

Brenham City Council Minutes

A regular meeting of the Brenham City Council was held on November 7, 2013 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members present:

Mayor Milton Y. Tate, Jr.
Mayor Pro Tem Gloria Nix
Councilmember Andrew Ebel
Councilmember Danny Goss
Councilmember Mary E. Barnes-Tilley
Councilmember Weldon Williams, Jr.

Members absent:

Councilmember Keith Herring

Others present:

City Manager Terry Roberts, Assistant City Manager Kyle Dannhaus, City Attorney Cary Bovey, City Secretary Jeana Bellinger, Deputy City Secretary Amanda Klehm, Chief Financial Officer Carolyn Miller, Kaci Konieczny, Susan Nienstedt, Florence Bentke, Judy Wagner, Christi Korth, Cyndi Longhofer, Darlene Konieczny, Fire Chief Ricky Boeker, Police Chief Rex Phelps, Billy Rich, Development Services Director Julie Fulgham, Kim Hodde, Public Works Director Dane Rau, Leslie Kelm, Casey Redman, Public Utilities Director Lowell Ogle, Kevin Boggus, Janie Mehrens, and Grant Lischka

Citizens present:

Wesley Brinkmeyer

Media Present:

Arthur Hahn, Brenham Banner Press; Frank Wagner, KWHI

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – Councilmember Goss**
- 3. 3-a. Service Recognitions**
 - Judy Wagner – Finance – 15 years

4. Citizens Comments

CONSENT AGENDA

5. Statutory Consent Agenda

5-a. Minutes from the October 17, 2013 City Council Meeting

5-b. Discuss and Possibly Act Upon Ordinance No. O-13-026 on Its Second Reading Providing for Updated Service Credit and an Increase in Retirement Annuities in the Texas Municipal Retirement System Effective January 1, 2014

A motion was made by Mayor Pro Tem Nix and seconded by Councilmember Williams to approve the Statutory Consent Agenda Item 5-a. minutes from the October 17, 2013 City Council meeting and 5-b. Ordinance No. O-13-026 on its second reading providing for updated service credit and an increase in retirement annuities in the Texas Municipal Retirement System effective January 1, 2014.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Absent
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

WORK SESSION

6. Discussion and Presentation Regarding Vegetation Control in All Right-of-Ways within the City Limits

Public Works Director Dane Rau presented this item. Rau stated as discussed previously many of you have probably noticed the unsightly weeds, grass, and vegetation growing alongside TxDOT highways, railroad tracks and city streets, which grows in right-of-ways which are either maintained by TxDOT, the BNSF or the City of Brenham. Rau explained BNSF and TxDOT only address their right-of-ways periodically throughout the year. Rau stated TxDOT has a schedule in which they mow and provide litter pick-up in May and November of each year and BNSF sprays vegetation alongside their right-of-ways bi-annually with a pre-emergent in January and then a final spraying in August. Rau explained the other right-of-ways are city right-of-ways and are currently maintained by the City of Brenham Street Dept. on an ongoing basis. Rau stated TxDOT and Railroad right-of-ways are large in area and range throughout town.

Rau explained examples of TxDOT right-of-ways are all medians and open areas along major roads such as HWY 290 E/W, 36S/N, FM 577, FM 389 and HWY 105. Rau stated although TXDOT does have right-of-ways closer to downtown such as S. Market St/Business 290, Austin St/Business 36, E. Alamo St/ S. Chappell Hill St./ HWY 105, they do not mow or weed eat these areas due to the smaller spaces of area between driveways and property boundaries. Rau explained Staff has been advised by TxDOT that they only have enough resources to continue with their schedule of bi-annual mowing and litter control along the major roadways twice per year, but if the City wishes to maintain these right-of-ways more frequently we are more than welcome to do so.

Rau stated he has visited with TxDOT officials and there are 5 major areas that currently TxDOT mows twice per year. These areas are:

<u>AREA</u>	<u>ACRES</u>
1. FM 577-Clover Leaf	97
2. 36S-FM 109	5
3. HWY 36-HWY 290 W (FM 577)	38
4. Becker Dr.- HWY 290	5
5. HWY 105/FM 577- City Limit	3

Rau explained TxDOT currently has an annual contract for the entire County for mowing services along state roads which is bid out once per year at a current rate of \$23 per acre, which are only a portion of the entire TxDOT which happen to fall within the City of Brenham. Rau explained rates have fluctuated over the last 5 years from \$23-\$30 per acre. Rau stated based on those figures it could be possible that these areas could be contracted out for a total amount ranging from \$3400-\$5000 per occurrence.

Rau explained TxDOT does not have a problem with the City of Brenham maintaining these sections in between their mowing schedules either by a contractor or in-house staff. Rau stated they did indicate that currently in the Municipal Maintenance Agreement it puts the burden on the City of Brenham to mow all areas on the outside of the feeder roads (TxDOT ROW), but if the City wanted to mow the interior portion of these roads specifically Section 1 they would add that to the Municipal Maintenance Agreement. Rau stated they stated that if this option was chosen, they would not back off of their twice per year mowing. Rau explained if mowing was conducted by a third party hired by the City or City staff the same regulations would apply such as placing "Mowers Ahead" signs every two miles along the mowing area and organizing a litter pickup crew to collect debris after the mowing is completed.

Rau explained Staff has discussed our options after the TxDOT meeting and our suggestion would be to see if these sections could be handled in house during 2014; specifically starting with an in-between mowing in July/August along these 5 portions of roadway. Rau stated TxDOT contractors are equipped with a minimum 6 tractors and 6, 16' shredders and the job is completed within a few days; however, the City of Brenham Street Department has access to two tractors and two shredders at this current time, which would take Staff quite a bit longer but could be completed within a week or two.

Rau explained currently the Street Department only has 2 full-time and 1 part-time employee for Vegetation Control, which would be a very tough challenge and would put a strain on Staff, but he is willing to try it and see what happens during 2014. Rau stated currently the City of Brenham spends an estimated \$140,000 + on vegetation management throughout the City, which includes chemicals, two full-time employees, one part-time employee, fuel, maintenance of equipment, and supplies. Rau explained with adding these sections to their current responsibilities, it is estimated to add another \$5,000+ to the budget per mowing occurrence without adding another employee.

Mayor Tate questioned how much it would cost the City per acre to maintain vegetation in these areas. Rau stated it is hard to say until they bid out the work. Councilmember Barnes-Tilley questioned the cost for Staff to conduct the work. Rau stated the costs would include workers, diesel, and maintenance costs of the equipment. Rau explained Staff does not want to mow when the wildflowers are coming out and seeding, so they are going to try to mow in mid to end of summer and possibly in January if we have a wet and warm November and December.

Councilmember Barnes-Tilley suggested exploring the possibility of Community Service projects to help with City beautification and litter control. Rau stated they attend the Keep Brenham Beautiful meetings with the Chamber and will keep that option available as another avenue.

Councilmember Goss questioned if Staff could address this in house. Rau stated he would use two workers and two tractors and shredders in July 2014 to see if they can handle the job. Rau explained he will readdress at budget time next year. Rau explained the job will take Staff longer due to less equipment and man-power available.

7. Discussion and Presentation on a Recommendation from TxDOT Related to the Possible Closure of the Crossover Between FM 389 and Old Mill Creek Road Along U.S. Highway 290

City Engineer Grant Lischka presented this item. Lischka stated Staff has discussed with TxDOT the possibility of closing the crossover at Robert C. Appel Drive (near the Appel Ford dealership) on U.S. Highway 290. Lischka explained the crossover is a current safety issue because of the lack of deceleration lanes for traffic turning left. Lischka stated several businesses in the area would be affected if the crossover were removed. Lischka stated Staff has contacted the owners of Appel Ford, Appel Dodge, Appel Hyundai and Mike Hopkins Distributing as well as the Washington County EMS and the response from property owners has been mostly positive, with some concerns regarding access to the west-bound lanes of 290. Lischka explained Washington County EMS does not use the crossover and have stated that their response times will not be affected. Lischka stated an additional safety improvement that can be made at the crossover location is the addition of a deceleration lane for west-bound traffic turning right onto the frontage road. Lischka explained TxDOT installed striping on the east-bound lanes several years ago and this has given traffic turning right the ability to move out of the main lane traffic.

REGULAR AGENDA

8. Discuss and Possibly Act Upon an Ordinance on Its First Reading Establishing New Speed Limits on U.S. Highway 290 from the East City Limit Line to Business U.S. 290 West

City Engineer Grant Lischka presented this item. Lischka stated as previously discussed in work session, TxDOT performed a speed zone study in July 2013 on U.S. Highway 290 within the City Limits. The proposed speed limits were as follows:

1. From the east City Limit line (just east of F.M. 577/Blue Bell Road) to approximately 500 feet east of the BNSF Railroad crossing (in the general area of the Fireman's Training Center) TxDOT is proposing a speed limit of 70 miles per hour (MPH).
2. From approximately 500 feet east of the BNSF Railroad crossing to Business U.S. 290 (cloverleaf) TxDOT is proposing a speed limit of 65 MPH.

As directed by Council during the work session, Staff reviewed alternatives and approached TxDOT and requested that the speed limit on U.S. Highway 290 from the east City Limit line to Business U.S. 290 West be set at 65 MPH. TxDOT has provided Staff with new speed zones as follows:

From the east City Limit line to Business U.S. 290 West, TxDOT is proposing a speed limit of 65 MPH in both directions.

Councilmember Goss disagrees with the speed limit being set at 65 mph. Goss stated the main concern is trying to enter roadways especially between four corners and BNSF railroad. Goss thinks 60 mph is a reasonable speed because people will travel 65 mph.

Councilmember Barnes-Tilley questioned the number of accidents in specific areas. Police Chief Rex Phelps stated there were 158 accidents within the City limits and 9 accidents at the crossover. Phelps stated the majority of the accidents occur at the location stated by Councilmember Goss. Councilmember Williams agrees with Councilmember Goss' recommendation.

Mayor Pro Tem Nix stated she has received several phone calls regarding the speed limit change and no one wants speed limit over 60 mph. Councilmember Barnes-Tilley questioned if Council is able to set speed limit at any limit or is there a recommendation. Lischka stated he will contact TxDOT regarding Council's recommendation for 60mph.

Councilmember Goss questioned speed limits on the feeder roads and the inconsistency. Lischka stated there are several different speed zones ranging from 40-55 mph on various feeder roads and those speed limits are set by TxDOT based on the number of driveways on the specific roadways. Goss stated constituents would like to see consistency on the feeder roads as well as on the highway. Lischka stated he will explore options for the speed limits on feeder roads.

A motion was made by Councilmember Goss and seconded by Councilmember Williams to approve an Ordinance in its first reading establishing new speed limits of 60 mph on U.S. Highway 290 from the east City Limit line to Business U.S. 290 West.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Absent
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

9. Discuss and Possibly Act Upon an Ordinance on Its First Reading Authorizing the Abandonment of Magnolia Street

Development Services Director Julie Fulgham presented this item. Fulgham stated Magnolia Street (also shown as Washington or Faith Streets on certain maps) has never been improved and abandonment has been requested by the adjoining property owners. Fulgham explained deed research shows the abutting property owners own the land included within this public right-of-way and this ordinance will remove all public interest and rights to this land; allowing the full control of the land included within the platted right-of-way to the property owners.

Councilmember Williams stated Doug Baker talked about a right-of-way property several years ago. Fulgham explained this is a different piece of property. Fulgham stated the property he is talking about was Old Chappell Hill and East Blue Bell Road, where this is the west side of Blue Bell Road.

Councilmember Goss questioned how someone would get access if they subdivide the land. Fulgham stated they would need to come off of Sabine Street.

A motion was made by Councilmember Barnes-Tilley and seconded by Councilmember Ebel to approve an Ordinance on its first reading authorizing the abandonment of Magnolia Street.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Absent
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

10. Discuss and Possibly Act Upon Resolution No. R-13-017 Reauthorizing an Investment Policy for the City of Brenham

Chief Financial Officer Carolyn Miller presented this item. Miller stated in 1987, the Texas Legislature adopted the Public Funds Investment Act (PFIA) which established guidelines for local governments. Miller explained this Act requires that a local government adopt a written investment policy and reauthorize the policy annually. Miller stated there were no legislative changes to the current investment policy.

A motion was made by Councilmember Williams and seconded by Councilmember Goss to approve Resolution No. R-13-017 reauthorizing an Investment Policy for the City of Brenham.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Absent
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

11. Discuss and Possibly Act Upon the Purchase of Firefighting and Rescue Equipment Through the Houston-Galveston Area Council (HGAC) Cooperative Purchasing Program and Authorize the Mayor to Execute Any Necessary Documentation

Fire Chief Ricky Boeker presented this item. Boeker stated the Fire Department is requesting the approval of a Purchase Order for two new fire trucks which were approved in the 2013-2014 budget. Boeker explained these trucks will be replacing a 1986 Pierce Arrow 55' Telesquirt (27 yrs) and a 1998 American LaFrance Cab with General Rescue body (15yrs), which have served the Department well, but they have reached the end of their service life and need to be replaced. Boeker explained Staff is replacing the 1986 Pierce with a Pierce Dash CF PUC Pumper for \$578,635 and the 1998 ALF Rescue with a Pierce Dash CF PUC Rescue for \$718,387 plus additional equipment for \$20,000 for a total of \$1,319,020. Boeker stated this amount is below the estimated budgeted amount by \$30,980. Boeker explained the delivery time projected on these two trucks will be within 8.5 to 9.5 months from the date of order. Boeker explained Staff has not decided if we will trade in the old trucks or not, we are still researching the GovDeals option. Boeker stated the trade in price they have offered Staff is for the 1986 Pierce \$10,000 and for the 1998 ALF \$36,000. Boeker explained with the extended time for delivery, Staff has some time to research the best option as to how Staff will deal with the trade in offers. Boeker explained there will be a HGAC pricing increase if Staff orders these trucks after November 30th of at least 3.7%, which will amount to approximately \$45,395.

Councilmember Goss questioned if these totals included additional equipment needed to outfit the fire trucks. Boeker explained the ladders, hoses and nozzles will be added. Boeker explained Staff needs to perform final reviews with Pierce and go line by line to make sure that everything is exactly how they want it. Boeker explained Staff has been working on the specs for over a year and built the trucks from the ground up.

Councilmember Barnes-Tilley questioned if the City will be able to get more on GovDeals for the trade in trucks. Boeker states Staff is hoping to get more than the quotes they were given.

A motion was made by Councilmember Ebel and seconded by Councilmember Goss to approve the purchase of Firefighting and Rescue Equipment through the Houston-Galveston Area Council (HGAC) Cooperative Purchasing Program and authorize the Mayor to execute any necessary documentation

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Absent
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

12. Discuss and Possibly Act Upon Resolution No. R-13-018 Adopting the 2013-2018 Washington County Hazard Mitigation Action Plan as It Applies to the City of Brenham

Fire Chief Ricky Boeker presented this item. Boeker stated this Hazard Mitigation Action Plan was created in 2005 and updated in 2010-2013. Boeker explained the hazard mitigation planning process for Washington County was started in April 2010 and a draft was completed for submission to the state in October 2011. Boeker stated after the state review in February 2012, the plan was revised and resubmitted back to the state in mid-2012, then the plan was submitted to FEMA for review in early 2013. Boeker explained development of this plan was funded by the Federal Emergency Management Agency (FEMA) under a mitigation grant awarded in November 2010, to the Brazos Valley Council of Governments. Boeker explained whereas the 2005 version contained multiple counties within the BVCOG region, this updated plan covers only Washington County, which the jurisdictions participating in this update remain the same as in 2005 and include Washington County, the cities of Brenham and Burton and the BVCOG.

Boeker stated this Hazard Mitigation Action Plan was prepared by the Texas Engineering Extensions Service, on behalf of the Brazos Valley Council of Governments and the participating jurisdictions. Boeker explained it is intended as a blueprint for future hazard mitigation, defined as “any sustained action taken to reduce or eliminate the long-term risk to human life and property from all hazards.” Boeker stated the plan is designed to help build sustainable communities that, when confronted by natural disasters, will sustain fewer losses and recover more quickly.

Councilmember Goss questioned if there are locations within the City that need attention. Boeker stated there are a few culverts within the City, generators at the Water and Wastewater Plant, and lengthening the runway at the airport that have been identified, but many improvements have already been made.

A motion was made by Councilmember Goss and seconded by Mayor Pro Tem Nix to approve Resolution No. R-13-018 adopting the 2013-2018 Washington County Hazard Mitigation Action Plan as it applies to the City of Brenham.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Absent
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

13. Discuss and Possibly Act Upon the Purchase of a 2014 International 7400 4x4 Chassis with an Altec DL42 Body for the City of Brenham’s Electric Department from the HGAC Cooperative Purchasing Program and Authorize the Mayor to Execute Any Necessary Documentation

Public Utilities Director Lowell Ogle presented this item. Ogle stated during the budget process, Council approved the purchase of a new digger derrick truck. Ogle explained this truck will be used to install and remove poles, install transformers, and can handle heavy materials as well as other miscellaneous tasks on the jobsite. Ogle stated this unit will replace a 1996 model that has begun to have many maintenance issues and the old unit will be sold on GOVdeals. Ogle stated the unit was budgeted at \$230,237, but is coming in at \$223,961. Ogle stated this unit will be purchased using the HGAC Cooperative Purchasing Process.

A motion was made by Mayor Pro Tem Nix and seconded by Councilmember Williams to approve the purchase of a 2014 International 7400 Chassis with an Altec DL42 body for the City of Brenham’s Electric Department from the Houston Galveston Area Council Cooperative in the amount of \$223,961 and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Absent
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

14. Discuss and Possibly Act Upon the Purchase of New Vehicles for the City of Brenham Police Department from the TXSmartBuy State Purchasing Cooperative and Authorize the Mayor to Execute Any Necessary Documentation

Police Chief Rex Phelps presented this item. Phelps stated this purchase of five (5) police pursuit vehicles is to replace the existing vehicles due to their retirement under the Brenham Police Department's five-year vehicle replacement program. Phelps stated the estimated cost per vehicle is \$23,318.00 or a total cost of approximately \$116,380.00. Phelps explained there will be four (4) marked vehicles and one (1) unmarked vehicle.

Councilmember Goss questioned if these will all be sedans without equipment. Phelps stated the vehicles are police edition, but they do not come with equipment. Phelps explained the equipment will be ordered at a later date and then the vehicles can be outfitted. Goss questioned if these cars were approved in the budget. Phelps stated they were.

A motion was made by Mayor Pro Tem Nix and seconded by Councilmember Barnes-Tilley to approve the purchase of five (5) new vehicles for the City of Brenham Police Department from the TXSmartBuy State Purchasing Cooperative and authorize the Mayor to execute any necessary documentation

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Absent
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

15. Discuss and Possibly Act Upon the 2014 Holiday Schedule

Human Resources Manager Susan Nienstedt presented this item. Nienstedt stated the holiday schedule for 2014 presented provides for the same number of holidays approved in 2013, which include twelve (12) paid holidays for employees and a floating birthday holiday.

A motion was made by Councilmember Barnes-Tilley and seconded by Councilmember Ebel to approve the 2014 Holiday Schedule as presented.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Absent
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

16. Discuss and Possibly Act Upon the Purchase of Group Term Life and Accidental Death and Dismemberment and Long Term Disability Coverage and Authorize the Mayor to Execute Any Necessary Documentation

Risk Manager Janie Mehrens presented this item. Mehrens stated traditionally the City of Brenham has gone out for quotes every two years for the purchase of employee group benefits such as group health coverage, group life and ad&d, long term disability and similar such coverage for the two year period. Mehrens explained this year would have been the year Staff would normally have sought quotes for employee benefits; however, when the decision was made to accept the funding rates for a fully insured group health plan for 2014 from Texas Municipal League Intergovernmental Employee Benefits Pool, no quotes were sought for other group benefits. Mehrens explained when the City purchased group term life and accidental death and dismemberment and long term disability coverage effective January 1, 2012, Staff was given a three year guaranteed rate contract effective through January 1, 2015 from Lincoln National Life Insurance Company. Mehrens explained although the total annual cost of the coverage is under the \$50,000 limit the City Manager can approve, since it is the third year renewal of a multi-year contract, City Council must approve the purchase.

A motion was made by Councilmember Barnes-Tilley and seconded by Councilmember Williams to approve the purchase of Group Term Life and Accidental Death and Dismemberment and Long Term Disability Coverage and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Absent
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

17. Discuss and Possibly Act Upon a Request for a Noise Variance for the Unveiled Conference to be Held from 5:00 P.M. to 7:00 P.M., November 8, 2013 at the Dr. Bobbie M. Dietrich Memorial Amphitheater Located at 2425 North Park Street and Authorize the Mayor to Execute Any Necessary Documentation

Mayor Tate stated after further review of the request, Staff suggested the item be passed.

A motion was made by Councilmember Goss and seconded by Councilmember Barnes-Tilley to pass on item #17.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Absent
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

18. Administrative/Elected Officials Report

Public Works Director Dane Rau reported on the following:

- Friday, November 15th is Texas Recycle Day at the Recycling Center. They will have sausage wraps, chips and handing out recycle bins from 8am to 3pm.

City Manager Terry Roberts reported on the following:

- Today, immediately following Council meeting, Municipal Court is having an Open House with refreshments to celebrate Municipal Courts Week.
- Tonight from 5-7pm at First Baptist Church, there will be a Community Reception for the new pastor at the Cannery Kitchen.
- Faith Mission Candle Light Gala is next Thursday, November 14, 2013 and City of Brenham has a table that needs to be filled. Council needs to let Paula know if they are able to attend.
- Health Fair is November 19th and 20th from 6:30-9:00am at the Fireman's Training Center; breakfast will be served.
- There have been revisions made to the ILAs and material has been laid around the Dias for Council review.
- Council Workshop has been set for Thursday, November 21, 2013 at 11:00am in Conference Room 2A to discuss the Exchange of Services ILA.
- December 5th is a tentative date to adopt the ILAs, if Council is ready.
- We will possibly cancel the 2nd meeting in December if it is not necessary, but Staff will decide when it gets closer.

Public Utilities Director Lowell Ogle reported on the following:

- Somerville Lake has come up about 3 feet in 2 weeks and is almost 7 feet above the level in 2011. He stated the Lake looks good for right now.

Police Chief Rex Phelps reported on the following:

- The Animal Shelter Task Force continues to evaluate locations and will present findings at the next couple of Council meetings.

The meeting was adjourned.

Milton Y. Tate, Jr.
Mayor

Jeana Bellinger, TRMC
City Secretary

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