

## **Brenham City Council Minutes**

A regular meeting of the Brenham City Council was held on February 15, 2018 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

### Members present:

Mayor Milton Y. Tate, Jr.  
Mayor Pro Tem Andrew Ebel  
Councilmember Susan Cantey  
Councilmember Danny Goss  
Councilmember Keith Herring  
Councilmember Charlie Pyle  
Councilmember Weldon Williams, Jr.

### Members absent:

None

### Others present:

City Manager James Fisher, Assistant City Manager of General Government Ryan Rapelye, City Attorney Cary Bovey, City Secretary Jeana Bellinger, Deputy City Secretary Kacey Weiss, Assistant City Manager – Chief Financial Officer Carolyn Miller, Human Resources Director Susan Nienstedt, Sara Parker, Director of Community Services Wende Ragonis, Fire Chief Ricky Boeker, Interim Police Chief Rusty Pancoast, Dant Lange, Jared Campbell, Public Works Director Dane Rau, Assistant City Manager of Public Utilities Lowell Ogle, City Engineer Lori Lakatos, Kevin Schmidt and Kevin Boggus

### Citizens present:

Page Michel and Lynnette Sheffield

### Media Present:

Arthur Hahn, Brenham Banner Press; and Mark Whitehead, KWHI

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – Councilmember Cantey**

**3. Citizens Comments**

There were no citizen comments.

**CONSENT AGENDA**

**4. Statutory Consent Agenda**

**4-a. Minutes from the January 18, 2018 Regular City Council Meeting**

**4-b. Ordinance No. O-18-002 on Its Second Reading Amending Appendix A – “Zoning” of the Code of Ordinances of the City of Brenham, Texas to Amend Planned Development (PD) District Ordinance No. O-13-020 for Oak Alley Subdivision in Brenham, Washington County, Texas (Case No. P-18-002)**

**4-c. Ordinance No. O-18-003 on Its Second Reading Amending Appendix A – “Zoning” of the Code of Ordinances of the City of Brenham to Amend Part III, Section 7, Required Signs (Case No. P-18-004)**

**4-d. Ordinance No. O-18-004 on Its Second Reading Amending Appendix A – “Zoning” of the Code of Ordinances of the City of Brenham to Amend Part V, Section 2.03, Membership and Appointment of the Planning and Zoning Commission and Section 3.03, Membership, Appointment and Terms of Office for the Board of Adjustment (Case No. P-18-005)**

A motion was made by Councilmember Cantey and seconded by Councilmember Herring to approve the Statutory Consent Agenda Items 4-a., 4-b., 4-c. and 4-d. as presented.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

## **WORK SESSION**

### **5. Discussion and Presentation of the 2017 Annual Report and Crime Analysis for the City of Brenham Police Department**

Interim Police Chief Rusty Pancoast presented this item. Pancoast explained that the report gives comparative statistical data and information on various police programs.

Councilmember Williams asked about security at the schools. Pancoast stated that an officer is assigned to the junior high campus and one at the high school at all times. Pancoast also stated that in addition to that, the school district pays an officer to work at one or the other campuses each day and it is on a random basis. Pancoast advised that officers have had active shooter response training, completed security assessments, and signage has been added to the doors to help officers know where to go.

Councilmember Goss advised that according to Municipal Court, citation numbers are lower than what they have been and revenues have decreased. Goss stated he would like to see a report showing the number of warnings compared to the number of citations issued. Captain Dant Lange advised that one reason citation numbers are down is because the department did not participate in the STEP grant program last year.

Councilmember Herring questioned why property crimes were higher than in previous years. Lange stated that property crimes occur in cycles due to crime rings targeting towns and sometimes it takes a while to receive the proper intel to stop that from happening.

## **REGULAR SESSION**

### **6. Discuss and Possibly Act Upon the Racial Profiling Report for the City of Brenham Police Department and Authorize the Mayor to Execute Any Necessary Documentation**

Interim Police Chief Rusty Pancoast presented this item. Pancoast explained that the Annual Racial Profiling Report is required under State and Federal Law, and provides details on traffic stops, citations issued, arrests made, and searches conducted by the Brenham Police Department. Pancoast advised that there are numerous factors which may affect the racial makeup of the traffic enforcement efforts reflected in the report. Pancoast explained that one such factor is a major traffic corridor connecting two large cities that transects the reporting agencies geographical jurisdiction. Pancoast stated this is the case in Brenham, through which State Highway 290 passes, connecting Houston and Austin.

Councilmember Herring stated that he would like to see a report for the past three years to find out if there has been a trend in anything particular.

A motion was made by Councilmember Herring and seconded by Councilmember Cantey to approve the Racial Profiling Report for the City of Brenham Police Department and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

**7. Discuss and Possibly Act Upon the Acceptance of a Donation in the Amount of \$25,000.00 to the Brenham Police Department and Authorize the Mayor to Execute Any Necessary Documentation**

Interim Police Chief Rusty Pancoast presented this item. Pancoast explained that The Andras Foundation has given a donation to the police department for \$25,000 to assist in needed training and equipment costs.

A motion was made by Councilmember Pyle and seconded by Councilmember Cantey to accept a donation in the amount of \$25,000.00 from The Andras Foundation to the Brenham Police Department and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

**8. Discuss and Possibly Act Upon Purchasing Replacement Virtual Server Environment Equipment for the Information Technology Department and Authorize the Mayor to Execute Any Necessary Documentation**

Information Technology Manager Kevin Schmidt presented this item. Schmidt explained that the City invested in its initial virtual server environment equipment in 2010, which drastically reduced server operating and replacement costs by combining many separate servers into a smaller amount of hardware. Schmidt stated the current equipment will reach end-of-support-life this fiscal year and will not be supported by the manufacturers anymore. Schmidt noted the virtual server environment houses nearly all of the City's virtual servers and must be maintained to a high-level of reliability and performance. Schmidt advised that this equipment is scheduled to be replaced this fiscal year by a qualified contractor before the old equipment begins operating outside of a support contract.

A motion was made by Councilmember Cantey and seconded by Mayor Pro Tem Ebel to approve the purchase of replacement virtual server environment equipment for the Information Technology Department from Dell in the amount of \$86,167.44 and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

**9. Discuss and Possibly Act Upon Bid No. 18-006 for Generator Maintenance and Inspection for Various City Facilities and Authorize the Mayor to Execute Any Necessary Documentation**

Public Works Director Dane Rau presented this item. Rau explained that on January 31, 2018, the Purchasing Department opened bids related to the Annual Generator Maintenance and Inspection Contract for various City facilities. Rau noted that there were five bids received for review and Loftin Equipment submitted the lowest bid. Rau advised that currently the City has 10 locations that have generators that will fall under this contract.

A motion was made by Councilmember Herring and seconded by Councilmember Pyle to award Bid No. 18-006 to Loftin Equipment in the amount of \$11,130.00 for generator maintenance and inspection for various City facilities and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

**10. Discuss and Possibly Act Upon Bid No. 18-005 for the Purchase of a Live Floor Trailer for the Sanitation Department and Authorize the Mayor to Execute any Necessary Documentation**

Public Works Director Dane Rau presented this item. Rau explained that on February 9, 2018, the Purchasing Department opened bids for the purchase of an aluminum refuse trailer. Rau noted that four bids were received and Travis Body and Trailer submitted the lowest bid. Rau stated that during the 2017-18 budget process, a total of \$70,000 was budgeted for this trailer. Rau explained that by purchasing this trailer, it would maintain the fleet at six transport trailers and four trucks. Rau noted that over the last year, staff has seen the volumes increased approximately 1300 tons than the prior year.

A motion was made by Councilmember Cantey and seconded by Mayor Pro Tem Ebel to award Bid No. 18-005 to Travis Body and Trailer in the amount of \$70,250.00 for the purchase of a live floor trailer for the sanitation department and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

**13. Administrative/Elected Officials Report**

City Manager James Fisher reported on the following:

- Due to Spring Break, the March Council meeting dates were moved to the 8<sup>th</sup> and 22<sup>nd</sup>
- City Council retreat is scheduled for April 12<sup>th</sup> and 13<sup>th</sup>
- Waste Connections (formerly Progressive Waste Solutions) has requested to adjust their rates. This will be discussed for consideration at the March 8<sup>th</sup> meeting.

- Recognized Ryan Rapelye for his service to the City. Rapelye has accepted a City Manager position in Castle Hills.
- The police chief search received approximately 95 applications. Hope to have new chief on staff in mid-May.

Public Works Director Dane Rau reported on the following:

- Introduced John Gajewski as the new sanitation superintendent

Council adjourned into Executive Session at 1:50 p.m.

### **EXECUTIVE SESSION**

- 11. Section 551.071 – Texas Government Code – Consultation with Attorney – Deliberation Regarding the Construction Contract Between the City of Brenham and GCP Contractors, LLC, Including But Not Limited to the Termination of Said Contract and Other Available Remedies**

Executive Session adjourned at 2:11 p.m.

### **RE-OPEN REGULAR SESSION**

- 12. Discuss and Possibly Act Upon the Termination of the Construction Contract Between the City of Brenham and GCP Contractors, LLC, and Other Available Remedies, and Authorize the Mayor to Execute Any Necessary Documentation**

This item was passed.

The meeting was adjourned.

*Milton Y. Tate, Jr.*

Mayor

*Jeana Bellinger, TRMC, CMC*

City Secretary



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