

Brenham City Council Minutes

A regular meeting of the Brenham City Council was held on March 3, 2016 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members present:

Mayor Milton Y. Tate, Jr.
Mayor Pro Tem Gloria Nix
Councilmember Andrew Ebel
Councilmember Danny Goss
Councilmember Keith Herring
Councilmember Mary E. Barnes-Tilley
Councilmember Weldon Williams, Jr.

Members absent:

None

Others present:

City Manager Terry Roberts, Assistant City Manager of General Government Rex Phelps, City Attorney Cary Bovey, City Secretary Jeana Bellinger, Deputy City Secretary Kacey Weiss, Assistant City Manager-Chief Financial Officer Carolyn Miller, Stacy Hardy, Susan Nienstedt, Sara Parker, Kaci Konieczny, Cynthia Longhofer, Tammy Jaster, Fire Chief Ricky Boeker, Police Chief Craig Goodman, Public Works Director Dane Rau, Bobby Branham, Assistant City Manager of Public Utilities Lowell Ogle, Development Services Manager Erik Smith, Kim Hodde, Lori Lakatos, Larry Moreno, Sergeant Jason Derrick, Sergeant Judson Hall, Angela Hahn, Captain Lloyd Powell, and Corporal Todd Ashorn

Citizens present:

Michael Riley, Michele Kwiatkowski, Lu Hollander, Alfred Robinson, Brian Uptmor and Clint Kolby

Media Present:

Arthur Hahn, Brenham Banner Press; and Codi Rynn, KWHI

1. Call Meeting to Order

2. Invocation and Pledges to the US and Texas Flags – Mayor Milton Tate

3. Proclamation

- **Geocaching Day in Brenham/Washington County**

4. Service Recognitions

- **Jason E. Derrick, Police Department 20 Years**
- **Lorenzo M. Moreno, Jr., Recycling Center 20 Years**

5. Citizens Comments

There were no citizen comments.

CONSENT AGENDA

6. Statutory Consent Agenda

6-a. Minutes from February 4, 2016 Regular City Council Meeting

6-b. Ordinance No. O-16-005 on Its Second Reading Authorizing the Placement of a Stop Sign on Key Street at Its Intersection with West Chauncy Street

6-c. Ordinance No. O-16-006 on Its Second Reading Authorizing the Placement of a Stop Sign on Key Street at Its Intersection with West Mansfield Street

A motion was made by Councilmember Barnes-Tilley and seconded by Councilmember Herring to approve the Statutory Consent Agenda Items 6-a., 6-b. and 6-c. as presented.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

WORK SESSION

7. **Presentation of the First Quarter Report by the Washington County Convention and Visitors Bureau**

Lu Hollander, with the Washington County Convention and Visitors Bureau, presented this report. Hollander focused on the highlights featured in the *First Quarter Report: October-December 2015*, pointing out the visitor statistics, major tourism events, advertising placements, and editorial coverage.

REGULAR SESSION

8. **Discuss and Possibly Act Upon Resolution No. R-16-009 Authorizing the Execution of a Tax Phase-In Agreement Between the City of Brenham and Valmont Coatings, Inc.**

Project Manager with the Brenham Economic Development Foundation Clint Kolby presented this item. Kolby explained that Valmont Coatings plans to move forward with their original project from last year to locate a galvanizing plant in Brenham to serve the local Valmont Structures facility as well as secondary metal-based businesses in the region. Kolby advised that the use of the Tax Phase-In incentive will help Valmont Coatings invest in the necessary equipment and human capital to help offset the initial costs of locating this expansion project here. Kolby noted that this project would also provide a substantial, positive economic impact to the local Brenham economy. Michael Riley with Valmont Coatings was present to answer questions.

A motion was made by Councilmember Herring and seconded by Councilmember Ebel to approve Resolution No. R-16-009 authorizing the execution of a Tax Phase-In Agreement between the City of Brenham and Valmont Coatings, Inc.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

9. Discuss and Possibly Act Upon the Acceptance of the Audit from Seidel Schroeder for Fiscal Year 2015

Assistant City Manager-Chief Financial Officer Carolyn Miller and Auditor Partner from Seidel Schroeder, Michele Kwiatkowski, presented this item. Kwiatkowski advised Council that state law requires that all general-purpose local governments publish, within six months of the close of the fiscal year, a complete set of financial statements presented in conformity with generally accepted accounting principles (GAAP) and audited in accordance with generally accepted auditing standards by a firm of licensed certified public accountants. Kwiatowski advised the financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Brenham, Texas. Kwiatowski stated that pursuant to the requirements, and on behalf of the Finance Department, she would like to issue the comprehensive annual financial report (CAFR) of the City of Brenham for the fiscal year ended September 30, 2015.

A motion was made by Councilmember Barnes-Tilley and seconded by Councilmember Herring to accept the audit from Seidel Schroeder for Fiscal Year 2015.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Abstain
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

10. Discuss and Possibly Act Upon a Ground Space Lease Agreement with Alvin Miller, Jr. for Hangar Space at the Brenham Municipal Airport and Authorize the Mayor to Execute Any Necessary Documentation

Planning Technician Kim Hodde presented this item. Hodde explained that G. William Woods sold his hangar (3313 Aviation Way) to Alvin (Al) Miller, Jr. and therefore, a new lease agreement needs to be executed for Mr. Miller. Hodde advised that execution of this lease agreement with Al Miller, Jr. will cancel the previous agreement with G. William Woods.

A motion was made by Councilmember Herring and seconded by Mayor Pro Tem Nix to approve a ground space lease agreement with Alvin Miller, Jr. for hangar space at the Brenham Municipal Airport and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

11. Discuss and Possibly Act Upon RFP No. 16-004 Related to Small Commercial Waste Collection Services for the City of Brenham and Authorize the Mayor to Execute Any Necessary Documentation

Public Works Director Dane Rau presented this item. Rau explained that City Staff, along with the Purchasing Department has requested proposals for the small commercial waste services related to operations within City of Brenham limits. Rau advised that over the last 13 years this service has been handled by Texas Commercial Waste. Rau noted that there were 5 RFP's received. Rau explained that Progressive Waste Solutions met all of the proposal requirements and supplied all requested documentation. Rau noted that Progressive not only provided rates that were lower than the other proposals, but the rates submitted were also under the current rates that are being charged today. Rau advised that if awarded, this contract will take effect May 24, 2016 and will be a 5 year contract with an option to renew for an additional 5 years.

A motion was made by Councilmember Barnes-Tilley and seconded by Councilmember Ebel to approve a 5 year contract with Progressive Waste Solutions for Small Commercial Waste Collection Services for the City of Brenham beginning on May 24, 2016, and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

12. Discuss and Possibly Act Upon a Lease Agreement with Jeff Aubihl for the Lease of Approximately 9.45 Acres on Old Independence Road and Authorize the Mayor to Execute Any Necessary Documentation

Public Works Director Dane Rau presented this item. Rau explained that Staff has been approached by Jeff Aubihl, who is an adjacent property owner to the Municipal Airport. Rau stated that Mr. Aubihl's residence joins the 9.45 acre tract that was carved out of the airport property when the game fence was installed. Rau advised that Staff has verbally agreed on a rate that is identical to another 30 acre tract that the City of Brenham leases for livestock grazing to Mr. Spivey, which is down the road and is also airport property that is excluded from the main airport tract. Rau stated that the rate is \$30.15/acre, which equates this lease to \$284.91 annually.

Rau explained that Mr. Aubihl will be responsible for maintaining and erecting all perimeter fences along with shredding the 9.45 ac tract twice per year. Rau noted that this will save Staff some time as we are currently shredding the airport property.

A motion was made by Councilmember Herring and seconded by Councilmember Barnes-Tilley to approve a lease agreement in the amount of \$284.91 a year with Jeff Aubihl for the lease of approximately 9.45 acres on Old Independence Road as stated in the lease and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

13. Discuss and Possibly Act Upon a Request for a Noise Variance from Washington County Ministerial Alliance for a Good Friday Community Worship Service on March 25, 2016 from 11:00 a.m. – 6:00 p.m. at Hattie Mae Flowers Park and Authorize the Mayor to Execute Any Necessary Documentation

Deputy City Secretary Kacey Weiss presented this item. Weiss explained that Rev. John Stouffer with First United Methodist Church, representing the Washington County Ministerial Alliance, has requested a noise variance to hold a Good Friday Community Worship service on March 25, 2016 at Hattie Mae Flowers Park. Weiss stated that both the Police Department and the Fire Department have approved the noise variance request.

Councilmember Williams questioned how they are doing the meal as to whether it is free or will they be selling tickets. Weiss stated that she would contact Mr. Stouffer to find out and will let Mr. Williams know.

A motion was made by Councilmember Herring and seconded by Mayor Pro Tem Nix to approve a request for a noise variance from Washington County Ministerial Alliance for a Good Friday Community Worship Service to be held on March 25, 2016 from 11:00 a.m. – 6:00 p.m. at Hattie Mae Flowers Park and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

14. Administrative/Elected Officials Report

City Manager Terry Roberts reported on the following:

- The Fire Department will host their Fish Fry on March 18th
- The Pre-Budget Meeting will be held on May 2nd

Tammy Jaster with the Blue Bell Aquatic Center reported on the following:

- The new Parks and Recreation Guide is complete
- Easter Eggstravaganza will be at Fireman's Park on March 23rd
- Carousel at Fireman's Park opens this weekend

Assistant City Manager – General Government Rex Phelps reported on the following:

- Completion of the new animal shelter is tentatively June 14th

The meeting was adjourned.

Milton Y. Tate, Jr.
Mayor

Kacey A. Weiss
Deputy City Secretary

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