



**NOTICE OF A SPECIAL MEETING OF
THE BRENHAM CITY COUNCIL
AND
CITY OF BRENHAM PLANNING & ZONING COMMISSION
AND
CITY OF BRENHAM BOARD OF ADJUSTMENT
TO BE HELD IN A JOINT SESSION ON
THURSDAY, DECEMBER 6, 2018 AT 11:00 A.M.
SECOND FLOOR CITY HALL
COUNCIL CHAMBERS
200 W. VULCAN ST.
BRENHAM, TEXAS**

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – Mayor Tate**

WORK SESSION

- 3. Discussion and Presentation Regarding the City of Brenham’s Comprehensive Plan, Including But Not Limited to the City’s Existing Comprehensive Plan, the Development and Preparation of an Updated/New Comprehensive Plan and the Process Related Thereto, and Associated Matters.**

Pages 1-2

Administrative/Elected Officials Reports: Reports from City Officials or City staff regarding items of community interest, including expression of thanks, congratulations or condolences; information regarding holiday schedules; honorary or salutory recognitions of public officials, public employees or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that have arisen after the posting of the agenda.

Adjourn

Executive Sessions: The City Council for the City of Brenham reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code, Chapter 551, including but not limited to §551.071 – Consultation with Attorney, §551.072 – Real Property, §551.073 – Prospective Gifts, §551.074 - Personnel Matters, §551.076 – Security Devices, §551.086 - Utility Competitive Matters, and §551.087 – Economic Development Negotiation

CERTIFICATION

I certify that a copy of the December 6, 2018 agenda of items to be considered by the City of Brenham City Council, Planning & Zoning Commission and Board of Adjustment was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on December 3, 2018 at **8:45 AM**.

Kacey A. Weiss, TRMC

Deputy City Secretary

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the _____ day of _____, 2018 at _____ AM PM.

Signature

Title



AGENDA ITEM 3

DATE OF MEETING: December 6, 2018	DATE SUBMITTED: December 3, 2018	
DEPT. OF ORIGIN: Development Services	SUBMITTED BY: Stephanie Doland	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input checked="" type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input checked="" type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discussion and Presentation Regarding the City of Brenham’s Comprehensive Plan, Including But Not Limited to the City’s Existing Comprehensive Plan, the Development and Preparation of an Updated/New Comprehensive Plan and the Process Related Thereto, and Associated Matters		
SUMMARY STATEMENT: On September 20, 2018, the City Council approved a professional services agreement with Planning Consultant, Kendig Keast Collaborative (KKC) for the purposes of developing a Comprehensive Plan update. One of the first steps in the process of updating the Comprehensive Plan is to collect input from all community stakeholders, including citizens, business owners, commissioners, councilmembers, and city staff. This joint workshop meeting between the Board of Adjustment, Planning and Zoning Commission and City Council will be facilitated by Planning Consultant KKC. KKC will lead a discussion to highlight the special characteristics of Brenham, evaluate major community accomplishments, and assess current and future opportunities and challenges.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference): N/A		
ATTACHMENTS: N/A		
FUNDING SOURCE (Where Applicable): N/A (On September 20, 2018 Council approved a Professional Services Agreement with Kendig Keast Collaborative for professional services related to development of a Comprehensive Plan for an amount not to exceed \$259,825.00)		
RECOMMENDED ACTION: Discussion only		
APPROVALS: James Fisher		

ISSUES AND NEEDS DISCUSSION

Brenham Comprehensive Plan

As an early step in the process of updating Brenham’s Comprehensive Plan, prime consultant Kendig Keast Collaborative (KKC) will facilitate a “big picture” workshop discussion with City Council and members of the Planning and Zoning Commission and Board of Adjustments.

PURPOSES

- Brief everyone on the project process and timeline.
- Ensure early input and direction to the project consultants, to help focus their work.
- Highlight the special characteristics and circumstances of Brenham as context for the plan.

Workshop Considerations

The discussion is intended to be informal and interactive. Likely discussion points will include:

Looking Back

- Ways in which Brenham is the same/different since 10 years ago.
- Major community accomplishments over the last 10 years.
- Things considered or set out to do but did not accomplish ... Why?

Looking Ahead

- Opportunities and challenges in the following areas:
 - Community growth and demographic trends
 - Land use and development/redevelopment
 - Transportation
 - Capital projects (streets, infrastructure, facilities, etc.)
 - Recreation and amenities
 - Housing development and affordability
 - Existing development policies and regulations
 - Others

Where to Focus

- Strategic issues involving the physical characteristics of Brenham that must be addressed—or remain an ongoing focus—in the Comprehensive Plan.
- Your personal hopes/priorities for the community in serving as an elected official or appointed advisory official.
- The most difficult community issues you have had to deal with in your official roles.