

Brenham City Council Minutes

A regular meeting of the Brenham City Council was held on February 6, 2014 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members present:

Mayor Milton Y. Tate, Jr.
Mayor Pro Tem Gloria Nix
Councilmember Andrew Ebel
Councilmember Danny Goss
Councilmember Keith Herring
Councilmember Mary E. Barnes-Tilley
Councilmember Weldon Williams, Jr.

Members absent:

None.

Others present:

City Manager Terry K. Roberts, Assistant City Manager Kyle Dannhaus, City Attorney Cary Bovey, City Secretary Jeana Bellinger, Deputy City Secretary Amanda Klehm, Chief Financial Officer Carolyn Miller, Kaci Konieczny, Wende Ragonis, Susan Nienstedt, Tammy Jaster, Cyndi Longhofer, Fire Chief Ricky Boeker, Deputy Fire Chief Alan Finke, Police Chief Rex Phelps, Chris Jackson, Billy Rich, Dant Lange, Development Services Director Julie Fulgham, Jennifer Eckermann, Becky Squyres, Kim Hodde, Public Works Director Dane Rau, Leslie Kelm, Casey Redman, Public Utilities Director Lowell Ogle, Michelle Glenz, Angela Hahn, and Grant Lischka

Citizens present:

Christi Flicker, Perry Thomas, Bes Vesper, Marvalette Hunter, Doug Baker, Gary Gabriel, Georgia Sowers, Bobby Sowers, Jesse Ladd, Stacy Lange, Lu Hollander, Nancy Kunkel, Ross Shelton, Joe Fallier, Kay Sanders, AJ Jozwiak, Kathie Boehnemann, Terri Davis, Johanna Fatheree, Clint Kolby

Media Present:

Arthur Hahn, Brenham Banner Press; Ed Pothul, KWHI

1. Call Meeting to Order

2. Invocation and Pledges to the US and Texas Flags – Mayor Pro Tem Nix

3. 3-a. Service Recognitions

- Rebecca L. Squyres, Public Utilities, - 15 years
- Dant Lange – Police Department – 20 years
- Michele L. Glenz, Public Utilities - 25 years
- David A. Bartkowiak, Street Department - 30 years

3-b. New Employees

- David Beserra – Police Department
- Kevin Mertz – Police Department

The officers were not present to be recognized. They will be recognized at the first meeting in March.

3-c. Awards

- Recognition of the Blue Bell Aquatic Center’s Award from the Texas Public Pool Council

Tammy Jaster received the award along with Carolyn Miller, Wende Ragonis and two Staff members from the Blue Bell Aquatic Center (BBAC). This award was given with specific recognition for the Annual Kid Fish program hosted at BBAC. BBAC has hosted the Kid Fish event for 8 years. The program is free thanks to many community sponsors and the volunteers from the Elks Lodge. Tammy Jaster and her Aquatics staff welcome approximately 68,000 patrons last year at the Aquatics Center.

4. Citizens Comments

There were no citizen comments.

CONSENT AGENDA

5. Statutory Consent Agenda

5-a. Minutes from the January 9, 2014 and January 23, 2014 Regular City Council Meetings

- 5-b. Ordinance No. O-14-004 on Its Second Reading Granting a Specific Use Permit to HuntJon, LLC for a Senior Housing Facility (Apartments) Being Located on All or Portions of Lots 18A, 19 and 20 Within the Randle Second Addition in the City of Brenham, Washington County, Texas (Said Property Consisting of 2.0 Acres, More or Less, and Being Bounded by Liberty Street, North Market Street, and Cottonwood Street), in an R-2, Mixed Residential District**

- 5-c. Ordinance No. O-14-005 on Its Second Reading Amending Part II, Division 1, Section 17.04, Rear Yards, of Appendix A – “Zoning” of the Code of Ordinances of the City of Brenham to Establish Ten Feet (10’) as the Minimum Distance Allowed Between an Accessory Structure and a Main Structure**

- 5-d. Ordinance No. O-14-006 on Its Second Reading for the Creation of Reinvestment Zone Number 38 Requested by Tempur-Sealy International, Inc. for Commercial-Industrial Tax Phase-In Incentive on a Certain Tract of Land Containing 11.979 Acres, More or Less, Being Located at 1201 U.S. Highway 290, Brenham, Texas with Boundaries Further Described in Exhibit “A” of Said Ordinance, and Designating This Property as Qualifying for Tax Phase-In**

- 5-e. Ordinance No. O-14-007 on Its Second Reading Amending Chapter 8, Fire Protection and Prevention, Article II, Fire Prevention Code, of the Code of Ordinances of the City of Brenham**

A motion was made by Councilmember Goss and seconded by Mayor Pro Tem Nix to approve the Statutory Consent Agenda Items 5-a., 5-b., 5-c., 5-d., and 5-e.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

PUBLIC HEARING

8. Public Hearing Considering an Amendment of Appendix A – “Zoning” of the Code of Ordinances of the City of Brenham Granting a Specific Use Permit to HuntJon, LLC for a Retirement Village on a Site Area of Two Acres or More (Senior Apartment Housing) in an R-2 (Mixed Residential) Zoning District and Being Located on All or Portions of Lots 18A, 19, and 20 Within the Randle Second Addition to the City of Brenham, Washington County, Texas (Said Property Bounded by Liberty, North Market, and Cottonwood Streets)

Development Services Director Julie Fulgham presented this item. Fulgham stated this request is for a senior housing apartment complex (defined as a retirement village in the zoning ordinance) on approximately 2.5 acres of land located northeast of downtown, near a large medical facility and residential neighborhood. Fulgham explained Staff believes multi-family development for seniors is compatible with the neighborhood and would provide orderly growth. Fulgham stated Staff also believes this is an ideal location for a senior housing community because of its close proximity to the medical offices, and further a grocery store and downtown. Fulgham advised this developer will apply for tax-credit benefits through the Texas Department of Housing and Community Affairs, if the specific use permit request is approved.

Fulgham explained a request for a specific use permit was made at the previous Council meeting for this identical development on 2 acres; however, since that meeting, an additional one-half an acre was placed under contract by the developer, allowing for more green space to be incorporated into the project. Fulgham stated the scale of the project is identical (76 units/114 parking spaces); however the request is now for the development to be located on approximately 2.5 acres instead of only 2 acres.

Citizen Gary Gabriel stated that he believes parking is an issue because these are small streets and if cars will be parking on both sides of the street, there will only be room for one car to drive in the street instead of two. Gabriel thinks traffic and congestion are the issues with this project.

Citizen Jeff Heckman stated the concept is good and well-needed; however, he is concerned with the height of the building and detaining wall behind one of the oldest neighborhoods in this town. Heckman believes traffic will also be an issue.

Citizen Joe Fallier stated the specific use permit is not for Senior Living because the application states parking for 55 years and older. Fallier states the specific use permit is for an apartment complex and the tax credit is for low income households, not senior housing. Fallier states his issues with this project are: (1) 40 foot building in front of his property; and (2) parking because there is not enough parking for guests.

Citizen Kay Sanders questioned if a traffic study has been done in this area. Fulgham stated that the zoning requirements do not require a traffic study. Police Chief Rex Phelps stated that the Police Department has not conducted a traffic study in this area. Sanders stated the 4-way stop sign will create congestion. Sanders also stated that the building would be taller than the Courthouse and that in a 1995 Planning and Zoning report it says that planning has been done to preserve the small town value and character of Brenham and in her opinion the size of the proposed building would be problematic. Sanders also questioned if a study has been done on sewage and drainage. City Manager Terry Roberts stated the City Engineer has completed that study.

Citizen Georgia Sowers stated her main issue is safety on Liberty Street, but she agrees with all of the other citizens and the issues they presented. Sowers stated her main issues are safety and historical value.

Belle Towers Developer Marvalette Hunter stated this project is a Senior Retirement Community and meets all requirements by the State and the City's zoning ordinances. Hunter explained there are 1 ½ parking spaces per unit allotted for all units, which equals to 114 parking spots. Hunter advised the development is a gated community; therefore, no street parking is envisioned and parking will be behind the gates of the development.

Mayor Tate questioned if they allotted parking spaces for visitors. Hunter stated visitor parking is off of Market Street but they have allotted some visitor parking behind the gates as well. Hunter explained there is a 25 foot setback off of Market Street and no traffic can exit onto Liberty Street. Hunter advised the points of entrance and exit are off of Market Street and the other exit is onto Cottonwood but there is no entrance at Cottonwood.

9. Public Hearing Considering an Amendment of Appendix A – “Zoning” of the Code of Ordinances of the City of Brenham Granting a Specific Use Permit to First Baptist Church of Brenham for a Church and Related Auxiliary Uses, Including Educational or Philanthropic Uses on a Site in an R-1 (Residential) Zoning District and a B-2 (Commercial, Research and Technology) District and Being Located on Approximately 33.28 Acres, being a Part of Tract 34 in the Isaac Lee Survey of the City of Brenham, Washington County, Texas (Said Property Located East of the Intersection of Cantey and South Market Streets)

Development Services Director Julie Fulgham presented this item. Fulgham stated this request is for property within an R-1 District and a B-2 District. Fulgham explained a specific use is specifically required for the portion of the property that is located with the R-1 District. Fulgham stated Staff believes the proposed use is compatible with the list of permitted uses within this district. Fulgham advised that churches can impact a neighborhood, which is the reasoning for requiring specific use permits to be approved prior to the location of a church in an R-1 District; however, this land is currently undeveloped and is not part of the road network of any nearby neighborhoods. Fulgham advised Staff believes a church at this location will have minimal impact on any surrounding residential uses and is aligned with the City's Comprehensive Plan.

There were no citizen comments.

REGULAR AGENDA

- 10. Discuss and Possibly Act Upon an Ordinance on Its First Reading Granting a Specific Use Permit to HuntJon, LLC for a Retirement Village on a Site Area of Two Acres or More (Senior Apartment Housing) in an R-2 (Mixed Residential) Zoning District and Being Located on All or Portions of Lots 18A, 19, and 20 Within the Randle Second Addition to the City of Brenham, Washington County, Texas (Said Property Bounded by Liberty, North Market, and Cottonwood Streets)**

Development Services Director Julie Fulgham presented this item.

Councilmember Barnes-Tilley stated that given all of the citizen concerns, she would like to address the issues clearly and is not in favor of this item at this point. Councilmember Herring stated that he is in agreement with Councilmember Barnes-Tilley. Councilmember Herring stated his concerns are fire and the privacy wall as well as the narrow street issues.

Mayor Pro Tem Nix stated she is concerned with the parking and how the older residents will get to the third floor. Mayor Pro Tem Nix also voiced her concern about the narrowness of the streets as well as fire and police.

HuntJon, LLC Representative Marvalette Hunter stated that the application to the State is due on February 28th and in order to move forward with the application process, she must have the approval of the Council. Hunter stated that she has been working with Staff to address the concerns of the citizens and Council thus far and will continue to do so.

City Attorney Bovey stated, at this point, it is a zoning issue and the specific use permit has already been approved in an early Council meeting. Bovey stated this item is for additional land for the property. Bovey stated the project will go before the Planning and Zoning Commission for final approval.

Councilmember Herring questioned if there is a stipulation on age. Hunter stated the State says that in a retirement complex, residents must be at least 55 years old. Hunter explained there are restrictions on the land and the retirement complex is the only thing the land can be used for over the lifetime of the ownership of the property. City Manager Roberts stated Hunter voluntarily brought back this item to Council for consideration of additional land for green space purposes to the property.

A motion was made by Councilmember Goss and seconded by Councilmember Williams to approve an Ordinance on its first reading granting a Specific Use Permit to HuntJon, LLC for a Retirement Village on a site area of two acres or more (Senior Apartment Housing) in an R-2 (Mixed Residential) Zoning District and being located on all or portions of Lots 18A, 19, and 20 within the Randle Second Addition to the City of Brenham, Washington County, Texas (said property bounded by Liberty, North Market, and Cottonwood Streets).

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

11. Discuss and Possibly Act Upon Resolution No. R-14-004 in Support of HuntJon, LLC's Submission of an Application Requesting Low Income Housing Tax Credits to the Texas Department of Housing and Community Affairs for Belle Towers, a Low Incoming Housing Development for Seniors

Development Services Director Julie Fulgham presented this item. Fulgham asked if Council would like to table this item to allow staff time to review and address the concerns of the citizens.

A motion was made by Mayor Pro Tem Nix and seconded by Councilmember Barnes-Tilley to table item #11.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

12. Discuss and Possibly Act Upon an Ordinance on Its First Reading Granting a Specific Use Permit to First Baptist Church of Brenham for a Church and Related Auxiliary Uses, Including Educational or Philanthropic Uses on a Site in an R-1 (Residential) Zoning District and a B-2 (Commercial, Research and Technology) District and Being Located on Approximately 33.28 Acres, being a Part of Tract 34 in the Isaac Lee Survey of the City of Brenham, Washington County, Texas (Said Property Located East of the Intersection of Cantey and South Market Streets)

Development Services Director Julie Fulgham presented this item. Councilmember Barnes-Tilley asked if Staff anticipates any questions about this permit. Fulgham stated the property includes 33 acres which are located in a residential area. Fulgham stated the zoning ordinance and building code have sufficient regulations, so she does not foresee any issues.

A motion was made by Councilmember Goss and seconded by Councilmember Herring to approve an Ordinance on its first reading granting a Specific Use Permit to First Baptist Church of Brenham for a Church and Related Auxiliary Uses, including Educational or Philanthropic Uses on a site in an R-1 (Residential) Zoning District and a B-2 (Commercial, Research and Technology) District and being located on approximately 33.28 acres, being a part of Tract 34 in the Isaac Lee Survey of the City of Brenham, Washington County, Texas (said property located East of the intersection of Cantey and South Market Streets)

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

13. Discuss and Possibly Act Upon Resolution No. R-14-005 of the City Council of the City of Brenham, Texas, Adopting a Commercial Tax Phase-In Agreement with Tempur Sealy International, Inc.

Project Manager with the Brenham Economic Development Foundation, Clint Kolby, presented this item. Kolby stated the Economic Development Foundation (EDF) has been working with a consultant representing Tempur-Sealy's corporate office over the past five months in their site selection process to locate their new expansion project. Kolby explained after competing with several other communities throughout the nation, Tempur-Sealy has tentatively accepted EDF's incentive package to locate this project at the Brenham plant. Kolby stated if they are granted local incentives, Tempur-Sealy has plans to invest \$500,000 in capital to purchase new machinery and equipment and add 104 new jobs. Kolby advised they will be retaining 160 existing employees as well. Kolby stated the use of local incentives will help offset the initial costs of investing in physical and human capital. Kolby explained this project would also provide a substantial positive economic impact to the rest of the local Brenham economy.

A motion was made by Councilmember Herring and seconded by Councilmember Ebel to approve Resolution R-14-005 of the City Council of the City of Brenham, Texas, adopting a Commercial Tax Phase-In Agreement with Tempur Sealy International, Inc.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

14. Discuss and Possibly Act Upon Resolution No. R-14-006 Nominating Tempur Sealy International, Inc. to the Office of the Governor Economic Development and Tourism for Designation as an Enterprise Project Under the Texas Enterprise Zone Program and Authorize the Mayor to Execute Any Necessary Documentation

Project Manager with the Brenham Economic Development Foundation Clint Kolby presented this item. Kolby stated City Council is being asked to consider nominating Tempur Sealy International as an Enterprise Project to the State of Texas. Kolby explained participation in the Texas Enterprise Zone Program is possible because of Tempur Sealy's planned expansion at their local plant. Kolby advised in order for the application to be submitted, the City is required to consider the attached Resolution nominating Tempur Sealy International for the State of Texas Enterprise Zone program. Kolby stated a company that qualifies as a State Enterprise Project qualifies for reimbursement of the State portion of sales and use tax paid as a part of the business expansion. Kolby explained no local sales tax is rebated to the Company. Kolby advised the designation is for a five year period.

A motion was made by Councilmember Williams and seconded by Mayor Pro Tem Nix to approve Resolution No. R-14-006 nominating Tempur Sealy International, Inc. to the Office of the Governor Economic Development and Tourism for designation as an Enterprise Project under the Texas Enterprise Zone Program and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

15. Discuss and Possibly Act Upon an Ordinance on Its First Reading to Repeal Chapter 17, Article VI, Prohibited Smoking Paraphernalia and Smoking Products, of the Code of Ordinances of the City of Brenham

Police Chief Rex Phelps presented this item. Phelps stated the existing Ordinance has become obsolete due to a State Law that has made the possession and sale of synthetic marihuana a higher class offense. Phelps explained that a city ordinance cannot supersede State Law.

Councilmember Goss questioned what happens if the Ordinance is not taken out. Phelps stated this is just a housekeeping issue since the Police Department would not be able to enforce it. Councilmember Goss questioned if the State restrictions were stronger than the City of Brenham. Phelps stated yes, they are much more restrictive. Bovey stated any punishment under City Ordinance is not enforceable because State Law supersedes City Ordinance.

A motion was made by Councilmember Barnes-Tilley and seconded by Councilmember Herring to approve an Ordinance on its first reading to repeal Chapter 17, Article VI, Prohibited Smoking Paraphernalia and Smoking Products, of the Code of Ordinances of the City of Brenham.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

16. Discuss and Possibly Act Upon the Purchase of a Road Mixer for the City of Brenham's Street Department from the Houston Galveston Area Council (HGAC) Local Government Purchasing Cooperative and Authorize the Mayor to Execute Any Necessary Documentation

Public Works Director Dane Rau presented this item. Rau stated during the last Council work session two options were discussed related to the purchase of a road mixer for the City of Brenham Street Department. Rau explained Staff's two options were: (1) the Asphalt Zipper (Model # AZ-590B), which is an attachment to the City's Case 621D loader; and (2) the Bomag (Model # MPH364R-2), which is a stand-alone unit.

Rau advised the Asphalt Zipper can be purchased off of the HGAC Buy board for \$164,490. Rau explained the other option discussed was the Bomag, which can be purchased off of the HGAC Buy board for \$294,223. Rau explained Staff does have the option to rent a road mixer to complete the 2013-14 roads and put the equipment in the FY2014-15 budget, but he thinks Staff could be putting that money into a unit that the City owns.

Councilmember Goss questioned if he could rent the Zipper, so Staff could get a feel of how the equipment works before the City purchases it. Rau stated it would cost between \$20,000 and \$25,000 to rent, but the company has offered for the City to use a four (4) foot Zipper, at no cost, until the City makes a decision.

Councilmember Herring stated he does not feel that the City should buy an expensive piece of equipment when it is not budget time. Councilmember Herring advised Rau to bring back the equipment at budget time. Councilmember Barnes-Tilley agrees with Councilmember Herring in order to follow procedures.

Mayor Tate questioned when would Staff rent the machine. Rau stated before budget and hopefully within the next month. Councilmember Herring stated that he would like Leslie Kelm's input on the machine at budget time as well. Councilmember Goss stated the machine the company is willing to rent to the City is smaller than the one the City is looking to buy. Rau stated the machine being offered for no rental money is two (2) feet shorter than the one the Street Department demoed. Councilmember Herring stated he would be inclined to rent the same machine that the City is looking to buy to be able to compare the machine appropriately.

The Mayor stated that Council will pass on this item.

17. Discuss and Possibly Act Upon an Ordinance on Its First Reading to Repeal Ordinance No. O-08-004 Relating to a Non-Exclusive Franchise to South Central Carriers, LLC to Operate a Roll-Off Container Service for Residents, Businesses, and Industries Inside Brenham City Limits

Deputy City Secretary Amanda Klehm presented this item. Klehm stated on April 3, 2008, Council approved an Ordinance on its second reading granting South Central Carriers, LLC a non-exclusive franchise to collect demolition/construction debris and or solid waste from commercial residential, and industrial sites using roll-off containers and/or commercial compactors. Klehm explained this ordinance was requested by South Central Carriers, LLC at that time. Klehm advised on January 27, 2014, the City of Brenham was notified by Heidi Schulz with South Central Carriers, LLC, that the company will no longer be operating in the City of Brenham.

A motion was made by Mayor Pro Tem Nix and seconded by Councilmember Herring to approve an Ordinance on its first reading to repeal Ordinance No. O-08-004 relating to a non-exclusive franchise to South Central Carriers, LLC to operate a roll-off container service for residents, businesses, and industries inside Brenham City limits.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

WORK SESSION

6. Discussion and Update on the Organization of the Main Street Advisory Board

Main Street Brenham Manager Jennifer Eckermann presented this item. Eckermann stated the Main Street Advisory Board has discussed updates to its bylaws at the November, January and February meetings. Eckermann advised the two primary changes include the addition of two board members and the addition of an executive committee for the Board. Eckermann stated the five standing committees will be very busy this year, working to accomplish, through specific projects, the stated program goals. Eckermann stated all of the Main Street Board members are actively working on at least one of the committees, and often, on more than one. Eckermann advised that this is a “working” board and adding two more members would be helpful in the Board accomplishing more of its stated goals.

Eckermann advised by adding an executive committee, the Board can focus less on the details of each of the standing committee projects and focus more on the direction of the program and the work it would like to accomplish for the city and community. Eckermann advised as it stands, the Board can be bogged down in the minutia of projects during the Board meetings and an executive committee can help ensure the standing committees are adhering to the goals and direction of the Main Street Board and allow for the Board to focus on programmatic goals.

Mayor Tate questioned the number of Board members requested. Eckermann stated the Board members would grow from 9 to 11. Councilmember Barnes-Tilley stated that she is in support of the changes. Councilmember Goss stated the changes need more review.

7. Presentation of the First Quarter Report by the Washington County Convention and Visitors Bureau

Lu Hollander, with the Washington County Convention and Visitors Bureau, presented this report. Hollander stated packets were laid around the Dias with more information. She focused on the highlights featured in the *First Quarter Report – October – December 2013*, pointing out the visitor statistics, major tourism events, advertising placements, and editorial coverage.

There were no questions.

Council adjourned into Executive Session at 2:42pm.

EXECUTIVE SESSION

18. Texas Government Code Section 551.072 – Deliberation Regarding Real Property – Discuss and Consider the Acquisition of Property Related to the Extension of Chappell Hill Street

Executive Session adjourned at 3:16pm.

RE-OPEN REGULAR SESSION

19. Administrative/Elected Officials Report

City Manager Terry Roberts reported on the following:

- Welcomed Councilmember Williams back.
- Ordinances are now online and being hosted by Municode.
- There will be a Charter presentation at the next Council meeting.
- Budget workshops related to Bonds will be coming to an upcoming Work Session with Council to discuss Bond options.
- The meeting of the Emergency Communications Board went well. They will be working on the State's Truth in Taxation requirements.

Police Chief Rex Phelps reported on the following:

- The architect has sent the contract for the Animal Shelter. They have brought in a Marketing/Ad person.
- Angela Hahn has moved from the City Secretary's office into her new position at the Police Department.

City Manager Terry Roberts reported on the following:

- Updated Council on the Staff reorganization in the City Secretary's office.

Mayor Pro Tem Gloria Nix reported on the following:

- She has received complaints of horns from trains and sent those to City Engineer, Grant Lischka. Lischka stated that horns are still being used in emergency situations.

The meeting was adjourned.

Milton Y. Tate, Jr.
Mayor

Jeana Bellinger, TRMC
City Secretary