

## **Brenham City Council Minutes**

A regular meeting of the Brenham City Council was held on June 15, 2017 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

### Members present:

Mayor Milton Y. Tate, Jr.  
Mayor Pro Tem Andrew Ebel  
Councilmember Susan Cantey  
Councilmember Danny Goss  
Councilmember Keith Herring  
Councilmember Charlie Pyle  
Councilmember Weldon Williams, Jr.

### Members absent:

None

### Others present:

City Manager Terry Roberts, Assistant City Manager of General Government Ryan Rapelye, City Attorney Luke Cochran, City Secretary Jeana Bellinger, Assistant City Manager - Chief Financial Officer Carolyn Miller, Sara Parker, Kaci Konieczny, Director of Community Services Wende Ragonis, Fire Chief Ricky Boeker, Police Chief Craig Goodman, Public Works Director Dane Rau, Assistant City Manager of Public Utilities Lowell Ogle, Development Services Director Erik Smith and City Engineer Lori Lakatos

### Citizens present:

Mack Morris, Patrick Murray, Deanna Murray, Gary Crocker, Darren Heine and Steven Drake

### Media Present:

Arthur Hahn, Brenham Banner Press; Caitlin Hahn, Brenham Banner Press; and Sarah Foster, KWHI

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – Councilmember Williams**

### 3. Citizens Comments

There were no citizen comments.

### 4. Special Recognition

- **GFOA Distinguished Budget Presentation Award**

## WORK SESSION

### 5. Discussion and Presentation Related to Parking and Associated Matters in the Proposed Neighborhood Business District (B-4) Including a Downtown Business/Residential Overlay

Development Services Director Erik Smith presented this item. Smith explained that he presented an ordinance on its first reading regarding a Neighborhood Business District (B-4) at the Council meeting on June 1, 2017. Smith stated there were questions and concerns regarding parking in the district. Smith advised that staff proposed two parking recommendations, which include Options A and B. Smith explained that staff would recommend that one of the options be chosen and it would be added to the ordinance prior to the final reading.

Councilmember Charlie Pyle had questions about the Tax Increment Reinvestment Zone “TIRZ” being a solution to construct parking as part of Option B.

Citizen Patrick Murray thanked Council for their support in considering the B-4 District.

## REGULAR SESSION

### 6. Discuss and Possibly Act Upon an Ordinance on Its First Reading Amending the City of Brenham Zoning Ordinance (Code of Ordinances, City of Brenham, Texas - Appendix A) and the Official Zoning Map of the City of Brenham, to Provide for a Neighborhood Business District (B-4) to include a Downtown Business/Residential Overlay, and to Change the Zoning Districts on Various Tracts of Land Bounded by and/or Adjacent to S. Austin Street, W. First Street, S. Market Street, S. Baylor Street, S. Park Street, and S. Church Street from Commercial, Research and Technology (B-2) and Industrial (I) Districts to the Neighborhood Business District (B-4) to include a Downtown Business/Residential Overlay, in Brenham, Washington County, Texas

A motion was made by Councilmember Cantey and seconded by Councilmember Pyle to remove Item 6 from the table.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

Development Services Director Erik Smith presented this item. Smith explained that at the June 1, 2017 council meeting, this ordinance was tabled by Council so that additional information could be provided by staff related to parking and other associated matters in the proposed Neighborhood Business District (B4), including the Downtown Business/Residential overlay.

A motion was made by Councilmember Cantey and seconded by Councilmember Pyle to approve an ordinance on its first reading amending the City of Brenham Zoning Ordinance as outlined in (Code of Ordinances, City of Brenham, Texas - Appendix A) and the Official Zoning Map of the City of Brenham, to provide for a Neighborhood Business District (B-4) to include a Downtown Business/Residential Overlay, and to change the Zoning Districts on various tracts of land bounded by and/or adjacent to S. Austin Street, W. First Street, S. Market Street, S. Baylor Street, S. Park Street, and S. Church Street from Commercial, Research and Technology (B-2) and Industrial (I) Districts to the Neighborhood Business District (B-4) to include a Downtown Business/Residential Overlay, in Brenham, Washington County, Texas with wording Option B.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

**7. Discuss and Possibly Act Upon an Audit Engagement Letter from Seidel Schroeder to Perform an Audit for the Fiscal Year Ending September 30, 2017 and Authorize the Mayor to Execute Any Necessary Documentation**

Assistant City Manager - Chief Financial Officer Carolyn Miller presented this item. Miller stated that the audit fee estimate is the same as the prior two years. Miller advised the fee is based on the assumption that a Single Audit will not be required. Miller noted that at this point staff is unsure if the city will meet the federal expenditure threshold requirements that trigger a Single Audit. Miller explained that a Single Audit is required when state and federal grant expenditures exceed \$750,000 in a fiscal year. Miller stated that if a Single Audit is required, the engagement letter would be revised and a small fee adjustment would be possible. Miller advised that with the continued growth and complexity of the City's financial activities, the current fee structure is reasonable.

A motion was made by Councilmember Herring and seconded by Mayor Pro Tem Ebel to approve the audit engagement letter from Seidel Schroeder to perform an audit for the fiscal year ending September 30, 2017 and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
<b>Councilmember Danny Goss</b>	<b>Abstain</b>
Councilmember Keith Herring	Yes
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

**8. Discuss and Possibly Act Upon the Final One Year Contract Extension, in Accordance with Bid No. 15-008, for Gasoline and Diesel Fuel for the City of Brenham's Vehicle and Equipment Fleet and Authorize the Mayor to Execute Any Necessary Documentation**

Public Works Director Dane Rau presented this item. Rau explained that the contract for gasoline and diesel fuel was originally awarded to Alexander Oil on June 25, 2015. Rau advised the terms of the contract allow for two one-year extensions and the second of these extensions is requested. Rau noted that pricing for this contract will remain as originally awarded.

A motion was made by Councilmember Herring and seconded by Councilmember Cantey to approve the final one year contract extension, in accordance with Bid No. 15-008, for gasoline and diesel fuel for the City of Brenham's vehicle and equipment fleet and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

**9. Discuss and Possibly Act Upon a Request for a Noise Variance from Brenham Outlaws for a Juneteenth Celebration at Hattie Mae Flowers Park to be Held on June 17, 2017 from 2:00 p.m. – 8:00 p.m. and Authorize the Mayor to Execute Any Necessary Documentation**

City Secretary Jeana Bellinger presented this item. Bellinger stated that they will have a party wagon with speakers playing music.

A motion was made by Councilmember Cantey and seconded by Mayor Pro Tem Ebel to approve a request for a noise variance from Brenham Outlaws for a Juneteenth Celebration at Hattie Mae Flowers Park to be held on June 17, 2017 from 2:00 p.m. – 8:00 p.m. and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

**10. Discuss and Possibly Act Upon a Request for a Noise Variance from Don and Margaret Davis for a Birthday Party at 800 Pleasantview to be Held on June 17, 2017 from 10:00 a.m. – 11:00 p.m. and Authorize the Mayor to Execute Any Necessary Documentation**

City Secretary Jeana Bellinger presented this item. Bellinger stated they will have a DJ using sound amplification equipment at the event.

A motion was made by Councilmember Cantey and seconded by Mayor Pro Tem Ebel to approve a request for a noise variance from Don and Margaret Davis for a birthday party at 800 Pleasantview to be held on June 17, 2017 from 10:00 a.m. – 11:00 p.m. and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

**11. Discuss and Possibly Act Upon a Ground Space Lease Agreement with Mark R. Pollard for Hangar Space at the Brenham Municipal Airport and Authorize the Mayor to Execute Any Necessary Documentation**

City Engineer Lori Lakatos presented this item. Lakatos explained that William Hazard sold his hangar (3175 Aviation Way – B-1) to Mark R. Pollard and therefore, a new lease agreement needs to be executed with Mr. Pollard. Lakatos advised that execution of this lease agreement with Mr. Pollard will cancel the previous agreement with William Hazard.

A motion was made by Councilmember Pyle and seconded by Councilmember Cantey to approve a Ground Space Lease Agreement with Mark R. Pollard for hangar space at the Brenham Municipal Airport and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

## 12. Administrative/Elected Officials Report

City Manager Terry Roberts reported on the following:

- TML Conference is October 3<sup>rd</sup>-6<sup>th</sup> in Houston. Hotel reservations begin in July.

Public Works Director Dane Rau reported on the following:

- TXDOT has adjusted the striping on Alamo and Main Streets and created a turn lane on Market Street all the way to Tractor Supply

The meeting was adjourned.

*Milton Y. Tate, Jr.*

Mayor



*Jeana Bellinger, TRMC, CMC*

City Secretary

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