



**Development  
Services Department**  
200 W. Vulcan  
Brenham, TX 77833

Contact Us:  
979-337-7220  
cityofbrenham.org

## CITY OF BRENHAM TEMPORARY FOOD ESTABLISHMENT APPLICATION

**Note:** This completed application and a twenty-five dollar (\$25.00) permit fee must be received by the City of Brenham at least eight (8) days prior to operation. **INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.** Application for a permit does not guarantee that a permit will be granted.

**Note:** Any application and permit fee received by the City of Brenham within seven (7) days of operation will have a twenty-five dollar (\$25.00) late charge added to the permit fee. For a total charge of fifty dollars (\$50.00).

**Note:** All temporary food establishments (TFEs) shall meet the requirements of the Texas Food Establishment Rules (Temporary Food Establishments, Section 229.170) and are subject to inspection at any time during operation.

**Note:** Operating a temporary food establishment without an approved permit is a violation of City regulations. Legal action or closure may be imposed against such an operation.

**Owner Name:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_ **Zip:** \_\_\_\_\_

**Business Name:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

**Owner Email Address:** \_\_\_\_\_

1. Are you vending during a festival? (circle one)    YES                    NO

2. Which festival? \_\_\_\_\_

3. Date(s) of operation: \_\_\_\_\_

4. Hours of operation: \_\_\_\_\_

5. Location of booth set up: \_\_\_\_\_

6. Type of set up (check one):

(    ) SELF CONTAINED FOOD SERVICE TRAILER

(    ) TENT/AWNING/CANOPY - Size \_\_\_\_\_ X \_\_\_\_\_

(    ) OTHER (Please explain) \_\_\_\_\_

7. List all food and beverage items that will be served: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Describe equipment to be used at the event for:  
A. Cooking/Reheating \_\_\_\_\_  
B. Cold Holding \_\_\_\_\_  
C. Hot Holding \_\_\_\_\_

9. Handwashing: ( ) Plumbed sink ( ) Gravity flow with spigot

10. Utensil washing: ( ) Plumbed utility sink (3 compartments) ( ) 3 containers for wash/rinse/sanitize

11. Water source: ( ) On-site Municipal ( ) Sealed bottled water ( ) Other: \_\_\_\_\_

12. Toilet facilities: ( ) Public building ( ) Porta-Potty ( ) Other: \_\_\_\_\_

13. Garbage disposal: ( ) Can collected on-site ( ) Dumpster ( ) Other: \_\_\_\_\_

14. Electricity source: \_\_\_\_\_

15. Proposed layout drawing: Please identify all equipment and washing facilities



All of the information contained in this application is true and correct to the best of the applicant's knowledge and belief. Applicant acknowledges that the permit applied for shall be subject to all provisions of the ordinances under which the permit is granted, and shall be subject to all provisions of the statutes and rules adopted under the statutes of the State of Texas governing food service establishments, retail food stores, mobile food units and roadside food vendors.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

This completed application and the required fee must be submitted to the Development Services Department (979-337-7220), located on the first floor of City Hall (200 W. Vulcan St. Brenham, TX 77833); or they can be mailed to:

City of Brenham  
Attn: Development Services Dept.  
P.O. Box 1059  
Brenham, TX 77834-1059

**FAX #: 979-337-7218**

----- <b><u>OFFICE USE ONLY</u></b> -----		
<b>DATE PAID:</b> _____	<b>RECEIPT #:</b> _____	
<b>CHECK #:</b> _____	<b>CASH:</b> _____	<b>Visa/MC/Discover:</b> _____
<b>ISSUED BY:</b> _____		<b>DATE:</b> _____