later on today's agenda, one of these benefits is the sharing of purchasing functions to obtain commodities and services. The proposed ILA will allow the City to purchase the equipment from a bid previously conducted and awarded by the City of College Station.</p> <p>As well, the ILA allows both Cities to:</p> <ul style="list-style-type: none"> • Conduct joint bids or requests for proposal. • Maintain the ILA in effect for as long as mutually agreeable. • Determine independently, and without obligation, whether to utilize the ILA for any particular purchasing activity. <p>Whenever the ILA is to be used, Purchasing Services will review the bid process used to ensure that it meets the standards of our purchasing policies and State of Texas statutory requirements. Best Value for the City will always be the determining factor in whether or not to utilize the ILA for any particular purchase.</p> <p>A copy of the proposed ILA is included in your agenda packet.</p>		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS: Cost Savings, Increased Purchasing Options, Time Savings		
B. CONS:		

ALTERNATIVES (In Suggested Order of Staff Preference):

ATTACHMENTS: (1) Cooperative Purchasing Interlocal Agreement between the City of College Station and the City of Brenham

FUNDING SOURCE (Where Applicable): No Cost

RECOMMENDED ACTION: Approve the Interlocal Agreement between the City of Brenham and the City of College Station for a Cooperative Purchasing Program and authorize the Mayor to execute any necessary documentation

APPROVALS: Terry K. Roberts

**COOPERATIVE PURCHASING
INTERLOCAL AGREEMENT BETWEEN
THE CITY OF COLLEGE STATION AND
THE CITY OF BRENHAM**

WHEREAS, Chapter 791 of the Texas Government Code, also known as the Interlocal Cooperation Act, authorizes all local governments to contract with each other to perform governmental functions or services including administrative functions normally associated with the operation of government such as the purchasing of necessary equipment, supplies and services; and

WHEREAS, the City of College Station and the City of Brenham collectively referred to as "the Parties" and individually as "Party" enter into this Agreement for the purpose of fulfilling the competitive purchasing requirements of Texas Local Government Code Chapter 252 and for purposes for fulfilling and implementing public and governmental purposes, needs, objectives, programs and services related to purchasing; and

WHEREAS, College Station is a Home Rule Municipal Corporation organized under the laws of Texas and is authorized to enter into this Agreement pursuant to Article II, Section 5 of its City Charter; and

WHEREAS, the Brenham is a Home Rule Municipal Corporation organized under the laws of Texas and is authorized to enter into this Agreement pursuant to Article II of its City Charter; and

WHEREAS, the Parties are independently authorized to perform purchasing functions or services contemplated by this Agreement from their current available funds; and

WHEREAS, it is in the best interest of the Parties to enter into this Agreement for satisfaction of statutory purchasing requirements for the necessary equipment, supplies and service purchases that are beneficial to the taxpayers through efficiencies and potential savings by cooperation; and

NOW THEREFORE, the Parties, in consideration of the mutual covenants and conditions contained herein, promise and agree as to each of the other as follows:

1. **Authorization.** Each Party's Purchasing Agents are authorized to jointly prepare and fairly distribute bids, proposals, requests for qualifications, and engage in other procurement activity for the purchase of equipment, supplies, services, insurance, high technology, professional services or other expenditures that may be exempt from competitive bidding or proposals.
2. **Advertising Costs.** The cost of advertising shall be borne equally by each Party, whenever a cooperative or joint purchase occurs.

3. **Administrative Duties.** The Parties Purchasing Agents shall determine responsibilities for administrative duties for lawfully processing and preparing bids, proposals and request for qualifications and other procurement activity as may be required for the purchase of any equipment, supplies, services, insurance, high technology, professional services or other expenditures that may be exempt from competitive bidding or proposals.
4. **Rebates.** The Parties shall share equally in any and all cash rebates related to any cooperative or joint purchases made pursuant to this Agreement.
5. **Invoices.** Each Party shall pay invoices directly to the providers of goods or services that are invoiced and delivered directly to each respective Party.
6. **Voluntary Participation.** Participation in any cooperative or joint purchasing activity is strictly voluntary. Nothing in this Agreement shall prevent either Party from purchasing or accepting and awarding bids, proposals and contracts subject to this Agreement on its own behalf.
7. **Applicable Laws.** Each Party shall ensure that all applicable laws and ordinances have been satisfied regarding any cooperative or joint purchasing activity undertaken pursuant to this Agreement.
8. **Effective Date.** This Agreement shall be effective when signed by the last Party whose signing makes the Agreement fully executed.
9. **Amendment.** The terms and conditions of this Agreement may be amended or modified upon the mutual written consent of both Parties by approval of the governing body of each Party.
10. **Term and Termination.** The initial term of this Agreement is one (1) year. This Agreement will automatically renew each year for successive one year terms, unless terminated by either Party. Either Party may terminate this Agreement at any time, with or without cause, upon thirty (30) days written notice to the other Party.
11. **Hold Harmless.** The Parties agree to hold each other harmless from and against any and all claims, losses, damages, causes of action, suits, and liabilities of every kind, including all expenses of litigation, court costs, and attorney's fees, for injury or death of any person, for damage to any property, or for any breach of contract, arising out of or in connection with this Agreement.
12. **Disclaimer of Warranty.** The sale and purchase of or any property or goods under this Agreement from either Party shall be "as is" and "without warranty, express or implied, as to quality, condition, fitness for known purpose, or any other kind."
13. **Invalidity.** If any provision of this Agreement shall be held to be invalid, illegal, or unenforceable by a court or other tribunal of competent jurisdiction, the validity, legality, and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

The Parties shall use their best efforts to replace the respective provision or provisions of this Agreement with legal terms and conditions approximating the original intent of the Parties.

14. **Written Notice.** Unless otherwise specified, written notice shall be deemed to have been duly served if delivered in person or sent by certified mail to the last business address as listed herein.

Brenham:
Purchasing Department
City of Brenham
P. O. Box 1059
Brenham, Texas 77834-1059

College Station:
Fiscal Services - Purchasing Division
City of College Station
1101 Texas Ave.
P.O. Box 9960
College Station, Texas 77842

15. **Entire Agreement.** It is understood that this Agreement contains the entire agreement between the Parties and supersedes any and all prior agreements, arrangements, or understandings between the Parties relating to the subject matter. No oral understandings, statements, promises, or inducements contrary to the terms of this Agreement exist. This Agreement cannot be changed or terminated orally. No verbal agreement or conversation with any officer, agent, or employee of any Party before or after the execution of this Agreement shall affect or modify any of the terms or obligations hereunder.

16. **Texas Law.** This Agreement has been made under and shall be governed by the laws of the State of Texas.

17. **Place of Performance.** Performance and all matters related thereto shall be in Brazos County, Texas, United States of America.

18. **Authority to Enter Contract.** Each Party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement. The persons executing this Agreement hereby represent they have authorization to sign on behalf of their respective City.

19. **Waiver.** Failure of either Party, at any time, to enforce a provision of this Agreement, shall in no way constitute a waiver of that provision, nor in anyway affect the validity of this Agreement, any part hereof, or the right of either Party thereafter to enforce each and every provision hereof. No term of this Agreement shall be deemed waived or breach excused unless the waiver shall be in writing and signed by the Party claimed to have waived. Furthermore, any consent to or waiver of a breach will not constitute consent to or waiver of or excuse of any other different or subsequent breach.

20. **Agreement Read.** The Parties acknowledge that they have read, understand and intend to be bound by the terms and conditions of this Agreement.

21. **Assignment.** This Agreement and the rights and obligations contained herein may not be assigned by any Party without the prior written approval of the other Parties to this Agreement.

22. **Multiple Originals.** It is understood and agreed that this Agreement may be executed in a number of identical counterparts, each of which shall be deemed an original for all purposes.

CITY OF COLLEGE STATION

CITY OF BRENHAM

By: _____
Mayor

By: _____
Hon. Milton Y. Tate, Jr., Mayor

Date: _____

Date: _____

ATTEST:

ATTEST:

City Secretary
Date: _____

Jeana Bellinger, TRMC, City Secretary
Date: _____

APPROVED:

City Manager
Date: _____

City Attorney
Date: _____

Assistant City Manager/CFO
Date: _____



AGENDA ITEM 16

DATE OF MEETING: December 3, 2015		DATE SUBMITTED: November 25, 2015	
DEPT. OF ORIGIN: Public Utilities		SUBMITTED BY: Lowell Ogle, Jr.	
MEETING TYPE:		CLASSIFICATION:	
<input checked="" type="checkbox"/> REGULAR		<input type="checkbox"/> PUBLIC HEARING	
<input type="checkbox"/> SPECIAL		<input type="checkbox"/> CONSENT	
<input type="checkbox"/> EXECUTIVE SESSION		<input checked="" type="checkbox"/> REGULAR	
		<input type="checkbox"/> WORK SESSION	
ORDINANCE:			
<input type="checkbox"/> 1 ST READING			
<input type="checkbox"/> 2 ND READING			
<input type="checkbox"/> RESOLUTION			
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon Bid No. 15-037 for the Purchase of an EZ Hauler Mini-Digger Derrick and Trailer for the City of Brenham’s Electric Department and Authorize the Mayor to Execute Any Necessary Documentation.			
SUMMARY STATEMENT: During the budget process Council approved the purchase of a mini-digger truck and trailer. This mini-digger will fit through a 36” gate allowing better accessibility for access to backyards for maintenance, replacing poles, transformers, etc. This unit will replace unit 252. The old unit will be sold on GOVdeals. The unit was budgeted at \$147,500 and will be purchased using a bid from the City of College Station through an Inter-local Agreement (see attached S.D.P. Quote #51131). S.D.P. originally submitted a bid to the City of College Station on the model mini-digger truck and trailer the City of Brenham is purchasing. The City of College Station and S.D.P. has given permission for the City of Brenham to use Bid #15-037 and Quote #51131 through a Inter-local Agreement with the City of College Station.			
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):			
A. PROS: Replace older, larger unit which has become unreliable. Smaller unit will allow access to more places.			
B. CONS:			
ALTERNATIVES (In Suggested Order of Staff Preference):			
ATTACHMENTS: (1) S.D.P. Manufacturing Quote #51131; (2) Listing of items selected by the City of Brenham’s Electric Department and (2) Letter from S.D.P. stating they will honor the pricing from Quote #51131 submitted to the City of College Station			
FUNDING SOURCE (Where Applicable): 102-5-161-813.00			

RECOMMENDED ACTION: Approve Bid No. 15-037 for the purchase of an EZ Hauler Mini-Digger Derrick and Trailer for the City of Brenham's Electric Department from S.D.P. Manufacturing in the amount of \$146,852 and authorize the Mayor to execute any necessary documentation

APPROVALS: Terry K. Roberts



S.D.P. Manufacturing, Inc.
 400 Industrial Drive
 Dunkirk, IN 47336
 765-768-5000 Fax: 765-768-5015
 New unit sales

Quote #:	51131
Quote Date:	3/22/2015
Page:	1
Customer #:	242

MANUFACTURING, INC.

Quoted To: City of College Station, College Station 310 Krenek Tap Road College Station, TX 77840 US
--

Valid Through: 6/20/2015

Phone:	Cust PO:	Terms: Net 30
Reference: Bid # 15-037	Ship Via: besy	Salesperson: DRU

Stock Code	Description	Quantity	Price	Extended
EZ55M	EZ Hauler Track Unit, Self-storing Auger, hyd. 3rd stage boom, pole guide & outriggers. Remote drive and throttle controls, two speed drive, Tier III Compliant engine	1.00	125,084.00	125,084.00
>031506-0213	3-Position detented, 4-way, manual, lever operated, hydraulic valve relief both ports, adjustable from 1500-3000 psi	1.00		
>042605-0449	Hydraulic Diverter / selector valve with #10 sae Ports	1.00		
>050305-0916	1.5"x4" hydraulic cylinder (pole guide)	1.00		
>050713-1152	5500 new style transmitter. IMPACT	1.00		
>061808-1248	Track interlock safety system	1.00		
>070505-1833	5-Passage 2 @ SAE 10 & 3 @ SAE 6 Rotary Union Swivel	1.00		
>081105-1607	Outrigger Cylinder, 4" bore x 16" Stroke 3000/4100/5500	4.00		
>081606-0932	12 volt directional control valve for dump system such as outrigger interlock and crane interlock	1.00		
>101107-1320	19 cc per revolution hydraulic gear pump w/3000 psi preset relief valve	1.00		
>101609-0824	EZHauler 5500 crane, all extensions hyd. and auger mounting and storage bracket	1.00		
>101609-0827	VC-99 crane receiver	1.00		
>101609-0828	VC-99 mated crane harness	1.00		
>101609-0829	VC-93 receiver for 5500/3000 drive system	1.00		
>101609-0830	5500/3000 Drive harness	1.00		
>110107-1612	Winch rope	1.00		
>110207-1159	Yanmar diesel engine 36.3 hp 3 cylinder water cooled w/radiator, and muffler. Quiet Run	1.00		
>110207-1200	7' long, 11" wide tracks, 35.5" closed x 51" extended-----STANDARD BLACK TRACKS	1.00		
>110207-1203	Hydraulic Pole Guide	1.00		
>110507-0951	Coil cord 12 Volt charger for the orange remote "joystick" transmitter	1.00		

SubTotal:	164,253.00
Tax:	0.00
Shipping:	2,500.00
Total:	166,753.00

Unless otherwise noted on this quote freight IS NOT included and will be charged at current rates. Fuel surcharge may apply as needed.



S.D.P. Manufacturing, Inc.
 400 Industrial Drive
 Dunkirk, IN 47336
 765-768-5000 Fax: 765-768-5015
 New unit sales

Quote #:	51131
Quote Date:	3/22/2015
Page:	2
Customer #:	242

MANUFACTURING, INC.

Quoted To:
 City of College Station, College Station
 310 Krenek Tap Road
 College Station, TX 77840
 US

Valid Through: 6/20/2015

Phone:	Cust PO:	Terms: Net 30
Reference: Bid # 15-037	Ship Via: besy	Salesperson: DRU

Stock Code	Description	Quantity	Price	Extended
>110507-1014	Universal charger for remote transmitter	1.00		
>110507-1015	25 FT. cable for CAN/Charger for orange "joystick" remote control transmitter. Charges while operating from direct connection	1.00		
>110507-1016	18" auger bit with roll-up guide, carbide teeth, wind up stud (4" from guide) and fish tail point--Size stamped on hex collar	1.00		
>110507-1017	5' hex variable length extension	1.00		
>110807-1015	Battery	1.00		
>111407-0848	33rpm @ 3500 ft. lb. Torque Auger drive head, (2" hex output shaft)	1.00		
>121809-1116	Engine Control Kit ***READ*** (remote start/stop, engine high/low) + this version has TWO additional auxillary switches. Mini-rec	1.00		
>SERIALNUMBER	Unit serial number	1.00		
NEW0002	2000 Watt Inverter	1.00	2,285.00	2,285.00
NEW0040	Boom Stow Interlocks-Prevents drive function until boom is in proper transport position.	1.00	1,486.00	1,486.00
NEW0052	Audible Outrigger Motion Alarm	1.00	561.00	561.00
NEW0029	Fiberglass Man Lift Includes Leveling System, Bucket, Liner, Cover	1.00	6,500.00	6,500.00
>110907-1025	Fiberglass manlift assembly kit	1.00		
>111307-1132	Bucket Liner (50KV)	1.00		
>111307-1133	24 x 24 x 42" fiberglass bucket with step across from the mount	1.00		
>111307-1134	Vinyl bucket cover	1.00		
>111307-1135	16" SQ. Outrigger Pad -Smooth one side-Hand holes cut in	4.00		
NEW0055	Transformer Jib with Hydraulic Winch. (REQUIRES OPTION NEW0029)	1.00	6,750.00	6,750.00
SPECIAL	***** extra Lighting and lighting for control panel	1.00	1,500.00	1,500.00

SubTotal:	164,253.00
Tax:	0.00
Shipping:	2,500.00
Total:	166,753.00

Unless otherwise noted on this quote freight IS NOT included and will be charged at current rates. Fuel surcharge may apply as needed.



MANUFACTURING, INC.

S.D.P. Manufacturing, Inc.
 400 Industrial Drive
 Dunkirk, IN 47336
 765-768-5000 Fax: 765-768-5015
 New unit sales

Quote #:	51131
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Page:	3
Customer #:	242

Quoted To: City of College Station, College Station 310 Krenek Tap Road College Station, TX 77840 US
--

Valid Through: 6/20/2015

Phone:	Cust PO:	Terms: Net 30
Reference: Bid # 15-037	Ship Via: besy	Salesperson: DRU

Stock Code	Description	Quantity	Price	Extended
NEW0018	Mud Track Pads (**this is a set set of 6**) 18"x72" black add 2 extra 8 Mud Tracks	1.00	921.00	921.00
NEW0041	12 volt recovery winch w/hand control, internal brake, unit mounted connections front and back	1.00	2,156.00	2,156.00
NEW0033	Lower Tool Circuit with Hose Reel	1.00	1,610.00	1,610.00
SPECIAL	***** Hydraulic Tamper	1.00	2,100.00	2,100.00
SPECIAL	***** Transformer sling and Pole lifting strap	1.00	400.00	400.00
SPECIAL	***** Auger bar drive for installing anchors	1.00	5,000.00	5,000.00
SPECIAL	***** Aerial bucket tool board	1.00	500.00	500.00
T7800	17500 GVWR Tandem Axle Trailer 21' x 8'	1.00	7,400.00	7,400.00
>072210-1058	Heavy duty OEM tire and wheel assembly	5.00		
>110807-0334	Spare tire mounting bracket	1.00		
>110807-0336	Jack with Dropleg 10K	1.00		
>110807-1533	Tool Box 60" long x 18" high x 10" wide w/2 lock hasp & 1 locking paddle latch .09 smooth aluminum	1.00		
>110807-1538	Vehicle Identification Number	1.00		
>110807-1539	Diamond tread plate 12 gauge w/10" skirt fenders	1.00		
>110907-0834	9000lb, 8 lug ezlube axle	2.00		
>110907-0836	6 pole pigtail trailer cord 8' long	1.00		
>110907-0837	Tie Down D-Ring	6.00		

SubTotal:	164,253.00
Tax:	0.00
Shipping:	2,500.00
Total:	166,753.00

Unless otherwise noted on this quote freight IS NOT included and will be charged at current rates. Fuel surcharge may apply as needed.



Stock Code	Description	Qty	Price	Extended
EZ55M	EZ Hauler Track Unit, Stef-storing Auger, hyd 3 rd stage boom, pole guide & outriggers. Remote drive and throttle Controls, two speed drive, Tier III Compliant engine	1	\$125,084.00	\$125,084.00
NEW0018	Mud Track Pads (set of 6) 18" x 72", black add 2 extra Mud tracks	1	921.00	921.00
NEW0040	Boom stow interlocks-Prevents drive function until Boom is in proper transport position	1	1,486.00	1,486.00
NEW0052	Audible outrigger motion alarm	1	561.00	561.00
NEW0029	Fiberglass man lift (includes leveling system, bucket, Liner, cover	1	6,500.00	6,500.00
Special	Extra lighting & lighting for control panel	1	1,500.00	1,500.00
Special	Transformer sling and pole lifting strap	1	400.00	400.00
Special	Aerial bucket tool board	1	500.00	500.00
Serial No.	Unit serial number	1	0.00	0.00
T7800	17500 GVWR Tandem Axle Trailer 21' x 8'	1	7,400.00	7,400.00
	Shipping	1	2,500.00	<u>2,500.00</u>
				\$146,852.00



MANUFACTURING, INC.

“The Easement Equipment Specialist”

400 Industrial Drive * Dunkirk, Indiana 47336 * TELEPHONE (765) 768-5000 * FAX (765)768-5015
Email: sdp@sdpmfg.com * Web Site: <http://sdpmfg.com>

November 16, 2015

City of Brenham
334 Any Street
Brenham, TX 00000

To whom it my Concern;

SDP Manufacturing Inc. will honor the pricing form Bid # 15-037 and quote # 51131, which was submitted to the City of College Station for the City of Brenham .

Dru E. Hall
Executive Vice President



AGENDA ITEM 17

DATE OF MEETING: December 17, 2015	DATE SUBMITTED: December 11, 2015	
DEPT. OF ORIGIN: Public Utilities	SUBMITTED BY: Lowell Ogle, Jr.	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the Purchase of Two (2) Backhoes, Using BuyBoard Contract No. 424-13 for the City of Brenham’s Gas and Water Departments and Authorize the Mayor to Execute Any Necessary Documentation		
SUMMARY STATEMENT: During the 2015-2016 budget process Council approved the purchase of (2) replacement backhoes. One for the Gas Department and one for the Water Department. The new unit for the Gas Department will unit replace unit 157 which is a 2000 Case 580 and has begun to have many maintenance issues. The old unit will be sold on GOVdeals. The unit was budgeted at \$94,750 and is coming in below budget at \$86,500. The unit will be purchased through the buy board local government purchasing cooperative. The new unit for the Water Department will replace unit 313 which is also 15 years old and beginning to have maintenance issues. The old unit will also be sold on GOVdeals. The Water Department unit was budgeted at \$100,000 and is coming in at \$88,500. This cost is slightly higher than that for the Gas Department due to the fact that forks are being purchased along with the backhoe which will allow the Water Department to transport pipe and other materials.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS: Replace older, unreliable units with new units which will increase efficiency.		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		

ATTACHMENTS: (1) BuyBoard price sheets

FUNDING SOURCE (Where Applicable): 103-5-162-813.00 - \$86,500 / 104-5-164-813.00 - \$88,500

RECOMMENDED ACTION: Approve the purchase of two (2) backhoes for the City of Brenham's Gas and Water Departments from ASCO (Associated Supply Company) for a total amount of \$175,000 and authorize the Mayor to execute any necessary documentation

APPROVALS: Terry K. Roberts

GAS DEPARTMENT

BuyBoard Quote		ASSOCIATED SUPPLY COMPANY, INC.	
THE FOLLOWING DETAILS SHALL BE PROVIDED WITH ANY BUYBOARD PURCHASE ORDER (FAX PURCHASE ORDER TO 800-211-5454)			
BuyBoard Vendor:	Associated Supply Company, Inc.	Prepared By:	John Mayer
Phone:	979-836-6641	Mobile:	779-203-1104
Fax:		Email:	jmayer@ascdeq.com
Government Agency:	City of Brenham (162)	Date Prepared:	12-11-15
Ship To:	Brenham, TX	Bill To:	
Contacts' Name:	Ande Bostain	Phone:	979-337-7416
Email:	Abostain@cityofbrenham.org	Fax:	
Product Description:	Case 580SV Backhoe	BuyBoard Contract:	424-13
I. Price List Dated:		Base Price:	\$77,804.35
II: Base Bid Options (Itemized Below)			
19.5L x 24, 10PR/RH	\$ 199.55	Dual Batteries	451.75
Extendable	\$ 4613.05	24" Bucket	2100
Pilot Controls with Power Lift	\$ 2456.35		
Flip Over/Stabilizer Pads	\$ 606.45		
92" Wide Long Lipped Bucket	\$ 1674.40		
Cab / 2 Door	\$ 7099.95		
Radio	\$ 172.25		
Deluxe Air Suspension Seat	\$ 313.30		
Battery Disconnect/Sump Start	\$ 113.75		
Auto Ride Control	\$ 1007.50		
Tool Box	127.40		
	SUB-TOTAL: \$ -		SUB-TOTAL: \$ 48,740.05
			Options List Price Total: \$ -
III. SUB-TOTAL OF I & II			
IV. BuyBoard Discount:	10.0%		BUYBOARD CONTRACT PRICE: \$ 88,866.00
V: NON-BASE OPTIONS			
	\$ -		Non-Base Options (%) = 0
	\$ -		\$ -
	\$ -		\$ -
	\$ -		\$ -
	SUB-TOTAL: \$ -		SUB-TOTAL: \$ -
VI: UNPUBLISHED OPTIONS ADDED TO CONTRACT PRICE (SUBTOTAL OF COL1 & COL 2)			
			\$ -
VII: TOTAL IV + VI			
			\$ -
VIII: QUANTITY ORDERED UNITS:			
			\$ -
IX: TRADE-IN OR OTHER CREDIT(S):			
	4th Quarter Special		\$ 2366.00
		TOTAL:	\$ 86,500

FAX ALL PURCHASE ORDERS TO BUYBOARD AT 800-211-5454

WATER DEPARTMENT

BuyBoard Quote

ASSOCIATED SUPPLY COMPANY, INC.

THE FOLLOWING DETAILS SHALL BE PROVIDED WITH ANY BUYBOARD PURCHASE ORDER (FAX PURCHASE ORDER TO 800-211-5454)

BuyBoard Vendor: Associated Supply Company, Inc.

Prepared By: John Mayer

Phone: 979-836-6641

Mobile: 979-203-1104

Fax: _____

Email: j.mayer@ascoeg.com

Government Agency: City of Brenham (Water Dept 164)

Date Prepared: 12-11-15

Ship To: Brenham, TX

Bill To: _____

Contacts' Name: Panc Bybee

Phone: _____

Email: d.bybee@cityofbrenham.org

Fax: _____

Product Description: Case 580SN Backhoe

BuyBoard Contract: 424-13

I. Price List Dated: _____

Base Price: \$77804-35

II: Base Bid Options (Itemized Below)

19.5L x 24, 10 PR (R4)	\$ 199 .55
Extendahoc	\$ 4613 .05
Heavy CWT	\$ 313 .30
Pilot Controls	\$ 2456 .35
Flip Over/Stabilizer Pads	\$ 606 .45
82" Wide Long Lip Bucket	\$ 1674 .40
Cab, LH Door	\$ 6442 .15
Radio	\$ 172 .25
Deluxe Air Suspension Seat	\$ 313 .30
Battery Disconnect	\$ 113 .75
Engine Block Heater	130

SUB-TOTAL: \$ -

Auto Ride Control	1007.50
Tool Box	127.40
Dual Batteries	451.75
24" Bucket	2100

SUB-TOTAL: \$98525-53

Options List Price Total: \$ -

\$ -

III. SUB-TOTAL OF I & II

IV. BuyBoard Discount: 10% \$ -

BUYBOARD CONTRACT PRICE: \$88672-99

V: NON-BASE OPTIONS

Non-Base Options (%) = 2500 0

Pipe Forks \$ 2500 .00

\$ -

\$ -

\$ -

SUB-TOTAL: \$ -

SUB-TOTAL: \$91,172-99

VI: UNPUBLISHED OPTIONS ADDED TO CONTRACT PRICE (SUBTOTAL OF COL1 & COL 2)

\$ -

VII: TOTAL IV + VI

\$ -

VIII: QUANTITY ORDERED UNITS:

\$ -

IX: TRADE-IN OR OTHER CREDIT(S): 4th Quarter Special

\$ 2672-99

TOTAL: \$88500

FAX ALL PURCHASE ORDERS TO BUYBOARD AT 800-211-5454



AGENDA ITEM 18

DATE OF MEETING: December 17, 2015		DATE SUBMITTED: December 11, 2015
DEPT. OF ORIGIN: Finance		SUBMITTED BY: Carolyn D. Miller
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input checked="" type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon an Ordinance on its First Reading Amending the FY2014-15 Adopted Budget		
<p>SUMMARY STATEMENT: Highlights of the second and final amendment to the FY2014-15 budget include the following revenue increases: General Fund revenues for sales tax due to higher collections, sale of property, airport grant proceeds, permit and fee revenue and rental income; City HOT Fund revenue for increased collections; and developer contributions for capital projects in the BCDC Capital Projects Fund and the Streets and Drainage Fund.</p> <p>General Fund expenditures are being increased due to unanticipated expenses from the repair of the communications tower, the purchase of downtown property, the development of City owned lots and airport related expenses covered by the RAMP Grant. Other expenditure increases include costs associated with the completion of the Chappell Hill Street extension which is recorded in the BCDC Capital Projects Fund (Southside Park side) and the Streets and Drainage Fund. Also being amended are FY15 expenditures related to the Cantey Street extension. General Fund expenditures are being decreased in various departments due to line item savings, mainly personnel. These savings generated additional ABNR (Above Budget Net Revenues).</p> <p>Other budget amendment items include transfers between funds, the largest of which, is the additional ABNR transfer from the General Fund to the Equipment Fund for FY16 capital needs. The budgeted transfer from BCDC to the Parks Capital Improvement Fund is being decreased due to the re-allocation of approved funds for Aquatic Center projects.</p>		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Ordinance		
FUNDING SOURCE (Where Applicable):		

RECOMMENDED ACTION: Approve an Ordinance on its first reading amending the FY2014-15 adopted budget.

APPROVALS: Terry K. Roberts

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF BRENHAM, TEXAS AMENDING THE FY2014-15 ADOPTED BUDGET; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Brenham, Texas has previously approved a budget for the fiscal year ending September 30, 2015, after having filed the same with the City Secretary and after holding public hearings on same, all after due notice as required by statute; and

WHEREAS, due to unforeseen circumstances and/or conditions, the City Council finds it is necessary to amend the FY2014-15 Budget for municipal purposes;

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Brenham, Texas:

SECTION 1.

That the City Council of the City of Brenham, Texas, does hereby amend the budget for the City of Brenham, Texas for the fiscal year ending September 30, 2015, as shown on Exhibit A.

SECTION II.

This Ordinance shall take effect as provided by State Law and the Charter of the City of Brenham, Texas.

PASSED and APPROVED on its first reading this the 17th day of December, 2015.

PASSED and APPROVED on its second reading this the 7th day of January, 2016.

Milton Y. Tate, Jr.
Mayor

ATTEST:

Jeana Bellinger, TRMC
City Secretary

CITY OF BRENHAM
EXHIBIT A
AMENDMENT NUMBER 2
FISCAL YEAR 09-30-15

	General Fund	Equipment Fund	BCDC	BCDC Capital Projects	Streets & Drainage Fund	Parks Capital Improvement Fund	Hotel Occupancy Tax Fund	TOTAL
REVENUES (INC) DEC								
Sale of City owned lots	(22,505)							(22,505)
Developer Contribution for Storm Water Drainage Materials					(40,800)			(40,800)
Developer Contribution for Chappell Hill Street Extension-Kruse Park side				(735,044)				(735,044)
City HOT Fund Revenues	(269,892)						(33,411)	(33,411)
City Sales Tax Revenue	(106,936)							(269,892)
Permit and Fee Revenue	(12,000)							(106,936)
Rental Income	(10,000)							(12,000)
Airport RAMP Grant Revenue								(10,000)
								-
TOTAL BUDGETED REVENUES	(421,333)	-	-	(735,044)	(40,800)	-	(33,411)	(1,230,587)
EXPENDITURES INC (DEC)								
Communications Tower Repairs - Lightning Strike	14,226							14,226
Land Purchase (Synagogue property)	29,034							29,034
Development expenses for City owned lots	70,943							70,943
Re-allocation of BCDC approved funds for Aquatic Center						(29,285)		(29,285)
Completion of Chappell Hill Street Extension					540,901			540,901
Cantey Street Extension Market St. to 290 feeder road					87,692			87,692
Completion of Chappell Hill Street Extension-Kruse Park side								500,660
General Fund Personnel	(172,214)							(172,214)
General Fund Supplies	(70,500)							
General Fund Repairs & Maintenance	(55,000)							
General Fund Services	(13,000)							
General Fund Other Sundry	(70,950)							
Airport RAMP Grant Eligible Expenses	10,000							10,000
TOTAL BUDGETED EXPENDITURES	(257,461)	-	-	500,660	628,594	(29,285)	-	1,051,957
BUDGETED TRANSFERS								
Transfer from General Fund to Equipment Fund for FY 16 capital expenditures	381,664	(381,664)						-
Transfer from BCDC to Parks Capital Improvement Fund			(29,285)			29,285		-
								-
TOTAL BUDGETED TRANSFERS	381,664	(381,664)	(29,285)	-	-	29,285	-	-
CHANGE IN BUDGETED FUND BALANCE (INC) DEC	\$ (297,130)	\$ (381,664)	\$ (29,285)	\$ (234,384)	\$ 587,794	\$ -	\$ (33,411)	\$ (178,630)



AGENDA ITEM 19

DATE OF MEETING: December 17, 2015		DATE SUBMITTED: December 14, 2015	
DEPT. OF ORIGIN: Police		SUBMITTED BY: Craig U. Goodman	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING	
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING	
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION	
<input type="checkbox"/> WORK SESSION			
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the Purchase of New Vehicles for the City of Brenham Police Department from the BuyBoard Local Government Purchasing Cooperative and Authorize the Mayor to Execute Any Necessary Documentation			
SUMMARY STATEMENT: The police department is seeking the Mayor and Council's approval to order the approved budgeted police vehicles. The department rotates older (high mileage and worn) vehicles from time to time for replacement to equip the patrol, investigative, and administrative divisions. In order to maintain the current service level with fleet, the department is requesting to purchase three patrol cars this year. The total for the three marked vehicles is \$122,095.00. The marked vehicles are purchased off the state contract.			
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):			
A. PROS: Maintain current service levels, enhance officer safety, benefit from new vehicle warranties, and avoid repair costs of older worn-out vehicles. Also, guards against having to incur catch up costs in the future.			
B. CONS: None identified - costs are going to occur whether it is in repairs of old vehicles or the purchase of new vehicles.			
ALTERNATIVES (In Suggested Order of Staff Preference): None suggested			
ATTACHMENTS: (1) Memo from Chief Goodman; (2) Memo From Steven Draehn; (3) Pricing Summary; (4) Highlight Sheet; and (5) Photograph			
FUNDING SOURCE (Where Applicable): FY 15-16 Budget			
RECOMMENDED ACTION: Approve the purchase of three (3) new vehicles for the City of Brenham Police Department from the BuyBoard Local Government Purchasing Cooperative in the amount of \$122,095.00 and authorize the Mayor to execute any necessary documentation			
APPROVALS: Terry K. Roberts			



BRENHAM POLICE DEPARTMENT

1800 LONGWOOD DRIVE

PHONE: (979) 337-7337

FAX: (979) 337-7342



P.O. BOX 682

BRENHAM, TX, 77834-0682

To: Mayor and City Council

From: Chief Craig U. Goodman

Subject: Proposed Changes to Patrol Vehicles

Date: December 17, 2015

I am seeking approval to change the current color scheme, graphics and type of vehicles purchased for the patrol division of the Brenham Police Department. If approved, the changes would be phased in over a five year time period.

I am recommending that the department move away from Dodge Chargers to the Ford Explorer. The Charger historically has had significant challenges with the durability of its suspension and braking system. The Explorer provides greater comfort and space for officers. Its all-wheel drive system will improve handling, especially during inclement weather conditions.

The black and white color scheme is recognized throughout the country as a law enforcement vehicle and is a professional look. Theoretically, the new color scheme is a force multiplier because of an increase in agencies throughout Texas that have transitioned to the black and white vehicle. Departmental police personnel overwhelmingly support the recommendation for the new color scheme and graphics.

The graphics were designed to incorporate the department's badge and patch, Texas Best Practices Recognition sticker and the American flag (blue and white color scheme). The proposed graphics capture the uniqueness of the Brenham Police department and continues to symbolically illustrate the city's autonomy. Thank you for your consideration.

Craig U. Goodman
Chief of Police

"NO MAN IS ABOVE THE LAW AND NO MAN IS BELOW IT; NOR DO WE ASK ANY MAN'S PERMISSION WHEN WE REQUIRE HIM TO OBEY IT." THEODORE ROOSEVELT

Craig Goodman

From: Stephen Draehn
Sent: Monday, October 26, 2015 5:00 PM
To: Craig Goodman
Subject: 2011 Charger and 20102 Tahoe
Attachments: Maintenance Records.pdf

Attached are Maintenance Records from a 2011 Charger and a 2012 Tahoe for comparison. In my short time here at Maintenance, we have spent a large amount of money on repairs to the Dodge Chargers. The front end of the Dodge Charger is the culprit for a majority of the Maintenance cost. My recommendation for vehicles would be to change to an SUV type vehicle. I know the SUV type vehicles may cost a little more than a Charger, but the savings in Maintenance would make up the difference in price.

Stephen Draehn
Maintenance Superintendent
City of Brenham
979-337-7541



BUYBOARD #430-13
Vehicles and Heavy Duty Trucks
PRODUCT PRICING SUMMARY BASED ON CONTRACT
VENDOR: SILSBEE FORD, INC
1211 US HWY 96N
SILSBEE, TX 77656

End User: CITY OF BRENHAM Silsbee Rep: JARROD RUNNELS
 Contact: CHRIS JACKSON Phone/email: 409-895-3800 x 258
 Phone/email: 979-337-7324 / cjackson@cityofbrenham.org Date: Friday, November 13, 2015
 Product Description: 2016 FORD POLICE INT UTILITY

A. Bid Series: 102 A. Base Price: \$ 24,158.00

B. Published Options [Itemize each below]

Code	Options	Bid Price	Code	Options	Bid Price
51r	DR'S SPOT(LED BULB)	\$ 365.00		BLACK EXTERIOR	
86P	HEADLAMP PREP	\$ 125.00		2016 FORD UTILITY POLICE INTERIO	
86T	TAILLAMP PREP	\$ 55.00		3.5L V6 ECO BOOST / AUTO TRANS	
	REARVIEW CAMERA	INC		RUBBER FLOORS FRT/REAR AIR	
17A	REAR AIR CONDITIONING	\$ 610.00		PW&L, CRUISE, CLTH/VINYL	
			121	SOUND-OFF INTERIOR L-B	\$ 3,280.00
595	KEYLESS ENTRY KEY FOBS	\$ 260.00		DUAL RED/WHITE(GRILLE)	
				DUAL RED/WHITE(REAR DECK)	
99T	3.5L ECO-BOOST ENGINE	\$ 3,130.00		N-FORCE R/W&B/W LIC PLATE/GLA	
53M	SYNC HANDS FREE BLUETOOTH	\$ 290.00		CONTROLLER, SIREN, SPKR	
				HARNES	
Total of B. Published Options:					\$ 8,115.00

C. Unpublished Options [Itemize each below, not to exceed 25%] \$= 24.3 %

Options	Bid Price	Options	Bid Price
PAINT HOOD AND ROOF WHITE	\$ 975.00	INSTALL PWER SUPPLY FOR RADIO	INC
REAR ABS SEAT	\$ 730.00	SETINA PUSH BUMPER	\$ 275.00
REAR WINDOW GUARDS	\$ 195.00	SOUND OFF INTERSECTION LT R/B(MIRROR	\$ 310.00
SETINA PRISONER PARTITION	\$ 560.00	WILDFIRE EQ CABINET	\$ 1,875.00
IOT TO DESK. CONSOLE W/MDT PEDISTAL	\$ 585.00	EQUIPMENT SERVICES	\$ 2,332.00
CUSTOMER TO SUPPLY TABLET MOUNT			
Total of C. Unpublished Options:			\$ 7,837.00

D. Pre-delivery Inspection:	\$ -
E. Texas State Inspection:	\$ -
F. Manufacturer Destination/Delivery:	\$ -
G. Floor Plan Interest (for in-stock and/or equipped vehicles):	\$ -
H. Lot Insurance (for in-stock and/or equipped vehicles):	\$ -
I. Contract Price Adjustment:	
J. Additional Delivery Charge: <u>260</u> miles	\$ 455.00
K. Subtotal:	\$ 40,565.00
L. Quantity Ordered <u>3</u> x K =	\$ 121,695.00
M. Trade in:	
N. BUYBOARD Administrative Fee (\$400 per purchase order)	\$ 400.00
Total Price Including Buyboard Fee	\$ 122,095.00



OnSiteDecals, LLC
12807 Royal Drive, Suite 101
Stafford, TX 77477

Phone: (281) 994-9000, Fax: (832) 939-8539
Website: www.onsitedecals.com
Email: onsitedecals@gmail.com

Quote

2134

Customer Brenham Police Department
1800 Longwood Drive
Brenham, TX 77834

Customer Point of Contact Corp. Chris Jackson
Phone (Main) (979) 337-7324
Work Number
Home Number
Mobile Number (979) 337-1079
Email cjackson@cityofbrenham.org

Issue Date 11/10/15
Expiration Date 1/9/16
Sales Rep(s) Kelly Ann

Agency Information Brenham Police Department
Upfitter N/A

AGENCY TYPE POLICE

Charge Name	Description	Quantity	Unit	Charge
Price Per Unit	Design, manufacture and install graphics on Brenham Police in reflective (Price does not include any wrap) \$485 each	3.00	Each	\$1,455.00

Subtotal \$1,455.00
Tax \$0.00
Total \$1,455.00

Any questions or comments can be directed to Kelly Burke, cell: 281-994-9000 or
email: kellyannburkeosd@gmail.com

OnSiteDecals.com LLC - America's Graphics Authority



Warranty - Standard Equipment & Specs

Warranty

<i>Basic</i>			
Distance	36000 miles	Months	36 months
<i>Powertrain</i>			
Distance	100000 miles	Months	60 months
<i>Corrosion Perforation</i>			
Distance	Unlimited miles	Months	60 months
<i>Roadside Assistance</i>			
Distance	60000 miles	Months	60 months

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

2016 Ford Explorer

Highlights:

- Color scheme black and white (roof and hood painted white)
- New graphic design
- Pursuit-rated vehicles
- 75 mph rear-impact crash tested
- AWD (all-wheel drive)
- twin-turbo, direct-injection ECO Boost V6 engines
- estimated 15 city/20 highway mileage per gallon
- engine and transmission components are backed by the assurance of the earlier of 5 years or 100,000



PLEASE NOTE: VEHICLE AND GRAPHICS PICTURED ARE FOR CONCEPTUAL PURPOSES ONLY. ACTUAL SIZE AND COLOURS MAY VARY ON ACTUAL VEHICLE.

DECEMBER 2, 2015

<http://www.811brenham.org/1e1ee/>

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ONE8DEALS.COM
 WE ARE THERE!
 281-994-5000

BRENHAM POLICE 2016 FsuV CONCEPT 11



AGENDA ITEM 20

DATE OF MEETING: December 17, 2015		DATE SUBMITTED: December 10, 2015
DEPT. OF ORIGIN: Public Works		SUBMITTED BY: Dane Rau
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon a Request from Carey Council for a Reduction in the Annual Hay Lease Payment for the Brenham Municipal Airport and Authorize the Mayor to Execute Any Necessary Documentation		
SUMMARY STATEMENT: On May 30, 2012 Mr. Council was awarded the hay lease for the Brenham Business Park (96.5 ac), Brenham Industrial Park (76.25 ac.). In 2014 an addendum was made to include the lease of the Airport Property to the original contract that included 131.02 ac. Mr. Council has a total of 303.77 ac leased for hay harvesting from the City of Brenham/BCDC. The annual amount paid for the leases totals \$4,889.72. Due to an adjustment in the lease term during the last addendum staff decided to have an expiration date of December 31, 2015 for all leases. By doing this it allowed the leases to end during the non-growing season and allowed any new lessee to begin harvesting hay on the first cutting rather than switching lessee(s) in the middle of hay season. When this was done the 12 month lease ended on May 30, 2015 and the new lease ran June 1 st 2015-December 31, 2015. In August Mr. Council was billed \$1,628.28 for those months. The prorated portions were (\$321.20 for SWIP), (\$755.16 for BIP), and (\$551.92 for Airport). Carey has written a letter which explains his request to waive the billed amount of \$1,628.28 for this period of time. Since the City of Brenham only receives the revenue pertaining to the Airport council can only consider accepting or rejecting the request related to the \$551.92 for the Airport. Staff will take the request to BCDC in January. Several years ago during the drought, council waived the rate for Marvin Koehne who only received 28 bales of hay for the entire year off of the old landfill property. Mr. Council was aware of this and is asking that his request be considered. Carey has indicated that during the period of June 1, 2015-December 31, 2015 he was unable to make any cuttings of hay either due to the lack of rainfall during the late summer months, too much rainfall once the vegetation matured (not allowing large equipment to operate), or because of the early frost depleting the vegetation.		

Staff has a couple feelings towards this request. One, the conditions of 2015 were sporadic with a lot of rainfall around Memorial Day, several months of little to no rainfall and then in late October it rained basically every weekend through November with an early frost. Two, we do feel that hay could have been made during this time frame but due to schedule conflicts or other reasons it was not.

We would like to see what council recommends regarding waiving the \$551.92 for the period of June 1, 2015-December 31, 2015. We are not in favor of allowing another cutting due to the uncertainty as who will get the bid in 2016.

STAFF ANALYSIS (For Ordinances or Regular Agenda Items):

A. PROS:

B. CONS:

ALTERNATIVES (In Suggested Order of Staff Preference):

ATTACHMENTS: (1) Request letter from Council Crosswinds Ranch

FUNDING SOURCE (Where Applicable):

RECOMMENDED ACTION:

APPROVALS: Terry K. Roberts

Council Crosswinds Ranch
875 Pledger Rd
Brenham, Tx 77833

December 4, 2015
City of Brenham
Terry Roberts, City Manager

As you know we are at the end of my 3 year commitment of leasing City property for hay production. For the past 3 years, the weather has been good for the most part, and a reasonable yield was made from the properties at The Industrial Park, the Business Park and the Airport. This year, however, the rain prevented a hay cutting until Jun/Jul on these properties. This delayed a fall cut due to not being able to get a Spring cut until summertime. Throughout the summer there was virtually no substantial rainfall to enable grass growth. I waiting throughout September and into October for moisture to allow the grass to grow to a reasonable height to cut and bale. Mother Nature had a different idea. In October it rained every weekend until November. When the properties finally dried out enough to enter, the temperatures dropped to freezing and we had a frost depleting all protein and nutrients in the grass. The USDA is aware of these issues that Washington and surrounding Counties have faced this Summer and Fall, but they only reimburse for lack of water or drought conditions.

For the past three years I have had an annual lease. This year my lease ran for only six months, during which time there was no production due to weather conditions. These conditions were not even insurable (I do have crop insurance). I am asking The City of Brenham to either waive the lease amount for these three properties for Fall 2015 in the amount of \$1,628.28, or accept my payment for Fall lease and allow me to get a cutting of hay in the Spring off the properties listed above and then re-lease the properties afterwards.

Thank you for your consideration, please contact me at 979/277-2224

Carey Council
Council Crosswinds Ranches



AGENDA ITEM 21

DATE OF MEETING: December 17, 2015	DATE SUBMITTED: December 8, 2015
DEPT. OF ORIGIN: Community Services	SUBMITTED BY: Wende Ragonis

MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	

AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon a Recommendation from the Tourism and Promotions Council Sub-Committee Related to the Use of Hotel Occupancy Tax Funds for the Marketing and Promotion of the Simon Conference Center and Authorize the Mayor to Execute Any Necessary Documentation

SUMMARY STATEMENT: Over the course of the past year, members from the Brenham Main Street Historic Preservation, Inc. (BMSHP) Board of Directors have approached the City to discuss the long term ownership and operation of the Barnhill Center at the Historic Simon Theatre. Mr. Hal Moorman, the BMSHP Board Chairman presented a progress report to City Council at the June 5, 2014 Council meeting which initiated the City’s evaluation of the possible ownership and/or operation of the Barnhill Center. To lead the City’s evaluation efforts, a sub-committee of Council members including the Mayor, Mr. Goss and Mrs. Barnes-Tilley was established. This fall, the BMSHP Board presented a FY15-16 Hotel Occupancy Tax (HOT) funding request along with an anticipated operating budget to the City for consideration. With the information provided by the BMSHP Board, staff has identified expenditures which are eligible for HOT funding. For expenditures to be eligible for HOT funding, they must meet the two part test: 1) every expenditure of HOT funds must put “heads on beds” and 2) every expenditure of HOT funds must fit into one of the statutorily authorized categories. Chapter 351 of the State of Texas Tax Code addresses Hotel Occupancy Tax (HOT).

The BMSHP HOT funding request was presented and discussed at the November 18, 2015 and December 7, 2015 Council sub-committee meetings. The items listed in the table below were identified from the BMSHP documentation by the Council sub-committee and recommended for HOT funding.

Barnhill Center at the Historic Simon Theater Marketing and Promotion	
Marketing Materials (a)	\$ 7,500
Advertising (b)	\$ 20,000
Meeting Planner "Familiarization" (c)	\$ 8,500
Sales / Marketing / Meeting and Event Management (d)	\$ 45,000
Total Recommended to Fund	\$ 81,000

As more study is given to the City's role in the operation and/or long term ownership of the Barnhill Center, allocating HOT funds for the promotion of the Barnhill Center will provide resources needed to market and promote the facility as a conference destination.

In addition to the HOT funds requested, the BMSHP Board has requested in-kind assistance from the City in the form of IT and basic maintenance support and event tear down and set up. The City departments can offer some operational support, but these in-kind support services will need to be closely managed as not to over extend the City's personnel resources. As discussed in the Council sub-committee meeting December 7, 2015, a memo of understanding (MOU) can be drafted to define the expectations of both the City and the BMSHP Board of Directors. This agreement would be drafted based upon the expectations of Council identified at the December 17, 2015 Council meeting.

STAFF ANALYSIS (For Ordinances or Regular Agenda Items):

A. PROS: Provides HOT funding for the marketing and promotion of the BMSHP owned venue, the Barnhill Center at the Historic Simon Theater, as a conference center destination. The anticipated impact of these HOT funds is to stimulate mid-week conference business which will 1) put "heads on beds" and 2) meet the statutory requirement of operating a convention or conference center.

B. CONS: The HOT funds invested into conference destination marketing may not have the anticipated impact due to outside market factors.

ALTERNATIVES (In Suggested Order of Staff Preference):

ATTACHMENTS: (1) BMSHP provided Operating Budget; and (2) BMSHP HOT Fund Request

FUNDING SOURCE (Where Applicable): HOT fund reserve account

RECOMMENDED ACTION: Approve the allocation of HOT funds in the amount of \$81,000 for marketing and promotion of the Simon Conference Center as a conference center destination and authorize the Mayor to execute a memo of understanding (MOU) to define the expectations of both parties through September 30, 2016.

APPROVALS: Terry K. Roberts

2015-2016 BARNHILL CENTER OPERATING BUDGET	
PROJECTED INCOME	<u>2016</u>
Rentals/Fees/Tickets	103,000
Fund Development (fundraising)	
Events	5,000
Grants	
Sponsorships	4,000
Memberships	10,000
Concessions & Merchandise	20,000
TOTAL INCOME	142,000
EXPENSES	
<u>MARKETING/ADVERTISING</u>	
Website/Brand Development	\$ 5,000
CRM Software (for scheduling, marketing, ticketing, billing, reports)	\$ 12,000
Marketing Materials	\$ 7,500
Advertising	\$ 20,000
Meeting Planner "Familiarization" (Brenham Educational Event)	\$ 8,500
<u>OPERATIONS</u>	
Sales/Marketing/ Meeting & Event Management	\$ 45,000
Part-Time Meeting & Event Staff	\$ 14,000
Meeting & Event Setup/Teardown	in-kind/COB
IT Coordination with support staff	in-kind/COB
Office setup within the facility	in-kind/COB
<u>SERVICES & CONTRACTS</u>	
Utilities	\$ 30,000
Insurance	\$ 45,500
Janitorial	\$ 7,000
IT Support	\$ 10,000
Accounting Support	\$ 12,000
Office Set-Up/Supplies	\$ 6,000
Telephone	\$ 9,000
Elevator Maintenance	\$ 4,420
Alarm - Fire and Security	\$ 3,000
TOTAL EXPENSES	\$ 238,920.00

THE BARNHILL CENTER AT HISTORIC SIMON THEATRE				
2015-2016 HOT REQUEST				
	<u>Estimated Costs</u>	<u>HOT Request</u>		<u>BMSHP</u>
<u>MARKETING/ADVERTISING</u>				
Website/Brand Development	\$ 5,000	\$ 3,500		\$ 1,500
CRM Software (for scheduling, marketing, ticketing, billing, reports)	\$ 12,000	\$ 8,500		\$ 3,500
Marketing Materials	\$ 7,500	\$ 7,500	(a)	
Advertising	\$ 20,000	\$ 20,000	(b)	
Meeting Planner "Familiarization" (Brenham Educational Event)	\$ 8,500	\$ 8,500	(c)	
<u>OPERATIONS</u>				
Sales/Marketing/ Meeting & Event Management	\$ 45,000	\$ 45,000	(d)	
Part-Time Meeting & Event Staff	\$ 14,000	\$ 7,000		\$ 7,000
<u>SERVICES & CONTRACTS</u>				
Utilities	\$ 30,000	\$ 15,000		\$ 15,000
Insurance	\$ 45,500	\$ 22,750		\$ 22,750
Janitorial	\$ 7,000	\$ 3,500		\$ 3,500
IT Support	\$ 10,000	\$ 5,000		\$ 5,000
Accounting Support	\$ 12,000	\$ 6,000		\$ 6,000
Office Set-Up/Supplies	\$ 6,000	\$ 3,000		\$ 3,000
Telephone	\$ 9,000	\$ 4,500		\$ 4,500
Elevator Maintenance	\$ 4,420	\$ 2,210		\$ 2,210
Alarm - Fire and Security	\$ 3,000	\$ 1,500		\$ 1,500
TOTALS:	\$ 238,920	\$ 163,460		\$ 75,460



AGENDA ITEM 22

DATE OF MEETING: December 17, 2015		DATE SUBMITTED: December 11, 2015	
DEPT. OF ORIGIN: Administration		SUBMITTED BY: Rex Phelps	
MEETING TYPE:		CLASSIFICATION:	
<input checked="" type="checkbox"/> REGULAR		<input type="checkbox"/> PUBLIC HEARING	
<input type="checkbox"/> SPECIAL		<input type="checkbox"/> CONSENT	
<input type="checkbox"/> EXECUTIVE SESSION		<input checked="" type="checkbox"/> REGULAR	
		<input type="checkbox"/> WORK SESSION	
ORDINANCE:			
<input type="checkbox"/> 1 ST READING			
<input type="checkbox"/> 2 ND READING			
<input type="checkbox"/> RESOLUTION			
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the Purchase and Installation of Playground Equipment for the Planned Park Development Project Connecting Fireman’s Park and the Nancy Carol Roberts Memorial Library and Authorize the Mayor to Execute Any Necessary Documentation			
SUMMARY STATEMENT: The “Alvin and Lucy Owsley Foundation” donated \$750,000 to fund the park expansion project which has been approved by the City Council. These funds have been received and will be available to complete the project. Staff is requesting approval to order the playground equipment for \$205,219.47 from the PlayWell Group, Inc. And, authorize the approval for installation from the PlayWorks, Inc. for \$43,914.90. The total cost of the playground equipment with installation is \$249,134.37.			
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):			
A. PROS: Enhance the area consistent with the parks master plan and provide new park facilities for the community			
B. CONS: None Identified			
ALTERNATIVES (In Suggested Order of Staff Preference):			
ATTACHMENTS: (1) Quotes from The PlayWell Group; and (2) Conceptual drawings			
FUNDING SOURCE (Where Applicable): Donations			
RECOMMENDED ACTION: Approve the purchase and installation of playground equipment from The PlayWell Group in the amount of \$249,134.37 for the Planned Park Development Project connecting Fireman’s Park and the Nancy Carol Roberts Memorial Library and authorize the Mayor to execute any necessary documentation			
APPROVALS: Terry K. Roberts			



The PlayWell Group, Inc.

Athletic, Park, and Playground Equipment
Serving Texas, New Mexico, Oklahoma, and Arkansas since 1988

www.playwellgroup.com
800-726-1816
800-560-9150 (fax)

QUOTATION

QUOTE # 2913 12/10/2015

BILL TO:
City of Brenham
PO Box 1059
Brenham, TX 76629

Phone: (979) 337-7407

SHIP TO:
The Playwell Group
23024 Yupon
City of Brenham-Michael Mansfield Park
Wade-Aaron Marshall
Porter, TX 77365

Phone: (979) 337-7407

CUST. PO #	TERMS	SALES REP	COUNTY		QUOTE EXPIRATION
	NET 30	RDE	WASHINGTON		1/10/2016
ITEM	DESCRIPTION	QTY	LIST PRICE	DISC. PRICE	TOTAL
BUYBOARD	BUYBOARD CONTRACT #423-13 EXPIRES 9/30/2016			0.00	0.00
	PLAYWORLD 2015 PRICES				
350-1306	WILDERNESS HIDEOUT	1	68226.00	61,403.40	61,403.40
350-1425	FORT WILDERNESS	1	24754.00	22,278.60	22,278.60
ZZXX1410	6' PERMANENT BENCH (COATED PLANKS & FRAME)	6	445.00	400.50	2,403.00
ZZXX0165	2-5 YEARS OLD RISK MANAGEMENT SIGN	1	712.00	640.80	640.80
ZZXX0175	5-12 YEARS OLD RISK MANAGEMENT SIGN	1	712.00	640.80	640.80
SWING-S8-6	8' STANDARD DUTY, 6-UNIT SWING	1	2669.00	2,402.10	2,402.10
AMC0006	SWING INFANT SEAT	2	161.39	145.25	290.50
SHIP	SHIPPING AND HANDLING - PLAYWORLD	1	8732.44	8,732.44	8,732.44
SUPER SPAN 60X...	SHADE STRUCTURES 2015 PRICING				
	60X60X13 MULTI-LEVEL SUPER SPAN SHADE STRUCTURE INCLUDING (1) TOP, (4) POSTS, 90MPH WINDLOAD, 5LBS PSF SNOWLOAD & SHADESURE CLOTH	1	56849.23	51,164.31	51,164.31
ANCHOR BOLTS	ANCHOR BOLTS	1	1107.69	996.92	996.92
SED USA	SEALED ENGINEERED DRAWINGS	1	1307.69	1,176.92	1,176.92
SHIP	SHIPPING AND HANDLING - SHADE STRUCTURE	1	2331.38	2,331.38	2,331.38
PIP TOT TURF	ROBERTSON RECREATIONAL SURFACES				
	POURED IN PLACE SURFACING - 2737 SQ FT @ 3.5"DEPTH, AROMATIC, 100% STD EPDM	1	51509.24	46,358.32	46,358.32
	PRICING INCLUDES MATERIALS, INSTALL & FREIGHT				
	SAFESURF, INC.				
FIBER SAFESURF	ENGINEERED WOOD FIBER	85	17.33	15.60	1,326.00
TIMBERS SAFESU...	BORDER TIMBERS	39	28.00	25.20	982.80
RAMP SAFESURF	ACCESS RAMP	1	653.33	588.00	588.00
FABRIC SAFESURF	GEOTEXTILE FABRIC	1,800	.16	0.14	252.00
SHIP	SHIPPING AND HANDLING - SAFESURF	1	1251.18	1,251.18	1,251.18

QUOTE VALID FOR 30 DAYS. Product will be ordered upon receipt of written approvals and/or deposit. Please email or fax all pages.
PLEASE REMIT YOUR DEPOSIT TO:

THE PLAYWELL GROUP, INC.
9430 SAN MATEO BLVD., NE, UNIT G
ALBUQUERQUE, NM 87113

Date _____ Signature _____

SUBTOTAL	\$205,219.47
SALES TAX (0.0%)	\$0.00
TOTAL	\$205,219.47



PlayWorks, Inc.

Athletic, Park, and Playground Equipment

info@playwellgroup.com
 800-726-1816
 800-560-9150 (fax)

INSTALLATION QUOTE

QUOTE #
 1195

12/9/2015

BILL TO:

City of Brenham
 Accounts Payable
 200 West Vulcan Street
 Brenham, TX 77833

Phone: (979) 337-7407

INSTALLATION SITE:

City of Brenham
 Michael Mansfield Owsley Memorial Park
 Dane Rau
 303 North Austin Parkway
 Brenham, TX 77833

Phone: (979) 337-7407

CUST. PO#	TERMS	SALES REP	COUNTY	QUOTE EXPIRATION
	NET 30	RDE	WASHINGTON	1/8/2016
ITEM	DESCRIPTION	LIST PRICE	QTY	TOTAL
BUY BOARD	BUY BOARD CONTRACT #423-13 EXPIRES 9/30/2016 WADE CONTRACTORS	0.00		0.00
350-1306	CHALLENGER WILDERNESS HIDEOUT	11,972.57	1	11,972.57
350-1425	PREDESIGN CHALLENGER FORT WILDERNESS	4,343.93	1	4,343.93
ZZXX1410	6' PERMANENT BENCH (COATED PLANKS & FRAME)	78.09	6	468.54
ZZXX0165	2-5 YEARS OLD RISK MANAGEMENT SIGN	124.94	1	124.94
ZZXX0175	5-12 YEARS OLD RISK MANAGEMENT SIGN	124.94	1	124.94
SWING-S8-6	8' STANDARD DUTY 6-UNIT SWING	468.36	1	468.36
AMC0005	SWING BELT SEAT	28.32	2	56.64
INSTALL WADE	INSTALL 60X60 MULTI LEVEL SUPERSPAN SHADE STRUCTURE PERMITS NOT INCLUDED	15,354.84	1	15,354.84
STONE-BASE	STONE BASE CRUSHED	6,003.74	1	6,003.74
CONCRETE	CONCRETE CURBING MOW STRIP 4" THICK X 12" WIDE	3,421.94	1	3,421.94
TIMBERS-SAFES...	TIMBERS SAFESURF	8.78	39	342.42
RAMP SAFESURF	ADA RAMP	54.84	1	54.84
FIBER SAFESURF	ENGINEERED WOOD FIBER	11.52	85	979.20
FABRIC SAFESU...	GEOTEXTILE FABRIC	0.11	1,800	198.00

QUOTE VALID FOR 30 DAYS. Install will be ordered upon receipt of written approvals and/or deposit.

TOTAL \$43,914.90

PLEASE REMIT PAYMENT TO:
 PLAYWORKS, INC.
 9430 SAN MATEO BLVD., NE, UNIT G
 ALBUQUERQUE, NM 87113

Date _____ Signature _____

MICHAEL MANSFIELD OWSLEY MEMORIAL PLAYGROUND

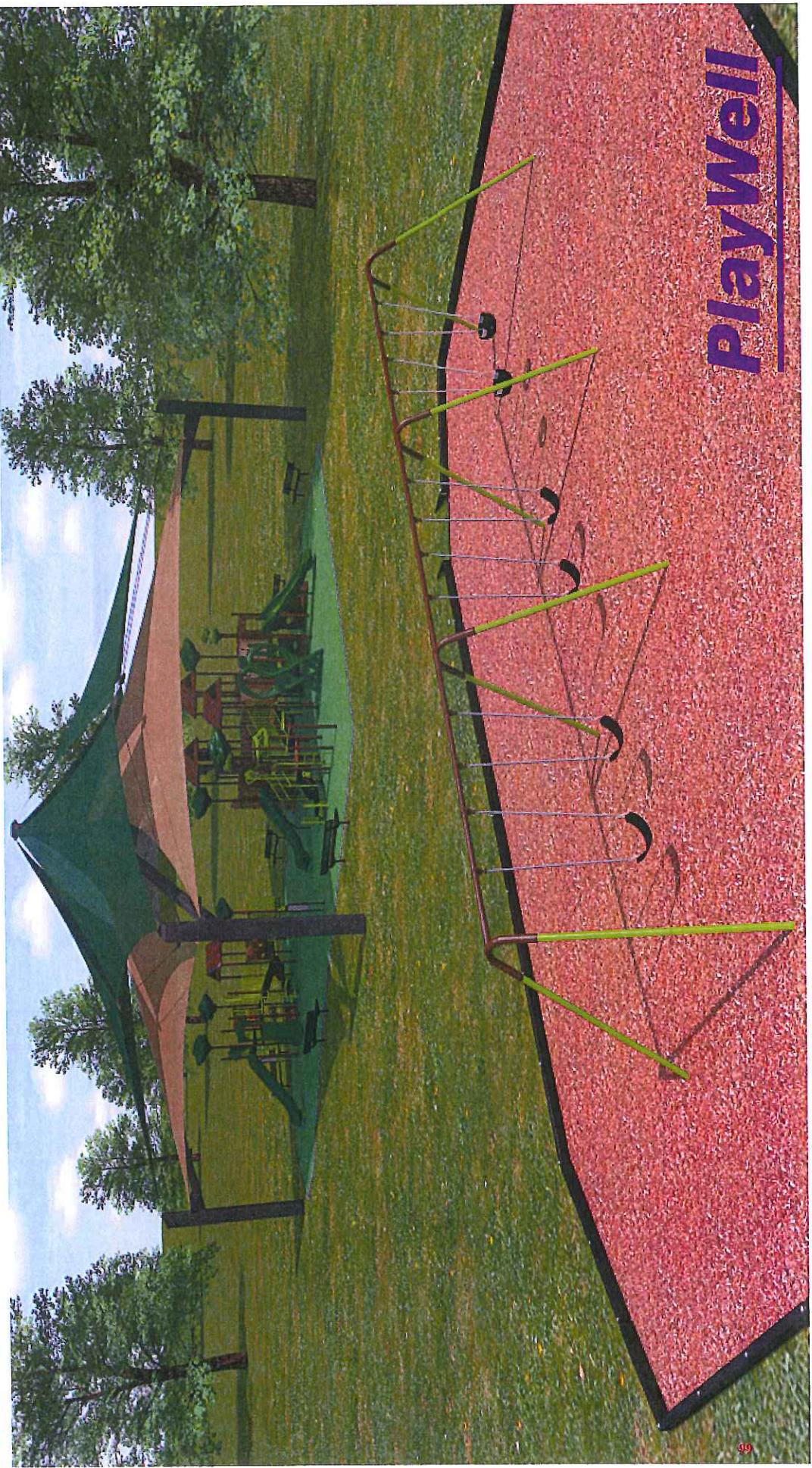
City of Brenham



PlayWell

MICHAEL MANSFIELD OWSLEY MEMORIAL PLAYGROUND

City of Brenham



PlayWell

MICHAEL MANSFIELD OWSLEY MEMORIAL PLAYGROUND



City of Brenham



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City of Brenham



PlayWell



AGENDA ITEM 23

DATE OF MEETING: December 14, 2015		DATE SUBMITTED: December 10, 2015	
DEPT. OF ORIGIN: Administration		SUBMITTED BY: Terry Roberts	
MEETING TYPE:		CLASSIFICATION:	
<input checked="" type="checkbox"/> REGULAR		<input type="checkbox"/> PUBLIC HEARING	
<input type="checkbox"/> SPECIAL		<input type="checkbox"/> CONSENT	
<input type="checkbox"/> EXECUTIVE SESSION		<input checked="" type="checkbox"/> REGULAR	
		<input type="checkbox"/> WORK SESSION	
ORDINANCE:			
<input type="checkbox"/> 1 ST READING			
<input type="checkbox"/> 2 ND READING			
<input type="checkbox"/> RESOLUTION			
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon Recommendations for Appointments to Various City Advisory Boards			
SUMMARY STATEMENT: See attached memo from Terry Roberts.			
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):			
A. PROS:			
B. CONS:			
ALTERNATIVES (In Suggested Order of Staff Preference):			
ATTACHMENTS: (1) Memo from Terry Roberts; and (2) Summary pages for each board.			
FUNDING SOURCE (Where Applicable):			
RECOMMENDED ACTION: Approve the recommendations for appointments to various city advisory boards, as presented.			
APPROVALS: Milton Y. Tate, Jr.			



To: Mayor and City Council
From: Terry K. Roberts, City Manager
Subject: Advisory Board Recommendations for 2016
Date: December 10, 2015

Under the City's policy for advisory board appointments, persons interested in serving must fill out an application of appointment. This includes current board members who are willing and interested in continuing their service.

According to the City's policy, the Mayor and City Manager are to review the board appointments and offer a recommendation to the City Council. Our recommendations are shown below:

Park and Recreation Advisory Board: The two incumbents who are eligible for reappointment have expressed a willingness to stay on the board and are recommended for reappointment: They are Robert Haberman and Jim Baker.

One vacancy still remains for the position vacated by Jeff Tilley, who does not wish to seek reappointment. This appointment will be brought back to Council in January.

Main Street: The two incumbents who are eligible for reappointment have expressed a willingness to stay on the board and are recommended for reappointment. They are Traci Pyle and Tommy Upchurch.

In February 2014, the Main Street Board was increased from nine (9) to eleven (11) members. As a result of the increase in board members there is still one (1) vacancy. This appointment will be brought back to Council in January.

The packet includes a recap of the two boards and their members for your review. If you have any questions, please contact the Mayor or I.

MAIN STREET BOARD

Term of Office: Three Years
Meeting Schedule: Monthly, 1st Monday @ 4:00 p.m.
Responsible Staff Member: Jennifer Eckermann

Position	Board Member	Term Expiration
1	Traci Pyle	December, 2015
2	Margie Young	December, 2016
3	Tiffany Morisak	December, 2017
4	Vacant	December, 2015
5	Jon Hill	December, 2016
6	John Herman	December, 2017
7	Tommy Upchurch	December, 2015
8	Mark Schneider	December, 2016
9	Wendy Frazier	December, 2017
10	Susan Canty	December, 2017
11	Connie Wilder	December, 2017

P1. Traci Pyle: Requested reappointment

P4. Vacant

P7. Tommy Upchurch: Requested reappointment

PARKS & RECREATION ADVISORY BOARD

Term of Office: Three Years
Meeting Schedule: Monthly, 2nd Wednesday @ Noon
Responsible Staff Member: Wende Ragonis/Paula Shields

Position	Board Member	Term Expiration
1	Jeff Tilley	December, 2015
2	Kenneth Goessler	December, 2016
3	Bill Betts	December, 2017
4	Jim Baker	December, 2015
5	Delbert Boeker	December, 2016
6	Paula Buls	December, 2017
7	Robert Haberman	December, 2015
8	Pam Hohlt	December, 2016
9	Luis Mendoza	December, 2017

P1. Jeff Tilley: Will not seek reappointment

P4. Jim Baker: Requested reappointment

P7. Robert Haberman: Requested reappointment