



**CITY OF BRENHAM APPLICATION FOR  
VENDOR/SOLICITOR/PEDDLER  
PERMIT TO OPERATE**

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**COMPANY/ORGANIZATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Local Contact #: (\_\_\_\_) \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Supervisor Contact # (\_\_\_\_) \_\_\_\_\_

Form of Entity (circle one): Corporation / Partnership / LLC / Sole Proprietorship / Other

State of Incorporation/Formation: \_\_\_\_\_ Sales Tax No: \_\_\_\_\_

Federal Tax ID No: \_\_\_\_\_

Web Address (if applicable): \_\_\_\_\_

A brief description of the proposed activity, including, but not limited to, the hours and location(s) for which such activity will take place. Copies of literature to be distributed can be attached to this Application:

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Charitable Solicitations Only – Specify the purpose for which gross receipts derived from solicitation or other activities are to be used: \_\_\_\_\_

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## APPLICANT INFORMATION

Legal Name of Applicant: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone Number: (\_\_\_\_) \_\_\_\_\_ Alternate Number: (\_\_\_\_) \_\_\_\_\_

DL#: \_\_\_\_\_ State: \_\_\_\_\_ Valid? Yes No

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

The year, make, model, color and license plate number of any vehicle that will be used:

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Method of solicitation:  Door to Door  Other: \_\_\_\_\_

Approximate Dates Solicitors will be in the City: \_\_\_\_\_

- Any person acting as a canvasser, peddler, or solicitor is prohibited from entering the premises of a private residence prior to 10:00 a.m. or after 8:00 p.m.

Name of other Cities/Communities the applicant has worked as a solicitor in the past twelve (12) months:

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*Have you above ever been found guilty of a criminal offense involving crimes against property, moral turpitude and/or a felony by any Court within the last seven (7) years? \_\_\_\_\_ Yes; \_\_\_\_\_ No. If "Yes", please identify the offense, State of conviction and penalty imposed (attach additional sheets if necessary):*

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- Failure to comply with all city ordinances may result in revocation of permit(s)

**I, THE UNDERSIGNED, HEREBY CERTIFY THAT THE INFORMATION PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT, AND ANY FALSE, MISLEADING, INCORRECT OR INCOMPLETE INFORMATION SHALL BE GROUNDS FOR DENIAL OR REVOCATION OF ANY PERMIT.**

\_\_\_\_\_  
Signature of Applicant/Agent

*As the employer/sponsor of the individuals whose names are listed and attached to this application, I accept the responsibilities imposed by State Law and City Ordinance for the acts of my employees/agents. \_\_\_\_\_ [Initial]*

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## ATTACHMENTS

[Attach the following to this Application; see Ordinance No. O-09-022 for details]

- Copy of written permission to operate, if on private property
  - Copy of city health inspection form, if selling food
  - Copy of photo identification for each person requesting a permit (Sec. 16-4.b.)
  - Two recent photographs for each person requesting a permit (Sec. 16-4.b.)
  - Notice of Solicitor Ordinance Regulation
  - Statement of criminal offenses, if any (Sec. 16-4.h. and Sec. 16-4.4.)
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## ACKNOWLEDGEMENT

**I acknowledge receipt of a copy of Chapter 16 from the City of Brenham's Code of Ordinances defining the City's regulations applicable to canvassers, itinerant vendors, peddlers, and solicitors. I agree to comply with all provisions of Chapter 16 of the City of Brenham Code of Ordinances, and I further agree to comply with all other applicable laws, ordinances and regulations.**

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\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

**Approved**

**Denied**

Reason for Denial: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
City Manager or Designee

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*\*For City Use Only\**

Date Received: \_\_\_\_\_

Amount Paid: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Permit Issued By: \_\_\_\_\_

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**ADDITIONAL APPLICANT INFORMATION**

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Alternate Number: \_\_\_\_\_

DL#: \_\_\_\_\_ State: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

The year, make, model, color and license plate number of any vehicle that will be used:  
\_\_\_\_\_  
\_\_\_\_\_

*Have you above ever been found guilty of a criminal offense involving crimes against property, moral turpitude and/or a felony by any Court within the last seven (7) years? \_\_\_\_\_ Yes; \_\_\_\_\_ No. If "Yes", please identify the offense, State of conviction and penalty imposed (attach additional sheets if necessary):*

\_\_\_\_\_  
\_\_\_\_\_

- Failure to comply with all city ordinances may result in revocation of permit(s)

**I, THE UNDERSIGNED, HEREBY CERTIFY THAT THE INFORMATION PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT, AND ANY FALSE, MISLEADING, INCORRECT OR INCOMPLETE INFORMATION SHALL BE GROUNDS FOR DENIAL OR REVOCATION OF ANY PERMIT.**

\_\_\_\_\_  
Signature of Applicant/Agent **Approved** **Denied**

Reason for Denial: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
City Manager or Designee

***This form must be completed by the employee; attach a separate page for each employee***

**NOTICE OF SOLICITOR ORDINANCE REGULATIONS**  
**(To be signed and attached to each Original Application)**

**PERMIT CARD**

- Each license shall be worn on the outer clothing of the individual for whom it was issued so as to be immediately visibly to any person who might be approached by said person (16-9)

**PERMITTED HOURS OF SOLICITATION**

- Any person acting as a solicitor is prohibited from entering the premises of a private residence in the City prior to 10:00 a.m. or after 8:00 p.m. (16-11)

**PROHIBITED METHODS OF SOLICITATION**

**No solicitor, peddler, itinerant vendor, or canvasser shall:**

- Solicit or Peddle for a purpose other than that set out in the application upon which the license was issued.
- Enter upon any private property where the property has clearly posted in the front yard a sign visible from the right of way (public or private) indicating a prohibition against peddling, soliciting and/or canvassing.
- Remain upon any private property where a notice in the form of a sign or sticker is placed upon any door or entrance way leading into the residence or dwelling at which guests would normally enter, which sign contains the words “no soliciting” or “no solicitors” and which is clearly visible.
- Remain on private property without the permission of the owner or occupant, or if asked to leave.
- Use or attempt to use any entrance other than the front or main entrance to the residence or dwelling.
- Remove any yard sign, door or entrance sign that gives notice to such person that the resident or occupant does not invite solicitors.
- Enter upon the property of another except between the hours of 10:00 a.m. and 8:00 p.m.
- Shall not locate in any street or highway right-of-way

**YOUR ORGANIZATION’S PERMITS TO SOLICIT MAY BE REVOKED FOR ANY OF THE FOLLOWING:**

- If the applicant/licensee has been convicted of any felony or misdemeanor involving moral turpitude within the past seven (7) years.
- The individual for whom a license is requested or issued has been convicted of any felony or misdemeanor involving moral turpitude within the past seven (7) years.
- Any statement upon the application if false; or
- The applicant/licensee and/or an employee/agent of the applicant/licensee fails to comply with any other provision of Chapter 16 of the Code of Ordinances.
- Additionally, if a licensee is convicted of any felony or a misdemeanor involving moral turpitude, during the term of the license, and fails to notify the City Secretary of such conviction, the licensee shall forfeit the existing license, and shall be required to submit a new license application for review and consideration by the City Manager.

APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_